



TOWN OF DOVER
MAYOR AND BOARD OF ALDERMEN
CAUCUS MEETING MINUTES
January 22, 2013 7:00 PM

The Caucus Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

Mayor Dodd called the meeting to order at 7:00 pm

All joined in the Pledge of Allegiance to the Flag and prayer was given.

ROLL CALL:

Present: Aldermen Visioli, Picciallo, Romaine, Blackman, Downs, Rutan, Noriega and Mayor Dodd

Absent: Alderwoman Yzarnotegui

Also present were Attorney Downs, Administrator Close and Municipal Clerk Verga

Clerk Verga stated adequate notice was given to the official newspaper.

MUNICIPAL CORRESPONDENCE:

1. Ordinance from Mine Hill Township re: Amending Chapter 25, Creating the Agriculture Overlay Zone and Providing for "Right To Farm" Regulations
2. Resolution from the Township of Hanover re: Opposing the proposed adoption of rules by the NJ Local Finance Board & the NJ Dept. of Education concerning the approval process for non-state health benefits
3. Invitation from Morris County League of Municipalities to the NJLM "State of State"
4. Membership Advisory from NJLM Re: 2013 New Jersey Local Government Deskbook
5. Membership Advisory from NJLM Re: 21st Annual Mayor's Legislative Day

NJDEP = NJ Department of Environmental Protection NJLM = New Jersey State League of Municipalities
R.V.R.S.A. = Rockaway Valley Regional Sewerage Authority

Mayor Dodd will attend the 21st Annual Mayor's Legislative Day on February 6th with Alderman Visioli who will be inducted into the hall of fame for his 20 plus years in elected office.

CONSENT AGENDA

1. Resolution Approving Reorganization Meeting Minutes –January 1, 2013
2. Resolution Authorizing the Town of Dover to join the Morris County Adaptive Recreation Program (McARP)
3. Resolution Approving a Volunteer Fire Department Member – Philip Wilk
4. Resolution Approving Municipal License – Schedule A

ORDINANCE FOR INTRODUCTION

1. Ordinance #03-2013 – Amending Section 3 of Bond Ordinance No. 18-2011
2. Ordinance #04-2013 – Amending & Supplementing Chapter 20 Entitled "Volunteer Fire Department"

Mayor Dodd noted that there is no additional debt to the bond ordinance it's just a change in the description for the allocation of money.

ORDINANCE FOR SECOND READING/PUBLIC HEARING

1. Ordinance #01-2013 – Providing for a Handicapped Parking Space at 6 Jordan Ter.
2. Ordinance #02-2013 – Salary Ordinance

Mayor Dodd noted that the salary ordinance will establish a salary range for specific titles as required by law.

AGENDA ITEMS:

RESOLUTIONS

1. Resolution Approving Bills List
2. Resolution Approving Transfer Resolution
3. Resolution Approving Mayor & Board of Aldermen Meeting Minutes for December 18, 2012
4. Resolution Approving Mayor & Board of Aldermen Meeting Minutes for December 27, 2012
5. Resolution Authorizing the Execution of Memorandum of Agreement (MOA) with PBA Local 107
6. Resolution Authorizing the Execution of Memorandum of Agreement (MOA) with PBA Local 107 Superiors Officer's Association (SOA)
7. Resolution Approving Salary Resolution
8. Resolution Approving Personnel Action – Public Works Dept.

Mayor Dodd explained that the Town of Dover hired two seasonal employees last fall which are being recommended to the board to be hired permanently. He also noted that an additional employee is being hired as a laborer to work in the water department.

REGULAR MEETING MINUTES
January 22, 2013

The Regular Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

The meeting was called to order by Mayor Dodd at 7:11 pm

ROLL CALL

Present: Aldermen Visioli, Picciallo, Romaine, Blackman, Downs, Rutan, Noriega and Mayor Dodd
Absent: Alderwoman Yzarnotegui

Also present were Attorney Downs, Administrator Close and Clerk Verga

Clerk Verga stated adequate notice was given to the official newspaper.

Mayor Dodd opened the meeting to public.
Seeing no hands and hearing no voices, Mayor Dodd closed this portion to the public.

MAYOR'S REPORT – Mayor Dodd reserved his report till the next meeting.

ATTORNEY'S REPORT – Mr. Downs reserved his report till the next meeting.

CONSENT AGENDA

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN
OF THE TOWN OF DOVER FOR APPROVAL OF MINUTES

WHEREAS, In accordance with the provisions set forth in the Open Public Meeting Law, annual notice has been provided for all Mayor and Board of Aldermen meetings; and

WHEREAS, The Mayor and Board of Aldermen of the Town of Dover held their Public Meetings, and minutes of those meetings were transcribed.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey for approval the minutes for the following meetings:

January 1, 2013 – Reorganization

**Alderwoman Romaine has moved the foregoing resolution be adopted and duly seconded by
Alderman Picciallo and passed by the following roll call vote.**

Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Downs, Rutan, Noriega and Mayor Dodd
Nays: None Absent: Alderwoman Yzarnotegui Abstained: None

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF
THE TOWN OF DOVER TO JOIN THE MORRIS COUNTY
ADPATIVE RECREATIONAL PROGRAM (McARP)

WHEREAS, there has been created a Morris County Adaptive Recreational Program (McARP); and

WHEREAS, said program intends to provide recreational services for persons with disabilities of all ages, and

further to give said persons an opportunity to explore new leisure time opportunities in conjunction with their age and specific abilities; and

WHEREAS, the total project cost is estimated to exceed \$300,000; and

WHEREAS, the Town of Dover costs with respect thereto will be \$2,460.00 Fair Share Ratio Schedule.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover as follows:

1. That the Town of Dover hereby intends to join the Morris County Adaptive Recreation Program (McARP) as described above and contribute thereto in the amount not to exceed the Fair Share Assessment for one year.

Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Downs, Rutan, Noriega and Mayor Dodd
Nays: None Absent: Alderman Yzarnotegui Abstained: None**

RESOLUTION APPROVING A VOLUNTEER FIRE DEPARTMENT MEMBER

WHEREAS, the Town of Dover Fire Department has received an application for membership in the Dover Volunteer Fire Department from Philip Wilk; and

WHEREAS, he has met all the requirements as stated in Chapter 20-4, Volunteer Fire Department; and

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Dover approve the membership of Philip Wilk to the Volunteer Fire Department.

Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Downs, Rutan, Noriega and Mayor Dodd
Nays: None Absent: Alderman Yzarnotegui Abstained: None**

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER FOR THE RENEWAL OF SOCIAL AND ATHLETIC CLUB LICENSES

WHEREAS, any person or group of persons, association or corporation, which meets for the purpose of promoting athletic sports, contests, exhibitions, classes or gymnasium; and

WHEREAS, any person or group of persons, association or corporation which owns, leases, operates or controls premises for the purpose of social intercourse and entertainment; excluding organizations of state or national scope and religious organizations; and

WHEREAS, the appropriate fees have been received with the renewal applications;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the following Social and Athletic licenses are hereby approved:

SCHEDULE A

Acropolis Social Club
5 E. Blackwell St

Alderwoman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Downs, Rutan, Noriega and Mayor Dodd
Nays: None Absent: Alderwoman Yzarnotegui Abstained: None

ORDINANCES FOR FIRST READING

BOND ORDINANCE NO. 03-2013

BOND ORDINANCE AMENDING SECTION 3 OF BOND ORDINANCE NO. 18-2011, ADOPTED SEPTEMBER 13, 2011 TO AMEND A PROJECT DESCRIPTION FOR THE PURPOSES SET FORTH HEREIN AUTHORIZED TO BE UNDERTAKEN IN AND BY THE TOWN OF DOVER, IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF DOVER, IN THE COUNTY OF MORRIS, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) **AS FOLLOWS:**

SECTION 1. Section 3 of Bond Ordinance No. 18-2011 adopted September 13, 2011 and entitled: “Bond Ordinance Providing for Various General Improvements, Appropriating the Sum of \$712,000 Therefor, and Authorizing the Issuance of \$676,400 of Bonds or Notes for the Purposes Set Forth Herein Authorized to Be Undertaken in and by the Town of Dover, in the County of Morris, State of New Jersey” be and is hereby amended to read as follows:

SECTION 3. The improvements hereby authorized and the purposes for the financing for which said obligations are to be issued are:

Improvement/Acquisition	Maximum Estimated Cost	Down Payment (Capital Improvement Fund)	Bonds or Notes Authorized	Useful Life (years)
1. Road Improvement Project-Variou s Streets, including all costs, improvements and appurtenances related thereto or necessary therefore.	\$420,000	\$21,000	\$399,000	10
2. Road Improvement Project- Orchard Street including all costs, improvements and appurtenances related thereto or necessary therefore.	\$60,000	\$3,000	\$57,000	10
3. Acquisition of visual message board and security system, including all costs, improvements and appurtenances related thereto or necessary therefore.	\$30,000	\$1,500	\$28,500	7
4. Acquisition of equipment for the Department of Public Works, including but not limited to a sickle bar and two (2) mowers, including all costs, improvements and appurtenances related thereto or necessary therefore.	\$35,000	\$1,750	\$33,250	15

5. Building improvements, including but not limited to roof and fire department bay doors, including all costs, improvements and appurtenances related thereto or necessary therefore.	\$132,000	\$6,600	\$125,400	15
6. Acquisition of equipment for the Police Department including but not limited to Police Communications and improvements thereto, fingerprinting equipment, and other equipment, all said acquisitions to include all costs, improvements and appurtenances related thereto or necessary therefore.	\$35,000	\$1,750	\$33,250	7
TOTALS:	\$712,000	\$35,600	\$676,400	

SECTION 2. To the extent that any previous ordinance or resolution is inconsistent with or contradictory hereto, said ordinance or resolution is hereby repealed or amended to the extent necessary to make it consistent herewith.

SECTION 3. The provisions of this bond ordinance are severable. To the extent any clause, phase, sentence, paragraph, or provision of this ordinance shall be declared invalid, illegal, or unconstitutional, the remaining provisions shall continue in full force and effect.

SECTION 4. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by said Local Bond Law.

Alderman Visioli has moved the ordinance be adopted and duly seconded by Alderwoman Romaine and passed for first reading by the following roll call vote.

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Downs, Rutan, Noriega and Mayor Dodd
Nays: None Absent: Alderwoman Yzarnotegui Abstained: None**

ORDINANCE NO. 04-2013
AN ORDINANCE OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
AMENDING AND SUPPLEMENTING THE CODE OF DOVER CHAPTER 20 ENTITLED
“VOLUNTEER FIRE DEPARTMENT”

§ 20-4. Qualifications for membership in Fire Department.

D. Membership in other Fire Departments

- (1) Any member from another fire department who wishes to become a member of the Dover Volunteer Fire Department or Rescue Squad as of the effective date of the passage of this ordinance shall be allowed to and remain a member of both Volunteer Fire Departments or Rescue Squads.
- (2) Any member of the Dover Volunteer Fire Department or Rescue Squad who belongs to another Volunteer Fire Department or Rescue Squad and wishes to become chief officer in another Volunteer Fire Department or Rescue Squad as of the effective date of passage of this ordinance shall take a leave of absence during the term(s) of such officer position or resign from the Dover Volunteer Fire Department or Rescue Squad.
- (3) No member of dual departments may become a chief officer of the Dover Volunteer Fire Department or Rescue Squad.

Alderman Romaine has moved the ordinance be adopted and duly seconded by Alderman Blackman and passed for first reading by the following roll call vote.

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Downs, Rutan, Noriega and Mayor Dodd
Nays: None Absent: Alderman Yzarnotegui Abstained: None**

ORDINANCE FOR SECOND READING

**ORDINANCE NO. 01-2013
AN ORDINANCE OF THE MAYOR AND BOARD OF ALDERMEN
OF THE TOWN OF DOVER PROVIDING FOR
HANDICAPPED PARKING SPACE AT 6 JORDAN TERRACE**

BE IT ORDAINED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey, as follows:

SECTION 1. Description for handicap parking space to be located at 6 Jordan Terrace

Said handicap parking space shall be located along the easterly curb line of Jordan Terrace beginning at a point 35 feet north of the northeasterly curb line intersection of Penn Avenue and Jordan Terrace, thence continuing in a northerly direction for a distance of 22 feet.

SECTION 2. All ordinances or parts of ordinances inconsistent with this within ordinance are hereby repealed to the extent of such inconsistencies.

SECTION 3. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

SECTION 4. The Ordinance shall take effect in accordance with law.

Mayor Dodd opened the meeting for public comments on ordinance #01-2013. Seeing no hands and hearing no voices, Mayor Dodd closed the hearing to the public.

Alderman Visioli has moved the ordinance be adopted and duly seconded by Alderman Blackman and passed for second reading by the following roll call vote.

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Downs, Rutan, Noriega and Mayor Dodd
Nays: None Absent: Alderman Yzarnotegui Abstained: None**

**ORDINANCE NO. 02-2013
AN ORDINANCE OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER,
COUNTY OF MORRIS AND STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING
CHAPTER 72, SALARIES AND COMPENSATION**

BE IT ORDAINED by the Mayor and Board of Aldermen, Town of Dover, County of Morris, NJ as follows:

A. CHAPTER C. "Salaries and Compensation for Certain Employees" is hereby amended and supplemented by the following:

CHAPTER C.
SALARIES & COMPENSATION FOR CERTAIN EMPLOYEES

1. Effective January 1, 2013 as indicated below, salaries, compensation or fees are hereby established for the following named officers, employees or positions in the Town of Dover at the rate of or within the salary ranges listed.

B. All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistencies.

C. This ordinance shall take effect immediately upon final passage and publication.

Job Title White Collar Union

Principal Cashier/Typing	\$ 53,000	\$ 60,000
Registrar of Vital Stat.	\$ 49,000	\$ 58,000
Deputy Court Administrator	\$ 49,000	\$ 55,000
Deputy Court Administrator BL	\$ 51,000	\$ 56,000
Account Clerk	\$ 50,000	\$ 55,000
Sr. Account Clerk	\$ 50,000	\$ 55,000
Sr. Assessing Clerk/Typing	\$ 44,000	\$ 48,000
Principal Account Clerk	\$ 50,000	\$ 55,000
Asst. Municipal Treasurer	\$ 44,000	\$ 48,000
Sr. Clerk Typist	\$ 44,000	\$ 48,000
Sr. Clerk Transcriber	\$ 44,000	\$ 48,000
Sr. Police Record Clk/Typ	\$ 44,000	\$ 48,000
Tax Clerk Typing	\$ 43,172	\$ 45,814
Technical Assistant	\$ 44,000	\$ 48,000
Telephone Operator/Typ.	\$ 40,000	\$ 45,000
Cashier Typing	\$ 40,000	\$ 45,000
Cashier Typing	\$ 40,000	\$ 45,000
Clerk Typist	\$ 40,000	\$ 45,000
Violations Clerk	\$ 40,000	\$ 45,000
Sec. Plan Bd/Bd of Adj.	\$ 11,000	\$ 13,000
Sr. Account Clk Typ/PT	\$ 17.00	\$ 20.00
Library Asst/ Part time	\$ 16.00	\$ 19.00
Library Asst/Sr. Acct. Clerk Part Time	\$ 16.00	\$ 19.00
Clk Typist - Part time	\$ 16.00	\$ 19.00

Job Title Non Union

Police Chief	\$ 120,000	\$ 140,000
Town Clerk	\$ 75,000	\$ 96,000
Administrator	\$ 125,000	\$ 155,000
Fire Captain	\$ 88,000	\$ 92,630
Street Superintendent	\$ 85,905	\$ 94,000

Supervisor Street	\$ 58,000	\$ 65,000
Supervisor Water	\$ 58,000	\$ 65,000
Municipal Engineer	\$ 120,000	\$ 135,000
Recy Coor/Eng. Aide/Chief Code Enf. Off.	\$ 95,000	\$ 105,000
Code Enforcement Officer	\$ 42,642	\$ 44,809
Chief Financial Officer/Treasurer	\$ 78,000	\$ 90,000
Library Director	\$ 65,000	\$ 80,000
Municipal Court Admin.	\$ 75,000	\$ 85,000
Tax Collector	\$ 50,000	\$ 64,000
Tax Assessor	\$ 25,000	\$ 44,000
Librarian	\$ 47,000	\$ 54,000
Supv. Library Asst.	\$ 35,000	\$ 45,000
Sanitation Inspector	\$ 20.00/hr	\$ 35.00/hr
Confidential Aide	\$ 20.00/hr	\$ 35.00/hr
Deputy Clerk	\$ 50,000	\$ 60,000
Clerk Typist	\$ 38,002	\$ 39,933
Senior Clerk Typist	\$ 47,000	\$ 55,000
Director Emergency Mgmt.	\$ 5,175	\$ 5,438
Deputy Emergency Mgmt. Coordinator	\$ 1,000	\$ 1,500
Construction Official/ Code Enf. Officer	\$ 55,000	\$ 65,000
Police Matron	\$ 16.00/hr	\$ 28.00/hr
School Crossing Guard PT	\$ 16.00	\$ 21.00
Special Police Officers PT	\$ 14.00	\$ 26.00
Housing Inspector PT	\$ 13.42	\$ 13.42
Electric Sub-code Official PT	\$ 28.00	\$ 40.00
Fire Sub-code Official	\$ 30.00	\$ 45.00
Building Sub-code Official	\$ 30.00	\$ 45.00
Mayor	\$ 7,300	\$ 8,000
Aldermen	\$ 5,000	\$ 6,000
Job Title Public Works Union		
Senior Mechanic	\$ 54,000	\$ 60,000
Senior Public Works Rep	\$ 54,000	\$ 60,000
Senior Water Rep	\$ 54,000	\$ 60,000
Mechanic	\$ 51,000	\$ 57,000
Equipment Operator	\$ 51,000	\$ 57,000
Truck Driver	\$ 47,000	\$ 51,000
Laborer	\$ 39,000	\$ 44,000
Bldg Maintenance Worker	\$ 39,000	\$ 44,000
Water Meter Reader/Rep	\$ 51,000	\$ 59,000
Public Works Repairer	\$ 44,000	\$ 50,000

Water Repairer	\$ 51,000	\$ 59,000
Sr. Pkg. Enforcement Officer FT	\$ 43,000	\$ 48,000
Pkg. Enforcement Officer FT	\$ 39,933	\$ 42,378
Bldg. Maint. Worker PT	\$ 18.00	\$ 21.00
Motor Vehicle Operator	\$ 18.00	\$ 21.00
Pkg Enforcement Officer PT	\$ 17.00	\$ 20.00

Job Title FMBA Union

Fire Fighter	\$ 35,000	\$ 93,000
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Job Title PBA Union

Police Officer	\$ 48,000	\$ 112,000
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Job Title SOA Union

Police Sergeant	\$ 116,000	\$ 128,000
Police Lieutenant	\$ 120,000	\$ 135,000
Police Captain	\$ 123,000	\$ 138,000

Alderman Romaine has moved the ordinance be adopted and duly seconded by Alderman Blackman and passed for second reading by the following roll call vote.

Mayor Dodd opened the meeting for public comments on ordinance #02-2013. Seeing no hands and hearing no voices, Mayor Dodd closed the hearing to the public.

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Downs, Rutan and Noriega
Nays: None Absent: Alderman Yzarnotegui Abstained: Mayor Dodd**

RESOLUTIONS

BILL LIST RESOLUTION

WHEREAS, the Mayor and Board of Aldermen of the Town of Dover have examined all bills presented for payment; and

WHEREAS, the Chief Financial Officer has certified that there are sufficient funds in the account(s) to which respective bills have been charged.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Dover do hereby approve the bills as listed; and

BE IT FURTHER RESOLVED that the proper officials are hereby authorized to sign the checks for payment of same.

RESERVE ACCT claims in the amount of:	\$203,627.75
CURRENT ACCT claims in the amount of:	\$1,443,618.30
GENERAL CAPITAL ACCT claims in the amount of:	\$2,818.42
WATER UTILITY ACCT claims in the amount of:	\$87,311.64
WATER UTILITY RESERVE ACCT claims in the amount of:	\$15,364.84
WATER CAPITAL ACCT claims in the amount of:	\$9,802.50
PARKING UTILITY ACCT claims in the amount of:	\$2,945.74
PARKING UTILITY RESERVE ACCT claims in the amount of:	\$26,943.66
PARKING CAPITAL ACCT claims in the amount of:	\$0.00
ANIMAL CONTROL TRUST ACCT claims in the amount of:	\$0.00
EVIDENCE TRUST ACCT claims in the amount of:	\$0.00
RECYCLING TRUST ACCT claims in the amount of:	\$0.00
COUNTY FORFEITED ASSETS TRUST ACCT claims in the amount of:	\$0.00

FEDERAL FORFEITED ASSETS ACCT claims in the amount of:	\$0.00
TRUST/OTHER ACCT claims in the amount of:	\$1,581.50
COAH TRUST Acct claims in the amount of:	\$0.00
TOTAL CLAIMS TO BE PAID	\$1,794,014.35

BE IT FURTHER RESOLVED that the following claims have been paid prior to the Bill List Resolution in the following amounts:

CURRENT ACCT claims in the amount of:	\$319,510.11
WATER UTILITY ACCT claims in the amount of:	\$23,566.12
PARKING UTILITY ACCT claims in the amount of:	\$2,543.17
PAYROLL AGENCY ACCT claims in the amount of:	\$89,920.53
UNEMPLOYMENT TRUST ACCT claims in the amount of:	\$325.21
TOTAL CLAIMS PAID	\$435,865.14

TOTAL BILL LIST RESOLUTION **\$2,229,879.49**

Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Rutan and Noriega
Nays: None Absent: Alderwoman Yzarnotegui Abstained: Alderman Downs & Mayor Dodd

TRANSFER RESOLUTION

WHEREAS, there appears to be insufficient funds in the following accounts (excepting the Appropriation of Contingent Expenses or Deferred Charges) to meet the demands thereon for the balance of the year, viz: 2012

Police OE

WHEREAS, there appears to be a surplus in the following accounts (excepting the Appropriation for Contingent Expenses, Down Payments and Capital Improvement Fund) over and above the demand necessary for the balance of the year, viz: 2012

Code Enforcement S & W

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover (not less than two thirds of all members thereof affirmatively concurring) that in accordance with the provision of R.S. 40A:4-58, part of the surplus in the accounts heretofore mentioned be and the same are hereby transferred to the account (excepting the Appropriation for Contingent Expenses or Deferred Charges) mentioned as being sufficient to meet the current demands; and

BE IT FURTHER RESOLVED that the Treasurer be and she is hereby authorized to make the following transfers:

	FROM		TO	
Code Enforcement S & W	7,250.00	Police OE		7,250.00

Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderman Rutan and passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Downs, Rutan, Noriega and Mayor Dodd
Nays: None Absent: Alderwoman Yzarnotegui Abstained: None

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN
OF THE TOWN OF DOVER FOR APPROVAL OF MINUTES**

WHEREAS, In accordance with the provisions set forth in the Open Public Meeting Law, annual notice has been provided for all Mayor and Board of Aldermen meetings; and

WHEREAS, The Mayor and Board of Aldermen of the Town of Dover held their Public Meetings, and minutes of those meetings were transcribed.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey for approval the minutes for the following meetings:

December 18, 2012 – Caucus & Regular

Alderswoman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Downs and passed by the following roll call vote.

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Downs, Rutan, Noriega and Mayor Dodd
Nays: None Absent: Alderswoman Yzarnotegui Abstained: None**

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN
OF THE TOWN OF DOVER FOR APPROVAL OF MINUTES**

WHEREAS, In accordance with the provisions set forth in the Open Public Meeting Law, annual notice has been provided for all Mayor and Board of Aldermen meetings; and

WHEREAS, The Mayor and Board of Aldermen of the Town of Dover held their Public Meetings, and minutes of those meetings were transcribed.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey for approval the minutes for the following meetings:

December 27, 2012 – Special Meeting

Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderswoman Blackman and passed by the following roll call vote.

**Ayes: Aldermen Visioli, Blackman, Downs, Noriega and Mayor Dodd
Nays: None Absent: Alderswoman Yzarnotegui Abstained: Alderman Picciallo, Romaine & Rutan**

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE
TOWN OF DOVER AUTHORIZING EXECUTION OF MEMORANDUM
OF AGREEMENT (MOA) WITH THE PBA LOCAL 107**

WHEREAS, Dover and the PBA Local 107 are parties to a collective bargaining agreement which expired on December 31, 2011; and

WHEREAS, the parties have engaged in negotiations; and

WHEREAS, those negotiations have resulted in an agreement for a three (3) year contract commencing January

1, 2012 through December 31, 2014; and

WHEREAS, a copy of the MOA is attached hereto;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey as follows:

1. The Mayor and Clerk are hereby authorized to execute the MOA between Dover and the PBA Local 107 in substantially the same formed as it is attached hereto.
2. The Mayor and Clerk are also authorized to execute a contract drafted in accordance with the Memorandum of Agreement.

Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Downs, Rutan, Noriega and Mayor Dodd
Nays: None Absent: Alderman Yzarnotegui Abstained: None**

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
AUTHORIZING EXECUTION OF MEMORANDUM OF AGREEMENT (MOA) WITH THE PBA
LOCAL 107 SUPERIORS OFFICER'S ASSOCIATION (SOA)**

WHEREAS, Dover and the SOA Local 107 are parties to a collective bargaining agreement which expired on December 31, 2011; and

WHEREAS, the parties have engaged in negotiations; and

WHEREAS, those negotiations have resulted in an agreement for a three (3) year contract commencing January 1, 2012 through December 31, 2014; and

WHEREAS, a copy of the MOA is attached hereto;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey as follows:

1. The Mayor and Clerk are hereby authorized to execute the MOA between Dover and the SOA Local 107 in substantially the same formed as it is attached hereto.
2. The Mayor and Clerk are also authorized to execute a contract drafted in accordance with the Memorandum of Agreement.

Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Downs, Rutan, Noriega and Mayor Dodd
Nays: None Absent: Alderman Yzarnotegui Abstained: None**

SALARY RESOLUTION

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey as follows:

1. That the annual/hourly salaries and wages as set forth hereunder be and hereby are established for the officials and listed employees of the Town of Dover at the respective sums shown following their names and or position designation following their name listed below.

2. This resolution directs the Treasurer of the Town of Dover to withhold such monies from individual salaries and wages so there is no advance payment of salaries and wages and annual sums may be adjusted through December 31, 2013 as listed on Schedule A.

SCHEDULE A

<u>Superior Officers</u>	2012		2013	
Peter Ugalde, Cpt	\$132,104		\$134,746	
Barry Young, Lt.	\$123,066		\$125,527	
Frank Coppinger, Lt.	\$125,502		\$128,012	
William Woodhull, Sgt.	\$119,083		\$121,465	
Richard Gonzalez, Sgt.	\$119,083		\$121,465	
Andy Milonas, Sgt.	\$119,083		\$121,465	
Chris Metzgar, Sgt.	\$119,083		\$121,465	
Anthony Smith, Sgt.	\$121,142		\$123,565	
 <u>PBA</u>				
Bostrom, Joseph, Police Officer	\$105,368		\$107,475	
Cachola, Jonathan, Police Officer	\$ 94,164	10/01/12	\$107,475	10/01/13
Camacho, Ronald, Police Officer	\$105,368		\$107,475	
Cicchetti, Jr. Aldo, Police Officer	\$105,368		\$107,475	
Corona, Oxmani, Police Officer	\$ 94,164	07/01/12	\$107,475	07/01/13
Delaney, Jonthan, Police Officer	\$ 79,776		\$ 90,126	
Flamia, Bryan, Police Officer	\$105,878		\$107,985	
Gabrys, Justin, Police Officer	\$105,878		\$107,985	
Galgano, Vincent, Police Officer	\$107,168		\$109,275	
Matos, Jose, Police Officer	\$105,368	12/01/12	\$107,475	12/01/13
McCarthy, William, Police Officer	\$105,368		\$107,475	
Michalski, Walter, Jr., Police Officer	\$105,368		\$107,475	
Newton, William, Police Officer	\$107,168		\$109,275	
Peterson, Charles, Police Officer	\$105,808		\$107,915	
Pier, Michael, Police Officer	\$107,168	02/01/12	\$109,275	02/01/13
Pritchard, James, Police Officer	\$105,368		\$107,475	
Scinto, Anthony, Police Officer	\$105,368		\$107,475	
Smith, Keith, Police Officer	\$105,428		\$107,535	
Sperry, Louis, Police Officer	\$105,368		\$107,475	
Suarez, Oscar, Police Officer	\$ 94,164	07/01/12	\$107,475	07/01/13
Thiel, Timothy, Police Officer	\$105,368		\$107,475	
Wilkes, Paul, Police Officer	\$105,968		\$108,075	
 <u>FMBA</u>				
Donald Hammond, Fire Fighter	\$ 86,015		\$ 87,735	
Richard Cloughley, Fire Fighter	\$ 86,015		\$ 87,735	
Jon Sperry, Fire Fighter	\$ 86,015		\$ 87,735	
Bryan Waagner, Fire Fighter	\$ 50,763		\$ 57,451	
Allen Bell, Fire Fighter	\$ 50,763		\$ 57,451	

WHITE COLLAR

Rosa Santiago, Dep. Court Admin/B.L.	\$ 51,457		\$ 52,486
Colleen Cicchetti, Dep. Court Admin	\$ 50,201		\$ 51,205
Linda Cook, Dep. Court Admin	\$ 57,226		\$ 57,226
Geraldine Romansic, Dep. Court Admin	\$ 54,590		\$ 54,590
Regina Nee, Tech. Asst.	\$ 44,035		\$ 44,916
Regina Nee, Sect. Board/Commission	\$ 12,097		\$ 12,339
Debbie Nunn, Sr. Clerk Typist	\$ 44,035		\$ 44,916
Alice Gilbert, Sr. Clerk Typist	\$ 44,035		\$ 44,916
Zoraida Lopez, Sr. Police Records Clerk BL	\$ 45,253		\$ 46,158
Maria Acuria, Sr. Principal Cashier/Typist	\$ 53,639		\$ 54,712
Angelica Lorenzo, Account Clerk	\$ 50,967		\$ 51,986
Irina Catano, Sr. Clerk Typist	\$ 44,035		\$ 44,916
Erin Kent, Sr. Clerk Typist	\$ 44,035		\$ 44,916
Arecelis Orama, Sr. Clerk Typist	\$ 44,035		\$ 44,916
Reynoldo Jolve, Sr. Clerk Typist	\$ 44,035		\$ 44,916
Kathleen Minahan, Sr. Assessing Clerk Typing	\$ 44,035		\$ 44,916
Karen Fornaro, Clerk Typist 80% 2012	\$ 32,586		\$ 35,314
Linda Malcolm, Clerk Typist/Shade Tree	\$ 40,732		\$ 41,547
Benito Falco, Sanitarian	\$ 29.56	hr.	\$ 30.15
Merrilyn Anderson, Library Asst./pt	\$ 16.94	hr.	\$ 17.28
Patricia Stewart, Library Asst./pt	\$ 16.94	hr.	\$ 17.28
Tina Roth, Library Asst./pt	\$ 16.94	hr.	\$ 17.28
Gabriela Luna, Library Asst./pt.	\$ 16.94	hr.	\$ 17.28
Carmella Hahl, Library Asst./pt 2012-80%	\$ 13.55	hr.	\$ 14.69

Non Union

Harold Valentine, Police Chief			\$135,006
Harold Valentine, Dep. Emerg. Man. Coord.			\$ 1,212
William Close, Administrator			\$145,656
Margaret Verga, Mun. Clerk			\$ 90,816
Andrea Coroneos, Tax Collector			\$ 58,262
Zoraida Ryerson, Code Enforcement Officer			\$ 45,695
Patrick Laverty, Code Enforcement Officer			\$ 56,244
Louis Avevedo, Superintendent Street			\$ 92,057
Richard Cole, Supervisor Street			\$ 63,039
Carlos Chaparro, Supervisor Water			\$ 63,039
Kelly Toohey, CFO/Treasurer			\$ 84,293
Therese DePierro, Tax Assessor PT			\$ 40,721
Robert Lin, Librarian			\$ 50,784
Bruce George, Library Director			\$ 70,712
Natalie Riggs, Supv. Library Asst.			\$ 39,957
Sonia Barria, Municipal Court Administrator			\$ 80,515
Lisa Newkirk, Sen. Clerk Typist			\$ 51,407
William Isselin, Mun. Recycling Cood/ Eng Aide			\$100,821
Michael Hantson, Municipal Engineer			\$128,823
Bridgette Toback, Clerk Typist			\$ 40,724
Maria Santana, Deputy Clerk			\$ 57,012

Richard Sodano, Const. Official/Code Enf.	\$ 61,488	
Greg Chontow, Electrical SCO PT	\$ 35.06	hr.
Ben Falco, Santarian PT	\$ 30.15	hr.
Ronald Auth, Bldg. Sub Code Official PT	\$ 41.62	hr.
Phillip Wilk, , Fire Sub Code Official PT	\$ 41.62	hr.
Police Matron	\$ 25.61	hr.
Special Police	\$ 17.55	hr.
School Guards	\$ 17.55	hr.
James Dodd, Mayor	\$ 7,581	
Christine Noriega, Alderman	\$ 5,683	
Michael Picciallo, Alderman	\$ 5,683	
Paul Downs, Alderman	\$ 5,683	
Cindy Romaine, Alderman	\$ 5,683	
James Visioli, Alderman	\$ 5,683	
Carolyn Blackman, Alderman	\$ 5,683	
Robert Rutan, Alderman	\$ 5,683	
Michelle Yzarnotegui, Alderman	\$ 5,683	

Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Downs, Rutan, Noriega and Mayor Dodd
Nays: None Absent: Alderman Yzarnotegui Abstained: None**

RESOLUTION APPROVING PERSONNEL ACTIONS

BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Dover, approved the following personnel action effective January 28, 2013 subject to applicable N.J. Department of Personnel regulations and background check:

NEW HIRE(S):

Public Works Department
 Craig Hantson Laborer - \$ 32,240
 Lawrence Chang Laborer - \$ 32,240
 Andrew Ridner Laborer - \$ 32,240

Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Downs, Rutan, Noriega and Mayor Dodd
Nays: None Absent: Alderman Yzarnotegui Abstained: None**

PUBLIC COMMENTS

JON SPERRY – 67 N. Bergen Street – Mr. Sperry provided a list of street lights that are not working at JFK Park and surrounding areas. Mr. Close thanked Mr. Sperry for bringing the information to their attention.

JOAN HOYT – 102 Princeton Avenue – She thanked the Mayor for attending the pizza party for the Dover Striker Tornados who went undefeated in the fall season. She noted that the certificates from the board were greatly appreciated. She also expressed that if the town needs assistance with fundraising or community volunteers to please let her know, she has parents that would interested. Mayor Dodd congratulated Mrs. Hoyt

and acknowledged her for the coach's gifts to the girls on the team which included an embroidered travel bag, sweatpants and a hoodie.

CHRISTINE SEANOR – Thanked the board for the town's support to the library.

Seeing no hands or hearing no voices, Mayor Dodd closed the meeting to the public.

**Motion to adjourn made by Alderman Visioli at 7:29 pm,
and duly seconded by Alderwoman Romaine passed by the following voice vote.**

Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Downs, Rutan, Noriega and Mayor Dodd

Nays: None Absent: Alderwoman Yzarnotegui Abstained: None

Respectfully submitted,

Margaret J. Verga, Municipal Clerk