

**DOVER RECREATION COMMISSION
REGULAR MEETING
THURSDAY
APRIL 8, 2010
MINUTES**

PLEDGE OF ALLEGIANCE was recited by all.

CALL TO ORDER Vice Chairwoman Maribel Garland called the meeting to order at 7:08pm.

OATH OF OFFICE: New Commissioner Erasmo "Junior" Carmona was sworn in by Vice Chairwoman Maribel Garland and signed the oath of office

ROLL CALL

Present: Vice Chairwoman Maribel Garland, Commissioners: Victor Rodriguez, Peter Gori, Don Fritch, Joan Bocchino, Mark Jaeger, Erasmo "Junior " Carmona, Luis Acevedo, DPW Supt., Alice Gilbert, Secretary.

Also Present: Nancy Hagerich, from the Senior Recreation Program at Spruce Street Complex
Erika Correa & Luis F. Home-Arango, from Morris County Office of Hispanic Affairs,
Dover Office located on Bassett Highway

Election of a new Chairman due to resignation of Chairwoman Denise Ridner:
Recreation Office Secretary Alice Gilbert accepted nominations as follows:

2010 ELECTION OF OFFICERS

In accordance with New Jersey State Statutes relating to Municipal Recreation Commissions...

At the annual meeting, the members of the Commission shall elect from its membership a **CHAIRMAN** who shall preside at all meetings; sign all official papers; call special meetings; prepare an annual budget; approve all payroll and vouchers.

The **VICE CHAIRMAN** shall perform the duties of the Chairman in his or her absence.

At this time nominations are accepted from Board Members for the position of **CHAIRMAN** of the Dover Recreation Commission for the current year 2010.

NOMINATIONS FOR CHAIRMAN:

Victor Rodriguez **MADE BY** Don Fritch

SECONDED BY Junior Carmona

ANY OTHER NOMINATIONS? Mark Jaeger nominated by Joan Bocchino
No Second for the nomination.

MOTION TO CLOSE NOMINATIONS: Maribel Garland

SECONDED BY: Joan Bocchino

NOMINATIONS ARE HEREBY CLOSED.

**Victor Rodriguez HAS BEEN NOMINATED CHAIRMAN FOR THE YEAR 2010:
Victor Rodriguez accepted the nomination.**

ROLL CALL:

Ayes: Maribel Garland, Victor Rodriguez, Pete Gori, Don Fritch, Joan Bocchino, Mark Jaeger, and Erasmo Junior Carmona.

Noes: None

Alice Gilbert congratulated Chairman Victor Rodriguez and turned the meeting over to him to continue with the order of the meeting:

PUBLIC PORTION

a) Meeting opened to Public for comment on business of the Board.

MOTION: To suspend the regular order of the meeting and open the public portion was made by Vice-Chairwoman Maribel Garland.

SECONDED BY: Commissioner Junior Carmona.

ALL IN FAVOR MOTION CARRIED.

Nancy Hagerich gave a report on the Senior Recreation Program and asked for help with a problem regarding set up of tables before each meeting and removal of tables upon completion of the meetings. Commissioners Peter Gori and Joan Bocchino both offered to assist her when available.

Erika Correa and Luis Home-Arrango of Morris County Hispanic affairs discussed their application for use of JFK Park on August 21, 2010 for an outreach program to educate the community about Going Green. The festival will start at 10:00am and end at approximately 2:00pm with a request for 2 hours setup and 2 hours cleanup time. To encourage the "going green" effort, the group will separate garbage from recyclables. Commissioners discussed the required sound permit, one day certificate of insurance, port a johns, and fire and health permits for any outdoor cooking and vendors. The fee for use of the park is \$150.00 and \$100.00 security deposit. All requirements will have to be met before permit is issued.

MOTION: To close public portion and return to the regular order of the meeting was made by Vice-Chairwoman Maribel Garland.

SECONDED BY: Commissioner Junior Carmona.

ALL IN FAVOR MOTION CARRIED.

APPROVAL OF MINUTES - Open Meeting Minutes - March 11, 2010 Regular Meeting

MOTION: To approve the minutes of March 11, 2010 as written was made by Commissioner Joan Bocchino.

SECONDED BY: Commissioner Mark Jaeger

ALL IN FAVOR MOTION CARRIED

APPROVAL OF BILLS/VOUCHER LIST - see attached

MOTION: To approve bills/voucher list was made by Commissioner Don Fritch

SECONDED BY: Commissioner Mark Jaeger

ALL IN FAVOR MOTION CARRIED.

CORRESPONDENCE: Correspondence in folder for Commissioners to review.

1) Invitation from Dover Little League to attend Opening Day Parade on Saturday, April 10, 2010. Parade begins at 9:00am at Crescent Field and ends at King Field Complex behind North Dover Elementary school at 9:30am, with ceremony to begin shortly after the conclusion of the parade.

COMMITTEE REPORTS

a. **Senior Citizen Committee** - Nancy Hagerich gave her report during the public portion of the meeting.

b. **Sport Committees**

Basketball - Commissioner Don Fritch discussed problems with scheduling games with Mine Hill which was caused by lack of gym space due to the Board of Education charging custodial fees for Saturday use of gyms, and financial hardship. Commissioner Jaeger also expressed concern about having no practice time because the courts are being used for games. Suggestion was made to bring concerns to the Board of Education and ask them to reconsider the fees for next year.

Bowling - Vice-Chairwoman Garland had no report. Alice Gilbert said Rockaway Lanes had contacted her and they would be sending flyers for the Spring Bowling program.

Little League - Commissioner Mark Jaeger reported that opening day will be held on April 10, 2010. Chairman Rodriguez invited all the Commissioners to attend. The parade will be followed by opening day ceremony at King Field. Chairman Rodriguez said he would email Alice Gilbert the schedule for Little League.

Football - Commissioner Peter Gori spoke about the football program and said as liaison to the Board of Education he would like to propose requesting students at the high school level to volunteer time by getting involved with Recreation programs. He also said he contacted Scott Mack and volunteered to help with the Football Program.

Soccer - Chairman Victor Rodriguez asked Mark Jaeger to get copies of the rosters to Alice Gilbert as soon as possible. Mark discussed getting identification cards for the coaches so they can show the police when questioned about use of the field.

c. **Monthly Maintenance Report/DPW** - Luis Acevedo, DPW Superintendent spoke about the the huge amount of rainfall and storm damage that his crew had to clean up after. He also reported they have been busy getting the Little League and Soccer fields ready for the spring season. He discussed repairs that will be made to Crescent Field. Don Fritch suggested rolling the clay infield after heavy rain. Luis said the fields would be groomed about three times a week. He said the broken fence at Crescent Field would be repaired next week.

APPLICATIONS/FIELD USE Chairman Rodriguez reviewed the below listed applications with the Commissioners:

Town Property

- 1) Junior Carmona of 59 Randolph Ave., Dover (Director, Back to Basics Baseball) has applied for use of King Field Complex (I, II, III, & IV) from June 28th thru July 2, 2010 and July 5th thru July 9, 2010, Monday thru Friday from 9:00am to 2:00pm for Baseball Camps. Proposed fee of \$1750.00 for the two weeks, as they have paid each year for the past 3 years. (35 children per week.) Proposal submitted by Junior Carmona suggested fee of \$1860.00
- 2) Adela Hernandez of Morris County Head Start has requested use of Water Works Park picnic area and ball field on Saturday, June 12, 2010 from 10:00am to 6:00pm for a picnic. No alcohol or sound permit requested.
- 3) Erika Correa of Morris County Organization for Hispanic Affairs (97 Bassett Hwy, Dover) would like permission to use JFK Park on Saturday, August 21, 2010 from 8:00am to 4:00pm for a Going Green Community Festival. Approximate number attending event is 150. Requesting sound permit from the Town Administrator. May have vendors and sell food. Additional permits may be

required for outdoor cooking and/or health permits for sale of food. Will require extra garbage receptacles and at least 2 port a johns.

MOTION: To approve application #1 for Back to Basics Baseball was made by Commissioner Peter Gori.

SECONDED BY: Commissioner Joan Bocchino.
Commissioner Carmona recused himself from the roll call vote.

ALL IN FAVOR MOTION CARRIED.

Board of Education Property

- 1) Victor Rodriguez of Dover Area Little League has applied for use of DHS JV Baseball field for the dates Monday-Saturday April 16 thru June 19th (see list) from 6:00pm to dusk for Junior Division Practice and Games.

MOTION: To approve applications #2 & # 3 and application for Little League was made by Commissioner Peter Gori.

Chairman Victor Rodriguez recused himself from voting on the Little League application.

SECONDED BY: Commissioner Joan Bocchino.
ALL IN FAVOR MOTION CARRIED.

Board of Education Property- approved

- 1) Patrick Fahy of Dover Strikers Travel Soccer has applied for use of Hamilton Field and DHS JV/Auxiliary Field from March 15, 2010 to July 2, 2010 (See attached Schedule of Dates and Times) weekdays (Mon-Fri) from 5:00pm to dusk, Saturdays from 8:30am to dusk and Sundays from 12:00 noon to dusk for soccer practice and games.
- 2) Mark Jaeger of Dover Strikers Recreation Soccer has applied for use of Hamilton Field and DHS JV/Auxiliary Field from March 15, 2010 to July 1, 2010 (See attached Schedule of Dates and Times) weekdays (Mon-Fri) from 5:00pm to dusk, Saturdays from 8:30am to dusk and Sundays from 12:00 noon to dusk for soccer camp, practice and games.

Special Events: The commissioners reviewed the following events:

- 1) **Adult/Senior Bus trip to Point Pleasant Beach** and Aquarium on Friday, June 18, 2010 with rain date of Friday, June 25, 2010. Cost is \$15.00 per person, includes admission to aquarium and beach and slice of pizza and soda or lemonade.
- 2) **Summer Program - Proposed** beginning date is **Monday, June 28th** ending on Thursday, August 12th with last day for counselors to clean up and put away supplies on Friday, August 13th. Trips have been scheduled for the Land of Make Believe, Bronx Zoo, Liberty Science Center, Camel Beach and Dorney Park.
Commissioners discussed the training for summer employees. Last summer, Gregg Heinzmann of Rutgers University gave a special training workshop. His fee is \$500.00 which includes gas and tolls. He provides a fresh perspective and educational interaction with the counselors.
Commissioners all agreed the training workshop was needed.

MOTION: To approve hiring of Gregg Heinzmann of Rutgers University give a training workshop to summer staff (fee of \$500.00) was made by Commissioner Junior Carmona.

SECONDED BY: Commissioner Joan Bocchino.

ALL IN FAVOR MOTION CARRIED.

Chairman Victor Rodriguez suggested each position of the summer program be advertised and interviews be conducted. Chairman Rodriguez said he would speak to the Town Administrator, Mr. Close, regarding advertising for positions and the interview process for the Summer Program and advise Alice of what he would like the ad to say. He also said he would schedule a meeting to revise the policies and procedures for Summer Employees and create a handbook. Alice Gilbert reminded the commissioners the personnel committee members who would be at the meeting are Victor Rodriguez, Maribel Garland and Joan Bocchino.

- 2) **Fireworks Celebration scheduled for Saturday, July 3, 2010** with rain date of Friday, July 9, 2010. Gates open at 6:00pm. Music by the Kootz Band.
- 3) **Senior Picnic** is scheduled for Thursday, September 2, 2010 with rain date of Friday, September 3 2010, at Water Works Park.

Next Meeting: Meeting is proposed for scheduling on Thursday, May 13, 2010 at 7:00pm.

Adjournment:

MOTION: To adjourn was made by Vice- Chairwoman Maribel Garland.

SECONDED BY: Commissioner Peter Gori

ALL IN FAVOR MOTION CARRIED.

Respectfully submitted,

Alice Gilbert

Dover Recreation Commission Secretary