

**MAYOR AND BOARD OF ALDERMEN, TOWN OF DOVER, COUNTY OF MORRIS, NJ
MINUTES OF THE REORGANIZATION MEETING 1/01/2006**

The Reorganization Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex St., Dover, NJ.

Administrator McDougall administered the Oath of Office to Mayor Dodd, Aldermen Delaney, Poolas, Ryan and Visioli.

Mayor Dodd introduces the new Town Administrator and Town Clerk McDougall administers the Oath of Office to Bibi Stewart Garvin.

All joined in the Pledge of Allegiance

Invocation by Christopher Poolas

ROLL CALL:

PRESENT: Aldermen Romaine, Fahy, Burbridge, Newman, Delaney, Poolas, Ryan, Visioli and Mayor Dodd

ALSO PRESENT: Attorney Pennella and Administrator Bibi Stewart Garvin

Town Clerk McDougall stated this meeting is in compliance with the open public meetings act.

Alderman Romaine introduced the following resolutions which were read by the Town Clerk:

***RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR MUNICIPAL
ATTORNEY***

WHEREAS, the Town of Dover has a need to acquire Legal Services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5

WHEREAS, the CFO has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one (1) year; and

WHEREAS, David Pennella, Esq. of the law firm of Pennella & Clapps has submitted a proposal indicating he will provide the Municipal Attorney for the \$45,000 retainer plus \$150 per hour; and

WHEREAS, David Pennella, Esq. of the law firm of Pennella & Clapps has completed and submitted a Business Entity Disclosure Certification which certifies that Pennella & Clapps has not made any reportable contributions to a political or candidate committee as the Mayor and Board of Aldermen, excluding 2005, and that the contract will prohibit Pennella & Clapps from making any reportable contributions through the term of the contract; and

WHEREAS, the CFO has certified that funds are available for this award – N.J.S.A. 5:30-5.4.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Aldermen of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with ***David Pennella, Esq.*** of the law firm of Pennella & Clapps as described herein; and

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

**MAYOR AND BOARD OF ALDERMEN, TOWN OF DOVER, COUNTY OF MORRIS, NJ
MINUTES OF THE REORGANIZATION MEETING 1/01/2006**

BE IT FURTHER RESOLVED, the appointment as Municipal Attorney for the Town of Dover is made without competitive bidding as it is a “professional service” under the provisions of the Local Public Contracts Law, because attorneys are a recognized profession, licenses and regulated by law.

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR MUNICIPAL
PROSECUTOR**

WHEREAS, the Town of Dover has a need to acquire Legal Services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5

WHEREAS, the CFO has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one (1) year; and

WHEREAS, Manuel P. Fanarjian, Esq. has submitted a proposal indicating he will provide the services of Municipal Prosecutor for the \$22,000 retainer plus \$425 per extra session; and

WHEREAS, Manuel P. Fanarjian, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that Manuel P. Fanarjian, Esq. has not made any reportable contributions to a political or candidate committee as the Mayor and Board of Aldermen, excluding 2005, and that the contract will prohibit Manuel P. Fanarjian, Esq. from making any reportable contributions through the term of the contract; and

WHEREAS, the CFO has certified that funds are available for this award – N.J.S.A. 5:30-5.4.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Aldermen of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with **Manuel P. Fanarjian, Esq.** as described herein; and

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

BE IT FURTHER RESOLVED, the appointment as Municipal Prosecutor for the Town of Dover is made without competitive bidding as it is a “professional service” under the provisions of the Local Public Contracts Law, because attorneys are a recognized profession, licenses and regulated by law.

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PUBLIC
DEFENDER**

WHEREAS, the Town of Dover has a need to acquire services of a Public Defender as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5

WHEREAS, the CFO has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one (1) year; and

**MAYOR AND BOARD OF ALDERMEN, TOWN OF DOVER, COUNTY OF MORRIS, NJ
MINUTES OF THE REORGANIZATION MEETING 1/01/2006**

WHEREAS, Glenn Morrison, Esq. has submitted a proposal indicating he will provide the Public Defender for the \$17,680 retainer; and

WHEREAS, Glenn Morrison, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that Glenn Morrison, Esq. has not made any reportable contributions to a political or candidate committee as the Mayor and Board of Aldermen, excluding 2005, and that the contract will prohibit Glenn Morrison, Esq. from making any reportable contributions through the term of the contract; and

WHEREAS, the CFO has certified that funds are available for this award – N.J.S.A. 5:30-5.4.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Aldermen of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with **Glenn Morrison, Esq.** as described herein; and

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

BE IT FURTHER RESOLVED, the appointment as Public Defender for the Town of Dover is made without competitive bidding as it is a “professional service” under the provisions of the Local Public Contracts Law, because attorneys are a recognized profession, licenses and regulated by law.

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
APPOINTING ANA HOPLER TAX COLLECTOR FOR THE TOWN OF DOVER**

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, NJ that **Ana Hople** be and hereby is appointed **TAX COLLECTOR** for the Town of Dover for a term of four (4) years commencing January 1, 2006.

Alderman Romaine moved the foregoing resolutions be adopted duly seconded by Alderman Visioli was passed by the following roll call vote:

AYES: Aldermen Romaine, Fahy, Burbridge, Newman, Delaney, Poolas, Ryan, Visioli and Mayor Dodd

NOES: Aldermen Fahy, ABSENT: None ABSTAIN: None
Burbridge and Ryan – Town Attorney only

Judge Korpita administers the Oath of Office to Attorney’s David Pennella and Manuel Fanarjian.

Alderman Visioli introduced the following resolutions which were read by the Town Clerk:

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
APPOINTING WILLIAM GILBERT FIRE CHIEF FOR THE TOWN OF DOVER**

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, NJ that **William Gilbert** be and hereby is appointed **FIRE CHIEF** for the Town of Dover for a term of one (1) year commencing January 1, 2006.

**MAYOR AND BOARD OF ALDERMEN, TOWN OF DOVER, COUNTY OF MORRIS, NJ
MINUTES OF THE REORGANIZATION MEETING 1/01/2006**

***RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
APPOINTING OFFICERS TO THE DOVER FIRE DEPARTMENT***

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, NJ that the persons listed below be and hereby are confirmed as officers of the Fire Department of Town of Dover, and of its various companies as listed commencing January 1, 2006:

CHIEF: William Gilbert
1ST ASSISTANT CHIEF: Edward Ridner
2ND ASSISTANT CHIEF: Richard Mattison
3RD ASSISTANT CHIEF: Paul McDougall

DOVER ENGINE CO. NO. 1

CHIEF: William Gilbert
CAPTAIN: Jon Sperry, Sr.
LIEUTENANT: Louis Sperry, Jr.

DOVER ENGINE CO. NO. 2

1ST ASST. CHIEF: Edward Ridner
CAPTAIN: Douglas Svoboda
LIEUTENANT: Ken Pivornik

BOARD OF FIRE WARDENS

2ND ASST. CHIEF: Richard Mattison
CAPTAIN: Eugenio Machado
LIEUTENANT: Allen Bell

EMERGENCY SQUAD

CAPTAIN: Allen Bell
LIEUTENANT: Douglas Svoboda

PROTECTION HOOK & LADDER CO. NO. 1

3RD ASST. CHIEF: Paul McDougall
CAPTAIN: James Miners
LIEUTENANT: John Nunn

***RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
APPOINTING INSURANCE CARRIERS FOR THE TOWN OF DOVER***

WHEREAS, there exists a need for various insurance coverage's for the Town of Dover; and
WHEREAS, funds are available for this purpose;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Board of Aldermen of the Town of Dover, in the County of Morris, a municipal corporation of the State of New Jersey as follows:

1. ***THE TOWN OF DOVER*** shall participate in the Morris County Joint Insurance Fund for the following items:
 - (a) comprehensive property and liability;
 - (b) automobile liability and property damage;
 - (c) workmen's compensation;
 - (d) boiler and machinery; and
 - (e) excess liability (umbrella)
 - (f) police professional liability
 - (g) public official liability
 - (h) environmental liability
 - (i) employment practices liability

This coverage shall be for the Town of Dover and Dover Water Commission.

**MAYOR AND BOARD OF ALDERMEN, TOWN OF DOVER, COUNTY OF MORRIS, NJ
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2. **HENRY O. BAKER INSURANCE, INC.** is hereby appointed as insurance agent to obtain additional coverage as necessary for the Town of Dover during the year 2006:
3. The appointment to act as insurance agents for the Town of Dover are made without competitive bidding as it is an exception under the provisions of the Local Public Contracts Law.
4. A copy of this Resolution shall be published in the newspaper designated as the Town of Dover official newspaper for the publishing of notices and shall be available at Town Hall.
5. This appointment shall be for a period of one (1) year commencing January 1, 2006.

RESOLUTION OF THE TOWN OF DOVER WAIVING THE APPOINTMENT OF A RISK MANAGEMENT CONSULTANT/INSURANCE PRODUCER AND INDEMNIFYING AND HOLDING HARMLESS THE MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND AS A RESULT OF ANY CLAIMS ARISING FROM SAID ACTION

WHEREAS, the Town of Dover is a member of the Municipal Excess Liability Joint Insurance Fund, (hereinafter known as the MEL), a public entity established under Public Law 1983, c.372 of Title 40A enabling local contracting units to join together for the purpose of self-insuring for excess coverage's as defined by statute; and

WHEREAS, the Bylaws of the MEL provide for appointment of a Risk Management Consultant by the municipality or authority to advise the municipality or authority on matters relating to the MEL's operation and coverage's provided; and

WHEREAS, the Risk Management Consultant's specific duties include, but are not limited to:

- 1.) Evaluation of the town's or authority exposure
- 2.) Explanation of the various coverage's available from the MEL and assisting the municipality or authority in the selection of proper coverage.
- 3.) Preparation of applications, statement of values, etc., required by the MEL
- 4.) Review of the town's or authority's assessment and assisting in the preparation of the town's or authority's insurance budget.
- 5.) Review of losses and engineering reports and providing assistance to the town's or authority's safety committee
- 6.) Assistance in the claims settlement process.
- 7.) Attendance at the majority of meetings of the MEL's Commissioners/Board of Fund Commissioners and the performance of such other services as required by the municipality or authority of the MEL.

WHEREAS, the Bylaws of the MEL further provides for said Risk Management Consultant to be paid a fee of six percent (6%) of the municipality's or authority's assessment for the current fund year; and

WHEREAS, the Bylaws of the MEL allows a member municipality or authority to waive such services and elect to perform all or any portion of the duties normally assigned to the Risk Management Consultant provided it notify the MEL in writing and further agrees to indemnify and hold harmless the MEL and certain of its agents.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Dover does elect to waive the services of a Risk Management Consultant, and to perform all or any portion of the duties normally assigned to said Risk Management Consultant; and

BE IT FURTHER RESOLVED, that the Town of Dover elects to have its six percent (6%) fee for Risk Management Services returned by the MEL, if applicable; and

BE IT FURTHER RESOLVED the Town of Dover agrees to indemnify and hold harmless the MEL, its commissioners, appointed officials and other MEL servants, agents, and employees from any and all claims arising from its decision to assume part or all of the duties normally assigned to a professional Risk Management Consultant.

**MAYOR AND BOARD OF ALDERMEN, TOWN OF DOVER, COUNTY OF MORRIS, NJ
MINUTES OF THE REORGANIZATION MEETING 1/01/2006**

***RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
APPOINTING THE LOCAL EMERGENCY PLANNING COUNCIL***

WHEREAS, the State Office of Emergency Management requires each municipality to appoint a Local Emergency Planning Council (LEPC) every two years; and

WHEREAS, representatives from each of the five categories are required.

Category 1 – Mayor James Dodd
Administrator Bibi Stewart Garvin
Municipal Attorney David C. Pennella

Category 2 – Police Chief Harold Valentine
Fire Chief William Gilbert
Emergency Squad Captain Allen Bell
Street & Road Supervisor Luis Acevedo
Health Officer Donald Costanzo
Deputy OEM Coordinator Scott Warner

Category 3 – Local Newspaper Maria Armental – Daily Record

Category 4 – Asst. Superintendent of Schools Robert Becker
Disaster Coordinator American Red Cross
Disaster Coordinator Salvation Army Capt.
Hospital Representative
Clergy Association

Category 5 – Supervisor Municipal Water Facility – Alan Ritter

Alderman Visioli moved the foregoing resolutions be adopted duly seconded by Alderman Romaine was passed by the following roll call vote:

AYES: Aldermen Romaine, Fahy, Burbridge, Newman, Delaney, Poolas, Ryan, Visioli and Mayor Dodd

NOES: Aldermen Fahy and Burbridge – Insurance Carrier Morris County JIF only
ABSENT: None
ABSTAIN: None

Judge Korpita administers the Oath of Office to Chief Gilbert and members of the Volunteer Fire Dept.

Alderman Newman introduced the following resolutions which were read by the Town Clerk:

***RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR TOWN AUDITORS***

WHEREAS, the Town of Dover has a need to acquire Auditors as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5

WHEREAS, the CFO has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one (1) year; and

WHEREAS, Raymond Nisivoccia and David Evans of the firm of Nisivoccia & Company has submitted a proposal indicating they will provide the Auditor services as per proposal; and

**MAYOR AND BOARD OF ALDERMEN, TOWN OF DOVER, COUNTY OF MORRIS, NJ
MINUTES OF THE REORGANIZATION MEETING 1/01/2006**

WHEREAS, Raymond Nisivoccia and David Evans of the firm of Nisivoccia & Company has completed and submitted a Business Entity Disclosure Certification which certifies that Nisivoccia & Company has not made any reportable contributions to a political or candidate committee as the Mayor and Board of Aldermen, excluding 2005, and that the contract will prohibit Nisivoccia & Company from making any reportable contributions through the term of the contract; and

WHEREAS, the CFO has certified that funds are available for this award – N.J.S.A. 5:30-5.4.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Aldermen of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with *Nisivoccia & Company* as described herein; and

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

BE IT FURTHER RESOLVED, the appointment as Auditors for the Town of Dover without competitive bidding as a “professional service” under the provisions of the Local Public Contracts Law because Auditors are a recognized profession, licensed and regulated by law.

Temporary Budget (Resolution attached)

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
DESIGNATING MEETING DATES FOR THE YEAR 2006**

BE IT RESOLVED that the regular public caucus meetings of the Mayor and Board of Alderman shall be held at 7:00 p.m.

BE IT FURTHER RESOLVED that the regular public meetings of the Mayor and Board of Alderman shall be held immediately following the conclusion of the caucus meetings at the Dover Town Hall on the second and fourth **TUESDAY** of each month (*except as otherwise noted) namely:

JANUARY	10 & 31*
FEBRUARY	14 & 28
MARCH	14 & 28
APRIL	11 & 25
MAY	9 & 23
JUNE	13 & 27
JULY	11 & 25
AUGUST	8 & 22
SEPTEMBER	12 & 26
OCTOBER	10 & 24
NOVEMBER	14 & 28
DECEMBER	12

REORGANIZATION JANUARY 1, 2007 12 NOON

**MAYOR AND BOARD OF ALDERMEN, TOWN OF DOVER, COUNTY OF MORRIS, NJ
MINUTES OF THE REORGANIZATION MEETING 1/01/2006**

***RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN ACTING AS THE
REDEVELOPMENT ENTITY OF THE TOWN OF DOVER DESIGNATING MEETING DATES FOR
THE REDEVELOPMENT ENTITY FOR THE YEAR 2006***

BE IT RESOLVED by the Mayor and Board of Aldermen acting as the Redevelopment Entity of the Town of Dover that the Redevelopment Entity meetings for the Town of Dover for the year 2006 shall be held immediately following the conclusion of the caucus meetings at the Dover Town Hall on the second and fourth ***TUESDAY*** of each month (*except as otherwise noted) namely:

JANUARY	10 & 31*
FEBRUARY	14 & 28
MARCH	14 & 28
APRIL	11 & 25
MAY	9 & 23
JUNE	13 & 27
JULY	11 & 25
AUGUST	8 & 22
SEPTEMBER	12 & 26
OCTOBER	10 & 24
NOVEMBER	14 & 28
DECEMBER	12

***RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE
TOWN OF DOVER NAMING TOWN ADMINISTRATOR AS APPOINTING AUTHORITY***

WHEREAS, the Administrative Code of the Town of Dover requires that the Town Administrator be responsible for all appointments and promotions in the "Civil Service" of the Town of Dover according to any pertinent Civil Service or New Jersey Department of Personnel Regulations.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey that ***Bibi Stewart Garvin***, Town Administrator is hereby named the Appointing Authority.

BE IT FURTHER RESOLVED, that this resolution be filed with the New Jersey Department of Personnel.

Alderman Newman moved the foregoing resolutions be adopted duly seconded by Alderman Visioli was passed by the following roll call vote:

AYES: Aldermen Romaine, Fahy, Burbridge, Newman, Delaney, Poolas, Ryan, Visioli and Mayor Dodd

NOES: Alderman Fahy, Burbridge
Town Auditors only

ABSENT: None

ABSTAIN: None

Alderman Delaney introduced the following resolutions which were read by the Town Clerk:

***RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF
DOVER APPOINTING SPECIAL POLICE OFFICERS FOR THE TOWN OF DOVER***

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover that the following be and hereby are appointed ***SPECIAL POLICE OFFICERS*** for the Town of Dover for a term of one (1) year commencing January 1, 2006.

**MAYOR AND BOARD OF ALDERMEN, TOWN OF DOVER, COUNTY OF MORRIS, NJ
MINUTES OF THE REORGANIZATION MEETING 1/01/2006**

CLASS I
JOAN SMITH

***RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
APPOINTING CROSSING GUARDS FOR THE TOWN OF DOVER***

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover that the following be and hereby are appointed ***CROSSING GUARDS*** for the Town of Dover for a term of one (1) year commencing January 1, 2006.

FRED CHAMBERLAIN
CATHY COLE
PETER BRENNAN
HERMAN DONATI
GEORGE REINERT
MICHAEL STEINBERG

CARMEN CHRISTOPHER
MARIA CLOUGHLEY
BONNIE OHLSEN
DENISE RIDNER
JOAN SMITH

JEAN HENDERSON
ELAINE STILLO
KARIN COREY
DAWN PETERSON
JAMES MCCULLOUGH

***RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
APPOINTING POLICE OFFICERS FOR THE TOWN OF DOVER***

WHEREAS, the Town of Dover has received a Certification of Eligibles for Appointment from the New Jersey Department of Personnel for Police Officer in the Town of Dover; and

WHEREAS, background checks and necessary interviews, psychological and physical examinations have been completed satisfactorily on the candidates; and

WHEREAS, the Administrator/Appointing Authority has certified the appointments following the New Jersey Department of Personnel rules and regulations in N.J.S.A. 11 and N.J.A.C. 4A; and

WHEREAS, the Morris County Police and Firefighters Academy require a resolution of the governing body so that they may attend the academy.

NOW, THEREFORE, BE IT RESOLVED that ***Ronald Camacho*** and ***William Newton*** are hereby confirmed as Police Officers effective January 9, 2006 at a salary of \$44,235.

***RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
APPOINTING ALFONSO CIARDI CHAIRMAN OF THE FIREWORKS COMMITTEE FOR THE
TOWN OF DOVER***

WHEREAS, there exist a need for someone to chair a committee, in cooperation with the Dover Recreation Commission, to organize and oversee the annual Fireworks Display; and

WHEREAS, Alfonso A. Ciardi has served on this committee since 1953 and has a special expertise in this area.

NOW, THEREFORE, BE IT RESOLVED, that ***Alfonso A. Ciardi*** is hereby appointed as ***CHAIRMAN OF THE FIREWORKS DISPLAY*** to be held at Hamilton Field on July 3rd, 2006.

**MAYOR AND BOARD OF ALDERMEN, TOWN OF DOVER, COUNTY OF MORRIS, NJ
MINUTES OF THE REORGANIZATION MEETING 1/01/2006**

***RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
APPOINTING MEMBERS TO THE BOARD OF HEALTH FOR THE TOWN OF DOVER***

BE IT RESOLVED by the Mayor and Board of Aldermen, Town of Dover, County of Morris, NJ that the following hereby are appointed to the **BOARD OF HEALTH** commencing January 1, 2006.

Marie Hoffman – 3 year term exp. 12/31/08
Carolyn Blackman - 3 year term exp. 12/31/08
Sandra Scarneo – Alternate - 2 year term exp. 12/31/07

Alderman Delaney moved the foregoing resolutions be adopted duly seconded by Alderman Burbridge was passed by the following roll call vote:

AYES: Aldermen Romaine, Fahy, Burbridge, Newman, Delaney, Poolas, Ryan, Visioli and Mayor Dodd

NOES: None

ABSENT: None

ABSTAIN: Alderman Fahy
Police Officers only

Alderman Poolas introduced the following resolutions which were read by the Town Clerk:

***RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
APPOINTING CINDY ROMAINE TO THE DOVER PLANNING BOARD FOR THE TOWN OF
DOVER***

BE IT RESOLVED by the Mayor and Board of Aldermen, Town of Dover, County of Morris, NJ that **Cindy Romaine** hereby is appointed a **CLASS III MEMBER** of the **DOVER PLANNING BOARD** for a term of one (1) year commencing January 1, 2006.

***RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
APPOINTING MEMBERS TO THE BOARD OF ADJUSTMENT FOR THE TOWN OF DOVER***

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover that the following be and hereby are appointed to the **BOARD OF ADJUSTMENT** commencing January 1, 2006.

Cephas Bowles – 4 year term exp. 12/31/09
Patrick Donaghy – 4 year term exp. 12/31/09

***4RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF
DOVER APPOINTING BOARD COMMITTEES***

WHEREAS, Ordinance 33-1998 provides for the process of appointments to the Standing Committee's of the Mayor and Board of Aldermen; and

WHEREAS, the Board of Aldermen have submitted interest forms that indicate which committees they wish to serve as chairperson.

NOW, THEREFORE, BE IT RESOLVED, that the following are appointed by the Mayor and Board of Aldermen to serve as Chairperson (first name) & members if the Standing Committees of the Board of Aldermen:

**MAYOR AND BOARD OF ALDERMEN, TOWN OF DOVER, COUNTY OF MORRIS, NJ
MINUTES OF THE REORGANIZATION MEETING 1/01/2006**

***RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
ESTABLISHING INTEREST RATE FOR DELINQUENT TAXES AND SEWER TRANSMISSION
FEES FOR THE TOWN OF DOVER***

BE IT RESOLVED by the Mayor and Board of Aldermen, Town of Dover, County of Morris, NJ that the interest rate to be charge on delinquent taxes and delinquent sewer transmission fees in the Town of Dover in 2006 shall be eight percent (8%) per year on sums up to \$1500 and eighteen percent (18%) on the portion of tax and sewer transmission delinquencies in excess of \$1500 to be calculated from the date of the tax and sewer transmission fees were payable until the date of actual payment.

***RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF
DOVER ESTABLISHING A PENALTY ON DELINQUENT TAXES FOR THE TOWN OF DOVER***

WHEREAS, Chapter 75 "Laws of 1991" authorizes the Governing Body to fix a 6% penalty to be charged to a taxpayer with a delinquency in excess of \$10,000, and who fails to pay said delinquency prior to year end closing, and

WHEREAS, said penalty is to be calculated with interest included in the total delinquency.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen, Town of Dover, County of Morris, State of New Jersey that this Resolution be adopted on this 1st day of January 2006, and

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be returned to the Tax Collector.

***RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF
DOVER AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR BOND
COUNSEL***

WHEREAS, the Town of Dover has a need to acquire Bond Counsel as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5

WHEREAS, the CFO has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one (1) year; and

WHEREAS, Frohling & Hudak has submitted a proposal indicating they will provide the Bond Counsel as per proposal; and

WHEREAS, Frohling & Hudak has completed and submitted a Business Entity Disclosure Certification which certifies that Frohling & Hudak has not made any reportable contributions to a political or candidate committee as the Mayor and Board of Aldermen, excluding 2005, and that the contract will prohibit Frohling & Hudak from making any reportable contributions through the term of the contract; and

WHEREAS, the CFO has certified that funds are available for this award – N.J.S.A. 5:30-5.4.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Aldermen of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with **Frohling & Hudak** as described herein; and

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

**MAYOR AND BOARD OF ALDERMEN, TOWN OF DOVER, COUNTY OF MORRIS, NJ
MINUTES OF THE REORGANIZATION MEETING 1/01/2006**

BE IT FURTHER RESOLVED, that the appointment as Bond Counsel for the Town of Dover is made without competitive bidding as a “professional services” under the provisions of the Local Public Contracts Law because Attorneys are a recognized profession, licensed and regulated by law.

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER APPOINTING SPECIAL COUNSEL FOR THE TOWN OF DOVER

WHEREAS, the Board of Aldermen of the Town of Dover seek to appoint Jon Huston, Attorney at Law, as Special Counsel to continue work on three pending legal matter; and

WHEREAS, Jon Huston has submitted a letter indicating the open items that are near closure and has agreed to perform said work at the rate of \$150 per hour.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Board of Aldermen of the Town of Dover, Morris County, State of New Jersey as follows:

1. **Jon Huston**, Attorney at Law, is hereby appointed and retained to serve as Special Counsel for the Town of Dover on the following matters:
 - a. Finalize Train Station litigation and parking lot lease with NJ Transit
 - b. M & E Railway v. Dover tax exemption claim
 - c. Municipal Court Appeal – Rosa Toro
2. Jon Huston, Attorney at Law, has been retained without competitive bidding to perform “professional services” under the provisions of N.J.S.A. 40A11-5 of the Local Public Contracts Law, which provides for the exemption of “professional services” contracts from competitive bidding; and

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be published in the official newspaper of the Town of Dover; and

BE IT FURTHER RESOLVED, that the Mayor and Town Clerk are hereby authorized to execute a Professional Services Agreement with Jon Huston, Attorney at Law.

Alderman Burbridge moved the foregoing resolutions be adopted duly seconded by Alderman Poolas was passed by the following roll call vote:

AYES: Aldermen Romaine, Fahy, Burbridge, Newman, Delaney, Poolas, Ryan, Visioli and Mayor Dodd

NOES: None

ABSENT: None

ABSTAIN: None

Alderman Fahy introduced the following resolutions which were read by the Town Clerk:

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER APPOINTING PAUL C. MCDUGALL ASSESSMENT SEARCHER FOR THE TOWN OF DOVER

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, NJ that **Paul C. McDougall** be and hereby is appointed **ASSESSMENT SEARCHER** for the Town of Dover for a term of one (1) year commencing January 1, 2006.

**MAYOR AND BOARD OF ALDERMEN, TOWN OF DOVER, COUNTY OF MORRIS, NJ
MINUTES OF THE REORGANIZATION MEETING 1/01/2006**

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER APPOINTING FRAN STACEY AS TAX SEARCHER FOR THE TOWN OF DOVER

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, NJ that ***Fran Stacey*** be and hereby is appointed ***TAX SEARCHER*** for the Town of Dover for a term of one (1) year commencing January 1, 2006.

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER DESIGNATING PUBLIC AGENCY COMPLIANCE OFFICER FOR THE TOWN OF DOVER

WHEREAS, N.J.A.C. 17:27-3.5 requires that each public agency designate annually an individual to serve as its Public Agency Compliance Officer (P.A.C.O.).

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, NJ that ***Bibi Steward Garvin***, Town Administrator is hereby designated ***PUBLIC AGENCY COMPLIANCE OFFICER*** for the year 2006.

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER APPOINTING DEPUTY MUNICIPAL CLERK

WHEREAS, there exists a need for a Deputy Municipal Clerk for the Town of Dover; and ***NOW, THEREFORE, BE IT RESOLVED***, by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of NJ that ***Margaret J. Verga*** be and is hereby appointed ***DEPUTY MUNICIPAL CLERK*** for a term of one year commencing January 1, 2006.

Alderman Fahy moved the foregoing resolutions be adopted duly seconded by Alderman Burbridge was passed by the following roll call vote:

AYES: Aldermen Romaine, Fahy, Burbridge, Newman, Delaney, Poolas, Ryan, Visioli and Mayor Dodd

NOES: None

ABSENT: None

ABSTAIN: None

Alderman Ryan introduced the following resolutions which were read by the Town Clerk:

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER DESIGNATING NEWSPAPERS TO RECEIVE NOTICE OF MEETINGS FOR THE TOWN OF DOVER

WHEREAS, the Open Public Meetings Act, Chapter 231, P.L. 1975 requires that adequate notice be given of all meetings of the governing body; and

WHEREAS, one of the requirements of adequate notice specifically states that said notice be mailed, telephoned, telegraphed or hand delivered to at least two newspapers; and

WHEREAS, the three newspapers designated, the ***STAR LEDGER, DAILY RECORD*** and the ***CITIZEN OF MORRIS COUNTY*** shall have the greatest likelihood of informing the public of the Town of Dover of the meetings of the Town of Dover; and

WHEREAS, one of the newspapers to receive such notices shall be the official newspaper of the Town of Dover.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover that the three newspapers that are to receive notices of the public meetings on behalf of the Town of Dover are the ***STAR LEDGER, DAILY RECORD*** and the ***CITIZEN OF MORRIS COUNTY***.

**MAYOR AND BOARD OF ALDERMEN, TOWN OF DOVER, COUNTY OF MORRIS, NJ
MINUTES OF THE REORGANIZATION MEETING 1/01/2006**

***RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
ESTABLISHING FEES TO RECEIVE NOTICE OF MEETINGS FOR THE TOWN OF DOVER***

WHEREAS, the Open Public Meetings Act, Chapter 231, P.L. 1975 authorized any person to request that a public body mail to him copies of any regular meeting schedules or any notice of any special meeting of the Mayor and Board of Aldermen; and

WHEREAS, said Act authorizes a public body to establish, by resolution, a reasonable fee to cover the cost of providing and transmitting such notice of said meetings;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, as follows:

1. That the fee to be charged to any person requesting notice of any regular or special meeting of the Mayor and Board of Aldermen of the Town of Dover shall be \$25.00 per year.

***RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
DESIGNATING OFFICIAL NEWSPAPERS FOR LEGAL NOTICES FOR THE
TOWN OF DOVER***

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, NJ that the **STAR LEDGER, DAILY RECORD** and the **CITIZEN OF MORRIS COUNTY** are designated the **OFFICIAL NEWSPAPERS** for the publication of legal notices for the Town of Dover for the year 2006.

***RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
APPOINTING MEMBERS TO THE HOUSING AUTHORITY OF THE TOWN OF DOVER***

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, NJ that the following are hereby appointed as members of the **HOUSING AUTHORITY** for a five (5) year term commencing January 1, 2006.

Antonio Acosta – 5 year term exp. 12/31/10

Michael Picciallo – 5 year term exp. 12/31/10

Alderman Ryan moved the foregoing resolutions be adopted duly seconded by Alderman Burbridge was passed by the following roll call vote:

AYES: Aldermen Romaine, Fahy, Burbridge, Newman, Delaney, Poolas, Ryan, Visioli and Mayor Dodd

NOES: None

ABSENT: None

ABSTAIN: None

Mayor Dodd recognized P.O. Michael Thiel as Police Officer of the Year.

Mayor Dodd presents his appointments. (See Attached)

Mayor Dodd recognizes Kelly Toohey, Chief Financial Officer, for her work in earning the town an interest revenue of \$122,610.

Mayor Dodd recognizes Paul McDougall for his dedication and years of service to the Town of Dover.

Mayor Dodd's Town Address (See Attached)

Mayor Dodd opened this portion of the meeting to the public.

**MAYOR AND BOARD OF ALDERMEN, TOWN OF DOVER, COUNTY OF MORRIS, NJ
MINUTES OF THE REORGANIZATION MEETING 1/01/2006**

Town Clerk McDougall addresses the public to extend his appreciation to all that have helped him throughout his years of service.

Hearing no voices, seeing no hands, Mayor Dodd closes this portion of the meeting.

Mayor Dodd opens the meeting to the press.

Hearing no voices, seeing no hands, Mayor Dodd closes this portion of the meeting.

Alderman Burbridge stated four benches will be given to the Town of Dover from NJ Transit.

Alderman Visioli and Newman thanked Town Clerk McDougall for his years of service to the Town of Dover.

Alderman Newman made a motion for adjournment, duly seconded by Alderman Burbridge. The meeting was adjourned by group consensus.

**MAYOR AND BOARD OF ALDERMEN, TOWN OF DOVER, COUNTY OF MORRIS, NJ
MINUTES OF THE REORGANIZATION MEETING 1/01/2006**

MAYORS APPOINTMENTS

DOVER RECREATION COMMISSION:

Maria Camacho – 5 year term exp. 12/31/08

LIBRARY BOARD:

Laverne Barrett – 5 year term exp. 12/3/108

Paul Lewthwaite – unexpired term of Eutholia Karlos – exp. 12/31/05

WATER COMMISSIONER:

LeRoy Varga – 3 year term exp. 12/31/06

PLANNING BOARD:

William Shauer – Mayor’s Representative 1 year term exp. 12/31/04

Joan Bocchino – Class IV Member 4 year term exp. 12/31/07

Harry Ruiz – Class II Member 1 year term exp. 12/31/04

Lewis Fico – Alternate I Member 2 year term exp. 12/31/05

Kay Walker – Alternate II Member unexpired term exp. 12/31/04

BOARD OF ADJUSTMENT

Carols Matias – Alternate Member 2 year term exp. 12/31/05

SHADE TREE COMMISSION

Mark Heimerdinger – 5 year term exp. 12/31/08

ADVISORY LAND USE COMMITTEE

William Shuler, Jr., Chairman

Javier Marin

Stan Schoonmaker

John Rich

Robin Kline

Jennifer Nicholas

Angel Mendoza

Marilyn Hartigan

Thomas Iwicki

POLICE ADVISORY COMMITTEE

John Horan, Chairman

Frank Poolas

Jack Delaney

Linda Kilcrease

Jim Kennedy

Richard Riley

Maria Rosario

**MAYOR AND BOARD OF ALDERMEN, TOWN OF DOVER, COUNTY OF MORRIS, NJ
MINUTES OF THE REORGANIZATION MEETING 1/01/2006**

COMMUNITY ADVISORY GROUP & ST. CLARE'S HOSPITAL

Scott Miller

STACKING & OVERCROWDING COMMITTEE

Ron Camacho, Chairman
James Dodd
William Shuler, Jr.
Toni Ortiz
Bob Horwitt
Kevin Hartigan
Terry Adriano
Representative from Housing Partnership

STUDENT TRANSPORTATION COMMITTEE

Cindy Romaine
John Horan
Board of Education Liaison
Maria Tchinchinian
Pam Medva
Dan Skidmore
Evette Apointe
Norma Jean Baley
Kevin Fox

CITIZEN MEMBER TO FINANCE COMMITTEE

James Mullin, C.P.A.

MAYOR SPEECH

PUBLIC PORTION

Mayor Marin opened the meeting to the public.

Brian Kelly stated he was ashamed of the Board for their reaction to the address of the Town Attorney. He asked where do the members of the police department live?

Luis Martinez from Mine Hill congratulated the Board and stated he did the design for SNAP and was glad to see his design on the "Welcome to Dover" sign on Prospect Street

Ivette Aponte from 77 Liberty Street, who is a member of CHISPAC, congratulated the Board and asked that they all work together.

John Rice from 121 Liberty Street congratulated the members of the Board who won the election and to those who lost. Mr. Rice stated that something should be named after Officer Arthur Ohlsen, III in his memory.

With no one else wishing to be heard, Mayor Marin closed this portion of the meeting to the public.

**MAYOR AND BOARD OF ALDERMEN, TOWN OF DOVER, COUNTY OF MORRIS, NJ
MINUTES OF THE REORGANIZATION MEETING 1/01/2006**

EXECUTIVE SESSION – PERSONNEL MATTERS

Aldermen Camacho made a motion to go into Executive Session. The foregoing motion be adopted duly seconded by Mayor Marin was passed by the following roll call vote:

AYES: Alderman Dodd, Poolas, Romaine, Miller, Fahy, Horan
Shuler and Mayor Marin

NOES: None ABSENT: None ABSTAIN: None

The Board returned from Executive Session for the following roll call:

PRESENT: Alderman Dodd, Poolas, Romaine, Miller, Fahy, Camacho, Horan, Shuler and Mayor Marin

Alderman Poolas introduced the following resolution which were read by the Town Clerk:

***RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
APPOINTING REPLACEMENT POLICE OFFICERS***

WHEREAS, there exists a need for replacement Police Officers within the Town of Dover; and

WHEREAS, the police department has conducted background checks and interviews with qualified candidates from the New Jersey Department of Personnel List of Eligibles; and

WHEREAS, the police chief has recommended the appointment of two individuals from the list of eligibles.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Board of Aldermen of the Town of Dover that the following are appointed as probationary officers pending the final approval of medical and psychological testing effective 1/12/2004.

Stephen Hart	Salary \$38,639.00
Timothy Thief	Salary \$38,639.00

Alderman Poolas moved the foregoing resolution be adopted, duly seconded by Alderman Romaine was passed by the following roll call vote:

AYES: Aldermen Dodd, Poolas, Romaine, Miller, Camacho, Fahy, Horan, Shuler, Mayor Marin

NOES: None ABSENT: None ABSTAIN: None

Mayor Marin adjourned the meeting, duly seconded by Alderman Camacho and was passed by a voice vote.