



**TOWN OF DOVER**  
**MAYOR AND BOARD OF ALDERMEN**  
**CAUCUS MEETING MINUTES**  
**August 28, 2012 7:00 PM**

The Caucus Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

Mayor Dodd called the meeting to order at 7:00 pm

All joined in the Pledge of Allegiance to the Flag and prayer was given asking for guidance and strength to do what is right for our town and our citizens.

**ROLL CALL:**

Present: Aldermen Visioli, Picciallo, Timpani, Romaine, Blackman, Downs, Rutan, Noriega and Mayor Dodd

Also present were Attorney Downs, Administrator Close and Municipal Clerk Verga

Clerk Verga stated adequate notice was given to the official newspaper.

**MUNICIPAL CORRESPONDENCE:**

1. NJ State League of Municipalities' seminar "NJ Pensions Eligibility and the Common Misconceptions on October 9<sup>th</sup>
2. NJ State League of Municipalities' program "Taking the Mystery Out of Applying for Grants" on October 16<sup>th</sup>
3. Letter regarding sponsorship opportunities from the Jersey Derby Brigade (JDB), NJ's all female, flat-track roller derby league
4. Jersey Central Power and Light's Public Hearing for the Provision of Basic Generation Service for the period beginning June 1, 2013 on 9/21/2012

**CONSENT AGENDA**

1. Resolution Approving Taxis – Schedule A
2. Resolution Approving Taxi Driver – Schedule A
3. Resolution Approving Mayor & Board of Aldermen Meeting Minutes for June 26, 2012 & July 10, 2012

**ORDINANCE FOR FIRST READING**

1. Ordinance #14-2012 – Amending & Supplementing Chapter 72, Salaries & Compensation – Public Safety Director

**AGENDA ITEMS:**

**RESOLUTIONS**

1. Resolution Approving Bills List
2. Resolution Approving Chapter 159 – Municipal Alliance/County & Boy Scouts
3. Resolution Authorizing the Sale and Issuance of Bond Anticipation Notes
4. Resolution Appointing Michael Hantson as Municipal Engineer
5. Resolution Approving Mayor & Board of Aldermen Meeting Minutes for June 29, 2012
6. Resolution Approving Catering Permit – Dover Entertainment LLC
7. Resolution Appointing Crossing Guards

Alderman Picciallo abstained on the bill list item #12-01658.

**REGULAR MEETING MINUTES**

**August 28, 2012**

The Regular Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

The meeting was called to order by Mayor Dodd at 7:08 pm

**ROLL CALL**

Present: Aldermen Visioli, Picciallo, Timpani, Romaine, Blackman, Downs, Rutan, Noriega and Mayor Dodd

Also present were Attorney Downs, Administrator Close and Clerk Verga

Clerk Verga stated adequate notice was given to the official newspaper.

Mayor Dodd opened the meeting to public.

Seeing no hands and hearing no voices, Mayor Dodd closed the meeting to the public.

**MAYOR’S REPORT** – He reminded the public about the annual senior picnic to be held on Thursday, September 6, 2012.

**ATTORNEY’S REPORT** – No Report

Alderman Timpani expressed his concerns with the dispatch that is provided to the town by the county. He has received several complaints from residents that they are unhappy with the service. He spoke about his own experience with the dispatch service noting that it took 10 minutes for them (dispatch) to gather the information. He also does not agree with the locked doors at the police department and feels that an officer should be present 24 hours/7 days a week.

Mayor Dodd expressed that the concern should have been brought to the administrator’s attention prior to tonight’s meeting. Mayor Dodd asked Alderman Timpani to provide complete details about the incidents to the administrator so that it can be brought to the county’s attention and corrected. Alderman Timpani stated he is not giving details that he is saying it happened. Mr. Close noted that the county has significant staff available to address calls and noted that there facility is very impressive.

Discussion continued on the dispatch service that is provided to the town.

**CONSENT AGENDA**

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER  
APPROVING TAXIS/LIMOS TO BE LICENSED IN THE TOWN OF DOVER**

**WHEREAS**, the following companies, have applied for a license to operate the vehicle(s) listed below on Schedule A hereto and made a part hereof as taxicab(s)/limo(s) in the Town of Dover; and

**WHEREAS**, the appropriate municipal departments have reviewed the application(s) as required and have no objections to same being licensed as taxicabs/limos;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the taxicab(s)/limo(s) listed below are hereby approved for taxi/limo license(s) in the Town of Dover.

**Schedule A**

**First Class of Dover, Inc**

<b>Year/Model/Make</b>	<b>Vehicle Identification Number</b>	<b>Plate #</b>
2004 Nissan Quest	5N1BV 28U54 N3489 89	OXZ5077

**Elite Limo & Taxi Service LLC**

<b>Year/Model/Make</b>	<b>Vehicle Identification Number</b>	<b>Plate #</b>
2003 Lincoln Towncar	1LNHM 83W73 Y6329 40	OL8112H

**Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Visioli and passed by the following roll call vote.**

**Ayes: Aldermen Visioli, Picciallo, Timpani, Romaine, Blackman, Downs, Rutan, Noriega and Mayor Dodd  
Nays: None      Absent: None      Abstained: None**

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER  
APPROVING TAXICAB DRIVER LICENSES**

**WHEREAS**, applications for taxicab drivers licenses have been made by the people listed on Schedule A attached hereto and made a part hereof; and

**WHEREAS**, the Police Department of the Town of Dover has reviewed their applications and has advised that there is no prohibition to the issuance of their license; and,

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the taxi driver licenses for those people listed on Schedule A attached hereto and made a part hereof are hereby approved.

**Schedule A**

**CITY LIMO & TAXI, INC**  
Angel Antonio Mesa

**Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Visioli and passed by the following roll call vote.**

**Ayes: Aldermen Visioli, Picciallo, Timpani, Romaine, Blackman, Downs, Rutan, Noriega and Mayor Dodd  
Nays: None      Absent: None      Abstained: None**

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER  
FOR APPROVAL OF MINUTES**

**WHEREAS**, In accordance with the provisions set forth in the Open Public Meeting Law, annual notice has been provided for all Mayor and Board of Aldermen meetings; and

**WHEREAS**, The Mayor and Board of Aldermen of the Town of Dover held their Public Meetings, and minutes of those meetings were transcribed.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey for approval the minutes for the following meetings:

**June 26, 2012 – Caucus & Regular  
July 10, 2012 – Caucus & Regular**

**Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Visioli and passed by the following roll call vote.**

**Ayes: Aldermen Visioli, Picciallo, Timpani, Romaine, Blackman, Downs, Rutan, Noriega and Mayor Dodd  
Nays: None      Absent: None      Abstained: None**

**ORDINANCE FOR FIRST READING**

**ORDINANCE NO. 14-2012  
AN ORDINANCE OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER,  
COUNTY OF MORRIS AND STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING CHAPTER  
72, SALARIES AND COMPENSATION**

**BE IT ORDAINED** by the Mayor and Board of Aldermen, Town of Dover, County of Morris, NJ as follows:

A. CHAPTER C. “Salaries and Compensation for Certain Employees” is hereby amended and supplemented by the following:

**CHAPTER C.  
SALARIES & COMPENSATION FOR CERTAIN EMPLOYEES**



**Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Blackman and passed by the following roll call vote.**

Alderman Picciallo abstained on the bills list's item #12-01658.

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Rutan and Noriega**  
**Nays: None Absent: None Abstained: Alderman Timpani, Downs & Mayor Dodd**

**RESOLUTION CHAPTER 159**

**WHEREAS**, N.J.S. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made by law and the amount thereof was not determined at the time of adoption of the budget, and

**WHEREAS**, said Director may also approve the insertion of any item of appropriation for equal amount,

**NOW, THEREFORE, BE IT RESOLVED** that the Town of Dover hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2012 in the sum of \$2,500.00; which item is now available as revenue from the County of Morris, Board of Chosen Freeholders, Dover/Victory Gardens Municipal Alliance pursuant to the provisions of statute, and

**BE IT FURTHER RESOLVED** that a like sum of \$2,500.00 be and the same is hereby appropriated under the caption of:

Public and Private Programs Offset by Revenues:  
Municipal Alliance/County  
Boy Scouts

**Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.**

**Ayes: Aldermen Visioli, Picciallo, Timpani, Romaine, Blackman, Downs, Rutan, Noriega and Mayor Dodd**  
**Nays: None Absent: None Abstained: None**

**RESOLUTION AUTHORIZING THE SALE AND ISSUANCE OF BOND ANTICIPATION NOTES,**  
**IN AN AGGREGATE AMOUNT NOT TO EXCEED \$4,938,299 OF THE TOWN OF DOVER,**  
**IN THE COUNTY OF MORRIS, NEW JERSEY**

**WHEREAS**, the Town of Dover (the "Town"), County of Morris, New Jersey adopted Bond Ordinance No. 14-2009 on August 25, 2009, which authorized bonds or notes of the Town in the principal amount of \$929,879; and

**WHEREAS**, the Town adopted Bond Ordinance No. 16-2010 on September 14, 2010 which authorized bonds or notes of the Town in the principal amount of \$706,750; and

**WHEREAS**, pursuant to the above ordinances the Town issued a \$1,636,629 General Obligation General Improvement Bond Anticipation Note (the "Prior Improvement Note") dated March 13, 2012 and maturing September 28, 2012; and

**WHEREAS**, the Town adopted Bond Ordinance No. 5-2011 on April 12, 2011 which authorized bonds or notes of the Town in the principal amount of \$180,500 for police and fire equipment; and

**WHEREAS**, the Town adopted Bond Ordinance No. 18-2011 on September 13, 2011 which authorized bonds or notes of the Town in the principal amount of \$676,400 for various general improvements; and

**WHEREAS**, the Town adopted Bond Ordinance No. 9-2012 on July 24, 2012 which authorized bonds or notes of the Town in the principal amount of \$1,368,000; and

**WHEREAS**, the Town of adopted Bond Ordinance No. 37-2008 on December 15, 2008, which authorized the issuance of Parking Utility Notes pursuant to which the Town issued \$352,114 bond anticipation note dated March 17, 2009 which matured March 16, 2010, which were redeemed by \$352,114 Bond Anticipation Note issued March 16, 2010 which matures March 15, 2011, which were redeemed by \$352,114 Bond Anticipation Note issued March 15, 2011 which matures March 14, 2012 (the "Prior Parking Utility Note" and together with the Prior Improvement Note, the

“Prior Note”); and

**WHEREAS**, the Town of adopted Bond Ordinance No. 4-2011 adopted April 12, 2011 , which authorized the issuance of Parking Utility Notes pursuant to which the Town issued \$468,906 Bond Anticipation Notes dated August 9, 2011 which matures March 14, 2012 (the “Prior Parking Utility Note” and together with the Prior Improvement Note, the “Prior Note”); and

**WHEREAS**, the Town adopted Bond Ordinance No. 10-2012 on July 24, 2012 which authorized bonds or notes for Water Utility Purposes of the Town in the principal amount of \$270,750; and

**WHEREAS**, the Town has determined that it is in the best interest of the Town to authorize an issuance of bond anticipation notes to redeem the Prior Note, and to fund additional projects.

**NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE TOWN OF DOVER, IN THE COUNTY OF MORRIS, NEW JERSEY, AS FOLLOWS:**

Section 1. Pursuant to N.J.S.A. 40A:2-8, the following amounts of Bond Anticipation Notes (the “Notes”) shall be issued at such dates and in such amounts as is determined by the Chief Financial Officer and/or acting Chief Financial Officer in accordance with this resolution:

- (I.) \$3,861,529 General Obligation General Improvement Bond Anticipation Notes:
  - a. pursuant to Bond Ordinance No. 14-2009, Notes in the principal amount of not to exceed \$929,879 shall be issued to redeem the Prior Improvement Note, and for the purposes stated therein.
  - b. pursuant to Bond Ordinance No. 16-2010, Notes in the principal amount of not to exceed \$706,750 shall be issued to redeem the Prior Improvement Note, and for the purposes stated therein.
  - c. pursuant to Bond Ordinance No. 5-2011, Notes in the principal amount of not to exceed \$180,500 shall be issued for the purposes stated therein.
  - d. pursuant to Bond Ordinance No. 18-2011, Notes in the principal amount of not to exceed \$676,400 shall be issued for the purposes stated therein.
  - e. pursuant to Bond Ordinance No.9-2012, Notes in the principal amount of not to exceed \$1,368,000 shall be issued for the purposes stated therein.
- (II) \$806,020 Parking Utility Bond Anticipation Notes:
  - a. pursuant to Bond Ordinance No. 37-2008 , Notes in the principal amount of not to exceed \$337,114 shall be issued to redeem the Prior Parking Utility Note, and for the purposes stated therein.
  - b. pursuant to Bond Ordinance No. 4-2011, Notes in the principal amount of not to exceed \$468,906 shall be issued to redeem the Prior Parking Utility Note, and for the purposes stated therein
- (III) \$270,750 Water Utility Bond Anticipation Notes:
  - a. pursuant to Bond Ordinance No. 10-2012 , Notes in the principal amount of not to exceed \$270,750 shall be issued for the purposes stated therein.

Section 2. Pursuant to the provisions of Section 40A:2-26 of the Local Bond Law of New Jersey, particularly paragraph (f) thereof, and in lieu of the sale of more than one (1) issue of bonds or notes as provided for in said Local Bond Law, the issues of bonds and notes of the Town authorized pursuant to the Ordinances of the Town hereinabove set forth shall be combined into three (3) concurrent issues of Notes in the aggregate principal amount of \$4,938,299.

Section 3. The following matters in connection with said Notes are hereby determined:

(a) All notes issued hereunder and any renewal thereof, shall mature at such times as may be determined by the Chief Financial Officer and/or acting Chief Financial Officer of the Town, provided that any note issued pursuant hereto shall be issued for a period not to exceed one (1) year, but all such notes, including renewals, shall mature and be paid in accordance with the Local Bond Law.

(b) All notes issued hereunder shall bear interest at such rate or rates as may be determined by the Chief Financial Officer and/or acting Chief Financial Officer of the Town.

(c) The notes shall be in a form as permitted by law and approved by Bond Counsel, and issued pursuant to the Local Bond Law, and any such notes or any renewal thereof, may be signed or sealed by officers of the Town in any manner permitted by Section 40A:2-25 of said Law notwithstanding what is otherwise set forth herein.

Section 4. The Chief Financial Officer and/or acting Chief Financial Officer of the Town is hereby authorized and directed to determine all matters in connection with said Notes or any renewal thereof, not determined by this or a subsequent resolution and his/her signature upon said Notes shall be conclusive as to such determinations.

Section 5. The Chief Financial Officer an/or Chief Financial Officer of the Town is hereby authorized to sell said Notes or any renewal thereof, from time to time at public or private sale in such amounts as he/she may determine at not less than par value and to deliver the same from time to time to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from the dated date of the Notes to the date of delivery thereof and payment therefor.

Section 6. Any instrument issued pursuant to this resolution shall be a general obligation of the Town, and the Town's faith and credit are hereby pledged to the punctual payment of the principal of and interest on said obligation and, unless otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget and a tax sufficient to provide for the payment thereof shall be levied and collected.

Section 7. The governing body of the Town hereby covenants on behalf of the Town to take any action necessary or refrain from taking any action in order to preserve the tax exempt status of the debt obligations authorized hereunder as is required under the Internal Revenue Code of 1986, as amended, including compliance with said Code with regard to the use, expenditure, investment, timely reporting and rebate of investment earnings as may be required thereunder.

Section 8. This resolution shall take effect immediately.

**Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.**

**Ayes: Aldermen Visioli, Picciallo, Timpani, Romaine, Blackman, Downs, Rutan, Noriega and Mayor Dodd  
Nays: None      Absent: None      Abstained: None**

**RESOLUTION APPOINTING MICHAEL HANTSON AS MUNICIPAL ENGINEER**

**WHEREAS**, there exists a need for a Municipal Engineer for the Town of Dover; and

**WHEREAS**, N.J.S.A. 40A:9-140 provides for the appointment of a Municipal Engineer; and

**WHEREAS**, Michael Hantson has been serving as Municipal Engineer and Planner for the Town of Dover for the past twenty-three (23) years.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey that Michael Hantson be and is hereby appointed Municipal Engineer for a term of three (3) years commencing September 8, 2012.

**BE IT FURTHER RESOLVED**, The Mayor and Clerk are hereby authorized to execute a contract.

**BE IT FURTHER RESOLVED**, that the Annual Salary be provided for in the necessary Salary Ordinance of the Town of Dover.

**Mayor Dodd has moved the foregoing resolution be adopted and duly seconded by Alderman Timpani and passed by the following roll call vote.**

**Ayes: Aldermen Visioli, Picciallo, Timpani, Romaine, Blackman, Downs, Rutan, Noriega and Mayor Dodd  
Nays: None      Absent: None      Abstained: None**

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN  
OF THE TOWN OF DOVER FOR APPROVAL OF MINUTES**

**WHEREAS**, In accordance with the provisions set forth in the Open Public Meeting Law, annual notice has been provided for all Mayor and Board of Aldermen meetings; and

**WHEREAS**, The Mayor and Board of Aldermen of the Town of Dover held their Public Meetings, and minutes of those meetings were transcribed.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey for approval the minutes for the following meetings:

**June 29, 2012 – Special Meeting**

**Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderwoman Romaine and passed by the following roll call vote.**

**Ayes: Aldermen Visioli, Romaine, Blackman, Downs, Rutan, Noriega and Mayor Dodd**

**Nays: None      Absent: None      Abstained: Aldermen Picciallo & Timpani**

**RESOLUTION**

**WHEREAS**, Dover Entertainment LLC located at 337 E. Blackwell Street, Dover, New Jersey has submitted an application for a Catering Permit to be held on September 28, 2012 from 5:00pm to 11:00pm at Dover Boxing Club located at 79B Bassett Highway; and

**WHEREAS**, Dover Boxing Club will be holding boxing match as fundraising at said event; and

**WHEREAS**, the Police Chief will decide what special conditions if any are needed.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the following application for Alcoholic Beverage Catering Permit be approved:

1. Dover Entertainment LLC, license number 1409-33-002-007 is hereby approved for a Catering Permit for an event to be held at Dover Boxing Club, 79B Bassett Highway on September 28, 2012 from 5:00pm to 11:00pm.
2. This approval is conditioned upon security satisfactory to the Town of Dover Chief of Police being in place for this event.

**Alderwoman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.**

**Ayes: Aldermen Visioli, Picciallo, Timpani, Romaine, Blackman, Downs, Rutan, Noriega and Mayor Dodd**

**Nays: None      Absent: None      Abstained: None**

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER  
APPOINTING CROSSING GUARDS FOR THE TOWN OF DOVER**

**BE IT RESOLVED** by the Mayor and Board of Aldermen of the Town of Dover that the following be and hereby are appointed **CROSSING GUARD**(s) for the Town of Dover for commencing September 5, 2012.

Dorothy Sacoto

Gail Hrynio

Janet Smith

Walter Michalski Sr.

**Alderman Rutan has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.**

**Ayes: Aldermen Visioli, Picciallo, Timpani, Romaine, Blackman, Downs, Rutan, Noriega and Mayor Dodd**

**Nays: None      Absent: None      Abstained: None**

**PUBLIC COMMENTS**

ANTONIO ACOSTA – 130 Madison Street – He noted that the last town meeting lasted twenty (20) minutes and then the following day there were several arrests in the town; he noted that it's a reactive thing. He expressed that the town

talks about hiring a police administrator and more police officers but if the town doesn't set the standard and tone on the way the town should be conducted, it won't matter how many officers you hire.

DEBBIE MANTINI – 305 E. McFarlan Street – She questioned the town administrator's residency and wanted to know why the ordinance was not followed. Mayor Dodd noted that an exemption was made when the administrator was hired. She feels the administrator should reside in the Town of Dover to know what happens in town. Mayor Dodd expressed that the administrator spends many hours in town hall more than any other administrator or Mayor.

ALICE FEOLA – Berry Street – She wanted to know why the Town of Dover doesn't have a swimming area for the kids. Mayor Dodd noted that there may be regulations that prohibit a swimming area.

DEBBIE MANTINI – 305 E. Mc Farlan Street – She expressed that the Mayor's comments were disrespectful towards other administrators.

**Motion to adjourn made by Alderwoman Romaine at 7:27 pm,  
and duly seconded by Alderwoman Romaine passed by the following voice vote.**

**Ayes: Aldermen Visioli, Picciallo, Timpani, Romaine, Blackman, Downs, Rutan, Noriega and Mayor Dodd**

**Nays: None      Absent: None      Abstained: None**

**Respectfully submitted,**

**Margaret J. Verga, Municipal Clerk**