



TOWN OF DOVER
MAYOR AND BOARD OF ALDERMEN
CAUCUS MEETING MINUTES
SEPTEMBER 26, 2017 7:00 PM

The Caucus Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

Mayor Dodd called the meeting to order at 7:00 PM

ROLL CALL:

Present: Aldermen Visioli, Picciallo, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd

Absent: Alderwoman Romaine

Also present were Administrator Donald Travisano, Attorney Brian Mason and Deputy Municipal Clerk Tara Pettoni.

Deputy Municipal Clerk Tara Pettoni stated adequate notice was given to the official newspaper.

SUNSHINE LAW STATEMENT

In accordance with the provisions set forth in the Open Public Meeting Law, notification of this meeting has been sent to all officially designated Town newspapers and notice is posted in the Town Hall.

MUNICIPAL CORRESPONDENCE:

1. Received from NJ League of Municipalities—Weekly Update
2. Received from Rockaway Township—Ord. to Amend Chapter 52 Entitled “Land Use & Development Regulations”
3. Received from Township of Hanover—Request to Support Senate No. 1832 Establishing a Fast Track Foreclosure Law
4. Received from Township of Randolph—Public Hearing, Major Site Plan

CONSENT AGENDA

1. Resolution Approving a Raffle License – October 15th-December 20th – Dover High School
2. Resolution Authorizing a Contract under EUS to Johnston Communications for the Blackwell Street Wireless Audio Project—\$186,136.52
3. Resolution Authorizing a Professional Services Contract to Musial Architects for the Design and Renovation of DPW Lockers and Bathrooms—\$39,950.00
4. Resolution Authorizing a Professional Services Contract to Direct Development to Serve as the Town’s Farmer’s Market Consultant in the amount of \$35,685.00 in accordance with a Grant Received from USDA

ORDINANCE(S) FOR SECOND READING

1. Ord. No. 24-2017 – Bond Ord. Appropriating \$55,115.14 from Funds Available From Other Adopted Ords. and Not Necessary for the Purposes for Which Appropriated/Ald. Romaine
2. Ord. No. 25-2017 – Amending Chapter 229 of the Town Code Entitled Junk Dealers/Ald. Toth

RESOLUTIONS

1. Resolution Approving Bills List
2. Resolution Approving the Minutes for the September 12, 2017 Caucus and Regular
3. Resolution Approving a Tax Redemption – 59 Guy Street
4. Resolution Approving the Renewal of a Liquor License – Attilio’s Tavern LLC

**REGULAR MEETING MINUTES
SEPTEMBER 26, 2017**

The Regular Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

The meeting was called to order by Mayor Dodd at 7:00 PM

ROLL CALL:

Present: Aldermen Visioli, Picciallo, Blackman, MacDonald, O'Connor, Camacho and Mayor Dodd

Absent: Alderwoman Romaine

Also present were Administrator Donald Travisano, Attorney Brian Mason and Deputy Municipal Clerk Tara Pettoni.

Deputy Municipal Clerk Tara Pettoni stated adequate notice was given to the official newspaper.

Mayor Dodd opened the meeting to the public on any agenda items. Seeing no hands and hearing no voices, Mayor Dodd closed the meeting to the public.

CONSENT AGENDA:

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN
OF THE TOWN OF DOVER APPROVING OF RAFFLE LICENSES**

WHEREAS, the below listed organization has applied for a Raffle/Bingo License; and

WHEREAS, such licenses have been reviewed by the appropriate departments and found to meet with all of the requirements and conditions of the municipality;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey as follows:

The below listed raffles for the date set forth following their names are hereby approved:

Schedule A

Dover High School Band Booster Club

To be held October 15- December 20

(Off-Premise Raffle)

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER AWARDING A
CONTRACT PURSUANT TO N.J.S.A. 40A:11-5(1) (a)(ii) AND N.J.A.C. 5:34-2.1 ET SEQ., TO JOHNSTON
COMMUNICATIONS FOR EXTRAORDINARY UNSPECIFIABLE SERVICES**

WHEREAS, the Town of Dover has determined that a need exists for the provision of the installation of the Blackwell Street Audio Project in the Town of Dover; and

WHEREAS, the Town has determined that the scope of material and services contemplated is extraordinary and unspecifiable and meets the definition of an EUS in accordance with N.J.S.A. 40A:11-5(1) (a)(ii), known as the Local Public Contracts Law and the rules and regulations set forth by the New Jersey Department of Community Affairs, Division of Local Government Services in N.J.A.C. 5:34-2.1, et seq.; and

WHEREAS, the Town Administrator has certified that these services meet the criteria established by law and the regulations governing the award of contracts for EUS; and

WHEREAS, the Town has determined that Johnston Communications can provide the materials and services that the Town desires; and

WHEREAS, pursuant to the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.), as an award of a contract for "extraordinary, unspecifiable services" without competitive bids, this resolution and subsequent contract will be maintained on file in the office of the municipal clerk and available for public inspection; and

WHEREAS, the Chief Financial Officer has certified that available funds exist and the project will be funded from Capital Accounts and said certificate of availability of funds has been prepared and is on file in the office of the municipal clerk; now, therefore, be it

RESOLVED by the Mayor and the Board of Aldermen of the Town of Dover, Morris County, New Jersey as follows:

1. The Mayor and the Board of Aldermen hereby authorize the execution of a Contract with Johnston Communications, 322 Belleville Turnpike, North Arlington, NJ 07031 for the provision of the installation of the Blackwell Street Audio Project, in the Town of Dover, for a period of up to two years in an amount not to exceed \$186,136.52.
2. This contract is awarded without competitive bidding as an “extraordinary unspecifiable service” in accordance with N.J.S.A. 40A:11-5(1) (a)(ii), known as the Local Public Contracts Law and the rules and regulations set forth by the New Jersey Department of Community Affairs, Division of Local Government Services in N.J.A.C. 5:34-2.1, et seq.

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
AUTHORIZING THE AWARD OF A FAIR AND OPEN PROFESSIONAL SERVICES CONTRACT FOR
ARCHITECTURAL SERVICES TO MUSIAL ARCHITECTS**

WHEREAS, the Town of Dover has a need to contract for professional services for Architectural Services pursuant to the provisions of N.J.S.A. 19:44A-20.5, et seq to perform preliminary design and design development related to due diligence for the design and renovation of DPW lockers and bathrooms; and

WHEREAS, the Town Administrator recommends that Musial Architects is qualified to perform this work on behalf of the Town of Dover; and

WHEREAS, the Town Administrator recommends the award of a contract to Musial Architects, 191 Mill Lane, Mountainside, New Jersey 07092, under a fair and open process, for a one year period at a cost not to exceed \$39,950.00 unless further authorized by the governing body; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Aldermen of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with Musial Architects for the work described above, for a one year period, at a cost not to exceed \$39,950.00; and

BE IT FURTHER RESOLVED that the appointment for Architectural Services for the Town of Dover is made as a professional service under the provisions of the Local Public Contracts Law because Architects are a recognized profession, licensed and regulated by law; and

BE IT FURTHER RESOLVED that a copy of this resolution, certified to be a true copy by the Town Clerk shall be advertised as required by law within ten (10) days from the date adoption; and

BE IT FURTHER RESOLVED that the Professional(s) listed above is/are directed to prepare a written contract to be executed with the Town and that a copy of this Resolution, the Business Entity Disclosure Certification and Contract shall be placed on file with the Town Clerk.

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
AUTHORIZING THE AWARD OF A FAIR AND OPEN PROFESSIONAL SERVICES CONTRACT FOR
CONSULTANT SERVICES TO DIRECT DEVELOPMENT**

WHEREAS, the Town of Dover has a need to contract for professional services for Farmer’s Market Consultant Services pursuant to the provisions of N.J.S.A. 19:44A-20.5, et seq in conjunction with a USDA Farmer’s Market Grant; and

WHEREAS, the Town Administrator recommends that Direct Development is qualified to perform this work on behalf of the Town of Dover; and

WHEREAS, the Town Administrator recommends the award of a contract to Direct Development, 1338 State Route 36, Hazlet, NJ 07730 under a fair and open process, for a one year period at a cost not to exceed \$35,685.00 unless further authorized by the governing body; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Aldermen of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with Direct Development for the work described above, for a one year period, at a cost not to exceed \$35,685.00; and

BE IT FURTHER RESOLVED that the appointment for Farmer's Market Consulting Services for the Town of Dover is made as a professional service under the provisions of the Local Public Contracts Law; and

BE IT FURTHER RESOLVED that a copy of this resolution, certified to be a true copy by the Town Clerk shall be advertised as required by law within ten (10) days from the date adoption; and

BE IT FURTHER RESOLVED that the Professional(s) listed above is/are directed to prepare a written contract to be executed with the Town and that a copy of this Resolution, the Business Entity Disclosure Certification and Contract shall be placed on file with the Town Clerk.

Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Blackman, MacDonald, Toth, O'Connor, Camacho & Mayor Dodd
Nays: None Absent: Alderwoman Romaine Abstained: None

ORDINANCE NO. 24-2017

ORDINANCE PROVIDING FOR VARIOUS IMPROVEMENTS TO PUBLIC FACILITIES TO BE UNDERTAKEN BY THE TOWN OF DOVER, IN THE COUNTY OF MORRIS, NEW JERSEY, AND APPROPRIATING \$55,115.14 THEREFOR FROM FUNDS AVAILABLE UNDER AN ORDINANCE OF THE TOWN HERETOFORE ADOPTED.

BE IT ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, IN THE COUNTY OF MORRIS, NEW JERSEY, AS FOLLOWS:

Section 1. The improvements described in Section 2 of this ordinance are hereby authorized as general improvements to be made or acquired by the Town of Dover, New Jersey, and there is hereby appropriated therefor the sum of \$55,115.14, from funds available under ordinances of the Town heretofore adopted and not necessary for the purposes for which appropriated.

Section 2. The improvements hereby authorized and the several purposes for of which said appropriation is made is the improvement of municipally-owned properties and facilities in and by the Town, including, without limitation, the renovation and upgrade of various municipal buildings, acquisition and installation of new flooring, lighting and furniture, upgrade of the heating, ventilation and air conditioning systems and the improvement of Town parks, together with for all the aforesaid all equipment, site work, structures, appurtenances, work, materials and other expenses necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the Town Clerk and hereby approved.

Section 3. It is the opinion of the Mayor and Board of Aldermen of the Town, as the governing body thereof, that it is in the best interest of the Town that \$55,115.14 constituting funds available under Ordinance Nos. 18-2007 (\$3,112.8), 14-2009 (\$50,094.56) and 13-2015 (\$1,908.50) of the Town, shall be appropriated to and used to finance costs, including incidental expenses, of the improvements or purposes above described in Section 2 of this ordinance.

Section 4. The capital budget or temporary capital budget of the Town is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services, are on file with the Town Clerk and are available for public inspection.

Section 5. This ordinance shall take effect after publication after final passage as provided by law.

Alderman MacDonald has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Blackman, MacDonald, Toth, O'Connor, Camacho & Mayor Dodd
Nays: None Absent: Alderwoman Romaine Abstained: None

FEDERAL FORFEITED ASSETS ACCT claims in the amount of:	\$0.00
TRUST/OTHER ACCT claims in the amount of:	\$90,265.63
COAH TRUST ACCT claims in the amount of:	\$0.00
TOTAL CLAIMS TO BE PAID	\$1,551,014.07

BE IT FURTHER RESOLVED that the following claims have been paid prior to the Bill List Resolution in the following amounts:

TRUST/OTHER ACCT claims in the amount of:	\$400.00
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$2,335.41
GENERAL CAPITAL ACCT claims in the amount of:	\$0.00
WATER UTILITY OPERATING claims in the amount of:	\$0.00
TOTAL CLAIMS PAID	\$2,735.41
TOTAL BILL LIST RESOLUTION	\$1,553,749.48

Alderman Picciallo has moved the foregoing resolution be adopted and duly seconded by Alderman O'Connor passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, MacDonald, Toth, O'Connor & Mayor Dodd
Nays: None **Absent: Alderwoman Romaine** **Abstained: Aldermen Blackman & Camacho**

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN
OF THE TOWN OF DOVER FOR APPROVAL OF MINUTES**

WHEREAS, in accordance with the provisions set forth in the Open Public Meeting Law, annual notice has been provided for all Mayor and Board of Aldermen meetings; and

WHEREAS, the Mayor and Board of Aldermen of the Town of Dover held their Public Meetings, and minutes of those meetings were transcribed.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey for approval the minutes for the following meetings:

September 12, 2017 – Caucus & Regular

Alderman Camacho has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Blackman, Toth, O'Connor, Camacho & Mayor Dodd
Nays: None **Absent: Alderwoman Romaine** **Abstained: Alderman MacDonald**

TAX REDEMPTION RESOLUTION

WHEREAS, at the Municipal Tax Sale held on June 18, 2015, a lien was sold on Block 1412 Lot 1.02 also known as 59 Guy Street, Dover, New Jersey for delinquent 2014 taxes; and,

WHEREAS, this lien, known as Tax Sale Certificate 14-00030 was sold to FWDSL & Associates LP; and,

WHEREAS, redemption fees for Certificate No.14-00030 were received in full.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen, Town of Dover, County of Morris, State of New Jersey that the Treasurer is authorized to issue a check in the amount of \$58,287.38 for redemption payment and premium made at time of sale, payable to FWDSL & Associates LP, 5 Cold Hill Road South, Suite 11, Mendham, NJ 07945.

BE IT FURTHER RESOLVED that two certified copies of this resolution be returned to the Tax Collector.

Alderman Picciallo has moved the foregoing resolution be adopted and duly seconded by Alderman O'Connor passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Blackman, MacDonald, Toth, O'Connor, Camacho & Mayor Dodd
Nays: None Absent: Alderwoman Romaine Abstained: None

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
APPROVING THE RENEWAL OF ALCOHOLIC BEVERAGE LICENSES

WHEREAS, the herein named duly filed applications for renewal of their Alcoholic Beverage Licenses for their respective premises as shown on Schedule A for July 1, 2017 to June 30, 2018; and

WHEREAS, no objections have been received from the public; and

WHEREAS, the required fees have been paid and all premises have been inspected and approved by the Police Department, Board of Health and the Bureau of Fire Prevention.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover that said applications be approved and that the respective licenses be granted; and

BE IT FURTHER RESOLVED that the Town Clerk or Director in the case of a conflict license be and hereby is authorized to issue license certificates accordingly as listed below.

2017/2018 LIQUOR LICENSES

ATTILIO'S TAVERN LLC
(POCKET LICENSE)

715 ROUTE 10 EAST
WHIPPANY, NJ 07981

1409-33-017-007

Alderman Picciallo has moved the foregoing resolution be adopted and duly seconded by Alderman O'Connor passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Blackman, MacDonald, Toth, O'Connor, Camacho & Mayor Dodd
Nays: None Absent: Alderwoman Romaine Abstained: None

Mayor Dodd opened the meeting to the public.

Mayor Dodd established a Mobile Vendor Committee:

Ald. Visioli-Chair

Ald. Picciallo

Ald. Camacho

Scott Baker—46 Maple Avenue—Mr. Baker, a father of children who participate in Marching Band expressed concern about the complaints that were received regarding the Band practicing late night. Alderman Camacho mentioned that he spoke with both the Band Director and the Principal in an attempt to address the complaints that he has personally received. Marching Band practices outdoors till appropriately 9:00 PM causing the local Senior Citizens to be upset. Mayor Dodd mentioned that the Town has a Sound Ordinance in effect which applies to the Marching Band as well.

Enette Boyiatgis—59 Spring Street —Ms. Boyiatgis is concerned about the one way street outside of Sabor Latino located at 46 North Morris Street. This establishment sits on a one-way street however, Ms. Boyiatgis mentioned that people are driving the wrong way when pulling out of the restaurant. Both Mayor Dodd and Town Administrator Travisano mentioned to Ms. Boyiatgis that they would look into her concerns and address accordingly.

Mayor Dodd made the motion to adjourn at 7:25 PM and Alderwoman Romaine moved the motion and duly seconded and passed it by the following voice vote.

Respectfully submitted,

Tara Pettoni, Deputy Municipal Clerk