



Town of Dover Free Public Library

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Agenda of Regular Meeting

August 09, 2012 Meeting Board of Trustees of the Dover Free Public Library
7:00 PM at the Dover Public Library

Documents Distributed: Agenda, Director's Report, Fund Agreement for Community Foundation of New Jersey 2012, Victoria Forgione's Letter of Resignation, and Annual Budget for the Dover Free Public Library

Available for Consultation at Meeting: Town of Dover Budget General Account Status Year-to-Date, Town of Dover Budget State Aid Account Year-to-Date, Item Circulation Statistics for July of 2012, and Circulation by Items Assigned Branch for July of 2012

Call to Order

Roll Call

Approval of Minutes of July 12, 2012

Special Agenda Items:

Treasurer's Report

Director's Report

Old Business

- Memo about Library Building from the Library Director to the Town Administrator
- Loitering Policy
- E-rate Application
- Environmental Testing of the Building
- Adopting a Formal Library Budget for 2012
- 80th Anniversary of the Library Building
- Overdue Policy and Process
- Appoint Director Public Records Officer
- Formation of Committees of the Board of Trustees
- Hans Dekker, President, Community Foundation of New Jersey
- Proposal for Library Feasibility Study by Raymond E. O'Brien, Registered Architect
- Cleaning of the Carpet
- Dover Free Public Library as Appointing Authority for Personnel
- Library's Scheduling Saturday Staff Hours
- A.C. & R., Inc. Air Conditioning Repair and Bill for Maintaining Now Inoperable Air Conditioning Unit

New Business

- Approval of Photocopier Contract
- Approval of Security Camera Replacement
- Sovereign Bank Certificate of Deposit
- Notary of the Public Service
- Trustee training (Trustee Academy) Online Courses

Bills and Checks

Public Comments

Executive Session

Adjournment of Public Meeting