



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

REGULAR MEETING AGENDA
ELECTRONIC MEETING
JANUARY 19, 2021 7:00 P.M.

This Agenda is in Accordance with Town Code §2-6 F (3)

**Please Be Advised That This Meeting Will Be Simulcasted on the Town of Dover's
YouTube Channel found online here:**

https://www.youtube.com/channel/UC7DBVyMoQEXu1U0Z_BkaBHA

Zoom Information – Phone
Phone: 929-205-6099
Meeting ID: 948 8546 8386
Passcode: 874772

Zoom Information - Computer
Meeting ID: 948 8546 8386
Passcode: jbd146

A) CALL MEETING TO ORDER / SUNSHINE STATEMENT – Mayor Carolyn Blackman to call meeting to order and read the Sunshine Statement:

“This meeting is being held in accordance with the Open Public Meetings Act, also known as the Sunshine Law, N.J.S.A. 10:4-6. Notice of the meeting was sent to the Daily Record and Star Ledger on January 10, 2021 and published in the Record and Ledger on January 13, 2021. Notice was also posted on the Bulletin Board, in the Lobby and Entrance Doors of the Municipal Building and on the Town of Dover website.”

B) PLEDGE OF ALLEGIANCE – Mayor Carolyn Blackman to lead those in attendance in the Pledge of Allegiance to the Flag

C) ROLL CALL – Acting Municipal Clerk to Conduct Roll Call:

Name	Present	Absent	Excused
Alderman Correa			
Alderman Tapia			
Alderman Ballesteros			
Alderwoman Rugg			
Alderwoman Cruz			
Alderman Valencia			
Alderman Quinones			
Alderwoman Wittner			
Mayor Blackman			

D) APPROVAL OF MINUTES

1) December 29, 2020

December 29, Regular Meeting Minutes

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

E) REPORT OF COMMITTEES

F) PRESENTATIONS, MUNICIPAL CORRESPONDENCE

- 1) Correspondence from Acting Municipal Clerk Regarding Fire Department Ceremony and 2020 Police Officer of the Year
- 2) Correspondence from JIF - 2020-2021 Elected Officials Risk Management Seminar: Employment Practices Liability
- 3) Presentation by Water Commission Regarding Water Procedures and Billings

G) ORDINANCES FOR FIRST READING

H) ORDINANCES FOR SECOND READING, PUBLIC HEARING AND ADOPTION

I) APPROVAL OF BILLS

- 1) Approval of Bills List (Res. 47-2021)

Resolution 47-2021

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

J) APPROVAL OF RESOLUTIONS

1) CONSENT AGENDA RESOLUTIONS

- 1) Res. 48-2021 – Res. Confirming the Appointment of Firefighter Bryan Falato
- 2) Res. 49-2021 – Res. Appointing Firefighter Thomas M. McAndrew
- 3) Res. 50-2021 – Res. Approving a Curb Opening Permit for 61 Watson Drive
- 4) Res. 51-2021 – Res. Approving Taxis/Limos to be Licensed in the Town of Dover
- 5) Res. 52-2021 – Res. Authorizing Lien Redemption Regarding Block 1329, Lot 5, also known as 25 Hudson St. in the Town of Dover, Certificate No. 19-00007
- 6) Res. 53-2021 – Res. Authorizing Lien Redemption Regarding Block 1412, Lot 1.01, also known as 63 Guy Street in the Town of Dover, Certificate No. 19-00009
- 7) Res. 54-2021 – Res. Approving David Pennella of David C. Pennella Esq., as Special Council with a Contract Not to Exceed \$17,000

8) Res. 55-2021 – Res. Appointing Henry J. Freidel of Henry J. Freidel Architect LLC to Provide Consulting Architectural Services for the Year 2021 Through the Fair and Open Process in Accordance with N.J.S.A. 19:44A-20.5 et. seq.

9) Res. 56-2021 – Res. Amending Res. 31-2021

10) Res. 57-2021 – Res. Authorizing Lien Redemption Regarding Block 1402, Lot 3, also known as 44 Parking Street in the Town of Dover, Certificate No. 19-00008

Resolutions 48 to 57 2021

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

2) RESOLUTIONS FOR DISCUSSION AND CONSIDERATION

1) Res. 58-2021 – Resolution Condemning the January 6, 2021 Siege on the U.S. Capitol Building.

Resolution 58-2021

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

2) Res. 59-2021 – Resolution Authorizing a Shared Service Agreement with the Township of West Orange for the Years 2021 and 2022 for Chief Financial Officer Services – Financial Administration

Resolution 59-2021

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

3) Res. 60-2021 – Resolution Authorizing the Competitive Contracting Process for Various Services – Computer Network and Hardware Maintenance; Human Capital Management Services (Payroll, Time Management, etc); Financial Management of Police Extra Duty Employment.

Resolution 60-2021

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

4) Res. 61-2021 – Resolution Appointing Construction Official

Resolution 61-2021

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

K) OLD BUSINESS

1) 2021 Committees

<u>Committee</u>	<u>Chair</u>	<u>Member</u>	<u>Member</u>	<u>Member</u>
Finance	Ald. Correa	Ald. Rugg	Mayor Blackman	
Police	Ald. Rugg	Ald. Quinones	Ald. Correa	
Fire	Ald. Quinones	Ald. Valencia	Ald. Ballesteros	
Public Works	Ald. Tapia	Ald. Valencia	Ald. Ballesteros	
Recreation, Education, Library	Ald. Quinones	Ald. Cruz	Ald. Tapia	
Health	Ald. Rugg	Ald. Wittner	Ald. Cruz	
Economic Development and Redevelopment	Ald. Correa	Ald. Wittner	Ald. Valencia	
Personnel	Mayor Blackman	Ald. Valencia	Ald. Correa	Ald. Rugg
Engineering, Zoning, Construction and Code Enforcement	Ald. Wittner	Ald. Quinones	Ald. Tapia	

L) NEW BUSINESS

1) NEW BUSINESS ITEMS

1) Administrator’s Report

2) ITEMS REQUESTED FOR DISCUSSION BY INDIVIDUAL ALDERMEN

M) PUBLIC COMMENT:

The Town of Dover highly values the input of residents in making important decisions that affect the residents of our community. We also believe in the rights of residents to observe Governing Body Meetings. To ensure that all of our residents have the opportunity to offer comment, each statement/comment shall be held to a time period of five (5) minutes. Public comment has been solicited via the following manners:

All comments must include your name and residential address at the beginning of your comment.

- 1) By hand delivery - Comments may be submitted by hand deliver at Town Hall, located at 37 N. Sussex Street, Dover, NJ 07801 addressed to Acting Municipal Clerk John P. Schmidt. Comments may be dropped off during normal business hours, which are 8:30a.m. to 4:30p.m. up until 1:00 p.m. the day of the meeting.
- 2) By mail - Comments may be submitted by mail to Town Hall, 37 N. Sussex Street, Dover, NJ 07801 addressed to Acting Municipal Clerk John P. Schmidt. Comments must be received by 1:00 p.m., on the day of the meeting.
- 3) By email – Comments may be submitted until 1:00p.m. on the day of the meeting via email to publiccomment@dover.nj.us. The Subject of the Email Should be as follows “Public Meeting Comment” followed by the date of the meeting and Name. Example: **Public Comment 1/19/2021 John Public.**
- 4) All comments submitted in writing must include your name and residential address at the beginning of your comment.
- 5) Members of the public may also comment during the public comment portion by raising their hands via the Zoom platform, or if participating via phone by dialing *9 on your telephonic device. After commenting, please dial *9 again to lower your hand. All members of the public who wish to comment must state their name and residential address after being recognized to speak.

Public comment portions of our agenda are not structured as question and answer sessions, but rather they are offered as opportunities to share your thoughts with the Mayor and Board of Aldermen. The Mayor and Board will attempt to engage in dialogue but may not be able to respond to all public comments. However, all comments are considered and will be investigated and addressed as appropriate.

If you have a question that we are unable to answer at the Meeting, feel free to submit your questions to the Interim Town Administrator or the Office of the Municipal Clerk, in writing, and include your name, address and telephone number where you can be contacted. The email address of the Interim Town Administrator is jbennett@dover.nj.us and the email address of the Clerk’s Office is doverclerk@dover.nj.us. Questions will be answered within a reasonable time.

Please be courteous and mindful of the rights of others when providing comments. Comments may not be abusive, obscene or threatening. All members of the public attending Mayor and Board of Aldermen Meetings must treat each other and the Mayor and Board of Aldermen with respect. Individuals offering comments are not permitted to make personal attacks on any Town Employees, the Mayor or any Member of Town Government, other testifiers or members of the public.

ADJOURNMENT

**Meeting Agenda Packets Will Be Posted Online in Accordance With Res. 44-2021
and Can Be Found Under Agendas Online Here:**

[Town of Dover, NJ Public Documents \(ecode360.com\)](https://www.ecode360.com)