

**DOVER RECREATION COMMISSION
RE-ORGANIZATION MEETING
THURSDAY – March 12, 2009 – 7PM**

*****AGENDA****

PLEDGE OF ALLEGIANCE

CALL TO ORDER:

“In compliance with the Open Public Meeting Laws, I do hereby announce that adequate notice of this meeting has been provided by publication of the Annual Meeting Schedule in the local newspaper and copy sent to the Town Administrator.”

ROLL CALL:

Present Absent Late

Tom Iwicki
Victor Rodriguez
Denise Ridner
Robin Foster
Peter Gori
Luis Acevedo, DPW Supt.
Alice Gilbert, Recreation Office
Alderswoman Carolyn Blackman
Alderswoman Cindy Romaine

PUBLIC PORTION

Present from the Public:

Nancy Hagerich - will not be here tonight - not feeling well today.

Anyone else from the Public

MOTION: To suspend the regular order of the Meeting and open this portion of the meeting to the public made by:

SECONDED BY:

ALL IN FAVOR MOTION CARRIED.

Open Public Hearing: January 29, 2009 Incident at East Dover School Gym to which police were dispatched. Complaints have been filed regarding behavior of basketball coaches Cathy McCall and Scott Maclean. They have been notified by certified registered mail and may provide testimony and witnesses on their behalf. Decisions to be made in Executive Session following this meeting.

MOTION: To return to regular order of meeting and close the meeting to the public made by:

SECONDED BY:

ALL IN FAVOR MOTION CARRIED.

Resolution Establishing a Formal Policy for Education and Training

**RESOLUTION
OF THE BOARD OF RECREATION COMMISSIONERS
OF THE TOWN OF DOVER**

WHEREAS, the Board of Recreation Commissioners of the Town of Dover encourages the education and professional development of employees and commissioners as it relates to Recreation,

WHEREAS, the Board of Recreation Commissioners hereby establishes a formal policy for reimbursement for out of pocket expenses such as lodging, mileage, parking, tolls, and meals, (not to exceed \$50.00 per day for meals) for attendance for courses, seminars, and professional conferences relevant to Recreation and the receipts or proof of payment may be submitted for reimbursement of any such expenses related to travel to authorized meetings, seminars or conferences, as approved by the Recreation Commission.

Be it resolved the above Resolution for Establishing a Formal Policy for Reimbursement of out of pocket expenses for training and travel has been approved and adopted by the Board of Recreation Commissioners at the Town of Dover Board of Recreation Commission Meeting of March 12, 2009.

Attest:

Alice Gilbert, Secretary

Denise Ridner, Chairman

Dated: _____

MOTION: To approve the Resolution Establishing a Formal Policy for Education and Training made by:

SECONDED BY:

ROLL CALL VOTE:

Use of Facility Applications:

- 1) DHS Athletic Director, Sean Bullock has requested use of **Crescent Field (Softball field)** for practice only Monday thru Fridays from 2:30pm to 6:00pm and Saturdays from 8:00am to 12:00 noon from March 13 thru May 30, 2009.
- 2) DHS Athletic Director, Sean Bullock has requested use of **King II, King III, and King IV** for practice and games Mondays thru Fridays from 2:30pm to 6:00pm and Saturdays from 8:00am to 12:00noon.
- 3) Donald Underhill of 107 Princeton Ave. has applied for use of **Water Works Park** on **Saturday, June 6, 2009** from 12:00noon to 7:00pm for a family party. There will be alcohol served and he will need to obtain a fire permit from the Fire Official for use of grills.

- 4) Adela Hernandez of Morris County Head Start, 18 Thompson Ave, Dover has applied for use of **Water Works Park on Saturday, June 13, 2009** from 10:00am to 6:00pm. No alcohol will be served. Fire permit to be obtained from Fire Official for use of grills.
- 5) Michael Clear, Dover High School Varsity Boys Soccer coach has applied for use of Crescent **field (New turf field)** from June 8 thru August 31, 2009 , Mondays thru Fridays, from 8:00am to 5:00pm and Saturdays from 8:00am to 12:00noon for soccer training. (Lil Kickers program is scheduled on Wednesdays from May 6th thru June 24th from 10:00am to 11:00am).

Board of Education - Applications which require Recreation Commission Approval:

6) Ben Aragon of Dover Strikers Soccer has requested permission to assist Dover High School Coach Ann Clifton with coaching the Dover High School girls off season training with Recreation coach at Dover High School. The permit has been granted to Ann Clifton, however the BOE requests approval from the Recreation Commission for Ben to coach. The permit is for Mondays at DHS Gym from 7:30pm to 9:30pm.

Board of Education Permits approved:

- 1) Anna Bocchino of Dover Strikers Soccer has applied for use of Dover High School Gym or DMS Gym (if Graduation) on June 22,23,24,25,26 from 5:00pm to 9:00pm for Red Bull Camp – IN CASE OF RAIN ONLY – for Dover Strikers Red Bull Camp. Approval granted for use of North Dover and Academy St. School gyms to be split in case of rain. No use of DHS Gym. **Need Insurance Certificate from the Red Bulls.**
- 2) Anna Bocchino of Dover Strikers Soccer has applied for use of Dover High School JV Aux. Field on June 22,23,24,25,26 from 5:00pm to dusk for Dover Strikers Red Bull Camp. **June 23rd approval is for Hamilton Field due to graduation.**
- 3) Anna Bocchino of Dover Strikers Soccer has applied for use of Hamilton Field – Soccer Field for list of dates from March 7th thru June 30th (List of every date is attached) for practice and games Mondays thru Fridays from 5:30pm to dusk, Saturdays from 9:00am to 6:00pm and Sundays from 1:00pm to 6:00pm.
- 4) Anna Bocchino of Dover Strikers Soccer has applied for use of Dover High School JV Aux Field from March 10th thru June 20th (list attached) Mondays thru Fridays from 9:00am to 6:00pm, Saturdays from 9:00am to 6:00pm and Sundays from 1:00pm to 6:00pm for Soccer practice & games.
- 5) Anna Bocchino of Dover Strikers Soccer has applied for use of Dover High School JV Aux. Field from August 1st thru November 30 (attached list of dates) Mondays – Fridays from 5:30pm to dusk, Saturdays 9:00am to 6:00pm and Sundays from 1:00pm to 6:00pm for Soccer practice and games.
- 6) Application for Summer Recreation Program to use North Dover gym and classroom for special events and use on rainy and extremely hot days - **Approval granted with stipulation that any special events or speakers must be cleared by the Board of Ed Office.**
- 7) Application for use of Hamilton Field Complex on Friday, July 3, 2008 for Fireworks with rain date of July 10, 2008 from 11:00am to 11:00pm.
- 8) Application for use of Dover High School Parking Lot for parking for parents & children and to allow bus parking to board bus for Dover Recreation Summer Program trips.
- 9) Application for use of Dover Middle School Cafeteria on Saturday, April 4, 2008 from 9am to 12:00noon for Easter Egg Hunt, Rain location only - **approval granted with stipulation that the Board of Education office must be notified on April 3, 2009 if a custodian needs to come in. Custodial fee is \$25.00 per hour.**
- 10) Scott Mack has applied for use of Dover High School Gym for Coaches Basketball game on Friday March 13, 2009 from 5:30pm to 9:00pm or if denied on Friday, he has requested Sunday, March 15, 2009 from 12:00noon to 4:00pm. - approval granted for Sunday, March 15, 2009.

Committee Reports: Luis Acevedo, DPW Supt. To report:

Water Works Park

Crescent Field

King Field

JFK Park

Hooey Park - vandalism of playground equipment.

Special Events:

Easter Egg Hunt - will be held at JFK Park on Saturday, April 4, 2009. Rain location will be East Dover School Cafeteria. Commissioners need to be at the park no later than **9:15am** for setup. If it looks like rain for Saturday we need to make decision on Friday as to whether to go inside or not so the Board of Education can schedule the janitor for Saturday.

Discover Dover Day - Denise Ridner to report on progress to date.

Dover Recreation Trips

Friday, June 5, 2009 - Bus trip to NY Botanical Gardens and South Street Seaport. Bus leaves Prospect Street at 8:30am and arrives NY Botanical gardens at 10:00am. Bus leaves the Botanical Gardens at 1:00pm and arrives at South Street Seaport at 2:00pm. Time to explore the Seaport, shop and eat lunch/dinner. Bus leaves South Street at 6:30pm and arrives in Dover by 8:00pm. Price: \$35.00per person \$30.00 Senior Citizen (prices include admission to the Botanical Gardens.) **Only 9 spaces left.**

Saturday, July 11th adult bus trip to Paper Mill Playhouse to see “**The Full Monty**”. \$95.00 per person/ \$90 per Senior Citizen, includes Orchestra seat ticket for 8:00pm show, dinner at Charlie Brown’s Steakhouse and coach bus transportation. Bus leaves Prospect Street at 5:00pm returns approximately 10:30pm.

Senior Picnic Town Newsletter has the wrong dates - should be Thursday Sept 3rd with rain date of September 4, 2009.

Summer Program - Alice and Denise met with Summer Director Ben Park to go over plans for this Summer. The program is currently on hold until budget review. No letters to employees may be sent out until approval is granted by Finance Committee as per Town Administrator. The extended hours may not be allowed, as per emails from Administrator McDougall, Alderman Picciallo and Alderwoman Romaine.

Fireworks

July 3, 2009 - permit has been granted by the Board of Education for use of the Hamilton Field Complex for July 3rd and rain date of July 9, 2009.

Senior Programs – Both senior groups (Dover Recreation w/ Nancy Hagerich & the Dover Senior Citizen Club) have been displaced from the Moose Lodge. Alice has been working to find a new location. Nancy Hagerich’s group has been moved to the Dover Historical Society Building The owner of Spruce Street Senior Complex has offered use of a meeting room in the Spruce Street Building beginning in May. He will require a certificate of insurance and a signed agreement for use of the space. The Dover Senior group will have to get their own insurance as per Mr. McDougall, because they are incorporated. Nancy's group will be able to get a certificate of insurance from the Town of Dover.

Sport Programs

Little League Baseball - Opening Day Ceremony– will be held on Saturday, April 25, 2009. Signups are being held on Fridays at North Dover School from 6:30pm to 8:00pm.

Soccer - Signups will be held at the American Legion from 7:00pm to 9:00pm on Thursday, March 19th and March 26th. \$25.00/per child for Recreation Soccer \$125.00 for Traveling \$160.00 for Traveling – new players.

Dover Youth Recreation Basketball - Coaches game to be held on Sunday, March 15, 2009, in DHS Gym. The game starts at 1:00pm. Scott Mack has given complimentary tickets to all the Commissioners. There will be a karate demonstration at half time and Met Life will be giving out fingerprint id's for children whose parents would like to have this done. NJ Express semi pro players will be in attendance. Please attend and show your support for the Recreation Basketball program.

Bowling

Rutger's S.A.F.E.T.Y Clinicians Workshop - Victor Rodriguez completed the class in Atlantic City. A coaches class will be scheduled upon notification that he has passed the exam and is able to teach.

Professional Development and Training for Recreation Commissioners and Staff

Rutgers University is offering a class "**Enhancing Parent-Coach Relations: The Recreation Administrator's Role**" which will be held on **Thursday, March 26, 2009 from noon to 2:00pm** at the Tamblyn Civic Center in Rutherford, NJ. Cost of the class (**includes lunch**) is **\$20.00** which will be reimbursed to any Commissioners who would like to attend. The instructor is Gregg Heinzmann, Director of the Youth Sports Research Council at Rutgers University. Please let Alice know if you would like to attend so she can make reservations for you. See flyer in your folders.

Correspondence:

Received:

- 1) Emails from Paul McDougall, Alderwoman Romaine and Alderman Picciallo regarding the Summer Program Budget and hiring, advertisement, all at a standstill until the budget is reviewed and approval is granted.
- 2) Correspondence for personnel issues regarding incident of January 29, 2009 and other issues.
- 3) Emails from Paul McDougall regarding the Senior Citizen's groups and insurance concerns for moving them to Spruce Street Complex.
- 4) Email from Sean Bullock, Athletic Director regarding two week camp/clinics for June 29th - July 3rd and July 6-9th for sport clinics to establish positive relationship between High School and Community Youth Programs.
- 5) Correspondence from Attorneys regarding personnel issues.
- 6) Bill from D&G Sports with letter regarding outstanding balance past due.
- 7) **Sean Bullock submitted the agenda from his meeting with coaches regarding Recreation/High School programs - copy in your folders.**

Sent:

- 1) Letter to Wilkerson Ramos, as per Attorney Dave Pennella.
- 2) Letters sent certified mail to Cathy McCall & Scott Maclean regarding incident of January 29th as per Attorney Pennella.
- 3) Letter regarding personnel matters as instructed by Attorney Pennella.
- 4) Letter to Anna Bocchino advising her that a certificate of insurance is required for use of Town Of Dover and Board of Education Property for the Red Bulls Camp, naming the

Town of Dover and Board of Education as additionally insured from the Red Bulls Organization for soccer camp to be held June 22-26th.

- 5) Letter to Mr. Vanderhoof advising him that Cathy McCall has relinquished use of East Dover School Gym and requesting permission for Little League to use the gym for the remainder of the dates.
- 6) Invitations to social organizations for Discover Dover Day meeting at the Community Children's Museum on Tuesday March 10, 2009 at 7:00pm.

Voucher List -

P.O. # 09-00339 TJ Trophy	\$45.00	Nameplates for Commissioners
P.O. 309-00341 Parker Publications	<u>\$28.16</u>	Legal Notice Meeting Schedule
Approval of Vouchers:	\$73.16	Total

MOTION: Made by

SECONDED BY:

Minutes of February 5, 2009 Meeting - with corrections

MOTION: Made by

SECONDED BY:

Anything else?

Resolution to go into Executive Session - no formal action can be taken in Executive Session

MOTION:

SECONDED BY:

REOPEN Meeting and take formal action:

Chairman to state the decision of the Board

MOTION:

SECONDED BY:

Open to Public if anyone is there.

Adjournment - **Next Meeting will be held on April 9, 2009**