



TOWN OF DOVER

MAYOR AND BOARD OF ALDERMEN

CAUCUS MEETING MINUTES MAY 8, 2018 7:00 PM

The Caucus Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

Mayor Dodd called the meeting to order at 7:00 PM

ROLL CALL:

Present: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd

Absent: None

Also present were Administrator Donald Travisano, Town Attorney Jarrid Kantor and Acting Municipal Clerk Tara Pettoni.

Acting Municipal Clerk Tara Pettoni stated adequate notice was given to the official newspaper.

SUNSHINE LAW STATEMENT

In accordance with the provisions set forth in the Open Public Meeting Law, notification of this meeting has been sent to all officially designated Town newspapers and notice is posted in the Town Hall.

MUNICIPAL CORRESPONDENCE:

1. Received from NJ League of Municipalities—Weekly Update—April 27, 2018
2. Received from NJ League of Municipalities—Weekly Update—May 4, 2018
3. Received from the NJDEP—Re: Green Acres
4. Received from the NJDEP—Re: Earth Week
5. Received from the Pena Family—Re: Removal of Handicap Parking Space

CONSENT AGENDA

1. Resolution Approving Taxis
2. Resolution Approving Billiard Hall License—Just A Bar Corp/Los Arrieros
3. Resolution Approving Amusement Device License—Bassett Pub
4. Resolution Approving the Minutes for the April 24, 2018 Caucus & Regular
5. Resolution Providing the Cancellation of Grant Balances
6. Resolution Approving a Tax Redemption – 36 East Dickerson Street

ORDINANCE(S) FOR FIRST READING

1. Ordinance No. 07-2018 – Repealing Ordinance No. 09-2006, Authorizing a Handicap Parking Space at 79 Lincoln Avenue—Alderman Camacho
2. Ordinance No. 08-2018 – Amending Ordinance No. 07-2012, Alcoholic Beverage License Fees—Alderwoman Romaine

RESOLUTIONS

1. Resolution Approving Bills List
2. Resolution Approving Personnel Action
3. Resolution Approving the Minutes for the April 10, 2018 Caucus & Regular
4. Resolution Authorizing the Amendment of a Contract to Prestige Environmental for the DPW Underground Storage Tank Removal

**REGULAR MEETING MINUTES
MAY 8, 2018**

The Regular Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

The meeting was called to order by Mayor Dodd at 7:00 PM

ROLL CALL:

Present: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd
Absent: None

Also present were Administrator Donald Travisano, Town Attorney Jarrid Kantor and Acting Municipal Clerk Tara Pettoni.

Acting Municipal Clerk Tara Pettoni stated adequate notice was given to the official newspaper.

Mayor Dodd opened the meeting to the public on any agenda items. Seeing no hands and hearing no voices, Mayor Dodd closed the meeting to the public.

CONSENT AGENDA:

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
APPROVING TAXIS/LIMOS TO BE LICENSED IN THE TOWN OF DOVER**

WHEREAS, the following companies, have applied for a license to operate the vehicle(s) listed below on Schedule A hereto and made a part hereof as taxicab(s)/limo(s) in the Town of Dover; and

WHEREAS, the appropriate municipal departments have reviewed the application(s) as required and have no objections to same being licensed as taxicabs/limos;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the taxicab(s)/limo(s) listed below are hereby approved for taxi/limo license(s) in the Town of Dover.

FIRST CLASS OF DOVER, INC

| | | | |
|--------------|----------|--------|---------|
| 2009 LINCOLN | TOWN CAR | OT4541 | TAXI #1 |
|--------------|----------|--------|---------|

ELITE LIMO AND TAXI SERVICES, LLC

| | | | |
|-------------|---------------|--------|----------|
| 2013 DODGE | GRAND CARAVAN | OT4538 | TAXI #13 |
| 2015 TOYOTA | SIENNA | OT3444 | TAXI #27 |

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE
TOWN OF DOVER APPROVING A BILLIARD HALL LICENSE**

WHEREAS, application for a billiard hall license has been made as listed on Schedule A; and

WHEREAS, the appropriate fees have been paid and the license shall be prominently displayed; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the billiard hall license for a pool table is hereby approved.

SCHEDULE A

1. Just A Bar Corp/Los Arrieros – 9 West Clinton Street
(1 Pool Table) – License Renewal

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE
TOWN OF DOVER APPROVING AMUSEMENT DEVICE LICENSE(S)**

WHEREAS, application for amusement device license has been made by the people listed on Schedule A attached hereto and made a part hereof; and

WHEREAS, the appropriate fees have been paid and the license shall be prominently displayed by attaching the same on each device, and

WHEREAS, the placement of each and every amusement game within an establishment must have the approval of the chief of police of the Town of Dover.

WHEREAS, no amusement device shall be installed within two (200) hundred feet of any school or church.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the coin operated amusement device licenses for those people listed on Schedule A attached hereto and made a part hereof are hereby approved.

SCHEDULE A

1. Bassett Pub – 8 Bassett Hwy. (1)

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER FOR APPROVAL OF MINUTES

WHEREAS, in accordance with the provisions set forth in the Open Public Meeting Law, annual notice has been provided for all Mayor and Board of Aldermen meetings; and

WHEREAS, the Mayor and Board of Aldermen of the Town of Dover held their Public Meetings, and minutes of those meetings were transcribed.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey for approval the minutes for the following meetings:

April 10, 2018 – Caucus & Regular

RESOLUTION PROVIDING THE CANCELLATION OF GRANT BALANCES

WHEREAS, there are certain older grant appropriation and receivable balances remaining on completed grant projects and

WHEREAS, it is necessary to formally cancel these balances.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey that the following grant appropriation and receivable balances be cancelled:

| Grant Title and Grant Year | Amount to be cancelled |
|----------------------------|------------------------|
| NJ DOT – Perry St 2016 | 2,125.80 |
| Total | 2,125.80 |

RESOLUTION FOR TAX REDEMPTION

WHEREAS, at the Municipal Tax Sale held on June 1, 2017, a lien was sold on Block 1214 Lot 13 also known as 36 E Dickerson Street, Dover, New Jersey for delinquent 2016 taxes; and,

WHEREAS, this lien, known as Tax Sale Certificate 16-00007 was sold to FWDSL & Associates LP; and,

WHEREAS, redemption fees for Certificate No.16-00007 were received in full.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen, Town of Dover, County of Morris, State of New Jersey that the Treasurer is authorized to issue a check in the amount of \$24,161.59 for redemption payment and premium made at time of sale, payable to FWDSL & Associates LP, 17 W Cliff Street, Somerville, NJ 08876.

BE IT FURTHER RESOLVED that two certified copies of this resolution be returned to the Tax Collector.

Alderwoman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Camacho passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho & Mayor Dodd
Nays: None Absent: None Abstained: None

ORDINANCES FOR FIRST READING:

ORDINANCE NO. 07-2018

AN ORDINANCE OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER AMENDING AND SUPPLEMENTING ARTICLE XXVII OF THE REVISED GENERAL CODE OF THE TOWN OF DOVER ENTITLED "PARKING" HANDICAPPED PARKING "SPACES" BY REPEALING HANDICAPPED PARKING SPACES AT VARIOUS LOCATIONS

BE IT ORDAINED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, and State of New Jersey as follows:

SECTION 1. The following locations were designated as Handicapped parking spaces by Ordinances as listed below are hereby repealed:

Ord. No. 09-2006—79 Lincoln Avenue

SECTION 2. This ordinance shall take effect in accordance with law.

Alderman Camacho has moved the foregoing resolution be adopted and duly seconded by Alderman Toth passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho & Mayor Dodd
Nays: None Absent: None Abstained: None

ORDINANCE NO. 08-2018

AN ORDINANCE OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER AMENDING AND SUPPLEMENTING CHAPTER 105-11 "Alcoholic Beverage License Fees"

1. The Town of Dover shall charge the following renewal fees for alcoholic beverage licenses on an annual basis, as follows:

- A. Plenary Retail Consumption License fee: \$2,142.00
- B. Plenary Retail Distribution License fee: \$2,142.00
- C. Club License fee: \$188.00

2. All ordinances or parts of ordinances inconsistent with this within ordinance are hereby repealed to the extent of such inconsistencies.

3. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

4. The Ordinance shall take effect in accordance with law.

Alderwoman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Camacho passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho & Mayor Dodd
Nays: None Absent: None Abstained: None

RESOLUTIONS:

BILLS LIST RESOLUTION

WHEREAS, the Mayor and Board of Aldermen of the Town of Dover have examined all bills presented for payment; and

WHEREAS, the Chief Financial Officer has certified that there are sufficient funds in the account(s) to which respective bills have been charged.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Dover do hereby approve the bills as listed; and

BE IT FURTHER RESOLVED that the proper officials are hereby authorized to sign the checks for payment of same.

| | |
|--|---------------------|
| CURRENT APPROPRIATIONS RESERVE ACCT claims in the amount of: | \$24,884.33 |
| CURRENT APPROPRIATIONS ACCT claims in the amount of: | \$539,373.14 |
| GENERAL CAPITAL ACCT claims in the amount of: | \$53,523.50 |
| WATER UTILITY RESERVE ACCT claims in the amount of: | \$11,977.34 |
| WATER UTILITY ACCT claims in the amount of: | \$60,166.83 |
| WATER CAPITAL ACCT claims in the amount of: | \$0.00 |
| PARKING UTILITY RESERVE ACCT claims in the amount of: | \$9,800.00 |
| PARKING UTILITY ACCT claims in the amount of: | \$2,861.55 |
| PARKING CAPITAL ACCT claims in the amount of: | \$0.00 |
| ANIMAL CONTROL TRUST ACCT claims in the amount of: | \$37.20 |
| EVIDENCE TRUST ACCT claims in the amount of: | \$0.00 |
| RECYCLING TRUST ACCT claims in the amount of: | \$231.00 |
| COUNTY FORFEITED ASSETS TRUST ACCT claims in the amount of: | \$0.00 |
| FEDERAL FORFEITED ASSETS ACCT claims in the amount of: | \$0.00 |
| TRUST/OTHER ACCT claims in the amount of: | \$16,250.00 |
| COAH TRUST ACCT claims in the amount of: | \$0.00 |
| TOTAL CLAIMS TO BE PAID | \$719,104.89 |

BE IT FURTHER RESOLVED that the following claims have been paid prior to the Bill List Resolution in the following amounts:

| | |
|--|------------|
| TRUST/OTHER ACCT claims in the amount of: | \$3,297.54 |
| CURRENT APPROPRIATIONS ACCT claims in the amount of: | \$0.00 |
| GENERAL CAPITAL ACCT claims in the amount of: | \$0.00 |

| | |
|--|---------------------|
| WATER UTILITY OPERATING claims in the amount of: | \$601.44 |
| TOTAL CLAIMS PAID | \$3,898.98 |
| TOTAL BILL LIST RESOLUTION | \$723,003.87 |

Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Visioli passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth & O'Connor
Nays: None Absent: None Abstained: Alderman Camacho & Mayor Dodd

PERSONNEL ACTION RESOLUTION

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, and State of New Jersey as follows:

1. That the annual, hourly salaries and wages as set forth hereunder be and hereby are established for the officials and listed employees of the Town of Dover at the respective sums shown following their names and or position designation following their name listed below.
2. This resolution directs the Treasurer of the Town of Dover to withhold such monies from individual salaries and wages so there is no advance payment of salaries and wages and annual sums may be adjusted through December 31, 2018.

NEW HIRES:

| | | |
|--|------------|-----------|
| Jordan Flores, Seasonal Laborer (6 months) | \$15.00/hr | 5/19/2018 |
| Joseph Friel, Seasonal Laborer (6 months) | \$15.00/hr | 5/7/2018 |
| John Jameson, Seasonal Laborer (6 months) | \$15.00/hr | 5/7/2018 |
| Edwardo Rodriguez, Seasonal Laborer (6 months) | \$15.00/hr | 5/7/2018 |

Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderman O'Connor passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho & Mayor Dodd
Nays: None Absent: None Abstained: None

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN
OF THE TOWN OF DOVER FOR APPROVAL OF MINUTES

WHEREAS, in accordance with the provisions set forth in the Open Public Meeting Law, annual notice has been provided for all Mayor and Board of Aldermen meetings; and

WHEREAS, the Mayor and Board of Aldermen of the Town of Dover held their Public Meetings, and minutes of those meetings were transcribed.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey for approval the minutes for the following meetings:

April 10, 2018 – Caucus & Regular

Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho & Mayor Dodd
Nays: None Absent: None Abstained: None

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
AUTHORIZING THE AMENDMENT OF AN AWARD OF A FAIR AND OPEN PROFESSIONAL SERVICES
CONTRACT TO PRESTIGE ENVIRONMENTAL, INC. FOR THE DPW UNDERGROUND STORAGE TANK
REMOVAL AND UPGRADE PROJECT**

WHEREAS, on or about October 10, 2017, the Town of Dover awarded a contract for professional services for LSRP for the DPW Underground Storage Tank removal and upgrade project to Prestige Environmental Inc., 220 Davidson Avenue, Suite 307, Somerset, NJ 08873 under a fair and open process, for a one year period, at a cost not to exceed \$420,000.00, unless further authorized by the governing body, pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, it has been determined that due to unanticipated costs of labor, the award must be amended by \$75,000 for a new total contract amount of \$495,000.00; and

WHEREAS, the Town Administrator recommends that Prestige Environmental, Inc. is qualified to perform this work on behalf of the Town of and recommends the amendment of an award of a contract to Prestige Environmental Inc., 220 Davidson Avenue, Suite 307, Somerset, NJ 08873 under a fair and open process, for a one year period at a cost not to exceed \$495,000.00 unless further authorized by the governing body; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Aldermen of the Town of Dover authorize the appropriate town officials to enter into an amended contract with Prestige Environmental Inc. for the work described above, for a one year period, at a cost not to exceed \$495,000.00; and

BE IT FURTHER RESOLVED that the appointment as LSRP for the Town of Dover is made as a professional service under the provisions of the Local Public Contracts Law; and

BE IT FURTHER RESOLVED that a copy of this resolution, certified to be a true copy by the Town Clerk shall be advertised as required by law within ten (10) days from the date adoption; and

BE IT FURTHER RESOLVED that the Professional(s) listed above is/are directed to prepare a written contract to be executed with the Town and that a copy of this Resolution, the Business Entity Disclosure Certification and Contract shall be placed on file with the Town Clerk.

Alderman Picciallo has moved the foregoing resolution be adopted and duly seconded by Alderman O'Connor passed by the following roll call vote.

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho & Mayor Dodd
Nays: None Absent: None Abstained: None**

Mayor Dodd opened the meeting to the public.

Hector Flores—2 Bonnie View Drive—Mr. Flores expressed concern regarding the condition of his street and mentioned that there are parking issues surrounding Hurd Park. Both the Mayor and Town Administrator spoke to Mr. Flores and advised him of the proper procedures to address his concerns.

Seeing no hands and hearing no voices, Mayor Dodd closed the meeting to the public and asked for a motion to adjourn.

Mayor Dodd made the motion to adjourn at 7:24 PM and Alderwoman Romaine the motion and duly seconded and passed it by the following voice vote.

Respectfully submitted,

Tara Pettoni, Acting Municipal Clerk