



Town of Dover Free Public Library

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Board of Trustees of Dover Free Public Library
Minutes of the Regular Meeting June 16, 2011

Regular Monthly Meeting:

Board President Alan Bocchino called the June 16, 2011, meeting of the Board of Trustees to order at 7:05 PM.

Roll Call:

Present: Irene Hansen, Carolyn Bishop, Carole Walker, Krista Seanor, Alan Bocchino, Helen Pennella

Absent: Heather Carlton- Dover School's representative, Sherry Lenox, Frank Poulas- Mayor's representative

Also present: Rob Tambini , Library Director.

Previous Meeting Minutes: no report due to technical difficulties.

The minutes were submitted, however it was dated wrong (May 14th, Rob thought they were the previous month's minutes.)

Treasurer Report: no report: Kristi Seanor and Alan Bocchino will get together before the next meeting to do the switching to TD bank.

Director's Report:

This report was submitted by e-mail prior to the meeting.

- Correction of the Date for the director's report from April 14th to June 16th.
- Discover Dover Day was very successful.
 - The students were very helpful. They sold books. They wore the cat and the hat costume and walked around passing out the book marks and other hand outs. Thanks to Kristi Seanor for getting the students to help us.
 - Kristi Seanor received an e-mail from Jody Markas for all of us indicating that they are planning to have the Dover Discover Days again next year.
 - We made about \$10.00 from the book sale.
 - We need to think about getting a banner that says who we are for next year.
- Calendar on the web page will be updated by the new meeting

Old Business:

- The cost of the \$1000.00 that was allocated for the summer programs will not be enough.
 - The programs have been scheduled on days that recreation won't be away on a trip.
- The shed has been completed and is in use.

ACTION IDEAS

- **Rob Tambini will provide schedules for his staff and himself .**
- **Irene Hansen will check with the Board of Health concerning smoking on public property involving children.**
- **Rob Tambini will get estimates for gutter cleaning.**
- **Alan Bocchino will write a letter to the mayor concerning Alderman Poolas' absentees**
- **Kristi Seanor and Alan Bocchino will finalize transferring our accounts to TD bank.**
- **Rob will update information on the web page.**

New Business:

- Kristi Seanor mentions that water is backing up down the stairs. Rob Tambini states this only happens when there is a very heavy rainfall. He will get estimates on gutter cleaning and having the drains checked.
- The board is asking for updated work schedules for the library staff and the director.
- Helen Pennella questioned when the newspapers are delivered and who is responsible for seeing that they are here.
- The questioned was asked about smoking on the library property. It seems smoke was smelled in the children's area of the library. Those that go outside to smoke are too close to the building and the smoke seems to be coming in through the windows. Irene will check with the Board of Health to find out what the policies there are involving smoking and children on public property.
- Alderman Poolas hasn't attended the last four meeting. As the mayor's representative there are issues we need him to address. Alan Bocchino will write a letter to the mayor addressing these absentees.

Approval of Bills and Checks:

- Motion to approve by Carolyn Bishop and seconded by Kristi Seanor

Meeting adjournment:

- Motion to adjourn by Irene Hansen and seconded by Helen Pennella
- Meeting adjourned 8:04

Submitted by Carole Walker, Board Secretary
Next Library meeting: Thursday July 21 at 7:00