

Town of Dover
Board of Health, March 11, 2013
6:30 pm

The regular monthly meeting of the Dover Board of Health was held at Water Works Park, 100 Princeton Avenue, Dover.

Board President Marie Hoffman called the meeting to order at 6:30 pm and announced that the meeting complies with the requirements of the Open Public Meetings Act and has been duly advertised and posted.

Secretary Irene Hansen called roll.

ROLL CALL

PRESENT: Darlene Kasko, Marie Hoffman, Donna Cook,
Irene Hansen, Sandra Scarneo, Christopher Chapman
Judith Rugg

ABSENT: all present

ALSO PRESENT: Christine Noriega, Alderman/Liaison
William Close, Town Administrator
Timothy Downs, Town Attorney
Susan Downer, R.E.H.S.
Aracelis Vanderstarre, Deputy Registrar
Zoraida Ryerson, Sanitation Inspector
Donald Costanzo, Department Representative

President Marie Hoffman entertained a motion to accept the minutes from the January 2013, Reorganization Meeting of the Board of Health.

A motion to accept the minutes from the January 2013 Reorganization Meeting of the Board of Health was made by Christopher Chapman, and duly seconded by Irene Hansen.

ALL AYES; NO NAYS

President Marie Hoffman entertained a motion to accept the minutes from the January 2013, Regular Meeting of the Board of Health.

A motion to accept the minutes from the January 2013 Regular Meeting of the Board of Health was made by Darlene Kasko, and duly seconded by Donna Cook.

ALL AYES; NO NAYS

CORRESPONDENCE:

President Marie Hoffman asked if there was any significant correspondence. The HO responded that there was no noteworthy correspondence.

OLD BUSINESS:

Copies of the NJ Animal Rabies Cases by County and Species for the year 2012 were distributed to the board. It was pointed out that cats were responsible for the third largest number of rabies cases, led by raccoons and skunks.

Copies of the latest influenza virus surveillance report for New Jersey were distributed to the Board. The report indicated the incidence of the flu remains high and widespread throughout New Jersey.

Copies of the monthly report for January and February were distributed to the board for review.

Previously, a garbage complaint was made regarding the contractor not properly returning emptied containers to the curb. The garbage contractor was informed of the issue and the men on the truck were reminded and instructed as to the proper requirements for emptying containers.

Updates on massage parlors and the public library were offered by Susan Downer, Health Inspector, and William Close, Administrator. However, due to extenuating circumstances regarding pending litigation, a request for Executive Session was made.

Board President Marie Hoffman asked for a motion to enter Executive Session to discuss massage parlors and the public library. **A motion to enter Executive Session** was made by Christopher Chapman and duly seconded by Darlene Kasko.

ALL AYES; NO NAYS

The Board returned from Executive Session and the regular order of business resumed.

NEW BUSINESS:

The Board was informed that a Dog & Cat Census will be conducted this Spring. The census will commence after April 1st and be performed by Zoraida Ryerson.

The Board was informed that Patricia Merritt, the Public Health Nurse, slipped and fell on February 13th. Ms. Merritt was injured and is currently recovering at home. She is due to return in April.

During Ms. Merritt's absence, the Mt. Olive Health Department's Public Health Nurse has been available to provide nursing services when needed for activities such as communicable disease control and health alerts & advisories.

**THE MEETING WAS OPENED TO MEMBERS OF THE BOARD WHO
WISHED TO DISCUSS ANY PARTICULAR ISSUE.**

No issues were raised.

**THE MEETING WAS OPENED TO MEMBERS OF THE GENERAL PUBLIC
WHO WISHED TO DISCUSS A PARTICULAR ISSUE.**

No members of the general public were present.

Upon completion of the public portion of the meeting, President Marie Hoffman entertained a motion to adjourn the meeting. **A motion to adjourn the meeting** was made by Christopher Chapman and seconded by Irene Hansen.

ALL AYES; NO NAYS

**MEETING ADJOURNED
7:00 pm**