

**DOVER RECREATION COMMISSION
REGULAR MEETING
THURSDAY
AUGUST 8, 2013**

**** MINUTES ****

CALL TO ORDER: Commissioner Don Fritch opened the meeting (due to absence of Chairman and Vice Chairwoman) as follows:

“In compliance with the Open Public Meeting Laws, I do hereby announce that adequate notice of this meeting has been provided by publication of the Annual Meeting Schedule in the local newspaper and copy sent to the Town Administrator.”

PLEDGE OF ALLEGIANCE was recited by all.

ROLL CALL

Present: Commissioners Fritch, Bocchino, Carmona, MacDonald and Gori (7:06pm)

Absent: Chairman Rodriguez, Vice Chairwoman Garland

Also Present: Town Administrator, William Close

Attorney Nicholas Finc for Attorney Timothy Downs

Alderwoman Carolyn Blackman

PUBLIC PORTION

MOTION: To suspend regular order of meeting and open Public Portion was made by Commissioner Bocchino.

SECONDED BY: Commissioner Carmona

ALL IN FAVOR **MOTION CARRIED**

Commissioner Fritch asked if anyone from the public wished to speak. No one replied.

Seeing no response, Commissioner Fritch asked for a motion to close the meeting to the public.

MOTION: To close the Recreation meeting to the public and return to the regular order of meeting was made by Commissioner Carmona.

SECONDED BY: Commissioner MacDonald.

ALL IN FAVOR **MOTION CARRIED.**

APPROVAL OF MINUTES **JULY 11, 2013 Regular Meeting Minutes**

MOTION: To approve the Minutes of July 11, 2013 Recreation meeting, as written was made by: Commissioner Carmona.

SECONDED BY: Commissioner MacDonald.

ALL IN FAVOR **MOTION CARRIED.**

APPROVAL OF BILLS VOUCHER LIST

P.O. Number	Vendor	Description	Amount
13-01672	Pocono Progressive	Mountain Creek bus trip	\$675.00
13-01534	Pocono Progressive	Bronx Zoo trip	\$595.67
13-01632	Llamil Lopez	Refund Summer Program	\$600.00
13-01418	Olga Diaz	Refund Summer Program	\$250.00
13-01535	Alice Gilbert	Refreshments – Pt Pleasant	\$125.00
13-01611	Nancy Hagerich	Senior Programs April, May, June	\$116.04
13-01671	Victor Roque	Reimbursement Tolls, Mileage & Gas	\$104.33

13-01661	CDW-G Inc	HP Laser Jet printer	\$663.00
13-01370	Oriental Trading	Senior Picnic Items	\$632.50
13-01748	Anne Humienny	Refund Dorney Trip rescheduled	\$36.00
13-01752	Susie Jaeger	Refund Dorney trip	\$36.00
12-01523	Progressive Tours	Mt Creek 2012 trip	\$ 525.00
12-01400	Paula Meyers	2012 trip to 911 Memorial	\$ 20.00
13-01759	Laura Sanchez	Refund Dorney park trip	\$ 144.00
13-01536	S&S Worldwide	Summer Program & Sr Picnic items	\$761.78
13-01718	Marilyn Nizama	Refund Mt. Creek trip	\$ 35.00
13-01719	Pocono Progressive	Dorney Park trip two buses	\$1650.00
13-01734	Pocono Progressive	Wild West City Trip	\$ 550.00
13-01747	Jeanne Kraemer	Dorney Park Trip	<u>\$72.00</u>
		TOTAL	\$7591.32

MOTION: To approve the Bills/Voucher list was made by: Commissioner Carmona.
SECONDED BY: Commissioner MacDonald.
ALL IN FAVOR MOTION CARRIED.

Commissioner Fritch reviewed the following applications which were approved by Town Administrator:

Use of Facility Applications

Town Property – approved by Town Administrator

1) Scott Mack, President of Dover Youth Football and Cheerleading has applied for use of Crescent Field Multi-purpose field on Mondays, Wednesdays, & Fridays from 5:30 to 8:00pm and Saturdays from 10am to 10pm from August 1 thru Nov 30, 2013. Also, King Field Complex, and Concession Stand and Meeting room Aug 1 thru Nov. 30, 2013, Mondays thru Fridays from 5:30pm to 8:00pm for practice and games.

2) Jeffrey Hoyt of Dover Strikers Soccer Association has requested use of Waterworks Field, and Crescent Field Multipurpose field from August 1, 2013 thru December 8, 2013 on Tuesdays, Thursdays from 5:00pm to 8:00pm and Sundays from 11:00am to 8:00pm for soccer practice and games.

3) Alex Lugo of 87 Beech St, Dover has applied for use of Water Works Park on Sunday, July 14, 2013 from 10am to dusk for picnic, insurance, security deposit and fees attached.

4) Maria Baker of 46 Maple Ave, Dover has applied for use of Water Works Park on Sunday, September 1, 2013 from 10am to dusk for a graduation, bbq. Insurance certificate attached. Fees submitted will be submitted upon approval.

5) William Woodhull of Dover Area Senior Citizens Association has requested use of Water Works Park for a Senior Citizen picnic on **Thursday, July 18; rain dates are July 25th and July 26th** from 11:00am to 2:00pm. Letter attached asking for waiver of fee. Insurance attached. (Summer Rec program is away on bus trips on the dates requested).

6) Michelle Vega of Dover Strikers Soccer has applied for use of Water Works Park ball field and Crescent field Large and Small Field with lights from 8/19/13 thru 11/30/13 (see attached list of dates and times) for soccer practice and games.

There were no new applications to be approved.

Reports

- a. Senior Citizen Committee. – No report
- b. Sport Committees

Commissioner Gori gave a brief report on Football stating that it looks good so far, flag and clinic have a lot of kids signed up. Cheerleading also looks good. They have created an email list to contact parents when practice is canceled.

Commissioner Fritch said Little League is wrapping up the end of the season. The major's team won the championship and girl's soft ball team went to State finals as district champs.

Commissioner Carmona discussed his offer to start a girl's volleyball program for 6th grade and up. He would need a place to hold it. Commissioner Fritch said to discuss it in March so there is time to put it together.

- c. Monthly Maintenance Report was given by Town Administrator William Close.

Mr. Close reviewed the following:

1) The playground at JFK Park is closed due to unsafe equipment. DPW will be taking down the equipment. Estimated cost to replace equipment is \$38,000 to \$40,000. JFK playground replacement may be in 2014, due to no funding. The gazebo has pre existing damage and nothing is being done there at this time. Commissioner Bocchino discussed the colors of equipment, and that Recreation was not consulted. She requested that when the JFK Playground is replaced she would like to see more park like colors like green, similar to Crescent Field. Commissioner Bocchino asked if the roof has been evaluated yet. Mr. Close responded that it has not.

2) The playground equipment at Water Works Park has been replaced with new equipment. Basketball courts are being resealed, restriped and new nets installed and back boards will be repainted. Volleyball courts will be next with signage that it be used for intended purpose.

3) New Volleyball Court installed at Crescent field with new poles and nets, to open Monday, weather permitting.

4) Gazebo at Hurd Park is being done by next week the contractor should begin.

5) King Field is out for bid and due by last week in August. A \$200,000 grant was received from Major League Baseball. This will be used to create a safe and aesthetically pleasing facility for baseball and softball.

SPECIAL EVENTS:

FIREWORKS: Commissioner Bocchino discussed letter from Victor Banko that was in the newspaper complaining about our fireworks. Alderwoman Blackman said the Mayor and Mr. Close are aware of her concerns and are working on the possibility of a new location for next year.

SUMMER RECREATION PROGRAM last day is August 9, 2013 - pizza party and ice cream eating contest.

SENIOR CITIZENS DAY PICNIC: Thursday, September 5th with rain date of Friday, September 6, 2013 Patriotic theme with DJ Rocking Rod. Alderwoman Blackman said Mr. Close has several proposals and would be making the decision regarding caterer for the picnic. Alice Gilbert asked the Commissioners if they would be able to attend. Commissioners Bocchino and MacDonald said they would attend.

COSTUME CONTEST & TRUNK OR TREAT at Crescent Field Parking Lot:

SATURDAY, OCTOBER 26, 2013, Rain date Sunday, October 27, 2013 at Crescent Field Parking Lot

Time to be determined – Discussed starting at 2:00pm - Tabled discussion to next meeting.

Radio City Music Hall - Christmas Show bus trip on Monday, December 9, 2013. Show starts at 2:00pm. Bus leaves at 8:30am and leaves NYC at 6:30 returns by 8:00pm. Allows time for sightseeing and shopping before and after the show.

New Business - Commissioner Bocchino said Mrs. Connie Sibona Foster had a request that she asked her to discuss with the Commissioners. She saw the U.S. Army Band in Morris Plains, and Connie would like Recreation to sponsor an event to host them in Dover, similar to NJ Pops, when they were here several years ago. Commissioner Bocchino said they travel from Washington DC, so we would have to provide lodging, food and transportation.

The commissioners asked about how expensive are they? Commissioner Bocchino said she would have to get more information. Commissioner Fritch discussed the expenses of lodging, food and transportation, how would they be paid for, because unfortunately the Commission does not have funding for this type of event.

Next Meeting: Thursday, September 12, 2013 at 7pm.

MOTION: To reopen the meeting to the public was made by Commissioner Bocchino.

SECONDED BY: Commissioner Carmona.

ALL IN FAVOR MOTION CARRIED.

Michelle Vega, President
Dover Strikers Soccer

Michelle invited the Commissioners to Opening Day on September 7, 2013 at 9:00am at Crescent Field. It is the anniversary of Mark Jaeger's death and they will have a moment of silence in his memory. She requested use of the sound system. Alderwoman Blackman suggested she email Mr. Close and Luis Acevedo.

MOTION: To close the meeting to the public and Adjourn was made by Commissioner Bocchino.

SECONDED BY: Commissioner MacDonald.

ALL IN FAVOR MOTION CARRIED

Respectfully submitted,

Alice Gilbert

Dover Recreation Commission Secretary