



TOWN OF DOVER

MAYOR AND BOARD OF ALDERMEN

MAYOR AND BOARD OF ALDERMEN, TOWN OF DOVER MINUTES OF THE REORGANIZATION MEETING FOR JANUARY 1, 2016

The Reorganization Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

Clerk Verga called the meeting to order at 12:00pm.

Procession of the Mayor and Board of Aldermen

Judge Maenza administered the Oaths of Offices to:

Mayor Dodd while his children Kyla and James held the bible
Aldermen William O'Connor while his mother Joanna held the bible.
Alderwoman Cindy Romaine while her sister Karen held the bible.
Alderman Visioli while his son James held the bible.
Alderman Toth while his brother Jonathan held the bible.
Alderman Camacho while his wife Maria held the bible.

All joined in the Pledge of Allegiance led by Dover Boy Scout Troop 64 and a moment of silence for our troops past and present.

Invocation was given by Kris Liwarski of Sacred Heart Parish

ROLL CALL:

PRESENT: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd

ABSENT: None

ALSO PRESENT: Administrator Travisano, Attorney Downs and Clerk Verga

Clerk Verga stated this meeting is in compliance with the open public meetings act.

Kathy Gratacos sang God Bless America and Let There Be Peace on Earth

RESOLUTIONS to be presented by ALDERMAN VISIOLI

RESOLUTION NO. 01-2016 **RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER** **AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT** **FOR MUNICIPAL ATTORNEY**

WHEREAS, the Town of Dover has a need to acquire Legal Services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the CFO has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one (1) year; and

WHEREAS, Timothy Downs, Esq. of the Law Office of Timothy Downs has submitted a proposal indicating he will provide legal services as Municipal Attorney for \$45,900 retainer plus \$175 per hour; and

WHEREAS, Timothy Downs, Esq. of the Law Office of Timothy Downs has completed and submitted a Business Entity Disclosure Certification which certifies that the Law Office of Timothy Downs has not made any reportable contributions to a political candidate or committee in the Town of Dover with the Mayor and Board of Aldermen, in the previous one year, and that the contract will prohibit the Law Office of Timothy Downs from making any reportable contributions through the term of the contract; and

WHEREAS, the CFO has certified that funds are available for this award as per N.J.A.C. 5:30-5.4.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Aldermen of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with Timothy Downs, Esq. of the Law Office of Timothy Downs as described herein; and

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

BE IT FURTHER RESOLVED, the appointment as Municipal Attorney for the Town of Dover is made without competitive bidding as it is a “professional service” under the provisions of the Local Public Contracts Law, because attorneys are a recognized profession, licensed and regulated by law.

Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderwoman Picciallo and passed by the following roll call vote.

*Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O’Connor, Camacho and Mayor Dodd
Noes: None Abstain: None Absent: None*

Judge Maenza administered the oath of office to Timothy Downs while his wife Sandra and children held the bible.

RESOLUTION NO. 02-2016
RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF
DOVER APPOINTING CHIEF PROSECUTOR AND PROSECUTOR FOR THE
JOINT MUNICIPAL COURT OF DOVER

WHEREAS, the Town of Dover of the County of Morris, State of New Jersey, has established a Joint Municipal Court serving the Town of Dover, Borough of Mt. Arlington, Borough of Rockaway, Borough of Wharton and Borough of Victory Gardens under a Shared Services Agreement with the Town of Dover as lead agency; and

WHEREAS, the Town of Dover has a need to acquire Legal Services for the Joint Municipal Court as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5

WHEREAS, the CFO has determined and certified in writing that the value of the acquisitions will exceed \$17,500 and that the funds are available for this award pursuant to the provisions of N.J.A.C. 5:30-5.4; and

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, Lisa Thompson, Esq. and Douglas Cabana, Esq. have completed and submitted Business Entity Disclosure Certifications which certifies that they have not made any reportable contributions to a political candidate or committee of the Town of Dover with Mayor and Board of Aldermen in the previous one year and that the contract will prohibit Lisa Thompson, Esq. and Douglas Cabana, Esq. from making any reportable contributions through for the term of the contract; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey authorizes the Mayor and Municipal Clerk to enter into a contract as described herein; and

- A. Lisa Thompson, Esq. to be appointed as Chief Prosecutor of the Joint Court of Dover, serving the Town of Dover, Borough of Mt. Arlington, Borough of Rockaway, Borough of Wharton and Borough of Victory Gardens at a salary of \$40,290 retainer, for year 2016 plus \$500 per extra session; and
- B. Douglas Cabana, Esq. to be appointed Prosecutor of the Joint Court of Dover, serving the Town of Dover, Borough of Mt. Arlington, Borough of Rockaway, Borough of Wharton and Borough of Victory Gardens at a salary of \$40,290 retainer for year 2016 plus \$500 per extra session; and

NOW, THEREFORE, BE IT RESOLVED, the appointment of Chief Municipal Prosecutor and Prosecutor for the Joint Municipal Court is made without competitive bidding as it is a “professional service” under the provisions of the Local Public Contracts Law, because attorneys are a recognized profession, licensed and regulated by law.

BE IT FURTHER RESOLVED, that a copy of this resolution shall be forwarded to the Borough of Mt. Arlington, Borough of Rockaway, Borough of Wharton and Borough of Victory Gardens which are hereby being requested to consider adoption of a similar resolution.

BE IT FURTHER RESOLVED, that upon adoption of said resolution by the Town of Dover, Borough of Mt. Arlington, Borough of Rockaway, Borough of Wharton and Borough of Victory Gardens, a copy of said Resolutions shall be forwarded to the Honorable Thomas L. Weisenbeck, Assignment Judge Superior Court and the Honorable Gerard Smith, Judge of the Joint Court of Dover.

Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderwoman Picciallo and passed by the following roll call vote.

*Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O’Connor, Camacho and Mayor Dodd
Noes: None Abstain: None Absent: None*

Judge Maenza administered the oath of office to both Lisa Thompson and Douglas Cabana.

RESOLUTION NO. 03-2016
RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
APPOINTING CHIEF PUBLIC DEFENDER AND PUBLIC DEFENDER FOR THE
JOINT MUNICIPAL COURT OF DOVER

WHEREAS, the Town of Dover of the County of Morris, State of New Jersey, has established a Joint Municipal Court serving the Town of Dover, Borough of Mt. Arlington, Borough of Rockaway, Borough of Wharton and Borough of Victory Gardens under a Shared Services Agreement with the Town of Dover as lead agency; and

WHEREAS, the Town of Dover has a need to acquire Legal Services for the Joint Municipal Court as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5

WHEREAS, the CFO has determined and certified in writing that the value of the acquisitions will exceed \$17,500 and that the funds are available for this award pursuant to the provisions of N.J.A.C. 5:30-5.4; and

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, Gerald Kelly, Esq. and Robert Cascone, Esq. have completed and submitted Business Entity Disclosure Certifications which certifies that they have not made any reportable contributions to a political candidate or committee in the Town of Dover with the Mayor and Board of Aldermen, and that the contract will prohibit, Gerald Kelly, Esq. and Robert Cascone, Esq. from making any reportable contributions through for the term of the contract; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey authorizes the Mayor and Municipal Clerk to enter into a contract as described herein; and

- A. Gerald Kelly, Esq. to be appointed as Chief Public Defender of the Joint Court of Dover, serving the Town of Dover, Borough of Mt. Arlington, Borough of Rockaway, Borough of Wharton and Borough of Victory Gardens at a salary of \$23,031 retainer for year 2016, plus \$500 per extra session; and
- B. Robert Cascone, Esq. to be appointed Public Defender of the Joint Court of Dover, serving the Town of Dover, Borough of Mt. Arlington, Borough of Rockaway, Borough of Wharton and Borough of Victory Gardens at a salary of \$23,031 retainer for year 2016, plus \$500 per extra session; and

NOW, THEREFORE, BE IT RESOLVED, the appointment of Chief Municipal Public Defender and Public Defender for the Joint Municipal Court is made without competitive bidding as it is a “professional service” under the provisions of the Local Public Contracts Law, because attorneys are a recognized profession, licensed and regulated by law.

BE IT FURTHER RESOLVED, that a copy of this resolution shall be forwarded to the Borough of Mt. Arlington, Borough of Rockaway, Borough of Wharton and Borough of Victory Gardens which are hereby being requested to consider adoption of a similar resolution.

BE IT FURTHER RESOLVED, that upon adoption of said resolution by the Town of Dover, Borough of Mt. Arlington, Borough of Rockaway, Borough of Wharton and Borough of Victory Gardens, a copy of said Resolutions shall be forwarded to the Honorable Thomas L. Weisenbeck, Assignment Judge Superior Court and the Honorable Gerard Smith, Judge of the Joint Court of Dover.

Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

*Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O’Connor, Camacho and Mayor Dodd
 Noes: None Abstain: None Absent: None*

Judge Maenza administered the oath of office to Robert Cascone.

RESOLUTION NO. 04-2016
RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN
CONTRACT FOR SPECIAL MUNICIPAL COUNSEL

WHEREAS, the Town of Dover, hereinafter “Dover,” has need to acquire special legal services as a Non-Fair and Open Contract; and

WHEREAS, this award is an exception to the Local Public Contracts Law, N.J.S.A. 40A:11-5 which may be awarded without bid as a “professional service”; and

WHEREAS, the purpose of the special legal counsel is limited to providing legal services for any labor related matters, such as contract negotiations, personnel issues as assigned; and

WHEREAS, special counsel is to receive the same hourly rate as the town attorney, which is \$175.00 per hour; and

WHEREAS, the CFO has certified that funds are available for this award; and

WHEREAS, Matthew J. Giacobbe, Esq. of Cleary/Giacobbe/Alfieri/Jacobs, LLC and James Plosia, Esq. of Apruzzese, McDermott, Mastro & Murphy, PC have submitted a Business Disclosure Entity Certifications;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey as follows:

- 1. Matthew J. Giacobbe, Esq. is hereby appointed as special counsel for the limited purposes of providing legal services regarding special labor counsel work as assigned for year 2016.

2. James Plosia, Esq. is hereby appointed as special counsel for the limited purposes of providing legal services regarding special labor counsel work as assigned for year 2016.
3. The special counsel shall enter into a written contract incorporating the within terms and the Mayor and Clerk are hereby authorized to execute such contract.

Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

*Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd
Noes: None Abstain: None Absent: None*

RESOLUTION NO. 05-2016
RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER,
COUNTY OF MORRIS, STATE OF NEW JERSEY
APPOINTING MARIA COPPINGER AS DEPUTY MUNICIPAL CLERK

WHEREAS, there exists a need for a Deputy Municipal Clerk for the Town of Dover; and

WHEREAS, N.J.S.A. 40A:9-135 provides for the appointment of a Deputy Municipal Clerk; and

WHEREAS, she has received her Registered Municipal Clerk's certification;

BE IT RESOLVED, by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey that Maria Coppinger be and is hereby appointed Deputy Municipal Clerk for a term of one (1) year commencing January 1, 2016.

BE IT FURTHER RESOLVED, that the Annual Salary be provided for in the necessary Salary Ordinance of the Town of Dover.

Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

*Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd
Noes: None Abstain: None Absent: None*

RESOLUTIONS to be presented by ALDERMAN PICCIALLO

RESOLUTION NO. 06-2016
RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
APPOINTING RICHARD MATTISON AS FIRE CHIEF FOR THE TOWN OF DOVER

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, NJ that **Richard Mattison** be and hereby is appointed **FIRE CHIEF** for the Town of Dover for a term of one (1) year commencing January 1, 2016.

Alderman Picciallo has moved the foregoing resolution be adopted and duly seconded by Alderman Romaine and passed by the following roll call vote.

*Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd
Noes: None Abstain: None Absent: None*

Judge Maenza administered the oath of office to Richard Mattison while his wife Debbie and granddaughter held the bible.

RESOLUTION NO. 07-2016
RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
APPOINTING OFFICERS TO THE DOVER FIRE DEPARTMENT

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, NJ that the persons listed below be and hereby are confirmed as officers of the Fire Department of Town of Dover, and of its various companies as listed commencing January 1, 2016.

DEPARTMENT DEPUTY CHIEF: William Gilbert

EMS CAPTAIN: Douglas Svoboda

RESCUE CAPTAIN: Robert Sperry

ENGINE CAPTAIN: Javier Ojedis

TRUCK CAPTAIN: Richard Cloughley

Alderman Picciallo has moved the foregoing resolution be adopted and duly seconded by Alderman Romaine and passed by the following roll call vote.

*Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd
Noes: None Abstain: None Absent: None*

Judge Maenza administered the oath of office to the officers as listed above.

RESOLUTION NO. 08-2016
RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
APPOINTING INSURANCE CARRIERS FOR THE TOWN OF DOVER

WHEREAS, there exists a need for various insurance coverage's for the Town of Dover; and

WHEREAS, funds are available for this purpose;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Board of Aldermen of the Town of Dover, in the County of Morris, a municipal corporation of the State of New Jersey as follows:

1. **THE TOWN OF DOVER** shall participate in the Morris County Joint Insurance Fund for the following items:
 - (a) comprehensive property and liability;
 - (b) automobile liability and property damage;
 - (c) workmen's compensation;
 - (d) boiler and machinery; and
 - (e) excess liability (umbrella)
 - (f) police professional liability
 - (g) public official liability
 - (h) environmental liability
 - (i) employment practices liability

This coverage shall be for the Town of Dover and Dover Water Commission.

2. **BENSON THOMPSON AGENCY, INC. AND HENRY O. BAKER INSURANCE, INC.** is hereby appointed as insurance agent to obtain additional coverage as necessary for the Town of Dover during the year 2016.
3. The appointment to act as insurance agents for the Town of Dover are made without competitive bidding as it is an exception under the provisions of the Local Public Contracts Law.
4. A copy of this resolution shall be published in the newspaper designated as the Town of Dover official newspaper for the publishing of notices and shall be available at Town Hall.
5. This appointment shall be for a period of one (1) year commencing January 1, 2016.

Alderman Picciallo has moved the foregoing resolution be adopted and duly seconded by Alderman Romaine and passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd

Noes: None

Abstain: None

Absent: None

RESOLUTION NO. 09-2016

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR TOWN AUDITORS**

WHEREAS, the Town of Dover has a need to acquire Auditors as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the CFO has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one (1) year, commencing January 1, 2016; and

WHEREAS, Raymond Nisivoccia and David Evans of the firm of Nisivoccia LLP has submitted a proposal indicating they will provide the Auditor services as per proposal; and

WHEREAS, Raymond Nisivoccia and David Evans of the firm of Nisivoccia LLP has completed and submitted a Business Entity Disclosure Certification which certifies that Nisivoccia LLP has not made any reportable contributions to a political or candidate committee in the Town of Dover with the Mayor and Board of Aldermen, in the previous one year, and that the contract will prohibit Nisivoccia LLP from making any reportable contributions through the term of the contract; and

WHEREAS, the CFO has certified that funds are available for this award – N.J.S.A. 5:30-5.4.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Aldermen of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with Nisivoccia LLP as described herein; and

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

BE IT FURTHER RESOLVED, the appointment as Auditors for the Town of Dover without competitive bidding as a “professional service” under the provisions of the Local Public Contracts Law because Auditors are a recognized profession, licensed and regulated by law.

Alderman Picciallo has moved the foregoing resolution be adopted and duly seconded by Alderman Romaine and passed by the following roll call vote.

Noes: None

^z
Abstain: None

Absent: None

RESOLUTION NO. 10-2016

**TOWN OF DOVER
TEMPORARY BUDGET 2016**

WHEREAS, N.J.S.A. 40A:4-19 provides for the making of temporary appropriations to finance the operations of municipal government between the first day of January of the budget year and the date of the adoption of the budget for such year;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover that there be and is hereby appropriated as follows:

CURRENT FUND	5,909,704.00
WATER UTILITY	1,044,313.39
PARKING UTILITY	138,625.00

as temporary appropriations for the year 2016

<u>FCOA</u>	<u>GENERAL GOVERNMENT</u>		
20-100	Administrative & Executive	Salaries & Wages	65,000.00
		Other Expenses	30,000.00
20-110	Mayor & Board of Aldermen	Salaries & Wages	28,000.00
		Other Expenses	10,000.00
20-125	Town Clerk	Salaries & Wages	45,000.00
		Other Expenses	5,000.00
20-130	Financial Administration	Salaries & Wages	45,000.00
		Other Expenses	9,394.00
20-135	Annual Audit	Other Expenses	20,000.00
20-145	Collection of Taxes	Salaries & Wages	35,000.00
		Other Expenses	3,000.00
20-150	Assessment of Taxes	Salaries & Wages	24,000.00
		Other Expenses	12,000.00
20-155	Legal Services & Costs	Other Expenses	60,000.00
20-165	Engineering Services	Salaries & Wages	45,000.00
		Other Expenses	16,250.00
20-167	Planning Consultant	Other Expenses	-
20-175	Historic Preservation	Salaries & Wages	1,500.00
		Other Expenses	2,000.00
21-180	Planning Board	Salaries & Wages	1,700.00
		Other Expenses	3,000.00
21-185	Board of Adjustment	Salaries & Wages	1,700.00
		Other Expenses	3,000.00
22-195	Construction	Salaries & Wages	29,000.00
		Other Expenses	5,000.00
22-200	Code Enforcement	Salaries & Wages	85,000.00
		Other Expenses	3,500.00
23-210	Other Insurance/Gen'l Liability		136,000.00
23-215	Workers Compensation		146,500.00
23-220	Group Insurance		925,000.00
25-240	Police	Salaries & Wages	1,000,000.00
		Other Expenses	48,000.00
25-250	Police Dispatch/911	Other Expenses	
25-252	Office of Emergency Mgmt.	Salaries & Wages	2,500.00
		Other Expenses	2,000.00
25-265	Fire	Salaries & Wages	125,000.00
		Other Expenses	27,000.00
25-266	Uniform Fire Safety Act	Salaries & Wages	22,000.00
		Other Expenses	3,000.00
25-275	Municipal Prosecutor	Salaries & Wages	23,000.00
26-290	Streets & Roads	Salaries & Wages	200,000.00
		Other Expenses	30,000.00
26-292	Snow & Ice Removal	Salaries & Wages	20,000.00
		Other Expenses	50,000.00
26-295	Solid Waste & Recycling	Salaries & Wages	25,000.00
		Other Expenses	225,000.00
26-300	Sewer	Salaries & Wages	46,500.00
		Other Expenses	3,000.00
26-310	Public Buildings & Grounds	Salaries & Wages	16,000.00
		Other Expenses	15,000.00
27-330	Health	Salaries & Wages	35,000.00

		Other Expenses	30,000.00
27-347	Sr. Citizen Services	Salaries & Wages	10,000.00
		Other Expenses	5,000.00
28-370	Parks & Playgrounds	Salaries & Wages	20,000.00
		Other Expenses	18,000.00
28-375	Shade Tree	Other Expenses	10,000.00
	Maintenance of Free Public		
29-390	Library		115,000.00
30-419	Lease Agreement	Other Expenses	
	Utilities & Bulk		
31-430	Purchases	Other Expenses	645,000.00
37-480	Judgements		
42-490	ILSA - Municipal Court		
42-330	ILSA - Mt Olive Twsp Health Services		13,000.00
43-490	Municipal Court	Salaries & Wages	120,000.00
		Other Expenses	18,000.00
43-495	Public Defender	Other Expenses	13,000.00
	<u>STATUTORY EXPENDITURES</u>		
36-471	Public Employees Retirement System		370,000.00
36-474	Consolidated Police & Firemen's Pension Fund		
36-475	Police & Firemen's Retirement System		-
36-472	Social Security/Medicare		95,000.00
36-477	DCRP		
	<u>OTHER OPERATIONS</u>		
	Municipal Alliance Grant/Local		
	Municipal Alliance Grant/County		
	SUB TOTAL		5,195,544.00
45-920	Debt Service - Payment of Bonds	Principal	570,000.00
45-930		Interest	144,160.00
45-935	Debt Service - Interest on Notes	Interest	-
	TOTAL GENERAL APPROPRIATIONS		5,909,704.00
	<u>WATER UTILITY</u>		
55-500		Salaries & Wages	160,650.00
55-500		Other Expenses	372,000.00
55-508		Social Security	10,000.00
55-511		Capital Imp Fund	25,000.00
55-540		PERS	64,000.00
		SUB TOTAL	631,650.00
55-520	Debt Service - Payment of Bonds	Principal	285,000.00
55-522		Interest	81,609.68
55-524	NJEIT		46,053.71
	TOTAL WATER APPROPRIATIONS		1,044,313.39
	<u>PARKING UTILITY</u>		
55-500		Salaries & Wages	30,000.00

55-500	Other Expenses	33,000.00
55-503	Social Security	1,680.00
55-540	PERS	8,500.00
	SUB TOTAL	73,180.00
55-520	Debt Service - Payment of Bonds	45,000.00
55-522	Debt Service - Interest on Bonds Interest	20,445.00

TOTAL PARKING APPROPRIATIONS 138,625.00

Alderman Picciallo has moved the foregoing resolution be adopted and duly seconded by Alderman Romaine and passed by the following roll call vote.

*Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd
Noes: None Abstain: None Absent: None*

RESOLUTIONS to be presented by ALDERMAN ROMAINE

RESOLUTION NO. 11-2016

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
DESIGNATING DEPOSITORIES FOR THE TOWN OF DOVER**

WHEREAS, Revised Statute 40A:5-14 of the State of New Jersey provides that the Governing Body of every municipality shall designate the depository or depositories wherein all public monies and other funds of the municipality shall be kept.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover that the following financial institution is designated as the depository wherein all such public monies and fund shall be deposited to the credit of the Town of Dover and the custodian shall be the Town Treasurer for the year commencing January 1, 2016:

Provident Bank

Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

*Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd
Noes: None Abstain: None Absent: None*

RESOLUTION NO. 12-2016

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
DESIGNATING MEETING DATES FOR THE YEAR 2016**

BE IT RESOLVED that the regular public caucus meetings of the Mayor and Board of Aldermen shall be held at 7:00 p.m.

BE IT FURTHER RESOLVED, that the regular public meetings of the Mayor and Board of Aldermen shall be held immediately following the conclusion of the caucus meetings at the Dover Town Hall on the second and fourth **TUESDAY** of each month (*except as otherwise noted) namely:

JANUARY	12 & 26
FEBRUARY	9 & 23
MARCH	8 & 22
APRIL	12 & 26
MAY	10 & 24
JUNE	14 & 28
JULY	12 & 26
AUGUST	9 & 23

SEPTEMBER 13 & 27
OCTOBER 11 & 25
NOVEMBER 10* & 22
DECEMBER 13*

REORGANIZATION JANUARY 1, 2017 - 12 NOON

Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

*Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd
Noes: None Abstain: None Absent: None*

RESOLUTION NO. 13-2016
RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN ACTING AS THE
REDEVELOPMENT ENTITY OF THE TOWN OF DOVER DESIGNATING MEETING DATES FOR
THE REDEVELOPMENT ENTITY FOR THE YEAR 2016

BE IT RESOLVED by the Mayor and Board of Aldermen acting as the Redevelopment Entity of the Town of Dover that the Redevelopment Entity meetings for the Town of Dover for the year 2016 shall be held immediately following the conclusion of the caucus meetings at the Dover Town Hall on the second and fourth **TUESDAY** of each month (*except as otherwise noted) namely:

JANUARY 12 & 26
FEBRUARY 9 & 23
MARCH 8 & 22
APRIL 12 & 26
MAY 10 & 24
JUNE 14 & 28
JULY 12 & 26
AUGUST 9 & 23
SEPTEMBER 13 & 27
OCTOBER 11 & 25
NOVEMBER 10* & 22
DECEMBER 13*

REORGANIZATION JANUARY 1, 2017 - 12 NOON

Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

*Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd
Noes: None Abstain: None Absent: None*

RESOLUTION NO. 14-2016
RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
APPOINTING SPECIAL POLICE OFFICERS FOR THE TOWN OF DOVER

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover that the following be and hereby are appointed **SPECIAL POLICE OFFICERS** for the Town of Dover for a term of one (1) year commencing January 1, 2016.

CLASS I: Joan Smith Richard Koval **CLASS II:** James Rice

Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd

Noes: None

Abstain: None

Absent: None

RESOLUTION NO. 15-2016
RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
APPOINTING CROSSING GUARDS FOR THE TOWN OF DOVER

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover that the following be and hereby are appointed **CROSSING GUARDS** for the Town of Dover for a term of one (1) year commencing January 1, 2016.

Arlene Belmonte	Maria Cloughley	Cathy Cole	Gail Daly
Joan Smith	Gail Hrynio	Vanessa Landino	Carol Lally
Walter Michalski	Clara Echeverry	Philip Paulson	Mary Bizarro
Dorothy Izquierdo	Susan Pallares	Nelly Borrero	Paola Moyano
Myrtle Mcintosh	John Filipski	Marie Scilla-Nieves	

Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd

Noes: None

Abstain: None

Absent: None

RESOLUTIONS to be presented by ALDERMAN BLACKMAN

RESOLUTION NO. 16-2016
RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
APPOINTING MEMBERS TO THE BOARD OF HEALTH FOR THE TOWN OF DOVER

BE IT RESOLVED by the Mayor and Board of Aldermen, Town of Dover, County of Morris, NJ that the following hereby are appointed to the **BOARD OF HEALTH** commencing January 1, 2016.

Irene Hantson – 3 year term exp. 12/31/18
Christopher Chapman – 3 year term exp. 12/31/18
Sandra Scarneo – 3 year term exp. 12/31/18

Alderman Blackman has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd

Noes: None

Abstain: None

Absent: None

RESOLUTION NO. 17-2016
RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
APPOINTING JAMES VISIOLI TO THE DOVER PLANNING BOARD FOR THE TOWN OF DOVER

BE IT RESOLVED by the Mayor and Board of Aldermen, Town of Dover, County of Morris, NJ, that **James Visioli** hereby is appointed a **CLASS III MEMBER** of the **DOVER PLANNING BOARD** for a term of one (1) year commencing January 1, 2016.

Alderman Blackman has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd

Noes: None

Abstain: None

Absent: None

RESOLUTION NO. 18-2016

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
APPOINTING MEMBERS TO THE BOARD OF ADJUSTMENT FOR THE TOWN OF DOVER

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover that the following be and hereby are appointed to the **BOARD OF ADJUSTMENT** commencing January 1, 2016.

- John Frister – Regular Member, 4 year term ending 12/31/19**
- Brian Gorski – Regular Member, 4 year term ending 12/31/19**
- William Hann – Regular Member, unexpired 4 year term ending 12/31/17**
- Richard Fox – Alt. 2 Member, 2 year term ending 12/31/17**
- Jason Tavares – Alt. 1 Member unexpired 2 year term ending 12/31/16**

Alderman Blackman has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd
Noes: None Abstain: None Absent: None

RESOLUTION NO. 19-2016
RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
APPOINTING BOARD COMMITTEES

WHEREAS, Ordinance 01-2005 provides for the process of appointments to the Standing Committees of the Mayor and Board of Aldermen; and

WHEREAS, the Board of Aldermen have submitted interest forms that indicate which committees they wish to serve as chairperson.

NOW, THEREFORE, BE IT RESOLVED, that the following are appointed by the Mayor and Board of Aldermen to serve as Chairperson (first name) & members of the Standing Committees of the Board of Aldermen:

FINANCE.....	Ald. Romaine , Visioli, Toth
POLICE	Ald. Visioli , Romaine, MacDonald
FIRE	Ald. Romaine , Blackman, MacDonald
PUBLIC WORKS	Ald. Picciallo , MacDonald, Toth
RECREATION/EDUCATION	Ald. Blackman , O'Connor
<i>(Ald Blackman, Chairperson Recreation – Ald. O'Connor, Chairperson Education)</i>	
LIBRARY	Ald. Picciallo , Camacho
HEALTH	Ald., Camacho , Picciallo, Blackman
ECONOMIC DEVELOPMENT	Mayor Dodd , Romaine, Visioli
PERSONNEL.....	Ald. Visioli , Romaine, Toth
CONSTRUCTION, ZONING, ENGINEERING,	Ald. MacDonald , O'Connor, Romaine
CODE ENFORCEMENT	

BE IT FURTHER RESOLVED, that the Mayor will serve as ex-officio member to all committees.

Alderman Blackman has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd
Noes: None Abstain: None Absent: None

RESOLUTION NO. 20-2016
RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
APPOINTING THE LOCAL EMERGENCY PLANNING COUNCIL

WHEREAS, the State Office of Emergency Management requires each municipality to appoint a Local Emergency Planning Council (LEPC) every two years; and

WHEREAS, representatives from each of the five categories are required; and

Category 1 – Mayor James P. Dodd
Administrator Donald Travisano
Municipal Attorney

Category 2 – Public Safety Director Dominic Saldida
Fire Chief
Emergency Squad Captain
Street & Roads Supervisor Luis Acevedo
Health Officer
OEM Coordinator

Category 3 – Local Newspaper – Daily Record

Category 4 – Superintendent of Schools Robert Becker
Disaster Coordinator American Red Cross
Disaster Coordinator Salvation Army Capt.
Hospital Representative
Clergy Association

Category 5 – Supervisor Municipal Water Facility – Robert Kinsey

Alderman Blackman has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

*Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd
Noes: None Abstain: None Absent: None*

RESOLUTIONS to be presented by ALDERMAN MAC DONALD

RESOLUTION NO. 21-2016

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
APPOINTING ANDREW DUJACK TO THE ROCKAWAY RIVER
WATERSHED CABINET FOR THE TOWN OF DOVER**

BE IT RESOLVED, by the Mayor and Board of Aldermen, Town of Dover, County of Morris, NJ that **Andrew DuJack** hereby is appointed as a representative to the **Rockaway River Watershed Cabinet** for a period of one (1) year commencing January 1, 2016.

Alderman MacDonald has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

*Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd
Noes: None Abstain: None Absent: None*

RESOLUTION NO. 22-2016

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
FORMALIZING A TEN DAY GRACE PERIOD FOR PAYMENT OF TAXES**

WHEREAS, property tax payments are required to be made on the first of the month in February, May, August and November of each year; and

WHEREAS, the Town has enacted a provision for interest payments and late payments; and

WHEREAS, the law allows for a ten (10) day grace period from the first of the month within which time payment will not be deemed late and no interest charged; and

WHEREAS, if payment is made after the ten (10) day grace period interest runs from the first of the month, not the tenth (10th) of the month.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Board of Aldermen of the Town of Dover as follows:

1. The Town of Dover adopted the ten (10) day grace period for the payment of taxes as described above.
2. The Tax Collector is authorized to accept the payment of taxes without any interest within such ten (10) day period.

Alderman MacDonald has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

*Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd
Noes: None Abstain: None Absent: None*

RESOLUTION NO. 23-2016
RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
ESTABLISHING INTEREST RATE FOR DELINQUENT TAXES AND
SEWER TRANSMISSION FEES FOR THE TOWN OF DOVER

BE IT RESOLVED by the Mayor and Board of Aldermen, Town of Dover, County of Morris, NJ that the interest rate to be charge on delinquent taxes and delinquent sewer transmission fees in the Town of Dover in 2016 shall be eight percent (8%) per year on sums up to \$1500 and eighteen percent (18%) on the portion of tax and sewer transmission delinquencies in excess of \$1500 to be calculated from the date of the tax and sewer transmission fees were payable until the date of actual payment.

Alderman MacDonald has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

*Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd
Noes: None Abstain: None Absent: None*

RESOLUTION NO. 24-2016
RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE
TOWN OF DOVER ESTABLISHING A PENALTY ON DELINQUENT TAXES

WHEREAS, Chapter 75 "Laws of 1991" authorizes the Governing Body to fix a 6% penalty to be charged to a taxpayer with a delinquency in excess of \$10,000, and who fails to pay said delinquency prior to year end closing; and

WHEREAS, said penalty is to be calculated with interest included in the total delinquency.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Board of Aldermen, Town of Dover, County of Morris, State of New Jersey that this Resolution be adopted on this 1st day of January 2016.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be returned to the Tax Collector.

Alderman MacDonald has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd

Noes: None

Abstain: None

Absent: None

RESOLUTIONS to be presented by ALDERMAN TOTH

RESOLUTION NO. 25-2016

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR BOND COUNSEL**

WHEREAS, the Town of Dover has a need to acquire Bond Counsel as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5

WHEREAS, the CFO has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one (1) year; and

WHEREAS, Robert H. Beinfield, Esq. from the Law Office of Hawkins Delafield & Wood LLP has completed and submitted a Business Entity Disclosure Certification which certifies that the Law Office of Hawkins Delafield & Wood LLP has not made any reportable contributions to a political or candidate committee in the Town of Dover with the Mayor and Board of Aldermen, in the previous one year, and that the contract will prohibit Robert H. Beinfield, Esq. from the Law Office of Hawkins Delafield & Wood LLP from making any reportable contributions through the term of the contract; and

WHEREAS, the CFO has certified that funds are available for this award – N.J.S.A. 5:30-5.4.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Aldermen of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with Robert H. Beinfield, Esq. from the Law Office Esq., Hawkins Delafield & Wood LLP as described herein; and

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

BE IT FURTHER RESOLVED, that the appointment as Bond Counsel for the Town of Dover is made without competitive bidding as a “professional services” under the provisions of the Local Public Contracts Law because Attorneys are a recognized profession, licensed and regulated by law.

Alderman Toth has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

*Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O’Connor, Camacho and Mayor Dodd
Noes: None Abstain: None Absent: None*

RESOLUTION NO. 26-2016

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE
TOWN OF DOVER APPOINTING MARGARET J. VERGA AS ASSESSMENT SEARCHER**

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, NJ that **Margaret J. Verga** be and hereby is appointed **ASSESSMENT SEARCHER** for the Town of Dover for a term of one (1) year commencing January 1, 2016.

Alderman Toth has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

*Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O’Connor, Camacho and Mayor Dodd
Noes: None Abstain: None Absent: None*

RESOLUTION NO. 27-2016

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER APPOINTING KELLY N. TOOHEY AS TAX SEARCHER

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, NJ that **Kelly N. Toohey** be and hereby is appointed as **TAX SEARCHER** for the Town of Dover for a term of one (1) year commencing January 1, 2016.

Alderman Toth has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

*Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd
Noes: None Abstain: None Absent: None*

RESOLUTION NO. 28-2016
RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER DESIGNATING DONALD TRAVISANO AS PUBLIC AGENCY COMPLIANCE OFFICER FOR THE TOWN OF DOVER

WHEREAS, N.J.A.C. 17:27-3.5 requires that each public agency designate annually an individual to serve as its Public Agency Compliance Officer (P.A.C.O.).

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, and State of New Jersey that Donald Travisano, Town Administrator is hereby designated **PUBLIC AGENCY COMPLIANCE OFFICER** for the year 2016.

Alderman Toth has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

*Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd
Noes: None Abstain: None Absent: None*

RESOLUTIONS to be presented by ALDERMAN O'CONNOR

RESOLUTION NO. 29-2016
RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER DESIGNATING NEWSPAPERS TO RECEIVE NOTICE OF MEETINGS FOR THE TOWN OF DOVER

WHEREAS, the Open Public Meetings Act, Chapter 231, P.L. 1975 requires that adequate notice be given of all meetings of the governing body; and

WHEREAS, one of the requirements of adequate notice specifically states that said notice be mailed, telephoned, telegraphed or hand delivered to at least two newspapers; and

WHEREAS, the three newspapers designated, the **STAR LEDGER, DAILY RECORD** and the **CITIZEN OF MORRIS COUNTY** shall have the greatest likelihood of informing the public of the Town of Dover of the meetings of the Town of Dover; and

WHEREAS, one of the newspapers to receive such notices shall be the official newspaper of the Town of Dover.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Board of Aldermen of the Town of Dover that the three newspapers that are to receive notices of the public meetings on behalf of the Town of Dover are the **STAR LEDGER, DAILY RECORD** and the **CITIZEN OF MORRIS COUNTY**.

Alderman O'Connor has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

*Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd
Noes: None Abstain: None Absent: None*

RESOLUTION NO. 30-2016

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
ESTABLISHING FEES TO RECEIVE NOTICE OF MEETINGS FOR THE TOWN OF DOVER**

WHEREAS, the Open Public Meetings Act, Chapter 231, P.L. 1975 authorized any person to request that a public body mail to him copies of any regular meeting schedules or any notice of any special meeting of the Mayor and Board of Aldermen; and

WHEREAS, said Act authorizes a public body to establish, by resolution, a reasonable fee to cover the cost of providing and transmitting such notice of said meetings;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Board of Aldermen of the Town of Dover, as follows:

1. That the fee to be charged to any person requesting notice of any regular or special meeting of the Mayor and Board of Aldermen of the Town of Dover shall be \$25.00 per year.

Alderman O'Connor has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd

Noes: None

Abstain: None

Absent: None

RESOLUTION NO. 31-2016

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
DESIGNATING OFFICIAL NEWSPAPERS FOR LEGAL NOTICES FOR THE TOWN OF DOVER**

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey that the *STAR LEDGER, DAILY RECORD* and the *CITIZEN OF MORRIS COUNTY* are designated the **OFFICIAL NEWSPAPERS** for the publication of legal notices for the Town of Dover for the year 2016.

Alderman O'Connor has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd

Noes: None

Abstain: None

Absent: None

RESOLUTION NO. 32-2016

**RESOLUTION OF THE TOWN OF DOVER FOR THE APPOINTMENT OF IMAC INSURANCE
AGENCY LLC AS RISK MANAGEMENT CONSULTANT**

WHEREAS, the Town of Dover is a member of the Municipal Excess Liability Joint Insurance Fund, (hereinafter known as the MEL), a public entity established under Public Law 1983, c.372 of Title 40A enabling local contracting units to join together for the purpose of self-insuring for excess coverage's as defined by statute; and

WHEREAS, the Bylaws of the MEL provide for appointment of a Risk Management Consultant by the municipality or authority to advise the municipality or authority on matters relating to the MEL's operation and coverage's provided; and

WHEREAS, the Risk Management Consultant's specific duties include, but are not limited to:

- 1.) Evaluation of the town's or authority exposure
- 2.) Explanation of the various coverage's available from the MEL and assisting the municipality or authority in the selection of proper coverage.
- 3.) Preparation of applications, statement of values, etc., required by the MEL

- 4.) Review of the town's or authority's assessment and assisting in the preparation of the town's or authority's insurance budget.
- 5.) Review of losses and engineering reports and providing assistance to the town's or authority's safety committee
- 6.) Assistance in the claims settlement process.
- 7.) Attendance at the majority of meetings of the MEL's Commissioners/Board of Fund Commissioners and the performance of such other services as required by the municipality or authority of the MEL.

WHEREAS, the Bylaws of the MEL further provides for said Risk Management Consultant to be paid a fee of six percent (6%) of the municipality's or authority's assessment for the current fund year; and

NOW, THEREFORE, BE IT RESOLVED, that the Town of Dover that IMAC Insurance Agency LLC is appointed as Risk Management Consultant for year 2016.

Alderman O'Connor has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd

Noes: None

Abstain: None

Absent: None

Mayor Dodd opened the meeting for public comments

Connie Sibona Foster – 90 Penn Ave - Wished all a Merry Christmas and Happy New Year.

Seeing no hands and hearing no voices, Mayor Dodd closed the meeting to the public.

MAYOR'S APPOINTMENTS

RECREATION COMMISSION:

Peter Gori – 5 year term exp. 12/31/20

PLANNING BOARD:

William Isselin – Class II Member – 1 year term exp. 12/31/16

Brian Kurz – Class IV Member 4 year term exp. 12/31/19

Dave Lenox – Alternate I – 2 year term exp. 12/31/17

Mayor's Representative – Alderwoman Cindy Romaine – 1 year term exp. 12/31/16

HISTORICAL PRESERVATION COMMISSION

Paul McDougall – Class B Member – 4 year term exp. 12/31/19

Rafael Rivera – Alternate I Member – 2 year term exp. 12/31/17

HOUSING AUTHORITY

Thomas Toohey – 5 year term exp. 12/31/20

WATER COMMISSION

Andrew DuJack – 3 year term exp. 12/31/18

Gene Secola – 3 year unexpired term 12/31/16

LIBRARY

Michael Picciallo – 1 year term exp. 12/31/16

Helen Pennella – 5 year term exp. 12/31/20

Christine Noriega – 5 year term exp. 12/31/20

SENIOR CITIZENS ADVISORY COMMITTEE

Alderman Blackman, Chairman

Alderman MacDonald

Alderman Romaine

PARKING STUDY COMMITTEE

Alderman Visioli, Chairman

Alderman O'Connor

Alderman MacDonald

PUBLIC RELATIONS COMMITTEE:

Alderman Blackman, Chairman

Alderman Visioli

Alderman Romaine

Roxana Barrios

TAXI/LIMO COMMITTEE:

Alderman Visioli

Alderman Picciallo

Alderman MacDonald

Respectfully,

Margaret J. Verga