

**DOVER RECREATION COMMISSION
REGULAR MEETING
THURSDAY
February 17, 2011
MINUTES**

PLEDGE OF ALLEGIANCE was recited by all.

CALL TO ORDER:

Chairman Victor Rodriguez called the meeting to order at 7:02pm as follows:

“In compliance with the Open Public Meeting Laws, I do hereby announce that adequate notice of this meeting has been provided by publication of the Annual Meeting Schedule in the local newspaper and copy sent to the Town Administrator.”

ROLL CALL

Present: Chairman Victor Rodriguez and Commissioners Don Fritch, Joan Bocchino, Mark Jaeger, Alderwoman Carolyn Blackman
Luis Acevedo, DPW Superintendent; Alice Gilbert, Secretary

Absent: Vice Chairwoman Maribel Garland
Commissioners Pete Gori and Junior Carmona.

PUBLIC PORTION

a) Meeting opened to Public for comment on business of the Board.

MOTION: To open meeting to public made by Commissioner Joan Bocchino

SECONDED BY: Commissioner Mark Jaeger

ALL IN FAVOR MOTION CARRIED.

Larry Suitt
205 Richards Ave.

Larry introduced himself and said he was attending the meeting because he is interested in Recreation and would like to get involved.

MOTION: To close public portion and return to regular order of the meeting was made by
Commissioner Don Fritch

SECONDED BY: Commissioner Mark Jaeger.

ALL IN FAVOR MOTION CARRIED.

Committee Appointments - Chairman Rodriguez announced the following committee appointments for Recreation Commissioners:

2011 Committee Appointments

PERSONNEL: Maribel Garland, Joan Bocchino, Peter Gori (Alternate) Victor Rodriguez

FINANCE: Victor Rodriguez, Don Fritch, Maribel Garland (Alternate) Mark Jaeger

LONG RANGE

PLANS Victor Rodriguez Joan Bocchino Luis Acevedo, DPW Supt.

(Bowlby Pond, Soccer Flds., Feasibility Study WWP) Mark Jaeger (Alternate)

MAINTENANCE: Victor Rodriguez Maribel Garland Luis Acevedo, DPW Supt.

LIAISON TO BOARD OF EDUCATION Victor Rodriguez (alternate) Maribel Garland

LIAISON TO DOVER RENAISSANCE Joan Bocchino

LIASON TO PROGRAMS: SOCCER Maribel Garland

BASKETBALL Joan Bocchino

BASEBALL/SOFTBALL Junior Carmona

FOOTBALL Peter Gori

WRESTLING Mark Jaeger

BOWLING Mark Jaeger

SUMMER PROGRAM Don Fritch Joan Bocchino Mark Jaeger
(Alternate)

SENIOR CITIZEN COMMITTEE Mark Jaeger

APPROVAL OF MINUTES

A) Open Meeting Minutes of **January 13, 2011 Reorganization Meeting Minutes**

MOTION: To approve the Minutes of January 13th with corrections as made by Chairman Rodriguez, was made by Commissioner Joan Bocchino.

SECONDED BY: Commissioner Mark Jaeger

ALL IN FAVOR MOTION CARRIED.

APPROVAL OF BILLS/VOUCHER LIST

<u>P.O. #</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
11-00117	National Entertainment	3 cases Plastic Easter Eggs Candy & Toy Filled	\$360.00
10-02604	WB Mason	Office Supplies	\$188.42
11-00068	NJRPA	Conference Registration	\$350.00
10-0254	Health Edco	Teen Program/Municipal Alliance - videos about drug addiction for teen program	\$ 228.45
		Total	\$1126.87

MOTION: To approve Bills/Voucher List was made by Commissioner Don Fritch.

SECONDED BY: Commissioner Joan Bocchino.

ALL IN FAVOR MOTION CARRIED.

COMMITTEE REPORTS

a. Senior Citizen Committee - none.

b. Sport Committees

Don Fritch reported on successful basketball season and incident with children after school running the hallways. From now on all children must be accompanied by adults. February 20, 2011 is last day of basketball program.

Spring Track - Chairman Rodriguez asked for suggestions for a location for Spring Track Registrations. Discussion took place about using DPW building, however that would incur overtime. Alice Gilbert suggested contacting the Dover American Legion or the Dover Moose Lodge on Sammis Ave. Both organizations have allowed sport organizations to use their facilities for sign ups.

c. Monthly Maintenance Report/DPW - Luis Acevedo reported on snow removal and discussed repairs being made to turf field in March. He will fix Crescent Baseball/Softball field and make sure bases are anchored properly as per suggestion from Commissioner Don Fritch.

APPLICATIONS/FIELD USE - Town Property - Chairman Rodriguez reviewed the following with the Commissioners:

Club Colombia sent application in, however it is incomplete for this meeting - notified them will be on next month's agenda.

- 1) Sean Bullock, Athletic Director at DHS has applied for use of **Crescent Field, Softball field and King Field II, III & IV** for School baseball/softball events from March 4, 2011 thru June 4, 2011 Mondays thru Fridays from 2:30pm to 6:00pm and Saturdays from 8:00am to 12:00noon. Schedule of games to be submitted at later date.

Chairman Rodriguez advised the Commissioners that King II would not be available on Saturdays.

MOTION: To approve the application submitted by Sean Bullock for Crescent Field and King Fields as made by Commissioner Don Fritch with stipulation for no use of King II on Saturdays.

SECONDED BY: Commissioner Mark Jaeger.

ALL IN FAVOR MOTION CARRIED.

Board of Education Property - None

Board of Education Property - Pending approval from Board of Ed

- 1) Lianna Lewis of Dover Recreation Spring Track has applied for use of Hamilton Field Track from March 15, 2011 to May 26, 2011 from 6pm to 8pm, (attached dates & times) for practice only. No meets will be held.

Town Property - Pending approval from Mr. Close

- 1) Mark Jaeger of Dover Strikers Soccer has applied for use of King Field Meeting Room on January 18 & 19th from 6:00pm to 9:00pm for Soccer Meetings. - **verbal approval was given as per Administrator's office.**
- 2) Victor Rodriguez of Dover Area Little League has applied for use of King Field Concession Stand and Meeting Room from January 20, 2011 to November 6, 2011 - Concession stand - as needed - Mon - Friday 5pm to games finished; Saturdays and Sundays 8am to games finished. Meeting room - as needed. - **approval granted.**
- 3) Patrick Fahy of Dover Traveling soccer has applied for use of Crescent Field - Large turf field for Soccer Practice & Games from January 15, 2011 to February 6, 2011 from 9:00am to 4:00pm weather permitting. - **was pending - dates expired.**
- 4) Junior Carmona of Back to Basics Baseball Camp has applied for use of King Field for Baseball camp from 6/27/11 to 7/1/11 and 7/4/11 to 7/8/11 and 7/11 to 7/15 from 9:00am to 2:00pm for Baseball Camp. Fee: \$1860.00 for use of the fields, as per last year. \$50.00 discount to Dover Little Leaguers. - **pending.**

Special Events:

1) **Summer Recreation Program** - After much discussion and review, the Commissioners voted to keep the fees the same as last year. *(\$350.00 first child, \$325.00 second child, \$300.00/third child; \$20.00 per day visitor fee). Registrations will be held in Recreation Office (211 N. Sussex St.) on Friday March 18, 2011 from 5pm to 8pm and Saturday March 19, 2011 from 10:00am to 1:00pm, anyone registering before March 31st will be eligible for a \$50.00 discount. Volunteers needed to help out with registrations. Chairman Rodriguez instructed Alice to send out emails to Commissioners prior to registrations to ask for their assistance on March 18th and 19th.

2) **Rutgers S.A.F.E.T.Y. class** - was cancelled - need to reschedule. Victor to schedule at meeting room at King Field for Little League and Spring Soccer coaches sometime in March.

3) EASTER EGG HUNT AT JFK PARK Saturday, April 16, 2011 @ 10:00am

Rain Date Sunday, April 17, 2011 @ 2:00pm

Commissioners discussed moving the time on April 16, 2011 to 2:00pm so everyone can attend opening day of Little League and then go to the Easter Egg Hunt.

Discussion of purchasing items for the hunt took place. Chairman Rodriguez authorized Alice to purchase Easter Pez and 100 marshmallow peeps for the 1-4 year olds. Discussion took place of reducing the number of prizes from 90 to approximately 24 prizes. Chairman Rodriguez said he would purchase or get donations of the 24 prizes (chocolate bunnies and stuffed animals for 1-4 year old group) and get them to Alice at least one week prior to the event, as his schedule permits due to his upcoming vacation.

4) **FIREWORKS/CONCERT:** was originally scheduled for Sunday, July 3, 2011 with rain date Friday July 8, 2011. Commissioners discussed and agreed to change the date of the fireworks to **Friday, July 1, 2011** with rain date of Friday, July 8th due to overtime rates for police at the event. Chairman Rodriguez said he would meet with Town Administrator and Mayor to discuss plans for fireworks and to discuss any fundraising efforts to offset cost. Contracts were in each Commissioner's folder for review.

Chairman Rodriguez reviewed Correspondence with Commissioners as follows:

Correspondence

Sent

- 1) Notice to newspaper (Citizen) for schedule of meeting dates.
- 2) Notices to schools & newspapers regarding Summer Rec Program Registration dates.
- 3) Email to administrator regarding status of pending permits. Email to Lisa Newkirk re: Discover Dover Day permit still pending.

Received

- 1) Email from Chris Jaeger regarding signups for Spring Soccer at American Legion.
- 2) Emails from Victor Rodriguez regarding Little League Registrations and cancellations due to weather.
- 3) Emails from Don Fritch regarding Little League registration forms and the agenda for this evening, has to leave meeting at 7:30pm today.

Mayor James P. Dodd addressed the Commission regarding the Summer Program. He said he believes the program needs to be self sufficient.

DPW Superintendent Luis Acevedo explained that a minimum of 100 children has been set and hiring of summer recreation employees will not take place before. The amount of employees will be determined by need.

Alderwoman Carolyn Blackman suggested looking into shared services with other communities, such as Wharton.

Commissioner Bocchino discussed making changes to policy such as creating a cell phone lock box for summer employees. She also discussed possible Recreation tax for funding for a Community Center. Mayor Dodd discussed possible future plans for a Community Recreation Center.

Alderwoman Blackman suggested Commissioners evaluate the parks for work that needs to be done, especially Water Works Park which is in dire need of cleaning.

DPW Superintendent Luis Acevedo discussed the rest rooms which need to be renovated and handicap access. A tour of Water Works Park will be scheduled and laundry list of items created.

Mayor Dodd offered the services of Mayor's Assistance program which would provide Community Service workers on Saturdays, under the direction of Mrs. Connie Sibona Foster.

Items for Discussion

1) Background checks for all sports. - Chairman Rodriguez said he would like to see background checks done for all sports. Alice said she would contact Instant Verification to see if they would do another presentation to the board or provide information.

2) Chairman Rodriguez said he would like to have an Executive Board member contact list from all sports.

Next Meeting: Meeting is proposed for scheduling on Thursday,
March 10, 2011 at 7:00pm

ADJOURNMENT

MOTION: made by Commissioner Bocchino and **SECONDED BY** Commissioner Jaeger.

ALL IN FAVOR MOTION CARRIED

Respectfully submitted,

Alice Gilbert

Recreation Commission Secretary