



TOWN OF DOVER
MAYOR AND BOARD OF ALDERMEN
CAUCUS MEETING MINUTES
September 27, 2011 7:00 PM

The Caucus Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

Mayor Dodd called the meeting to order at 7:00 pm

All joined in the Pledge of Allegiance to the Flag and prayer was given asking for guidance and strength to do what is right for our town and our citizens.

ROLL CALL:

Present: Aldermen Visioli, Timpani, Blackman, Downs and Mayor Dodd

Absent: Aldermen Delaney, Poolas, Picciallo, & Romaine

Also present were Attorney Pennella, Administrator Close and Clerk Verga

Clerk Verga stated adequate notice was given to the official newspaper.

MUNICIPAL CORRESPONDENCE:

1. Resolution from the Borough of Morris Plains, Supporting Senate Bill 2976 Turner Amending the current Open Public Records Law
2. Resolution from the Township of Mount Olive, Supporting Senate Bill 2976 Turner Amending the current Open Public Records Law
3. Resolution from the Borough of Lincoln Park, Supporting Senate Bill 2976 Amending the current Open Public Records Law
4. Resolution from the Borough of Butler, Supporting Senate Bill 2976 Amending the current Open Public Records Law
5. Ordinance from the Township of Mine Hill, Setting development fees in accordance with COAH
6. Letter from Department of Environmental Protection Re: Green Acres Program
7. Letter from Assemblyman Anthony Bucco re: FEMA Disaster Recovery Centers
8. Public Notice for Block 82, Lot 63 in the Township of Randolph for an adjustments for a "C" variance
9. Invitation from the Township of East Hanover to their 7th Annual Morris County Columbus Day Parade
10. Letter from NJ Department of Environmental Protection re: Hurricane Irene
11. Invitation to the "Annual Pipeline Safety Program" on October 4, 2011
12. League Professional Development Seminar-Best Practices in Electronic Records Management
13. August 2011 Fire Department Report
14. Invitation from the National Safety Council to join them at the NSC Forum to Keep Teen Drivers Alive
15. Letter from NJ Natural Gas on their Speakers' Bureau Programs

CONSENT AGENDA

1. Resolution Authorizing Credit for Sewer Charges – 28 Fox Hill Drive
2. Resolution Authorizing Credit for Sewer Charges – 92 Liberty Street A&B
3. Resolution Authorizing Credit for Sewer Charges – 10-12 Trenton Street
4. Resolution Authorizing Credit for Sewer Charges – 36 Fred Terrace
5. Resolution Awarding Bid for 2011 Roadway Improvements Bond Project to Crossroads Construction
6. Resolution Authorizing submission of a grant application to NJ DOT for Leonard Street Roadway Improvements
7. Resolution Approving a Bingo License for the American Legion – William Hedges Post No. 27

RESOLUTIONS

1. Resolution Approving Bills List
2. Resolution Approving Liquor License Renewal – Silvana's Inc.
3. Resolution Approving Special One-Day Permit for Casa Puerto Rico, Inc. to be held on 10/8
4. Resolution Approving Special One-Day Permit for Casa Puerto Rico, Inc. to be held on 10/21
5. Resolution Approving Mayor & Board of Aldermen Meeting Minutes for 8/23/2011
6. Resolution Approving Mayor & Board of Aldermen Meeting Minutes for 9/13/2011

Alderman Visioli wanted to know if the Police Department provided input on the liquor license renewal. Clerk Verga noted that all required departments provided input. He was informed that there is a pending transfer application.

REGULAR MEETING MINUTES
September 27, 2011

The Regular Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

The meeting was called to order by Mayor Dodd at 7:13pm

ROLL CALL

Present: Aldermen Visioli, Timpani, Blackman, Downs and Mayor Dodd

Absent: Aldermen Delaney, Poolas, Picciallo, & Romaine

Also present were Attorney Pennella, Administrator Close and Clerk Verga

Clerk Verga stated adequate notice was given to the official newspaper.

Mayor Dodd opened the meeting to public.

Seeing no hands and hearing no voices, Mayor Dodd closed the meeting to the public.

MAYOR'S REPORT: The following announcements were made:

- Updated the public on the Route 45/Route 15 Project,
- Alderwoman Blackman was thanked for her assistance with the senior picnic which was a great success,
- (Senior) Flu Clinic will be held on October 17th from 3pm-7pm,
- Halloween Costume Contest will be held on Friday, October 28th at JFK Park,
- Municipal Lot Improvement Project has started in Lot A, the project is expected to take five (5) weeks to complete,
- Orchard Street Roadway Improvements Project funded through NJ Department of Transportation should be completed in five (5) weeks,
- The Northern New Jersey Regional Chapter of the United Way will host the "The March for Military Families" on November 13th at the County College of Morris. The event is being held to provide financial support for families of our soldiers while they are deployed. Mayor Dodd will register a team through the town and he encourages everyone to attend.

ATTORNEY'S REPORT: Mr. Pennella noted there was no change in the status of litigation.

Alderman Timpani wanted to know if a fence would be installed at the low bearing wall on the Route 46 Bridge. Administrator Close will look into the matter.

CONSENT AGENDA

RESOLUTION AUTHORIZING CREDIT FOR SEWER CHARGES

WHEREAS, the owner of 28 Fox Hill Drive has contacted Dover Water Commission seeking a credit for Sewer Charges because of a water leak; and

WHEREAS, the owner has corrected the leak and it was verified that the loss of water had not entered the sewer system; and

WHEREAS, he is requesting an adjustment on the sewer portion of his utility bill; and

WHEREAS, the Dover Water Board Commissioners recommend that the owner of account 301090 be credited \$73.83.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Board of Aldermen of the Town of Dover that a sewer credit be issued in the amount of \$73.83.

Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderman Downs and passed by the following roll call vote.

Ayes: Aldermen Visioli, Timpani, Blackman, Downs and Mayor Dodd
Nays: None Absent: Aldermen Delaney, Poolas, Picciallo & Romaine Abstained: None

RESOLUTION AUTHORIZING CREDIT FOR SEWER CHARGES

WHEREAS, the owner of 92 Liberty Street A&B has contacted Dover Water Commission seeking a credit for Sewer Charges because of a water leak; and

WHEREAS, the owner has corrected the leak and it was verified that the loss of water had not entered the sewer system; and

WHEREAS, he is requesting an adjustment on the sewer portion of his utility bill; and

WHEREAS, the Dover Water Board Commissioners recommend that the owner of account 304810-1 be credited \$25.74.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Board of Aldermen of the Town of Dover that a sewer credit be issued in the amount of \$25.74.

Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderman Downs and passed by the following roll call vote.

Ayes: Aldermen Visioli, Timpani, Blackman, Downs and Mayor Dodd
Nays: None Absent: Aldermen Delaney, Poolas, Picciallo & Romaine Abstained: None

RESOLUTION AUTHORIZING CREDIT FOR SEWER CHARGES

WHEREAS, the owner of 10-12 Trenton Street has contacted Dover Water Commission seeking a credit for Sewer Charges because of a water leak; and

WHEREAS, the owner has corrected the leak and it was verified that the loss of water had not entered the sewer system; and

WHEREAS, he is requesting an adjustment on the sewer portion of his utility bill; and

WHEREAS, the Dover Water Board Commissioners recommend that the owner of account 213910-1 be credited \$184.23.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Board of Aldermen of the Town of Dover that a sewer credit be issued in the amount of \$184.23.

Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderman Downs and passed by the following roll call vote.

Ayes: Aldermen Visioli, Timpani, Blackman, Downs and Mayor Dodd
Nays: None Absent: Aldermen Delaney, Poolas, Picciallo & Romaine Abstained: None

RESOLUTION AUTHORIZING CREDIT FOR SEWER CHARGES

WHEREAS, the owner of 36 Fred Terrace has contacted Dover Water Commission seeking a credit for Sewer Charges because of a water leak; and

WHEREAS, the owner has corrected the leak and it was verified that the loss of water had not entered the sewer system; and

WHEREAS, he is requesting an adjustment on the sewer portion of his utility bill; and

WHEREAS, the Dover Water Board Commissioners recommend that the owner of account 306290 be credited \$97.11.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Board of Aldermen of the Town of Dover that a sewer credit be issued in the amount of \$97.11.

Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderman Downs and passed by the following roll call vote.

Ayes: Aldermen Visioli, Timpani, Blackman, Downs and Mayor Dodd
Nays: None Absent: Aldermen Delaney, Poolas, Picciallo & Romaine Abstained: None

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
AWARDING BID FOR 2011 ROADWAY IMPROVEMENTS BOND PROJECT

WHEREAS, the Town of Dover solicited bids for 2011 Roadway Improvements; and

WHEREAS, bids were received on September 21, 2011; and

WHEREAS, the three lowest bidders submitted bids as follows:

- | | |
|--|-------------------|
| A. Top Line Construction Corp, 22 Fifth Street, Somerville, NJ | \$ 220,599.52 |
| B. Tilcon NY Inc., 625 Mount Hope Road, Wharton, NJ | \$ 228,500.00 |
| C. English Paving Company, Inc., 650 Rt. 46 West, Clifton, NJ | \$ 231,059.05 and |

WHEREAS, the Municipal Engineer recommends awarding the contract to Top Line Construction Corp., located at 22 Fifth Street, Somerville, NJ in the amount of \$220,599.52; and

WHEREAS, the Engineering estimate for the project by the Town was \$268,232.00; and

WHEREAS, the project will be funded with Bond Ordinance No. 18-2011- General Improvements with a portion reimbursed by New Jersey Natural Gas Company for the areas disturbed by their gas line project; and

NOW THEREFORE, it is hereby **RESOLVED** by the Mayor and the Board of Aldermen of the Town of Dover, Morris County, New Jersey as follows:

1. The bid of in the amount of \$220,599.52 for Top Line Construction Corp is hereby accepted; and
2. The Mayor and Clerk are hereby authorized to execute a contract with Top Line Construction Corp., Inc. in the amount of \$220,599.52.

Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderman Downs and passed by the following roll call vote.

Ayes: Aldermen Visioli, Timpani, Blackman, Downs and Mayor Dodd
Nays: None Absent: Aldermen Delaney, Poolas, Picciallo & Romaine Abstained: None

TOWN OF DOVER
RESOLUTION NO. 238-2011

Resolution: Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the Leonard Street Roadway Improvements project.

NOW, THEREFORE, BE IT RESOLVED that Council of Dover formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2012-Dover Town-00694 to the New Jersey Department of Transportation on behalf of the Town of Dover.

BE IT FURTHER RESOLVED that Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Town of Dover and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderman Downs and passed by the following roll call vote.

Ayes: Aldermen Visioli, Timpani, Blackman, Downs and Mayor Dodd
Nays: None Absent: Aldermen Delaney, Poolas, Picciallo & Romaine Abstained: None

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE
TOWN OF DOVER APPROVING A BINGO LICENSE

WHEREAS, the below listed organizations have applied for Bingo License; and

WHEREAS, such licenses have been reviewed by the appropriate departments and found to meet with all of the requirements and conditions of the municipality;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey as follows:

1. The below listed bingo for the dates set forth following their name are hereby approved:

A. American Legion-William Hedges Post No. 27 – 11:45am to 3:00pm

October 12, 19, 26, 2011	May 2, 9, 16, 23, 30, 2012
November 2, 9, 16, 23, 30, 2011	June 6, 13, 20, 27, 2012
December 7, 14, 21, 28, 2011	July 4, 11, 25, 2012
January 4, 11, 18, 25, 2012	August 1, 8, 15, 22, 29, 2012
February 1, 8, 15, 22, 29, 2012	September 5, 12, 19, 26, 2012
March 7, 14, 21, 28, 2012	October 3, 2012
April 4, 11, 18, 25, 2012	

Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderman Downs and passed by the following roll call vote.

Ayes: Aldermen Visioli, Timpani, Blackman, Downs and Mayor Dodd

Nays: None Absent: Aldermen Delaney, Poolas, Picciallo & Romaine Abstained: None

RESOLUTIONS

BILLS LIST

WHEREAS, the Mayor and Board of Aldermen of the Town of Dover have examined all bills presented for payment; and

WHEREAS, the Chief Financial Officer has certified that there are sufficient funds in the account(s) to which respective bills have been charged.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Dover do hereby approve the bills as listed; and

BE IT FURTHER RESOLVED that the proper officials are hereby authorized to sign the checks for payment of same.

RESERVE ACCT claims in the amount of:	
CURRENT ACCT claims in the amount of:	\$1,781,463.71
CAPITAL ACCT claims in the amount of:	\$ 3,765.36
WATER UTILITY ACCT claims in the amount of:	\$ 77,975.94
WATER UTILITY RESERVE ACCT claims in the amount of:	
WATER CAPITAL ACCT claims in the amount of:	\$ 4,762.54
PARKING UTILITY ACCT claims in the amount of:	\$ 17,252.45
PARKING UTILITY RESERVE ACCT claims in the amount of:	
PARKING CAPITAL ACCT claims in the amount of:	
ANIMAL CONTROL TRUST ACCT claims in the amount of:	
EVIDENCE TRUST ACCT claims in the amount of:	
RECYCLING TRUST ACCT claims in the amount of:	
COUNTY FORFEITED ASSETS TRUST ACCT claims in the amount of:	\$ 275.00
FEDERAL FORFEITED ASSETS ACCT claims in the amount of:	\$ 3,799.62
TRUST/OTHER ACCT claims in the amount of:	
COAH TRUST Acct claims in the amount of:	
DOVER MARKETPLACE INC TRUST ACCT claims in the amount of:	
TOTAL CLAIMS TO BE PAID	\$1,889,294.62

BE IT FURTHER RESOLVED that the following claims have been paid prior to the Bill List Resolution in the following amounts:

CURRENT ACCT claims in the amount of:	\$ 347,807.23
WATER UTILITY ACCT claims in the amount of:	\$ 20,371.92
PARKING UTILITY ACCT claims in the amount of:	\$ 2,552.81

PAYROLL AGENCY ACCT claims in the amount of:	\$ 101,713.03
UNEMPLOYMENT TRUST ACCT claims in the amount of:	\$ 32.06
TOTAL CLAIMS PAID	\$472,477.05

TOTAL BILL LIST RESOLUTION **\$2,361,771.67**

Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderman Timpani and passed by the following roll call vote.

Ayes: Aldermen Visioli, Timpani and Blackman
Nays: None Absent: Aldermen Delaney, Poolas, Picciallo & Romaine Abstained: Alderman Downs & Mayor Dodd

RESOLUTION

WHEREAS, the herein named duly filed an application for renewal of their Alcoholic Beverage License for their respective premises as shown below for July 1, 2011 to June 30, 2012; and

WHEREAS, no objections have been received from the public; and

WHEREAS, the required fees have been paid and all premises have been inspected and approved by the Police Department, Board of Health and the Bureau of Fire Prevention.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover that said applications be approved and that the respective license be granted; and

BE IT FURTHER RESOLVED that the Town Clerk be and hereby is authorized to issue license certificate accordingly as listed below.

Silvana's Inc.	337 E. Blackwell St.	1409-33-002-007
	Dover, NJ 07801	

Alderman Timpani has moved the foregoing resolution be adopted and duly seconded by Alderwoman Blackman and passed by the following roll call vote.

Ayes: Aldermen Visioli, Timpani, Blackman, Downs and Mayor Dodd
Nays: None Absent: Aldermen Delaney, Poolas, Picciallo & Romaine Abstained: None

RESOLUTION

WHEREAS, Casa Puerto Rico, Inc., filed an application for their **eighth** Special Permit for a Social Affair to be held at the 50 W. Blackwell Street; and

WHEREAS, Casa Puerto Rico, Inc., a non-profit organization is permitted to have twenty-five events per year; and

WHEREAS, the Police Chief will determine what special conditions if any are needed.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the following applications for Alcoholic Beverage Social Affair Permit(s) be approved:

1. Casa Puerto Rico is approved for a fund raising event to be held on Saturday, October 8, 2011 (#8) from 8:00 pm through 2:00 am.
2. This approval is conditioned upon security satisfactory to the Town of Dover Chief of Police being in place for this event.

Alderman Timpani has moved the foregoing resolution be adopted and duly seconded by Alderwoman Blackman and passed by the following roll call vote.

Ayes: Aldermen Visioli, Timpani, Blackman, Downs and Mayor Dodd
Nays: None Absent: Aldermen Delaney, Poolas, Picciallo & Romaine Abstained: None

RESOLUTION

WHEREAS, Casa Puerto Rico, Inc., filed an application for their **ninth** Special Permit for a Social Affair to be held at the 50 W. Blackwell Street; and

WHEREAS, Casa Puerto Rico, Inc., a non-profit organization is permitted to have twenty-five events per year; and

WHEREAS, the Police Chief will determine what special conditions if any are needed.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the following applications for Alcoholic Beverage Social Affair Permit(s) be approved:

1. Casa Puerto Rico is approved for an event to be held on Saturday, October 21, 2011 (**#9**) from 8:00 pm through 2:00 am.
2. This approval is conditioned upon security satisfactory to the Town of Dover Chief of Police being in place for this event.

Alderman Timpani has moved the foregoing resolution be adopted and duly seconded by Alderwoman Blackman and passed by the following roll call vote.

Ayes: Aldermen Visioli, Timpani, Blackman, Downs and Mayor Dodd
Nays: None Absent: Aldermen Delaney, Poolas, Picciallo & Romaine Abstained: None

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN
OF THE TOWN OF DOVER FOR APPROVAL OF MINUTES

WHEREAS, In accordance with the provisions set forth in the Open Public Meeting Law, annual notice has been provided for all Mayor and Board of Aldermen meetings; and

WHEREAS, The Mayor and Board of Aldermen of the Town of Dover held their Public Meetings, and minutes of those meetings were transcribed.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey for approval the minutes for the following meetings:

August 23, 2011 – Caucus & Regular

Alderman Timpani has moved the foregoing resolution be adopted and duly seconded by Alderwoman Blackman and passed by the following roll call vote.

Ayes: Aldermen Blackman, Downs and Mayor Dodd
Nays: None Absent: Aldermen Delaney, Poolas, Picciallo & Romaine Abstained: Visioli & Timpani

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN
OF THE TOWN OF DOVER FOR APPROVAL OF MINUTES

WHEREAS, In accordance with the provisions set forth in the Open Public Meeting Law, annual notice has been provided for all Mayor and Board of Aldermen meetings; and

WHEREAS, The Mayor and Board of Aldermen of the Town of Dover held their Public Meetings, and minutes of those meetings were transcribed.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey for approval the minutes for the following meetings:

September 13, 2011 – Caucus & Regular

Alderwoman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderman Timpani and passed by the following roll call vote.

Ayes: Aldermen Visioli, Blackman, Downs and Mayor Dodd
Nays: None Absent: Aldermen Delaney, Poolas, Picciallo & Romaine Abstained: Alderman Timpani

PUBLIC COMMENTS

Marie Tambini – 10 E. Blackwell Street, Dover – She thanked the Mayor & Board of Aldermen for the senior picnic.

**Motion to adjourn made by Alderman Visioli at 7:23 p.m.,
and duly seconded by Alderman Timpani passed by the following voice vote.**

**Ayes: Aldermen Visioli, Timpani, Blackman, Downs and Mayor Dodd
Nays: None Absent: Aldermen Delaney, Poolas, Picciallo & Romaine Abstained: None**

Respectfully submitted,

Margaret J. Verga, Municipal Clerk