



TOWN OF DOVER
MAYOR AND BOARD OF ALDERMEN
CAUCUS MEETING MINUTES
October 23, 2012 7:00 PM

The Caucus Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

Mayor Dodd called the meeting to order at 7:00 pm

All joined in the Pledge of Allegiance to the Flag.

ROLL CALL:

Present: Aldermen Visioli, Picciallo, Timpani, Romaine, Blackman, Downs, Rutan, Noriega and Mayor Dodd

Also present were Attorney Downs, Administrator Close and Deputy Clerk Santana

Deputy Clerk Santana stated adequate notice was given to the official newspaper.

MUNICIPAL CORRESPONDENCE:

1. Ordinance from the Borough of Rockaway, Amending Chapter 172, Zoning
2. Ordinance from the Township of Randolph, Amending the Land Development ordinance to allow congregate care retirement communities as a conditional use in the B-4 General Commercial District
3. Resolution from the Township of Denville, Supporting the passage of S180/A640 by the legislature to amend Megan's Law
4. Notice of Hearing to Property Owners for Variance C Approval – Township of Randolph Board of Adjustment – Damian C. Rechter & Adriana Rechter
5. Notice of Hearing to Property Owners for a Lot Line Adjustment – Township of Randolph Board of Adjustment – G&L Pagano Realty, Inc.
6. Letter from NJ Department of Environmental Protection Urging Motorists to be cautious for deer on roads this fall

CONSENT AGENDA

1. Resolution Approving Limo(s) – Schedule A
2. Resolution Approving Mayor & Board of Aldermen Meeting Minutes – September 25, 2012
3. Approving Raffle License – Schedule A

AGENDA ITEMS:

RESOLUTIONS

1. Resolution Approving Bills List
2. Resolution Approving Personnel Actions
3. Resolution Waiving the Parking Fees for the day of the 5K Race on 11/3/12 on Lot D
4. Resolution Approving a Change Order for the Crescent Field Improvements Project

Alderwoman Noriega abstained from item # 12-02167 on the bills list.

Alderman Timpani wanted to know the breakdown for Mr. Giacobbe's bill. Mr. Close explained the bill is for legal services. Alderman Timpani wanted clarification on the letter that was received from Civil Service regarding the need for senior officers. Mayor Dodd noted that he will not discuss personnel related matters or potential litigation matters. Alderman Timpani asked if in order to start work any municipal employee must first have a background check. Mr. Close noted that the individual is a municipal employee that was able to start earlier than the prior resolution stated.

REGULAR MEETING MINUTES
October 23, 2012

The Regular Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

The meeting was called to order by Mayor Dodd at 7:19 pm

ROLL CALL

Present: Aldermen Visioli, Picciallo, Timpani, Romaine, Blackman, Downs, Rutan, Noriega and Mayor Dodd

Also present were Attorney Downs, Administrator Close and Deputy Clerk Santana

Deputy Clerk Santana stated adequate notice was given to the official newspaper.

Mayor Dodd opened the meeting to public.

Seeing no hands and hearing no voices, Mayor Dodd closed the meeting to the public.

MAYOR'S REPORT – The town has requested another meeting with the state and our legislative representatives to get an update and definitive timeline for the completion of all checklist items which include 27 items. The meeting with NJDOT is tentatively scheduled for Tuesday, October 30th. He noted that there was a reopening ceremony for the Crescent (multi-purpose) Field on Sunday, October 21st. Also, the town and the Recreation Commission dedicated a plaque at the north east entrance of the park honoring former Recreation Commissioner Mark Jaeger who unexpectedly passed away this year. He reminded the public that the Town of Dover and the Recreation Commission will be holding an annual Halloween Costume Parade and Trunk or Treat Event on Saturday, October 27th at Crescent Field parking lot. He announced that the Dover Health Department will be holding a second flu clinic on November 19th and the Women's Health Screening Clinic on October 24th. Once again, the town will be participating in the annual Marine Corps Toys for Tots Campaign with the "Special Train" to stop in Dover on Saturday, December 15th between 1:30pm and 2pm. He noted that the town will be partnering with the Turketstian American Association to provide free meals on November 21st to the community this Thanksgiving holiday. He mentioned that Habitat for Humanity had a groundbreaking ceremony for two families that received the opportunities for a home on Spring Street. Mayor Dodd thanked Judith Rugg for volunteering her time at the Flu Clinic.

ATTORNEY'S REPORT – No Report

CONSENT AGENDA

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
APPROVING TAXIS/LIMOS TO BE LICENSED IN THE TOWN OF DOVER

WHEREAS, the following companies, have applied for a license to operate the vehicle(s) listed below on Schedule A hereto and made a part hereof as taxicab(s)/limo(s) in the Town of Dover; and

WHEREAS, the appropriate municipal departments have reviewed the application(s) as required and have no objections to same being licensed as taxicabs/limos;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the taxicab(s)/limo(s) listed below are hereby approved for taxi/limo license(s) in the Town of Dover.

Schedule A

Elite Limo & Taxi Service LLC

Year/Model/Make	Vehicle Identification Number	Plate #
2002 Toyota Sienna	4T3ZF 13C12 U4580 16	OL8136H
2000 Toyota Sienna	4T3ZF 19C1Y U2585 44	OL8135H
2006 Land Rover Ranger	SALME 15416 A2313 92	OL8128H

First Class of Dover, Inc

Year/Model/Make	Vehicle Identification Number	Plate #
2004 Lincoln Towncar	1LNHM 84W54 Y6268 62	OL6073H
2002 Chrysler Town & Country	2C8GP 74L92 R5010 77	OL6118H
2006 Ford Towncar	1LNHM 85W16 Y6439 04	OL9830G
2005 Lincoln	1LNHM 81W75 Y6222 84	OL7211H

Alderwoman Romaine has moved the foregoing resolution be tabled and duly seconded by Alderwoman Blackman and passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Timpani, Romaine, Blackman, Downs, Rutan, Noriega and Mayor Dodd
Nays: None Absent: None Abstained: None

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN
OF THE TOWN OF DOVER FOR APPROVAL OF MINUTES

WHEREAS, In accordance with the provisions set forth in the Open Public Meeting Law, annual notice has been provided for all Mayor and Board of Aldermen meetings; and

WHEREAS, The Mayor and Board of Aldermen of the Town of Dover held their Public Meetings, and minutes of those meetings were transcribed.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey for approval the minutes for the following meetings:

September 25, 2012 – Caucus & Regular

Alderwoman Romaine has moved the foregoing resolution be tabled and duly seconded by Alderwoman Blackman and passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Timpani, Romaine, Blackman, Downs, Rutan, Noriega and Mayor Dodd
Nays: None Absent: None Abstained: None

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
APPROVING OF RAFFLE LICENSES

WHEREAS, the below listed organizations have applied for a Raffle/Bingo License; and

WHEREAS, such licenses have been reviewed by the appropriate departments and found to meet with all of the requirements and conditions of the municipality;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey as follows:

The below listed raffles for the date set forth following their names are hereby approved:

Schedule A

EL PRIMER PASO, LTD.

to be held on Friday, December 21, 2012
(Merchandise Raffle)

Alderwoman Romaine has moved the foregoing resolution be tabled and duly seconded by Alderwoman Blackman and passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Timpani, Romaine, Blackman, Downs, Rutan, Noriega and Mayor Dodd
Nays: None Absent: None Abstained: None

RESOLUTIONS

BILL LIST RESOLUTION

WHEREAS, the Mayor and Board of Aldermen of the Town of Dover have examined all bills presented for payment; and

WHEREAS, the Chief Financial Officer has certified that there are sufficient funds in the account(s) to which respective bills have been charged.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Dover do hereby approve the bills as listed; and

BE IT FURTHER RESOLVED that the proper officials are hereby authorized to sign the checks for payment of same.

RESERVE ACCT claims in the amount of:	\$0.00
CURRENT ACCT claims in the amount of:	\$1,342,578.77
GENERAL CAPITAL ACCT claims in the amount of:	\$26,555.70
WATER UTILITY ACCT claims in the amount of:	\$14,321.10
WATER UTILITY RESERVE ACCT claims in the amount of:	\$0.00
WATER CAPITAL ACCT claims in the amount of:	\$14,921.80
PARKING UTILITY ACCT claims in the amount of:	\$88.20
PARKING UTILITY RESERVE ACCT claims in the amount of:	\$0.00
PARKING CAPITAL ACCT claims in the amount of:	\$0.00
ANIMAL CONTROL TRUST ACCT claims in the amount of:	\$0.00
EVIDENCE TRUST ACCT claims in the amount of:	\$0.00
RECYCLING TRUST ACCT claims in the amount of:	\$0.00
COUNTY FORFEITED ASSETS TRUST ACCT claims in the amount of:	\$0.00
FEDERAL FORFEITED ASSETS ACCT claims in the amount of:	\$0.00
TRUST/OTHER ACCT claims in the amount of:	\$2,090.66
COAH TRUST Acct claims in the amount of:	\$0.00
TOTAL CLAIMS TO BE PAID	\$1,400,556.23

BE IT FURTHER RESOLVED that the following claims have been paid prior to the Bill List Resolution in the following amounts:

CURRENT ACCT claims in the amount of:	\$292,707.28
WATER UTILITY ACCT claims in the amount of:	\$20,038.70
PARKING UTILITY ACCT claims in the amount of:	\$2,793.46
PAYROLL AGENCY ACCT claims in the amount of:	\$156,440.02
UNEMPLOYMENT TRUST ACCT claims in the amount of:	\$21.23
TOTAL CLAIMS PAID	\$472,000.69

TOTAL BILL LIST RESOLUTION **\$1,872,556.92**

Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Rutan, Noriega

Nays: None Absent: None Abstained: Alderman Timpani, Downs and Mayor Dodd

RESOLUTION APPROVING PERSONNEL ACTIONS

BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Dover, approved the following personnel action effective October 22, 2012 subject to applicable N.J. Department of Personnel regulations and background check:

NEW HIRE(S):
Police Department
Justin Gabrys Patrolman - \$ 103,302

BE IT FURTHER RESOLVED that the date is to be amended to October 15, 2012 as the background check was completed earlier than anticipated.

Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderwoman Romaine and passed by the following roll call vote.

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Downs, Rutan, Noriega and Mayor Dodd
Nays: Alderman Timpani Absent: None Abstained: None**

RESOLUTION

WHEREAS, the Dover Renaissance, Inc is sponsoring a 5K race in the Town of Dover; and

WHEREAS, the Mayor and Board of Aldermen find it in the best interests of the Town of Dover in the County of Morris in the State of New Jersey to waive the parking fees for the day of the 5K race on November 3, 2012 in Lot "D" Prospect Street;

THEREFORE, BE IT RESOLVED, that the Mayor and Board of Aldermen do hereby waive the parking fees in Lot "D" Prospect Street on Saturday, November 3, 2012 for individuals attending, participating and or working this event.

Alderman Timpani has moved the foregoing resolution be adopted and duly seconded by Alderwoman Romaine and passed by the following roll call vote.

**Ayes: Aldermen Visioli, Picciallo, Timpani, Romaine, Blackman, Downs, Rutan, Noriega and Mayor Dodd
Nays: None Absent: None Abstained: None**

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
APPROVING A CHANGE ORDER FOR THE CRESCENT FIELD IMPROVEMENTS PROJECT**

WHEREAS, the Town of Dover solicited bids for the Crescent Field Improvements Project; and

WHEREAS, there exists a need for a change order in the amount of \$30,400.00 for the testing, removal and disposal of unsuitable excavated soil.

WHEREAS, the CFO has certified that sufficient funds are available; and

WHEREAS, the project will be funded thru Capitol Account #C-04-55-921-003; and

NOW THEREFORE, it is hereby **RESOLVED** by the Mayor and the Board of Aldermen of the Town of Dover, Morris County, New Jersey as follows:

1. The change order is approved in the amount of \$30,400.00 for the testing, removal and disposal of unsuitable excavated soil at the Crescent Field.

Alderwoman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

**Ayes: Aldermen Visioli, Picciallo, Timpani, Romaine, Blackman, Downs, Rutan, Noriega and Mayor Dodd
Nays: None Absent: None Abstained: None**

PUBLIC COMMENTS

ANTONIO ACOSTA – 130 Madison Street – He congratulated the board on the improvements at Crescent Field Park. He suggested mile markers on the walking path. Mayor Dodd noted that the path will be lined and signed. He expressed that the average home values are increasing in Morris County however that is not the case in Dover. He believes more needs to be done to bring families to the Town of Dover.

**Motion to adjourn made by Alderwoman Romaine at 7:33 pm,
and duly seconded by Alderman Picciallo passed by the following voice vote.**

**Ayes: Aldermen Visioli, Picciallo, Timpani, Romaine, Blackman, Downs, Rutan, Noriega and Mayor Dodd
Nays: None Absent: None Abstained: None**

Respectfully submitted,

Maria Santana, Deputy Municipal Clerk