



# Town of Dover Free Public Library

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Board of Trustees of the Dover Free Public Library  
Minutes of the Regular Meeting – August 19, 2010

## **Regular Monthly Meeting:**

Board President Irene Hansen called the August 19, 2010 meeting of the Board of Trustees to order at 7:08 PM.

**Roll call:** Present: Irene Hansen, Pat Donofrio – Mayor’s representative, Alan Bocchino, Sherry Lenox, Carolyn Bishop, Carol Walker

Absent: Scott Miller, Helen Pennella, Heather Merkle - Dover School’s representative

Also present: Rob Tambini - Library Director.

**Previous Meeting Minutes:** The minutes of the July 8, 2010 meeting of the Board of Trustees were submitted and adopted by the Board. Motion to approve: Sherry Lenox, seconded by Carol Walker.

## **Treasurer’s Report:**

Checking account balance is \$12,742.79. CD balance \$58,787.79.

CD matured on August 11 and was renewed for one year. Current rate of interest is 1.25%.

Treasurer will check to see if more than one signatory is mandatory. Motion to approve: Sherry Lenox, seconded by Carolyn Bishop.

## **Director’s Report:**

- Discussion on the Director’s report:
  - Board members will take a trip to Swain’s to pick out a frame for the Leutz reproduction.

## **Old Business:**

- Budget:
  - Town Administrator corrected the budget numbers to the correct numbers. The Board voted to accept and approve all corrections as amended by the Town Administrator. A motion to accept the budget as amended was put forward by Carolyn Bishop, seconded by Alan Bocchino. Board passed by a voice vote of all ayes, no nays.
- Shed will be ordered by the Director from Loews for \$700. Ten volunteers from ALCOA will construct the shed. The volunteers will also do a few other projects around the Library; wash the windows, and shampoo the carpet.

- Director coordinating with Austen Kyle Salon for a Library fund raiser. Salon will have a Locks of Love Day and donate a portion of the profits to the Library.
- Discussion on the HVAC system and whether or not it is included in the town finance discussions. Currently there has not been any decision given on its status.

**New Business:**

- Director has begun a series of professional development for Library employees.
- Discussion with regard to the Friends of the Library.
  - We need to find out if there is more than one person who can sign checks for the Friends

**Approval of Bills and Checks:**

- Motion to approve by Carolyn Bishop, seconded by Carol Walker.

**Meeting adjournment:**

- Motion to adjourn by Alan Bocchino, seconded by Pat Donofrio.
- Meeting adjourned at 8:03PM.

Next Library Board meeting: Thursday September 9, 2010 at 7:00 PM.

Record of minutes submitted by Irene Hansen, Acting Board Secretary