



**TOWN OF DOVER**  
**MAYOR AND BOARD OF ALDERMEN**  
**CAUCUS MEETING MINUTES**  
**FEBRUARY 23, 2016 7:00 PM**

The Caucus Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

Mayor Dodd called the meeting to order at 7:00 pm

All joined in the Pledge of Allegiance to the Flag.

**ROLL CALL:**

Present: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd

Also present were Municipal Clerk Margaret Verga, Administrator Donald Travisano and Attorney Timothy Downs

Municipal Clerk Margaret Verga stated adequate notice was given to the official newspaper

**SUNSHINE LAW STATEMENT**

In accordance with the provisions set forth in the Open Public Meeting Law, notification of this meeting has been sent to all officially designated Town newspapers and notice is posted in the Town Hall.

**MUNICIPAL CORRESPONDENCE:** No Correspondence

**CONSENT AGENDA**

1. Resolution Authorizing Tax Redemption for 57 Parker Street, Block 1401 Lot 9
2. Resolution Approving Raffle License –Schedule A
3. Resolution Approving Reorganization Meeting Minutes for January 1, 2016

**ORDINANCE FOR SECOND READING/PUBLIC HEARING**

1. Ord. #04-2016 – Providing for Handicapped Parking Space at 14 Hillcrest Avenue
2. Ord. #05-2016 – Prohibiting Parking on the Westerly Side of Randolph Avenue

**AGENDA ITEMS:**

**RESOLUTIONS**

1. Resolution Approving Bills List
2. Resolution Approving Limos - Schedule A
3. Resolution Approving Mayor & Board of Aldermen Meeting Minutes for December 22, 2015
4. Resolution Authorizing the Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for Dover Highway Safety Grant 2015
5. Resolution Authorizing the Mayor and Board of Aldermen to Enter Into Executive Session for Pending or Anticipated Litigation or Contract Negotiation

Mayor Dodd added resolution #5 “Authorizing the Mayor & Board of Aldermen to enter into executive session.”

**REGULAR MEETING MINUTES**  
**February 23, 2016**

The Regular Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

The meeting was called to order by Mayor Dodd at 7:10 pm

**ROLL CALL:**

Present: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd

Also present were Municipal Clerk Margaret Verga, Administrator Donald Travisano and Attorney Timothy Downs

Mayor Dodd opened the meeting to the public on any agenda items.

Seeing no hands and hearing no voices, Mayor Dodd closed the meeting to the public

**MAYOR'S REPORT: RESERVED**

**ATTORNEY REPORT: RESERVED**

**CONSENT AGENDA**

**RESOLUTION**

**WHEREAS**, at the Municipal Tax Sale held on June 18, 2015, a lien was sold on Block 1401 Lot 9 also known as 57 Parker Street, Dover, New Jersey for delinquent 2014 taxes; and,

**WHEREAS**, this lien, known as Tax Sale Certificate 14-00029 was sold to Phoenix Funding Inc.; and,

**WHEREAS**, redemption fees for Certificate No.14-00029 were received in full.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Aldermen, Town of Dover, County of Morris, State of New Jersey that the Treasurer be authorized to issue a check in the amount of \$26,904.16 for redemption payment and premium made at time of sale, payable to US Bank CUST for Phoenix, 2 Liberty Place - TLSSG, 50 South 16<sup>th</sup> Street, Suite 2050, Philadelphia, PA. 19102.

**BE IT FURTHER RESOLVED** that two certified copies of this resolution be returned to the Tax Collector.

**Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.**

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd**  
**Nays: None      Absent: None      Abstained: None**

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER**  
**APPROVING OF RAFFLE LICENSES**

**WHEREAS**, the below listed organization has applied for a Raffle/Bingo License; and

**WHEREAS**, such licenses have been reviewed by the appropriate departments and found to meet with all of the requirements and conditions of the municipality;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey as follows:

The below listed raffles for the date set forth following their names are hereby approved:

**Schedule A**

**Morris County Organization for Hispanic Affairs**  
To be held April 29, 2016 at 10:00 PM  
(50/50 Off Premise)

**Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.**

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd**  
**Nays: None      Absent: None      Abstained: None**

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER**  
**FOR APPROVAL OF MINUTES**

**WHEREAS**, In accordance with the provisions set forth in the Open Public Meeting Law, annual notice has been provided for all Mayor and Board of Aldermen meetings; and

**WHEREAS**, The Mayor and Board of Aldermen of the Town of Dover held their Public Meetings, and minutes of those meetings were transcribed.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey for approval the minutes for the following meetings:

**January 1, 2016 – Reorganization Meeting**

**Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.**

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd**  
**Nays: None      Absent: None      Abstained: None**

**ORDINANCE FOR SECOND READING/PUBLIC HEARING**

**ORDINANCE NO. 04-2016**  
**ORDINANCE OF THE MAYOR AND BOARD OF ALDERMEN OF THE**  
**TOWN OF DOVER PROVIDING FOR HANDICAPPED PARKING SPACE AT 14 HILLCREST AVENUE**

**BE IT ORDAINED** by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey, as follows:

SECTION 1. Description for handicap parking space to be located at 14 Hillcrest Avenue

Said handicap parking space shall be located along the easterly curb line of Hillcrest Avenue beginning at a point 189 feet north of the northeasterly curb line intersection of Hillcrest Avenue and Park Avenue, thence continuing in a northerly direction for a distance of 25 feet. (End Description)

SECTION 2. All ordinances or parts of ordinances inconsistent with this within ordinance are hereby repealed to the extent of such inconsistencies.

SECTION 3. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

SECTION 4. The Ordinance shall take effect in accordance with law.

**Alderman Blackman has moved the ordinance be adopted and duly seconded by Alderman Visioli and passed for second reading by the following roll call vote.**

Mayor Dodd opened the meeting to the public for a hearing on Ordinance No. 04-2016  
Seeing no hands and hearing no voices, Mayor Dodd closed the meeting to the public.

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd**  
**Nays: None      Absent: None      Abstained: None**

**ORDINANCE No. 05-2016**  
**OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER**  
**AMENDING AND SUPPLEMENTING ARTICLE 28A "PARKING" OF THE REVISED ORDINANCES OF**  
**THE TOWN OF DOVER 1969, SAVED FROM REPEAL**

Be it **ORDAINED** by the Mayor and Board of Aldermen of the Town of Dover, Morris County, New Jersey as follows:

1. Article 28A, entitled "Parking," is hereby amended and supplemented to establish no parking on the westerly side of Randolph Avenue from West Blackwell Street to Lawrence Street
2. All ordinances or parts of ordinances inconsistent with this within ordinance are hereby repealed to the extent of such inconsistencies.
3. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held

invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

4. The Ordinance shall take effect in accordance with law.

**Alderman MacDonald has moved the ordinance be adopted and duly seconded by Alderwoman Romaine and passed for second reading by the following roll call vote.**

Mayor Dodd opened the meeting to the public for a hearing on Ordinance No. 05-2016  
Seeing no hands and hearing no voices, Mayor Dodd closed the meeting to the public.

Mayor Dodd complimented Alderwoman Romaine and Alderman MacDonald on the ordinance and noted that the residents are happy with the improvements of the traffic flow.

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd**  
**Nays: None      Absent: None      Abstained: None**

**RESOLUTIONS**

**BILL LIST RESOLUTION**

**WHEREAS**, the Mayor and Board of Aldermen of the Town of Dover have examined all bills presented for payment; and

**WHEREAS**, the Chief Financial Officer has certified that there are sufficient funds in the account(s) to which respective bills have been charged.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Board of Aldermen of the Town of Dover do hereby approve the bills as listed; and

**BE IT FURTHER RESOLVED** that the proper officials are hereby authorized to sign the checks for payment of same.

|   |                       |
|---|-----------------------|
| RESERVE ACCT claims in the amount of:                       | \$18,475.79           |
| CURRENT ACCT claims in the amount of:                       | \$1,226,455.30        |
| GENERAL CAPITAL ACCT claims in the amount of:               | \$3,091.27            |
| WATER UTILITY ACCT claims in the amount of:                 | \$13,432.15           |
| WATER UTILITY RESERVE ACCT claims in the amount of:         | \$19,912.74           |
| WATER CAPITAL ACCT claims in the amount of:                 | \$87,429.00           |
| PARKING UTILITY ACCT claims in the amount of:               | \$660.82              |
| PARKING UTILITY RESERVE ACCT claims in the amount of:       | \$56.25               |
| PARKING CAPITAL ACCT claims in the amount of:               | \$0.00                |
| ANIMAL CONTROL TRUST ACCT claims in the amount of:          | \$0.00                |
| EVIDENCE TRUST ACCT claims in the amount of:                | \$0.00                |
| RECYCLING TRUST ACCT claims in the amount of:               | \$210.00              |
| COUNTY FORFEITED ASSETS TRUST ACCT claims in the amount of: | \$0.00                |
| FEDERAL FORFEITED ASSETS ACCT claims in the amount of:      | \$0.00                |
| TRUST/OTHER ACCT claims in the amount of:                   | \$14,176.50           |
| COAH TRUST ACCT claims in the amount of:                    | \$3,537.80            |
| <b>TOTAL CLAIMS TO BE PAID</b>                              | <b>\$1,387,437.62</b> |

**BE IT FURTHER RESOLVED** that the following claims have been paid prior to the Bill List Resolution in the following amounts:

|   |                 |
|---|-----------------|
| CURRENT ACCT claims in the amount of:                       | \$340.00        |
| GENERAL CAPITAL ACCT claims in the amount of:               | \$0.00          |
| COUNTY FORFEITED ASSETS TRUST ACCT claims in the amount of: | \$0.00          |
| WATER UTILITY ACCT claims in the amount of:                 |                 |
| <b>TOTAL CLAIMS PAID</b>                                    | <b>\$340.00</b> |

**TOTAL BILL LIST RESOLUTION** **\$1,387,777.62**

**Alderwoman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.**

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth and O'Connor**  
**Nays: None Absent: None Abstained: Alderman Camacho & Mayor Dodd**

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER**  
**APPROVING TAXIS/LIMOS TO BE LICENSED IN THE TOWN OF DOVER**

**WHEREAS**, the following companies, have applied for a license to operate the vehicle(s) listed below on Schedule A hereto and made a part hereof as taxicab(s)/limo(s) in the Town of Dover; and

**WHEREAS**, the appropriate municipal departments have reviewed the application(s) as required and have no objections to same being licensed as taxicabs/limos;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the taxicab(s)/limo(s) listed below are hereby approved for taxi/limo license(s) in the Town of Dover.

**Schedule A**

**CITY LIMO & TAXI, INC**

|            |         |         |          |
|------------|---------|---------|----------|
| 2002 Ford  | B05504  | OL7729J | Transfer |
| 2005 Dodge | R130706 | OL5812J | Renewal  |
| 2007 Ford  | X100974 | OL4010J | Renewal  |
| 2008 Ford  | B29931  | OL8464J | Transfer |
| 2008 Ford  | A27514  | OL6314J | Transfer |

**Alderwoman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.**

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd**  
**Nays: None Absent: None Abstained: None**

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER**  
**FOR APPROVAL OF MINUTES**

**WHEREAS**, In accordance with the provisions set forth in the Open Public Meeting Law, annual notice has been provided for all Mayor and Board of Aldermen meetings; and

**WHEREAS**, The Mayor and Board of Aldermen of the Town of Dover held their Public Meetings, and minutes of those meetings were transcribed.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey for approval the minutes for the following meetings:

**December 22, 2015 – Special Meeting**

**Alderwoman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.**

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth and Mayor Dodd**  
**Nays: None Absent: None Abstained: Aldermen O'Connor & Camacho**

**RESOLUTION**

**APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE**  
**NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR DOVER HIGHWAY SAFETY GRANT 2015**

**NOW, THEREFORE, BE IT RESOLVED** that Council of the Town of Dover formally approves the grant application for the above stated project.

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as HSF2015-Dover Town-00034 to the New Jersey Department of Transportation on behalf of the Town of Dover.

**BE IT FURTHER RESOLVED** that Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Town of Dover and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

**Alderman MacDonald has moved the foregoing resolution be adopted and duly seconded by Alderwoman Romaine and passed by the following roll call vote.**

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd  
Nays: None      Absent: None      Abstained: None**

Mayor Dodd changed the order of the meeting, providing the public to comment prior to the board entering into executive session.

**PUBLIC COMMENTS**

**Jane Curtain** – 45 Bassett Highway, Dover – Ms. Curtain wanted to know why a warming center wasn't opened for the homeless population during the frigid cold days. Mayor Dodd commented that the Office of Emergency Management Coordinator works together with the Public Safety Director and at that time if they felt there was a need then it would have certainly opened a warming center.

**Connie Sibona Foster** – 90 Penn Avenue, Dover – Mrs. Sibona-Foster asked for clarification on the reassessment process because she's not comfortable with the information that she has received. Mr. Travisano suggested meeting with representatives of the reassessment company if she has specific questions but provided an explanation on the tax portion.

**Brian Gorski** – 9 Summer Avenue, Dover – Mr. Gorski asked for an update on the construction at the Prospect Street Bridge. Mayor Dodd commented that he will have more information in the next couple of days but expects it to be another two months. Mr. Gorski wanted to know when the negotiation process starts for the recycling contract. Mr. Travisano commented that the contract ends in May 2017 and the negotiation process should start by the end of the summer (2016).

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER  
FOR EXECUTIVE SESSION**

**WHEREAS**, the Open Public Meeting Act, P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist; and

**WHEREAS**, The Mayor and Board of Aldermen of the Town of Dover wish to discuss:

1. Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matter falling within the attorney client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer, specifically reassessment information.

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

**NOW, THEREFORE, BE IT RESOLVED** that the public be excluded from this meeting.

**Alderwoman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.**

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd  
Nays: None      Absent: None      Abstained: None**

**RETURN FROM EXECUTIVE SESSION**

**Mayor Dodd has moved the foregoing resolution be adopted and duly seconded by Alderwoman Romaine and passed by the following roll call vote.**

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd  
Nays: None      Absent: None      Abstained: None**

**Motion to adjourn made by Mayor Dodd at 8:12 pm,  
and duly seconded by Alderwoman Romaine passed by the following voice vote.**

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd  
Nays: None      Absent: None      Abstained: None**

Respectfully submitted,

Margaret Verga, Municipal Clerk