



Town of Dover Free Public Library

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Agenda of Regular Meeting

July 12, 2012 Meeting Board of Trustees of the Dover Free Public Library
7:00 PM at the Dover Public Library

Documents Distributed: Agenda, Director's Report, Proposal for Library Feasibility Study by Raymond E. O'Brien, Registered Architect, Fund Agreement for Community Foundation of New Jersey 2012, Final Version of Professional Environment Association's Indoor Air Quality Assessment Report, and Annual Budget for the Dover Free Public Library

Available for Consultation at Meeting: Town of Dover Budget General Account Status Year-to-Date, Town of Dover Budget State Aid Account Year-to-Date, Item Circulation Statistics for June of 2012, and Circulation by Items Assigned Branch for June of 2012

Call to Order

Roll Call

Approval of Minutes of June 14, 2012 and July 09, 2012

Special Agenda Items:

- Hans Dekker, President, Community Foundation of New Jersey

Treasurer's Report

Director's Report

Old Business

- Memo about Library Building from the Library Director to the Town Administrator
- Loitering Policy
- E-rate Application
- Environmental Testing of the Building
- Adopting a Formal Library Budget for 2012
- 80th Anniversary of the Library Building
- Approval of Donating to Morris Automated Information System Old Computer Equipment
- Overdue Policy and Process
- Appoint Director Public Records Officer
- Formation of Committees of the Board of Trustees

New Business

Adopt-a-Book Program

Carpet Cleaning Inside

Free Museum Pass to IMAGINE THAT!!! – Children's Museum

Dover Free Public Library as Appointing Authority for Personnel

Excess Library Funds and End of Year Resolution on Funds

Open Public Records Request Form Submitted to Library

Library's Scheduling Saturday Staff Hours

A.C. & R., Inc. Bill(s) for Maintaining Now Inoperable Air Conditioning Unit

Bills and Checks

Public Comments

Executive Session

Adjournment of Public Meeting