

**DOVER RECREATION COMMISSION  
REGULAR MEETING  
THURSDAY  
OCTOBER 21, 2010  
AGENDA - Tentative**

**PLEDGE OF ALLEGIANCE**

**CALL TO ORDER:**

“In compliance with the Open Public Meeting Laws, I do hereby announce that adequate notice of this meeting has been provided by publication of the Annual Meeting Schedule in the local newspaper and copy sent to the Town Administrator.”

**ROLL CALL**

**PUBLIC PORTION**

- a) Meeting opened to Public for comment on business of the Board.

**APPROVAL OF MINUTES**

A) Open Meeting Minutes **September 9, 2010 Regular Meeting**

**APPROVAL OF BILLS/VOUCHER LIST**

<b><u>P.O. #</u></b>	<b><u>Vendor</u></b>	<b><u>Description</u></b>	<b><u>Amount</u></b>
10-02072	D Lovenberg Portable Toilet	Summer Program & Sr Picnic	\$191.50
10-02060	S&S Recreation	Halloween Items	\$275.69
10-02096	Rutgers State University	Coaches Clinic Materials	637.50
10-02071	Municipal Toy Company	Halloween Pez Candy for both events	636.00
10-02073	Dover Strikers Rec Soccer	Soccer Balls & Pinnies	\$500.00
10-02051	Oriental Trading Co	Halloween Event Items	\$326.60
10-01996	Bronx Zoo	Bus Parking - Trip	\$ 16.00
10-01747	Positive Promotions	Halloween Items	\$ 386.75
			<b>\$2970.04</b>

**COMMITTEE REPORTS**

- a. Senior Citizen Committee
- b. Sport Committees
- c. Monthly Maintenance Report/DPW

**APPLICATIONS/FIELD USE - Town Property**

1) Christine & Mark Jaeger of Dover Strikers Soccer request permission to use the Meeting Room over the concession stand at King Field for a meeting on Sunday, October 24, 2010 from 6:00pm to 9:00pm.

**Board of Education Property**

1) Greg Scalley of Dover Recreation Wrestling has requested permission to use Dover High School Auxiliary Gym, Restrooms, hallways and locker rooms Mondays thru Fridays, from November 30, 2010 through March 11, 2011 (see attached list of dates) for wrestling practice.

### **Board of Education Property - pending approval - sent to Mr. Close**

- 1) Don Fritch of Dover Youth Recreation Basketball has applied for use of **Academy Street School Gym** from November 15th through February 28th from 6pm to 9pm Monday through Friday (See attached schedule). October 18th (signups only) for Boys and Girls Basketball grades 3 thru 8. No traveling teams, for practice and games.
- 2) Don Fritch of Dover Youth Recreation Basketball has applied for use of **North Dover School Gym** from November 15th through February 28, from 6pm to 9pm, (see attached schedule). for Boys and Girls Basketball grades 3 thru 8. No traveling teams, for practice and games.
- 3) Don Fritch of Dover Youth Recreation Basketball has applied for use of **East Dover School Gym**, Monday thru Fridays from 6pm to 9pm and Saturdays 8am to 2pm (see attached schedule). Also, signups on Monday, October 25th from 6pm to 9pm. No traveling teams, for practice and games.

### **Special Events:**

#### **Halloween Events:**

- 1) **Halloween Fun Run** will be held at Dover High School Parking Lot on Wednesday, October 27, 2010 at 4:00pm. Registration begins at 3:00pm (no fee). The rain date is Thursday, October 28, 2010. Dover, Mine Hill and Victory Gardens boys and girls from Pre K thru 8th Grade may participate. Race is approximately one mile long. Trophies & Ribbons will be awarded and candy will be given to all participants.

**Halloween Costume Contest:** Saturday, October 23, 2010 with rain date of Saturday, October 30th @ 2:00pm - rain location will be at Sacred Heart on Saturday October 30th, 2010. The following have agreed to serve as judges at the contest: Past Chairman Tom Iwicki, Past Vice -Chairman Jerry Hoffman, Past Chairwoman Denise Ridner, Senior Leader Nancy Hagerich.

#### **Christmas Events:**

- 2) **Tree Lighting Ceremony:** Wednesday, December 1st, with rain/snow date of Thursday, December 2, 2010 in coordination with Dover Board of Education & Jeanine Hilfiger, Music Supervisor.
- 3) **Radio City Music Hall Christmas Spectacular Bus Trip to Rockefeller Center** on Monday, December 6, 2010, 2:00pm show. Bus leaves Prospect Street at 8:30am and leaves NYC at 7:00pm from Rockefeller Center. Returns to Dover approximately 8:30pm. Tickets cost \$60.00 each. (First three rows of third mezzanine).
- 4) **Santa Letter Writing Contest** will be held from November 22, 2010 thru December 8, 2010 - letters to be picked up at schools on Wednesday, December 8, 2010 at 1:00pm. Delivery of presents on Thursday, December 16th with rain/snow date of Friday, December 17th. Christmas get together at Nicks on Thursday, December 16th after the Santa Express.

**Rutgers S.A.F.E.T.Y. class** - Volunteer coaches clinic will be held on **Wednesday, November 3, 2010** at the Dover Fire Department meeting room downstairs from **6:00pm to 9:00pm** given by Chairman Victor Rodriguez. Any participants must be pre-registered by Sports Supervisor, list called in to the Recreation Office no later than **Friday, October 29, 2010.**

## CORRESPONDENCE:

### Received

- 1) Letter from Patricia Genovese, Mrs. Lady Petite America 2010, requesting to be a judge at the Halloween Costume Contest.
- 2) Letter from Jim Walsh of Spruce Street extending agreement for Senior use of Community room from November 1, 2010 thru October 31, 2011.
- 3) Emails from Fire chief granting permission for use of fire department meeting room for coaches class and notifying Recreation of their participation in Halloween & Tree Lighting events by making & serving hot chocolate and donuts.
- 4) Thank you from Marlene Murray for wonderful bus trip to Bronx Zoo.
- 5) Letter from Patrick Fahy regarding Dover Strikers Traveling Soccer Sponsorship - see copy in your folders.
- 6) Copy of thank you letter sample sent out from the Mayor's office to all businesses and vendors who donated items or gift cards, certificates, etc to the Senior Picnic for tricky tray and door prizes.
- 7) Copy of letter from Mr. Close to Dover Board of Education regarding Dover Midget Football Program with attached certificate of insurance.

### Sent

- 1) Notices to schools & newspapers regarding Halloween Costume Contest & Halloween Fun Run.
- 2) Email to fire chief requesting use of fire department meeting room for Volunteer Coaches Class on Wednesday, November 3, 2010 from 6:00pm to 9:00pm.
- 3) Letter to Fire chief requesting fire department participation by making hot chocolate for Halloween Costume Contest & Tree Lighting events.
- 4) Thank you letters sent from Ben Park to Officer Ed Santana of the Morris County Prosecutor's Office; Kris Wilsusen, Health Educator, Town of Dover Health Dept.; Maria Gonzalez of Morris Area Girl Scouts; Heidi Brotzman of Morris County Prevention is Key, and Detective Mark Castellanos and Keish Higgs of Morris County Prosecutor's Office for their program presentations and participation with our Summer Recreation Program.

### Items for Discussion

- 1) **Sports Sponsorship** - Discuss revising the Resolution for determining Recreation sponsored organizations, sport groups and events.
- 2) **Permit requirements** - discuss what is needed from all sports.

Next Meeting: Meeting is proposed for scheduling on Thursday,  
November 18, 2010 at 7:00pm.

### Adjournment