



TOWN OF DOVER

COUNTY OF MORRIS

Office Address: 100 Princeton Avenue
 Mailing Address 37 North Sussex Street, Dover N.J. 07801
 (973) 366-2200

CERTIFICATE OF COMPLIANCE APPLICATION Board Property Compliance Checklist Certification

NOTE: The Town of Dover Code is available on the internet at: www.dover.nj.us

FOR TOWN USE ONLY

Date Filed: _____ Paid By: Cash Check No. _____
 Application Fee: \$50.00 Residential, \$85.00 Other Receipt No. _____

APPLICANT

Name: _____
 Address: _____
 Telephone Number: _____

Applicant is:
 Board Applicant Property Owner Other _____
 Certificate is requested for property certification as a result of a proposed application to the:
 PLANNING BOARD BOARD OF ADJUSTMENT EWSP COMMITTEE

PROPERTY OWNER

If property owner is other than the applicant, provide the following information on the property owner(s):

Name of Current Property Owner: _____
 Address: _____
 Telephone Number: _____

SUBJECT PROPERTY

Location/Address: _____
 Block: _____ Lot(s): _____

EXISTING SPACE(S) & USE(S)

List ALL Existing Tenant Spaces whether vacancy or not on the property. Use the following Use Codes:

"R" – Residential "RT" – Retail "O" – Office "C" – Other Commercial "I" – Industrial/Manufacturing "V" – Vacant

Space Unit No.	Use Code	Tenant's Name/Business Name	Does Tenant have a current "Certificate of Compliance" (COC)? Yes/No	Date of COC
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

A Supplemental Listing Sheet is available as necessary to list ALL existing tenant spaces

Important Note:
If an existing occupied Tenant Space does NOT have a Certificate of Compliance, individual applications must be filed and Certificates of Compliance attained for those spaces prior to receiving a Certification that the entire property is in compliance. Said Certification is required prior to filing an application with the Planning Board, Board of Adjustment or EWSP Committee.

**Board Property Compliance Checklist
Certification Application (cont.)**

CERTIFICATIONS

I certify that the statements and the information submitted are true. I further certify that I am the individual applicant or that I am an Officer of the Corporate applicant and that I am authorized to sign the application for the corporation or that I am a general partner of the partnership applicant. I also certify that if I am not the property owner, that I have the consent of the property owner to make this application and that the property owner has full knowledge of the details of the application herewith being submitted.

NOTE: (If the applicant is a corporation this must be signed by an authorized corporate officer. If the applicant is a partnership, this must be signed by a general partner.) *I also understand that the above fees include the cost of the initial inspection plus one (1) reinspection. Additional reinspections, whether due to non-compliance or inability to gain access for a scheduled reinspection, will be charged \$50.00 per reinspection visit. The cost for all inspections relating to the issuance of a Certificate of Compliance shall be paid in full no less than 24 hours prior to the scheduled reinspection.*

APPLICANT:

(Printed Name)

(Signature of Applicant)

(Date)

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