

# DOVER RECREATION COMMISSION

REGULAR MEETING

Thursday, July 9, 2015



## MINUTES

### **CALL TO ORDER** – Chairman Victor Rodriguez called the meeting to order at 7:30pm as follows:

“In compliance with the Open Public Meeting Laws, I do hereby announce that adequate notice of this meeting has been provided by publication of the Annual Meeting Schedule in the local newspaper and copy sent to the Town Administrator.”

**PLEDGE OF ALLEGIANCE** was recited by all.

**ROLL CALL** – Board Secretary, Lisa Newkirk, recorded the roll call as follows:

***Present*** –Chairman Victor Rodriguez, Vice-Chairman Maribel Garland, Commissioner Don Fritch, and Commissioner Maureen Whalen.

***Absent*** –Commissioner Peter Gori

Also Present – Alderwoman Carolyn Blackman and DPW Superintendent Luis Acevedo

**PUBLIC PORTION** – Motion to open the meeting to the public was made by Chairman Rodriguez and seconded by Vice Chairman Garland.

Dario Luna, 45 Edgewood Terrace, discussed a proposal for a program “*Fitness Boot Camp for Kids*” for the children of Dover. He explained the program and how it can help children to exercise and those whom may not excel or are not interested in sports can keep active. He states the program could be run year round. Chairman Rodriguez asked for a program description and Mr. Luna stated he will prepare all the paperwork. Commissioner Fritch asked if this program has a profit involved. Mr. Luna stated he would not be making a huge profit, but is primarily interested in having children exercise for a 45 minute program from between 4:00pm to 5:00pm. Chairman Rodriguez asked about the type of equipment to be used. Mr. Luna stated some of the equipment used would be hurdles and 5lb sand bags. Commissioner Fritch questioned how much the fee structure would be for the program. Mr. Luna stated \$40 for 8 classes twice a week. Chairman Rodriguez stated the field is not in use at this time and he would put in the application for a vote. Chairman Rodriguez reminded Mr. Luna to submit his insurance along with the application.

**PUBLIC PORTION** – Motion to close the public portion was made by Chairman Rodriguez and seconded by Commissioner Whalen.

**OATH OF OFFICE** –Fernando Barrios to be sworn in as Dover Recreation Commissioner for the unexpired term of 1/1/2013-12/31/2017.

**APPROVAL OF MINUTES** – April 9, 2015

May 14, 2015 and June 11, 2015 – No minutes available. No quorum for official action.

**MOTION** – To approve the Minutes for April 9, 2015 was made by Chairman Rodriguez and duly seconded by Commissioner Whalen.

### **VOTE: Roll Call**

Ayes: Chairman Rodriguez, Vice-Chairman Garland, Commissioner Fritch, and Commissioner Whalen

Nays: None

**APPROVAL OF BILLS/VOUCHER LIST** – Chairman Rodriguez reviewed the Bills/Voucher List with the Commissioners as follows:

<b>P.O. #</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
15-01353	Wild West City	Summer Recreation Bus Trip	\$795.00
15-01354	Bronx Zoo	Summer Recreation Bus Trip	\$548.00
15-01417	Schaefer Pyrotechnics	Balance for Fireworks Display	\$7,500.00
15-01466	S&S Worldwide	Summer Program Supplies	\$271.68
15-01340	Dr. Cheeko Band, Inc.	Music Entertainment for Fireworks	\$2,500.00
15-01418	Maria Isabel Navarro	Reimbursement for Summer Program & Trips	\$491.00
		<b>TOTAL</b>	<b>\$12,105.68</b>

**MOTION** – To approve the Bills/Voucher List was made by Commissioner Fritch and duly seconded by Commissioner Whalen.

**VOTE: Roll Call**

Ayes: Chairman Rodriguez, Vice-Chairman Garland, Commissioner Fritch, and Commissioner Whalen  
 Nays: None

**FACILITY USE APPLICATIONS**

- 1) ***Dover Public Library*** for use of JFK Commons Park for a petting zoo on Tuesday, July 14, 2015 from 3:00pm to 5:00pm.
- 2) ***Dover Strikers Travel Soccer*** for use of Crescent Field Multi-purpose Field for practices and games August 1, 2015 through December 5, 2015 (Sunday through Saturday) from 5:00pm to 9:30pm.
- 3) ***Dover Pythons Football/Cheerleading*** for use of Crescent Field Multi-Purpose Field for practices and games from August 3, 2015 to November 20, 2015 (Monday through Friday) from 5:30pm to 7:30pm.
- 4) ***Dover Strikers Recreation Soccer*** for use of Crescent Field Small Soccer Field/Multi-Purpose Field for practices and games August 24, 2015 – December 1, 2015 (Monday, Wednesday, Friday) from 5:00pm to 5:30pm and Saturdays 9:00am to 9:30pm.

Discussion was held with Michele Vega, President of Dover Strikers Recreation Soccer, regarding scheduling for use of Crescent Field Multipurpose Field between Dover Strikers Recreation Soccer, Dover Strikers Travel Soccer and Dover Pythons Football. Mrs. Vega stated they have approximately 360 children registered for soccer. Chairman Rodriguez suggested to reduce the amount of children due to the limited fields available for that amount of kids. Mrs. Vega stated that it all works out when the organizations coaches work together for scheduling.

After much discussion amongst the Commission and Mrs. Vega, the final schedule for ***Dover Strikers Recreation Soccer*** is using the small field, Monday through Friday from 4:30pm to dusk (with light towers 4:30pm to 9:00pm) and on Saturdays 9:00am to dusk (with light towers 9:00am to 9:30pm); use of the Multipurpose Field, Monday and Wednesday, 5:00pm to 9:30pm and Friday 7:30pm to 9:30pm.

The final schedule for ***Dover Strikers Travel Soccer*** using the Multipurpose Field is Tuesday and Thursday from 7:30pm to 9:00pm and on Sunday from 12:00 noon to dusk.

The final schedule for ***Dover Pythons Football/Cheerleading*** using the Multipurpose Field is Monday through Friday for the month of August from 5:30pm to 7:30pm. The first week in September from 5:30pm to 7:30pm until the 4<sup>th</sup> (August 31<sup>st</sup> and September 2<sup>nd</sup> the Multipurpose Field is unavailable) and the week of September 7<sup>th</sup> on Tuesday, Thursday and Friday from 5:30pm to 7:30pm until November before Thanksgiving.

Mrs. Vega requested DPW Superintendent, Luis Acevedo to obtain a quote for renting two light towers for soccer.

**MOTION** – To approve the Facility Use Application #1 for ***Dover Public Library*** for use of JFK Commons Park for a petting zoo was made by Commissioner Fritch and duly seconded by Commissioner Whelan.

**VOTE: Roll Call**

Ayes: Chairman Rodriguez, Vice-Chairman Garland, Commissioner Fritch, Commissioner Whalen and Commissioner Barrios

Nays: None

**MOTION** – To approve the Facility Use Application #4 for ***Dover Striker Recreation Soccer*** for the following revised schedule below was made by Commissioner Whelan and duly seconded by Commissioner Fritch.

**Monday through Friday from 4:30pm to dusk (with light towers 4:30pm to 9:00pm) and on Saturdays 9:00am to dusk (with light towers 9:00am to 9:30pm); use of the Multipurpose Field, Monday and Wednesday, 5:00pm to 9:30pm and Friday 7:30pm to 9:30pm.**

**VOTE: Roll Call**

Ayes: Chairman Rodriguez, Vice-Chairman Garland, Commissioner Fritch, Commissioner Whalen and Commissioner Barrios

Nays: None

**MOTION** – To approve the Facility Use Application #2 for ***Dover Striker Travel Soccer*** for the following revised schedule below was made by Commissioner Whelan and duly seconded by Vice-Chairman Garland.

**Tuesday and Thursday from 7:30pm to 9:30pm and on Sunday from 12:00 noon to dusk.**

**VOTE: Roll Call**

Ayes: Chairman Rodriguez, Vice-Chairman Garland, Commissioner Fritch, Commissioner Whalen and Commissioner Barrios

Nays: None

**MOTION** – To approve the Facility Use Application #3 for ***Dover Pythons Football/Cheerleading*** for the following revised schedule below was made by Commissioner Whelan and duly seconded by Vice-Chairman Garland.

**Monday through Friday for the month of August from 5:30pm to 7:30pm. The first week in September from 5:30pm to 7:30pm Tuesday, Thursday and Friday (Monday, August 31<sup>st</sup> and Wednesday, September 2<sup>nd</sup> the Multipurpose Field is unavailable) and the week of September 7<sup>th</sup> on Tuesday, Thursday and Friday from 5:30pm to 7:30pm until November before Thanksgiving.**

## **VOTE: Roll Call**

Ayes: Chairman Rodriguez, Vice-Chairman Garland, Commissioner Fritch, Commissioner Whalen and Commissioner Barrios

Nays: None

**MOTION** – To approve the Facility Use Application for *Dario Luna* for the “*Fitness Boot Camp for Kids*” from 4:00pm to 5:00pm Multipurpose Field (on condition insurance is provided) was made by Commissioner Whelan and duly seconded by Vice-Chairman Garland.

## **VOTE: Roll Call**

Ayes: Chairman Rodriguez, Vice-Chairman Garland, Commissioner Fritch, Commissioner Whalen and Commissioner Barrios

Nays: None

## **REPORTS**

- 1) **Senior Citizen Committee** – No report.
- 2) **Sports Committees** – Commissioner Fritch stated Dover Recreation Basketball and Dover Area Little League worked the concession stand during the Fireworks Celebration and raised \$400 each.
- 3) **Monthly Maintenance Report/DPW** –No report.

## **SPECIAL EVENTS**

Secretary, Lisa Newkirk, stated two trips were scheduled. The first was on August 19<sup>th</sup> to have a luncheon cruise on the River Belle in Manasquan and then proceed to the boardwalk in Point Pleasant and the second, on September 17<sup>th</sup> for the Arthur Avenue Tasting Tour which consists of 7-8 stops at Italian shops in the Bronx.

Discussion was held in regards to Dover Strikers Recreation Soccer to sell snacks at the last two movie nights on July 31<sup>st</sup> and August 28<sup>th</sup>. Michele Vega committed to both movie nights.

Chairman Rodriguez requested a price for a popcorn machine to rent out to different programs.

Discussion was held in regards to the Fireworks Celebration on Friday, July 3<sup>rd</sup>.

Chairman Rodriguez asked when the Senior Picnic was being held. The date for the picnic is Wednesday, September 3<sup>rd</sup> from 11:00am to 3:00pm. The hiring of a DJ is still needed and quotes are to be obtained for the caterer. Discussion was held to have an international theme for next year's picnic.

## **OTHER DISCUSSION**

Commissioner Fritch inquired about how the Summer Program was running. Secretary, Lisa Newkirk, stated the program is running great. The Park Aides are all new, excluding the Director and Assistant Director, who were rehired from the previous year. The bus trips are sold out expect for the last two. The total number of children registered is approximately 75 up 12 children from last year.

Next Meeting will be held on **Thursday, August 13, 2015 at 7:00pm.**

**ADJOURNMENT** – Motion to adjourn was made by Commissioner Fritch and seconded Vice-Chairman Garland. Meeting was adjourned at 8:14pm.