

**DOVER RECREATION COMMISSION
REGULAR MEETING
THURSDAY, September 10, 2009 - 7PM**

" AGENDA "

PLEDGE OF ALLEGIANCE

CALL TO ORDER:

“In compliance with the Open Public Meeting Laws, I do hereby announce that adequate notice of this meeting has been provided by publication of the Annual Meeting Schedule in the local newspaper and copy sent to the Town Administrator.”

ROLL CALL:

Present Absent Late

Tom Iwicki
Victor Rodriguez
Denise Ridner
Robin Foster
Peter Gori
Maribel Garland
Don Fritch
Aldерwoman Carolyn Blackman
Aldерwoman Cindy Romaine
Luis Acevedo, DPW Supt.
Alice Gilbert, Recreation Office

ADJOURNMENT TO EXECUTIVE SESSION to discuss Personnel issue.

MOTION: To adjourn made by:

SECONDED BY:

MOTION: TO RETURN TO REGULAR ORDER OF THE MEETING:

Made by:

SECONDED BY:

ROLL CALL:

Present Absent Late

Tom Iwicki
Victor Rodriguez
Denise Ridner
Robin Foster
Peter Gori
Maribel Garland
Don Fritch
Aldерwoman Carolyn Blackman
Aldерwoman Cindy Romaine
Luis Acevedo, DPW Supt.
Alice Gilbert, Recreation Office

PUBLIC PORTION

MOTION: To suspend the regular order of the Meeting and open this portion of the meeting to the public made by:

SECONDED BY:

ALL IN FAVOR MOTION CARRIED.

Open to Public

MOTION: To close the public portion of the meeting and return to the Regular Order of the Meeting made by:

SECONDED BY:

ALL IN FAVOR MOTION CARRIED.

Chairwoman's Report - Denise Ridner

Use of Facility Applications - Town Property

1) Emmitt Worthy of 48 W. Blackwell Street **has reapplied** for permission to use **JFK Park** on Saturdays September 12th and 19th for a "Latin Drum Festival", which will consist of 4 people playing drums from 12:00noon to 3:00pm. No sound system required, no alcohol, or cooking will be done. No advertising of the event will be done. (Mr. Worthy did not use JFK park on the dates he originally applied for.)

Use of Facility Application - Board of Education Property

1) Ben Oliveras, of Dover Recreation Traveling Basketball has requested use of East Dover Middle School Gym for practice and games on Mondays and Fridays from September 14, 2009 thru March 12, 2010 from 6:00pm to 9:00pm (list of dates attached) - **tabled from last meeting.**

2) Scott Mack of Dover Youth Recreation Basketball has applied for use of Academy St. School Gym on Mondays, Tuesdays, Wednesdays & Thursdays from 6:00pm to 9:00pm from 11/17/09 to 3/11/10 - (see attached list of dates)

3) Scott Mack of Dover Youth Recreation Basketball has applied for use of North Dover School gym on Mondays, Tuesdays, Wednesdays and Thursdays from 6:00pm to 9:00pm from 11/17/09 to 3/11/10 (see attached list of dates)

4) Scott Mack of Dover Youth Recreation Basketball has applied for use of East Dover School Gym on Tuesdays, Wednesdays and Thursdays from 6:00pm to 9:00pm from 11/17/09 to 3/11/10 (see attached list of dates) and Saturdays from 1/9/10 to 3/13/10 from 8:30am to 1:00pm (see attached list).

5) Scott Mack of Dover Youth Recreation Basketball has applied for use of Hamilton Field (with Walt Woodhull's permission) to set up a table for registrations for Dover Youth Basketball Sign-ups on October 14, 15 & 16th from 6:00pm to 8:00pm and October 21, 22, & 23rd from 6:00pm to 8:00pm.

Use of Facility Application - Board of Education Property - approved

1) Walt Woodhull of Dover Youth Football and Cheerleading has applied for use of Hamilton Field Complex, Snack Bar, Rest Rooms, Field House & Equipment Room from Aug 1 thru November 22, 2009 (see attached list of dates and times) for Football & Cheerleading practice and games.

Sport Programs :

Volunteer Coaches Clinic - was held on Wednesday, Aug 19, 2009 in the downstairs fire department meeting room from 6:00pm to 9:00pm by Clinicians Victor Rodriguez and Alice Gilbert. 17 coaches were pre-registered - 12 actually showed up and completed the class.

Sport Committee Reports

Soccer - Victor Rodriguez

Basketball - Don Fritch

Baseball - Tom Iwicki

Football - Peter Gori

Wrestling - Denise Ridner

Bowling - Maribel Garland

Special Events:

Discover Dover Day - Will be held on Saturday, June 12, 2010. Chairwoman Denise Ridner to report on progress to date. Committee Chairperson's meeting will be held on **Thursday, October 1, 2009** at 7pm in the Dover Recreation Office at 211 N. Sussex Street.

Senior Picnic - Chairwoman Ridner to report - discuss any changes for next year.

Halloween Costume Contest will be held on Thursday, October 29, 2009 at 6:00pm at JFK Commons Park with Rain Date of Friday, October 30, 2009. Need Commissioner to volunteer to be the liaison to work with Alice on making this event a success.

Holiday Tree Lighting Ceremony will be held on Thursday Dec 3, 2009 at JFK Park Rain/snow date Monday 12/7th - need Commissioner to volunteer to be a liaison to work with Alice on this event

Santa Letter Writing Contest: November 26, 2009 thru December 9, 2009 delivery of gifts to contest winners on Thursday, December 18th with rain/snow date of December 18th. - Need Commissioner to volunteer to be a liaison to work with Alice on this event.

Bus trip to Radio City Music Hall for the Christmas Show on Friday, December 4, 2009 - Bus leaves Prospect St. Parking lot at 9:30am and returns at 7:30pm. The show is at 4:00pm. Tickets are \$70.00 per person (bus transportation & show).

Monthly Maintenance Report - Luis Acevedo, DPW Superintendent
Water Works Park

Hooey Park

Crescent Field

King Field - Concession Stand

Voucher List:

<u>P.O. NUMBER</u>	<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
09-01994	Jhonny Yopez	Reimbursement - Summer Program & Land of Make Believe trip	\$205.00
09-02025	Alice Gilbert	Reimbursement - Food for Summer Staff Last Day of Summer Prgm	\$30.25
09-02036	Alice Gilbert	Door Prizes/Tricky Tray items for	\$418.56

		Senior Picnic	
09-01879	NJRPA	Membership Fee/Commission	\$300.00
09-01703	Xerox Corp	Cartridge for copier	\$411.00
09-01765	Progressive Tours	4 Buses- Dorney Pk Trip -Smr Prgm	\$2085.00
09-01849	Progressive Tours	Teen Program - Mun Alliance Trip to Great Adventure	\$675.00
		Total	\$4124.81

MOTION: To approve Voucher list made by:
SECONDED BY:

Correspondence
Received

- 1) Letter from Dover Midget Football to the Superintendent of Dover Public Schools regarding use of Hamilton Field complex for two home games on Columbus Day Weekend and Teacher Convention weekend.
- 2) Correspondence from Lifeworks at St. Clare's Health System regarding personnel issue.
- 3) Letter from Cathy McCall regarding travel basketball program.
- 4) Letter to Mine Hill Board of Recreation from Cathy McCall.
- 5) **NRPA Advisory Board Member Resource Guide** received from Don Bogardus, of Denville Recreation & NJRPA Committee Chair for Professional Development for League of Municipalities Conference.
- 6) 2009 Summer Program Report submitted by Ben Park, Summer Director.

Sent

- 1) Letter of thanks sent to Kristine Wilsusen, Health Educator from Dover Health Dept. for her dedication in delivering programs to our Summer Recreation Program, from Ben Park, Summer Director.
- 2) Letter of thanks to Richard Cloughley of Dover Fire Dept. & First Aid Squad for providing First Aid training to Summer Rec. Staff, from Ben Park, Summer Director.
- 3) Letter of thanks to Michael Ritter from the NJ Dept. of Corrections for providing Project Pride Program to our Teen Summer Recreation Program from Ben Park, Summer Director.
- 4) Letter of thanks to Office Ed Santana and Officer Steve Ortiz for providing a gang awareness program to our Summer Recreation Program, from Ben Park, Summer Director.
- 5) Letter of thanks to Gregg Heinzmann of Rutgers Youth Sports Research Council for providing an excellent staff orientation program to our Summer Recreation Staff, from Ben Park, Summer Director.
- 6) Letter of thanks to Maria Gonzalez of the Morris Area Girl Scouts for working on crafts and other activities with the girls in the Summer Rec. Program, from Ben Park, Summer Director.
- 7) Letter of thanks to Ms. Heidi Brotzman of Morris County Prevention is Key for program on alcohol abuse presented to the Summer Recreation program, from Ben Park, Summer Director.
- 8) Letter of thanks to Morris County Prosecutor's Office, Detectives Mark Castellano and Det. Keisha Higgs for program on Safety and Internet Safety presented to our Summer Recreation Program, from Ben Park, Summer Director.

APPROVAL OF MINUTES - August 13, 2009 Meeting - Any deletions, corrections or additions?

MOTION: Made by
SECONDED BY:

EXECUTIVE SESSION:

To discuss Personnel - Sport Supervisors - Compliance of Field Use for Sport Programs

MOTION TO ADJOURN TO EXECUTIVE SESSION made by:
SECONDED BY:

ROLL CALL:

Present Absent Late

Tom Iwicki
Victor Rodriguez
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Robin Foster
Peter Gori
Maribel Garland
Don Fritch
Alderdwoman Carolyn Blackman
Alderdwoman Cindy Romaine
Luis Acevedo, DPW Supt.
Alice Gilbert, Recreation Office

Reopen to Public if anyone is present.

MOTION:
SECONDED BY:

Adjournment:

MOTION:
SECONDED BY:

Next Meeting will be held on October 8, 2009 at 7:00pm in the Court Room at Town Hall.