



TOWN OF DOVER
MAYOR AND BOARD OF ALDERMEN
CAUCUS MEETING MINUTES
March 13, 2012 7:00 PM

The Caucus Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

Mayor Dodd called the meeting to order at 7:00 pm

All joined in the Pledge of Allegiance to the Flag and prayer was given asking for guidance and strength to do what is right for our town and our citizens.

ROLL CALL:

Present: Aldermen Visioli, Picciallo, Timpani, Romaine, Blackman, Downs, Rutan, Noriega and Mayor Dodd

Also present were Attorney Downs, Administrator Close and Municipal Clerk Verga

Clerk Verga stated adequate notice was given to the official newspaper.

MUNICIPAL CORRESPONDENCE:

1. Notice of hearing on application to the Rockaway Planning Board re: 301 Mt. Hope Rd (Rockaway Townsquare Mall)
2. Letter from Cablevision re: launch of new iO Packages effective March 27, 2012
3. Invitation from Morris County League of Municipalities re: "The Road to Complete Street: Making It Happen" on 4/4/12
4. Invitation from NJ Alliance for Action Inc. re: Morris County Alliance for Action Chapter meeting on 4/1-3/12
5. NJDEP - Suspected Hazardous Substance Discharge Notification re: 110 S. Salem St.
6. February 2012 - Dover Fire Department Report
7. RVRSA's application to the Local Finance Board relating to the improvements of the Authority's wastewater treatment system

*NJLM = NJ State League of Municipalities

*NJDEP = NJ Department of Environmental Protection

*RVRSA = Rockaway Valley Regional Sewerage Authority

CONSENT AGENDA

1. Resolution Approving Raffle License – Schedule A
2. Resolution Authorizing the Town of Dover to join the Morris County Adaptive Recreation Program (McARP)
3. Resolution Approving Limos – Schedule A
4. Resolution Approving Tax Redemption – 47 N. Sussex St., Dover, NJ 07801

AGENDA ITEMS:

RESOLUTIONS

1. Resolution Approving Bills List
2. Resolution Approving Emergency Temporary Budget

REGULAR MEETING MINUTES
March 13, 2012

The Regular Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

The meeting was called to order by Mayor Dodd at 7:10pm

ROLL CALL

Present: Aldermen Visioli, Picciallo, Timpani, Romaine, Blackman, Downs, Rutan, Noriega and Mayor Dodd

Also present were Attorney Downs, Administrator Close and Clerk Verga

Clerk Verga stated adequate notice was given to the official newspaper.

Mayor Dodd opened the meeting to public.

Seeing no hands and hearing no voices Mayor Dodd closed the meeting to the public.

MAYOR'S REPORT: Mayor Dodd noted the following:

- Mayor Dodd has been in contact with the engineer of the Route 46/15 project. He was given a completion date of September. The administrator will get in contact with the commissioner to get some action for the bridge to be completed.
- Mayor Dodd, William Close and Michael Hantson met with the Morris County Economic Development Corporation. A plan was presented to them for future development in the Town of Dover.
- He commended the Office of Emergency Management (OEM) for preparing the claim forms that needed to be submitted to Federal Emergency Management Agency (FEMA). Through the department's efforts. The Town of Dover is being reimbursed for the storm of October 29th in the amount of \$57,893 and for Hurricane Irene in the amount \$51,947.
- The Dover Fire Department made a donation of historical equipment to the Dover Historical Society which will be featured on News 12.
- The Board of Aldermen participated in "Red across America" and Mayor Dodd noted that it was a great time.
- Easter Egg Hunt will be held on Saturday, March 30th at JFK Park
- Housing Partnership is sponsoring a 20th Annual Home Buyer Expo on March 24th from noon to 4:00pm at County College of Morris.

ATTORNEY'S REPORT: No Report

CONSENT AGENDA

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN
OF THE TOWN OF DOVER APPROVING OF RAFFLE LICENSES

WHEREAS, the below listed organizations have applied for a Raffle/Bingo License; and

WHEREAS, such licenses have been reviewed by the appropriate departments and found to meet with all of the requirements and conditions of the municipality;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey as follows:

The below listed raffles for the date set forth following their names are hereby approved:

Schedule A

EL PRIMER PASO LTD

To be held on Thursday, June 14, 2012 at 10:15am
(Merchandise Raffle)

F&AM #20 Acacia Lodge

To be held on Friday, April 27, 2012 from 6:00 pm to 12:00 am
(50/50)

F&AM #20 Acacia Lodge

To be held on Friday, April 27, 2012 from 6:00 pm to 12:00 am
(Bingo)

ACADEMY STREET SCHOOL

To be held on Friday, April 20, 2012 from 6:00 pm to 10:00 am
(Tricky Tray)

ACADEMY STREET SCHOOL

To be held on Friday, April 20, 2012 from 6:00 pm to 10:00 am
(50/50)

Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

**Ayes: Aldermen Visioli, Picciallo, Timpani, Romaine, Blackman, Downs, Rutan, Noriega & Mayor Dodd
Nays: None Absent: None Abstained: None**

RESOLUTION

WHEREAS, there has been created a Morris County Adaptive Recreational Program (McARP); and

WHEREAS, said program intends to provide recreational services for persons with disabilities of all ages, and further to give said persons an opportunity to explore new leisure time opportunities in conjunction with their age and abilities; and

WHEREAS, the total project cost is estimated to exceed \$300,000.00; and

WHEREAS, the TOWN OF DOVER costs with respect thereto will be \$2,460.00 Fair Share Ratio schedule

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the TOWN OF DOVER as follows:

- 1) That the TOWN OF DOVER hereby intends to join the Morris County Adaptive Recreation Program (McARP) as described above and contribute thereto in the amount not to exceed the Fair Share Assessment (FSA) for one year.

Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

**Ayes: Aldermen Visioli, Picciallo, Timpani, Romaine, Blackman, Downs, Rutan, Noriega & Mayor Dodd
Nays: None Absent: None Abstained: None**

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
APPROVING TAXIS/LIMOS TO BE LICENSED IN THE TOWN OF DOVER

WHEREAS, the following companies, have applied for a license to operate the vehicle(s) listed below on Schedule A hereto and made a part hereof as taxicab(s)/limo(s) in the Town of Dover; and

WHEREAS, the appropriate municipal departments have reviewed the application(s) as required and have no objections to same being licensed as taxicabs/limos;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the taxicab(s)/limo(s) listed below are hereby approved for taxi/limo license(s) in the Town of Dover.

Schedule A

Elite Limo & Taxi Service, LLC

YEAR/MAKE/MODEL	Vehicle Identification #	Plate #
'02 Toyota (Limo)	4T3ZF13C12U458016	OL8420H
'03 Lincoln (Limo)	1LNHM82W43Y653827	OL3453H
'03 Hummer (Limo)	5GRGN23U53H129835	OL6108H

Alderwoman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Timpani, Romaine, Blackman, Downs, Rutan, Noriega & Mayor Dodd
Nays: None Absent: None Abstained: None

RESOLUTION

WHEREAS, at the Municipal Tax Sale held on December 5, 2011, a lien was sold on Block 1326 Lot 5 also known as 47 North Sussex Street, Dover, New Jersey for delinquent 2010 taxes; and

WHEREAS, this lien, known as Tax Sale Certificate 10-00005 was sold to Crestar Capital, LLC; and

WHEREAS, redemption fees for Certificate No.10-00005 were received in full.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen, Town of Dover, County of Morris, State of New Jersey that the Treasurer be authorized to issue a check in the amount of \$33,300.82 for redemption payment and premium made at time of sale, payable to US Bank CUST for Crestar Capital LLC, 2 Liberty Place, - 50 South 16th Street, Suite 1950, Philadelphia, PA. 19102.

BE IT FURTHER RESOLVED that two certified copies of this resolution be returned to the Tax Collector.

Alderwoman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Timpani, Romaine, Blackman, Downs, Rutan, Noriega & Mayor Dodd
Nays: None Absent: None Abstained: None

RESOLUTIONS

BILLS LIST

WHEREAS, the Mayor and Board of Aldermen of the Town of Dover have examined all bills presented for payment; and

WHEREAS, the Chief Financial Officer has certified that there are sufficient funds in the account(s) to which respective bills have been charged.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Dover do hereby approve the bills as listed; and

BE IT FURTHER RESOLVED that the proper officials are hereby authorized to sign the checks for payment of same.

RESERVE ACCT claims in the amount of:	\$5,869.39
CURRENT ACCT claims in the amount of:	\$506,924.45
CAPITAL ACCT claims in the amount of:	
WATER UTILITY ACCT claims in the amount of:	\$49,780.80
WATER UTILITY RESERVE ACCT claims in the amount of:	\$45.00
WATER CAPITAL ACCT claims in the amount of:	
PARKING UTILITY ACCT claims in the amount of:	\$2,078.71
PARKING UTILITY RESERVE ACCT claims in the amount of:	
PARKING CAPITAL ACCT claims in the amount of:	
ANIMAL CONTROL TRUST ACCT claims in the amount of:	
EVIDENCE TRUST ACCT claims in the amount of:	
RECYCLING TRUST ACCT claims in the amount of:	
COUNTY FORFEITED ASSETS TRUST ACCT claims in the amount of:	
FEDERAL FORFEITED ASSETS ACCT claims in the amount of:	
TRUST/OTHER ACCT claims in the amount of:	\$693.12
COAH TRUST Acct claims in the amount of:	
DOVER MARKETPLACE INC TRUST ACCT claims in the amount of:	
TOTAL CLAIMS TO BE PAID	\$565,391.47

BE IT FURTHER RESOLVED that the following claims have been paid prior to the Bill List Resolution in the following amounts:

CURRENT ACCT claims in the amount of:	\$288,122.40
WATER UTILITY ACCT claims in the amount of:	\$2,543.17
PARKING UTILITY ACCT claims in the amount of:	\$21,045.04
PAYROLL AGENCY ACCT claims in the amount of:	
UNEMPLOYMENT TRUST ACCT claims in the amount of:	\$291.00
TOTAL CLAIMS PAID	\$312,001.61

TOTAL BILL LIST RESOLUTION **\$877,393.08**

Alderwoman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Visioli and passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Downs, Rutan, Noriega and Mayor Dodd
Nays: Alderman Timpani Absent: None Abstained: None

**TOWN OF DOVER
EMERGENCY TEMPORARY BUDGET 2012**

WHEREAS, N.J.S.A. 40A:4-19 provides for the making of temporary appropriations to finance the operations of municipal government between the first day of January of the budget year and the date of the adoption of the budget for such year;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover that there be and is hereby appropriated as follows:

CURRENT FUND	9,933,316.00
WATER UTILITY	1,091,557.00
PARKING UTILITY	133,051.00

as temporary appropriations for the year 2012

<u>FCOA</u>	<u>GENERAL GOVERNMENT</u>		
20-100	Administrative & Executive	Salaries & Wages	85,000.00
		Other Expenses	55,000.00
20-110	Mayor & Board of Aldermen	Salaries & Wages	25,500.00
		Other Expenses	15,000.00
20-125	Town Clerk	Salaries & Wages	62,500.00
		Other Expenses	11,000.00
20-130	Financial Administration	Salaries & Wages	66,700.00
		Other Expenses	20,000.00
20-135	Annual Audit	Other Expenses	20,000.00
20-145	Collection of Taxes	Salaries & Wages	28,600.00
		Other Expenses	5,000.00
20-150	Assessment of Taxes	Salaries & Wages	42,000.00
		Other Expenses	13,000.00
20-155	Legal Services & Costs	Other Expenses	65,000.00
20-165	Engineering Services	Salaries & Wages	75,000.00
		Other Expenses	16,000.00
20-167	Planning Consultant	Other Expenses	-
20-175	Historic Preservation	Salaries & Wages	3,000.00
		Other Expenses	3,000.00
21-180	Planning Board	Salaries & Wages	3,025.00
		Other Expenses	3,800.00
21-185	Board of Adjustment	Salaries & Wages	3,025.00
		Other Expenses	3,800.00
22-195	Construction	Salaries & Wages	65,000.00
		Other Expenses	4,000.00
22-200	Code Enforcement	Salaries & Wages	137,000.00
		Other Expenses	4,000.00
23-210	Other Insurance		125,000.00
23-215	Workers Compensation		107,963.00
23-220	Group Insurance		1,700,000.00
25-240	Police	Salaries & Wages	1,900,000.00
		Other Expenses	77,000.00
25-250	Police Dispatch/911	Other Expenses	300,737.00
25-252	Office of Emergency Mgmt.	Salaries & Wages	1,200.00
		Other Expenses	1,300.00
25-265	Fire	Salaries & Wages	200,000.00
		Other Expenses	40,000.00

25-266	Uniform Fire Safety Act	Salaries & Wages	50,000.00
		Other Expenses	3,500.00
25-275	Municipal Prosecutor	Salaries & Wages	46,000.00
26-290	Streets & Roads	Salaries & Wages	341,000.00
		Other Expenses	50,000.00
26-292	Snow & Ice Removal	Salaries & Wages	20,000.00
		Other Expenses	50,000.00
26-295	Solid Waste & Recycling	Salaries & Wages	27,000.00
		Other Expenses	600,000.00
26-300	Sewer	Salaries & Wages	97,000.00
		Other Expenses	4,000.00
26-310	Public Buildings & Grounds	Salaries & Wages	35,500.00
		Other Expenses	25,000.00
27-330	Health	Salaries & Wages	58,600.00
		Other Expenses	53,000.00
27-347	Sr. Citizen Services	Salaries & Wages	18,650.00
		Other Expenses	6,000.00
28-370	Parks & Playgrounds	Salaries & Wages	45,000.00
		Other Expenses	13,000.00
28-375	Shade Tree	Other Expenses	15,000.00
29-390	Maintenance of Free Public Library	Salaries & Wages	100,000.00
		Other Expenses	146,500.00
30-415	Provision for Accumulated Absences	Salaries & Wages	63,795.00
30-419	Lease Agreement	Other Expenses	28,724.00
31-430	Utilities & Bulk Purchases	Other Expenses	790,000.00
37-480	Judgements		-
42-490	ILSA - Municipal Court		-
42-330	ILSA - Mt Olive Twsp Health Services		21,000.00
43-490	Municipal Court	Salaries & Wages	246,000.00
		Other Expenses	50,000.00
43-495	Public Defender	Other Expenses	20,000.00
	<u>STATUTORY EXPENDITURES</u>		
36-471	Public Employees Retirement System		341,904.00
36-474	Consolidated Police & Firemen's Pension Fund		11,780.00
36-475	Police & Firemen's Retirement System		992,900.00
36-472	Social Security/medicare		165,000.00
36-477	DCRP		3,000.00
	<u>OTHER OPERATIONS</u>		
	Municipal Alliance Grant/Local		16,000.00
	Municipal Alliance Grant/County		5,000.00
		SUB TOTAL	9,848,003.00
45-920	Debt Service - Payment of Bonds	Principal	-
45-930		Interest	52,578.00
45-935	Debt Service - Interest on Notes	Interest	32,735.00
	TOTAL GENERAL APPROPRIATIONS		9,933,316.00

WATER UTILITY

55-500		Salaries & Wages	350,000.00
55-500		Other Expenses	600,000.00
55-508		Social Security	24,000.00
55-511		Capital Imp Fund	-
55-540		PERS	45,982.00
		SUB TOTAL	1,019,982.00

55-520	Debt Service - Payment of Bonds	Principal	
55-522		Interest	59,783.00
55-524	NJEIT		11,792.00
	TOTAL WATER APPROPRIATIONS		1,091,557.00

PARKING UTILITY

55-500		Salaries & Wages	44,000.00
55-500		Other Expenses	50,000.00
55-503		Social Security	3,200.00
55-540		PERS	8,360.00
55-544		Liability Insurance	668.00
55-546		Workers Comp	1,559.00
55-521	Debt Service - Payment of Notes		15,000.00
55-523	Debt Service - Interest on Notes	Interest	10,264.00
	TOTAL PARKING APPROPRIATIONS		133,051.00

Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

**Ayes: Aldermen Visioli, Picciallo, Timpani, Romaine, Blackman, Downs, Rutan, Noriega & Mayor Dodd
Nays: None Absent: None Abstained: None**

PUBLIC COMMENTS

Jon Sperry – 58 N. Essex St. – Mr. Sperry commented on the mobile vendors in town. He explained that there was a vendor sitting on the road by JFK Park taking up two parking spaces, didn't move for several hours and has a generator that is very loud. Mr. Sperry doesn't want to run the vendor out of business but things need to change. Discussions continued on the mobile vendor permit. Mayor Dodd noted that he will have the attorney look into the mobile vendor licensing.

Maria Tambini – 10 E. Blackwell Street – Ms. Tambini reminded the board that the flea market comes to town on April 15th.

**Motion to adjourn made by Alderman Romaine at 7:30 pm,
and duly seconded by Alderman Picciallo passed by the following voice vote.**

**Ayes: Aldermen Visioli, Picciallo, Timpani, Romaine, Blackman, Downs, Rutan, Noriega & Mayor Dodd
Nays: None Absent: None Abstained: None**

Respectfully submitted,

Margaret J. Verga, Municipal Clerk