



TOWN OF DOVER
MAYOR AND BOARD OF ALDERMEN
CAUCUS MEETING MINUTES
August 26, 2014 7:00 PM

The Caucus Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

Mayor Dodd called the meeting to order at 7:00 pm

All joined in the Pledge of Allegiance to the Flag.

ROLL CALL:

Present: Aldermen Visioli, Picciallo, Romaine, Blackman, Rutan, Noriega, Yzarnotegui, MacDonald and Mayor Dodd

Also present were Municipal Clerk Margaret Verga, Administrator Donald Travisano and Attorney Downs

Clerk Verga stated adequate notice was given to the official newspaper

SUNSHINE LAW STATEMENT

In accordance with the provisions set forth in the Open Public Meeting Law, notification of this meeting has been sent to all officially designated Town newspapers and notice is posted in the Town Hall.

CONSENT AGENDA

1. Resolution Identifying CDBG Fair Housing Officer – Donald Travisano
2. Resolution Adopting the Citizen Participation Plan
3. Resolution Adopting the Grant Management Plan
4. Resolution Authorizing the Mayor and Town Clerk to sign the application to provide for infrastructure reconstruction for North Bergen Street, Richards Avenue, Hudson Street, Passaic Street, Mercer Street and Union Street
5. Resolution Appointing Crossing Guards
6. Resolution to Join with the Frances Foundation in Recognition of the Need for Increased Pediatric Cancer Awareness by declaring the Month of September 2014 as “September is Go Gold Month”
7. Resolution Approving Tax Redemption 26-28 Wayne Street & 244 US Route 46

AGENDA ITEMS:

RESOLUTIONS

1. Resolution Approving Bills List
2. Resolution Approving Limos – Schedule A
3. Resolution Approving Mayor and Board of Aldermen Meeting Minutes for July 8, 2014
4. Resolution Approving Mayor and Board of Aldermen Meeting Minutes for July 22, 2014
5. Resolution of the Mayor and Board acting Redevelopment Entity consenting to transfer from SW Dover 1, LP to PIRET(Dover) Holdings, LLC

Mayor Dodd noted that the resolution “...consenting to transfer from SW Dover 1, LP to PIRET (Dover) Holdings, LLC” is a transfer of ownership for the FedEx property, they are just selling the property and not the building. He explained that under the developer’s agreement the board has to approve the seller (purchasers) when it’s transferred.

Alderman Visioli will be voting “no” on resolution #2, Approving Limos.

REGULAR MEETING MINUTES
August 26, 2014

The Regular Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

The meeting was called to order by Mayor Dodd at 7:03 pm

ROLL CALL

Present: Aldermen Visioli, Picciallo, Romaine, Blackman, Rutan, Noriega, Yzarnotegui, MacDonald and Mayor Dodd

Also present were Municipal Clerk Margaret Verga, Administrator Donald Travisano and Attorney Downs

Municipal Clerk Verga stated adequate notice was given to the official newspaper.

Mayor Dodd opened the meeting to the public on any agenda items.

Seeing no hands and hearing no voices, Mayor Dodd closed the meeting to the public.

MAYOR'S REPORT:

- Mayor Dodd noted that the town is in the process of designing variable message boards for JFK Park and the front of Town Hall. We are in the final stages and the board will be updated on the progress.
- Mayor Dodd noted several projects being worked on:
 - Landscaping plan at Department of Public Works building (new fence & wall)
 - Landscaping plan for the pavilion at Hurd Park,
 - A Request for Proposal (RFP) is currently out for a new soccer field at Crescent Field Park
- The Youth Empowerment Impact Program held their basketball tournaments at the Crescent Field basketball courts and, publicly, thanked the Public Works Department and Mr. Travisano for their assistance in the maintenance of the courts. He also thanked Alderwoman Yzarnotegui, Hector Quinones and his wife Lisa for their time and effort with the tournament.
- He reminded the public that the last Movie Night of the year will be held on Friday.

ATTORNEY REPORT: Attorney Downs thanked Ms. Verga for assistance during her period as interim administrator. He also thanked Mr. Travisano for his assistance with some open projects.

CONSENT AGENDA

RESOLUTION IDENTIFYING CDBG FAIR HOUSING OFFICER

WHEREAS, the Town of Dover has applied for two Small Cities Community Development Block Grants from the New Jersey Department of Community Affairs (hereinafter DCA) for public facilities reconstruction and housing rehabilitation projects within the Town of Dover; and

WHEREAS, the public facilities project will be constructed in the North Bergen Street, Richards Avenue, Hudson Street, Passaic Street and Union Street area; and

WHEREAS, the housing rehabilitation projects will be constructed throughout the Town and directly benefit qualified low to moderate income residents; and

WHEREAS, the Town of Dover must make efforts to affirmatively further fair housing; and

WHEREAS, the Town of Dover has made assurances in the grant agreements that:

1. It will comply with the Housing and Community Development Act of 1974, as amended, and regulations issued thereto; and
2. It will comply with the Civil Rights Act of 1964, and the regulations issued thereto; and
3. It will comply with the Fair Housing Act of 1968 and will affirmatively further fair housing; and
4. It will comply with the Age Discrimination Act of 1975 and with the Rehabilitation Act of 1973.

NOW, THEREFORE, BE IT RESOLVED that Donald Travisano, Administrator shall be designated as the Fair Housing Officer for the Town of Dover.

BE IT FURTHER RESOLVED that the Fair Housing Officer shall contact the US HUD Regional Office of Housing and Equal Opportunity and the NJ Division of Civil Rights, inform those agencies of his appointment as Fair Housing Officer and request Fair Housing Information; and

BE IT FURTHER RESOLVED that the Fair Housing Officer shall provide fair Housing advisory services and assistance and referral advice to persons requesting such assistance from the Town of Dover; and

BE IT FURTHER RESOLVED that the Town of Dover will publish in the local newspaper of record and post at the Town Hall a public notice announcing the appointment of the Fair Housing Officer and the availability of local fair housing advisory services.

Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Rutan, Noriega, Yzarnotegui, MacDonald and Mayor Dodd
Nays: None Absent: None Abstained: None**

CITIZEN PARTICIPATION PLAN RESOLUTION
TOWN OF DOVER, MORRIS COUNTY STATE OF NEW JERSEY

WHEREAS, the Town of Dover has applied for two Small Cities Community Development Block Grants from the New Jersey Department of Community Affairs for Town of Dover public facilities and housing rehabilitation projects; and

WHEREAS, the Grant Agreements require the Town of Dover to comply with all federal regulations with respect to citizen participation; and

WHEREAS, the Town of Dover has reviewed the Citizen Participation Plans prepared for Small Cities Community Development Block Grant grantees; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Alderman of the Town of Dover, County of Morris and State of New Jersey, that:

The Citizen Participation Plans developed by the New Jersey Department of Community Affairs, Small Cities CDBG Program, are adopted by the Town of Dover; and

The Town of Dover will follow all regulations set forth in those document throughout the term of the Grant Agreements cited above.

This is to certify that the foregoing Resolution was duly adopted at a regular meeting of the Board of Aldermen held on August 26th, 2014.

Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Rutan, Noriega, Yzarnotegui, MacDonald and Mayor Dodd
Nays: None Absent: None Abstained: None**

GRANT MANAGEMENT PLAN RESOLUTION
TOWN OF DOVER, MORRIS COUNTY, STATE OF NEW JERSEY

WHEREAS, the Town of Dover has applied for two Small Cities Community Development Block Grants from the New Jersey Department of Community Affairs for public facilities reconstruction and housing rehabilitation projects; and

WHEREAS, the Grant Agreement requires the Town of Dover to comply with all federal regulations with respect to grant management; and

WHEREAS, the Town of Dover has reviewed the Grant Management Plans prepared for Small Cities Community Development Block Grant submission; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Alderman of the Town of Dover, County of Morris and State of New Jersey, that:

The Grant Management Plans developed by the New Jersey Department of Community Affairs, Small Cities CDBG Program, are adopted by the Town of Dover; and

The Town of Dover will follow all regulations set forth in these documents throughout the term of the Grant Agreements.

This is to certify that the foregoing Resolution was duly adopted at a regular meeting of the Board of Alderman held on August 26th, 2014.

Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Rutan, Noriega, Yzarnotegui, MacDonald and Mayor Dodd
Nays: None Absent: None Abstained: None**

RESOLUTION AUTHORIZING THE MAYOR AND TOWN CLERK TO SIGN THE APPLICATION TO PROVIDE FOR INFRASTRUCTURE RECONSTRUCTION FOR NORTH BERGEN STREET, RICHARDS AVENUE, HUDSON STREET, PASSAIC STREET, MERCER STREET AND UNION STREET
(SEE ATTACHED RESOLUTION)

Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Rutan, Noriega, Yzarnotegui, MacDonald and Mayor Dodd
Nays: None Absent: None Abstained: None

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER APPOINTING CROSSING GUARDS FOR THE TOWN OF DOVER

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover that the following be and hereby are appointed *CROSSING GUARD*(s) for the Town of Dover commencing August 13, 2014.

Carol Lally

Gail Daly

Javier Ojedis

Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Rutan, Noriega, Yzarnotegui, MacDonald and Mayor Dodd
Nays: None Absent: None Abstained: None

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN TO JOIN WITH THE FRANCES FOUNDATION IN RECOGNITION OF THE NEED FOR INCREASED PEDIATRIC CANCER AWARENESS BY DECLARING THE MONTH OF SEPTEMBER 2014 AS "SEPTEMBER IS GO GOLD MONTH"

WHEREAS, each September across our great nation we commemorate National Childhood Cancer Awareness Month to bring attention to the caregivers, charities and groups, who spotlight the importance of the need for research and awareness to aid in finding cures for pediatric cancer; and

WHEREAS, childhood cancer spares no socioeconomic, ethnic, racial or geographic class and every year almost 13,000 children under the age of 21 are diagnosed with cancer; and

WHEREAS, although the causes of pediatric cancer are still largely unknown, statistics indicate that a quarter of those diagnosed will not survive the disease; and

WHEREAS, in the last 25 years only two drugs have been specifically developed for children's cancer, and during the last decade the funding for pediatric cancer has been going down with less than 5% of the federal government's total funding for cancer research dedicated to pediatric cancer, and only 3% of funds raised on behalf of the National Cancer Institute scheduled to go directly to pediatric cancer research; and

WHEREAS, in September we pay tribute to the families, friends, professionals, and communities who lend their strength to children fighting pediatric cancer, we remember the young lives taken and dedicate our energies to combating pediatric cancer; and

WHEREAS, in 1997 gold was chosen as the ribbon color for universal awareness of pediatric cancer, with the objective of putting a spotlight on the types of cancer that affect children, survivorship issues, and the importance of raising funds for research and family support.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Boonton in the County of Morris and State of New Jersey as follows:

1. That the Mayor and Board of Aldermen hereby joins with the Frances Foundation in recognition of the need for increased pediatric cancer awareness by declaring the month of September, 2014 as "September is Go Gold Month."
2. That a copy of this resolution be sent to all municipalities in the County of Morris requesting they adopt and distribute similar resolutions.

Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Rutan, Noriega, Yzarnotegui, MacDonald and Mayor Dodd
Nays: None Absent: None Abstained: None

RESOLUTION

WHEREAS, at the Municipal Tax Sale held on July 17, 2014, a lien was sold on Block 2023 Lot 1 also known as 26-28 Wayne Street & 244 US 46, Dover, New Jersey for delinquent 2013 taxes; and,

WHEREAS, this lien, known as Tax Sale Certificate 13-00015 was sold to PC4 Firstrust Bank, LLC; and,

WHEREAS, redemption fees for Certificate No.13-00015 were received in full.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen, Town of Dover, County of Morris, State of New Jersey that the Treasurer be authorized to issue a check in the amount of \$52,942.77 for redemption payment and premium made at time of sale, payable to US Global Corp Trust Service, 50 South 16th Street, Suite 2050, Philadelphia, PA. 19102.

Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Rutan, Noriega, Yzarnotegui, MacDonald and Mayor Dodd
Nays: None Absent: None Abstained: None

BILL LIST RESOLUTION

WHEREAS, the Mayor and Board of Aldermen of the Town of Dover have examined all bills presented for payment; and

WHEREAS, the Chief Financial Officer has certified that there are sufficient funds in the account(s) to which respective bills have been charged.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Dover do hereby approve the bills as listed; and

BE IT FURTHER RESOLVED that the proper officials are hereby authorized to sign the checks for payment of same.

RESERVE ACCT claims in the amount of:	\$42,077.40
CURRENT ACCT claims in the amount of:	\$2,975,538.18
GENERAL CAPITAL ACCT claims in the amount of:	\$2,925.00
WATER UTILITY ACCT claims in the amount of:	\$224,165.87
WATER UTILITY RESERVE ACCT claims in the amount of:	\$8,750.00
WATER CAPITAL ACCT claims in the amount of:	\$30,798.69
PARKING UTILITY ACCT claims in the amount of:	\$54,533.09
PARKING UTILITY RESERVE ACCT claims in the amount of:	\$7,425.00
PARKING CAPITAL ACCT claims in the amount of:	\$0.00
ANIMAL CONTROL TRUST ACCT claims in the amount of:	\$0.00
EVIDENCE TRUST ACCT claims in the amount of:	\$0.00
RECYCLING TRUST ACCT claims in the amount of:	\$55.00
COUNTY FORFEITED ASSETS TRUST ACCT claims in the amount of:	\$0.00
FEDERAL FORFEITED ASSETS ACCT claims in the amount of:	\$0.00
TRUST/OTHER ACCT claims in the amount of:	\$17,103.66
COAH TRUST Acct claims in the amount of:	\$0.00
TOTAL CLAIMS TO BE PAID	<hr/> \$3,363,371.89

BE IT FURTHER RESOLVED that the following claims have been paid prior to the Bill List Resolution in the following amounts:

CURRENT ACCT claims in the amount of:	\$326,405.27
WATER UTILITY ACCT claims in the amount of:	\$27,226.21
PARKING UTILITY ACCT claims in the amount of:	\$3,184.86
PAYROLL AGENCY ACCT claims in the amount of:	\$249,311.82
UNEMPLOYMENT TRUST ACCT claims in the amount of:	\$0.00
TOTAL CLAIMS PAID	<hr/> \$606,128.16
TOTAL BILL LIST RESOLUTION	\$3,969,500.05

Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Visioli and passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Rutan, Noriega, Yzarnotegui and MacDonald
Nays: None Absent: None Abstained: Mayor Dodd

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
APPROVING TAXIS/LIMOS TO BE LICENSED IN THE TOWN OF DOVER

WHEREAS, the following companies, have applied for a license to operate the vehicle(s) listed below on Schedule A hereto and made a part hereof as taxicab(s)/limo(s) in the Town of Dover; and

WHEREAS, the appropriate municipal departments have reviewed the application(s) as required and have no objections to same being licensed as taxicabs/limos;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the taxicab(s)/limo(s) listed below are hereby approved for taxi/limo license(s) in the Town of Dover.

Schedule A

AXELS EXPRESS LIMO & TAXI

'05 Chrysler	2C4GP64665R43353	OL6092H	Transfer
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ELITE LIMO AND TAXI SERVICE, LLC

'03 Dodge	2D4GP44L13R246834	OL5514J	New
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CITY LIMO & TAXI INC

'03 Lincoln	1LNHM82W83Y704147	OL1043J	Renewal
'04 Lincoln	1LNHM84W54Y681697	OL1459H	Renewal
'05 Lincoln	1LNHM85W25Y601126	OL1054J	Renewal

Alderman Rutan has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

Ayes: Aldermen Picciallo, Romaine, Blackman, Rutan, Noriega, Yzarnotegui, MacDonald and Mayor Dodd
Nays: Alderman Visioli Absent: None Abstained: None

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN
OF THE TOWN OF DOVER FOR APPROVAL OF MINUTES

WHEREAS, In accordance with the provisions set forth in the Open Public Meeting Law, annual notice has been provided for all Mayor and Board of Aldermen meetings; and

WHEREAS, The Mayor and Board of Aldermen of the Town of Dover held their Public Meetings, and minutes of those meetings were transcribed.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey for approval the minutes for the following meetings:

July 8, 2014 – Caucus & Regular

Alderman Rutan has moved the foregoing resolution be adopted and duly seconded by Alderman Romaine and passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Rutan, Noriega, Yzarnotegui, MacDonald and Mayor Dodd
Nays: None Absent: None Abstained: None

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN
OF THE TOWN OF DOVER FOR APPROVAL OF MINUTES

WHEREAS, In accordance with the provisions set forth in the Open Public Meeting Law, annual notice has been provided for all Mayor and Board of Aldermen meetings; and

WHEREAS, The Mayor and Board of Aldermen of the Town of Dover held their Public Meetings, and minutes of those meetings were transcribed.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey for approval the minutes for the following meetings:

July 22, 2014 – Caucus & Regular

Alderwoman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Rutan, Noriega, Yzarnotegui, MacDonald and Mayor Dodd
Nays: None Absent: None Abstained: None**

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER ACTING AS THE REDEVELOPMENT ENTITY CONSENTING TO TRANSFER FROM SW DOVER 1, LP TO PIRET (DOVER) HOLDINGS, LLC.

WHEREAS, SW Dover 1, LP (hereinafter “SWD1”) was approved as the redeveloper for Lot 1.03 in Block 901; and

WHEREAS, SDW1 entered into a Developer’s Agreement and Maintenance Agreement with the Town of Dover; and

WHEREAS, SWD1 now wishes to transfer title to Lot 1.03 in Block 901 to Piret (Dover) Holdings, LLC (hereinafter “PIRET”); and

WHEREAS, such transfer requires the consent of the Mayor and Board of Aldermen of the Town of Dover acting as the Redevelopment Entity; and

WHEREAS, PIRET has submitted financial statements and reports with regard to the request to transfer the property from SWD1; and

WHEREAS, the Mayor and Board of Alderman acting as the Redevelopment Entity find PIRET to be suitable to act as continued redeveloper of the property; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Board of Aldermen of the Town of Dover acting as the Redevelopment Entity, County of Morris and State of New Jersey that the transfer of Lot 1.03 in Block 901 from SWD1 to PIRET is hereby granted upon the condition that PIRET must agree to assume each and every and all obligations of the redeveloper to the Town of Dover under all redevelopment documents and agreements.

Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Rutan, Noriega, Yzarnotegui, MacDonald and Mayor Dodd
Nays: None Absent: None Abstained: None**

PUBLIC COMMENTS

No Public Comments

Mayor Dodd reminded the public about the senior picnic which will be held on September 4, 2014

**Motion to adjourn made by Alderwoman Romaine at 7:11 pm,
and duly seconded by Alderman Rutan passed by the following voice vote.**

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Rutan, Noriega, Yzarnotegui, MacDonald and Mayor Dodd
Nays: None Absent: None Abstained: None**

Respectfully submitted,

Margaret J. Verga, Municipal Clerk