

**Town of Dover  
Board of Health  
Reorganization Meeting, January 12, 2004**

The Reorganization Meeting of the Dover Board of Health was held in Town Hall, 37 N. Sussex Street, Dover.

Board President Marie Hoffman called the Reorganization Meeting to order at 7:00 pm and announced that the meeting complies with the requirements of the Open Public Meetings Act and has been duly advertised and posted.

**ROLL CALL**

**PRESENT:** Constance Sibona-Foster, Marie Hoffman,  
Donna Cook, Jean Cater, Christopher Chapman,  
Karen Vaughan

**ABSENT:** Dr. Carlos Caprioli

**ALSO PRESENT:** Ronald Camacho, Alderman  
Donald Costanzo, Health Officer

Paul McDougall, Administrator and Town Clerk, swore-in new members of the Board of Health.

New members: Constance Sibona Foster (3 year term)  
Christopher Chapman (3 year term)

Reappointed members: Donna Cook (3 year term)  
Jean Cater (3 year term)

Each Board member introduced themselves in a round table forum.

**PRESIDENT:**

**Motions for nominations for President** of the Board of Health were entertained.

Donna Cook **made a motion to nominate Marie Hoffman** for President of the Board of Health.

No other nominations for President were made by the Board.

The motion to nominate Marie Hoffman for President of the Board of Health was duly seconded by Jean Cater.

**ROLL CALL VOTE. ALL AYES; NO NAYS**

**SECRETARY:**

**Motions for nominations for Secretary** of the Board of Health were entertained by President Marie Hoffman.

Jean Cater **made a motion to nominate Donna Cook** for Secretary of the Board of Health.

No other nominations for Secretary were made by the Board.

The motion to nominate Donna Cook for Secretary of the Board of Health was duly seconded by Marie Hoffman.

**ROLL CALL VOTE. ALL AYES; NO NAYS.**

The Board of Health congratulated Marie Hoffman on her election as President of the Board of Health and Donna Cook on her election as Secretary of the Board of Health.

The board discussed the schedule of regular meetings for Year 2004 and the Reorganization meeting in January 2005.

**A motion to approve the following schedule of meeting dates for Year 2004 and the Reorganization Meeting in January 2005**, was made by Constance Sibona-Foster and duly seconded by Donna Cook.

**ALL AYES; NO NAYS**

### APPROVED SCHEDULE OF MEETINGS

The following Board of Health meeting dates were approved for the year 2004. The meetings begin at 7:30 pm and are to be held in Town Hall, 37 N. Sussex Street, Dover, NJ:

February 9  
March 8  
April 12  
May 10  
June 14  
July 12  
September 13  
October 18  
November 8  
December 13

If in the course of the year it is determined that there is a need for an August meeting, a special meeting will be scheduled.

The HO passed around an information sheet for members to complete requested telephone numbers and email addresses.

Upon completion of all reorganization business, **a motion to adjourn the Reorganization Meeting** was made by Marie Hoffman and duly seconded by Donna Cook.

**ALL AYES; NO NAYS.**

***THE REGULAR MEETING FOLLOWED THE REORGANIZATION MEETING***