

**DOVER RECREATION COMMISSION
REGULAR MEETING
THURSDAY
March 10, 2011
MINUTES**

PLEDGE OF ALLEGIANCE was recited by all.

CALL TO ORDER:

Chairman Victor Rodriguez called the meeting to order at 7:02pm as follows:

“In compliance with the Open Public Meeting Laws, I do hereby announce that adequate notice of this meeting has been provided by publication of the Annual Meeting Schedule in the local newspaper and copy sent to the Town Administrator.”

ROLL CALL

Present: Vice Chairwoman Maribel Garland, Chairman Victor Rodriguez, Commissioners: Don Fritch, Mark Jaeger (7:07pm), Pete Gori (7:15pm), Junior Carmona, and Secretary, Alice Gilbert.

Absent: Joan Bocchino
Luis Acevedo, DPW Superintendent

Also Present: Alderwoman Carolyn Blackman
Alderwoman Cindy Romaine (7:30pm)

PUBLIC PORTION

- a) Meeting opened to Public for comment on business of the Board.
No one from public was present - Returned to Regular Order of Minutes

APPROVAL OF MINUTES

- 1) Open Meeting Minutes
Approval of **February 17, 2011** Regular Recreation Commission Meeting Minutes
Alderwoman Blackman pointed out an incomplete sentence, with suggestion for correction.

MOTION: To approve the Minutes with one correction was made by Chairman Rodriguez.

SECONDED BY: Commissioner Don Fritch

ALL IN FAVOR MOTION CARRIED.

APPROVAL OF BILLS/VOUCHER LIST

<u>P.O. #</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
11-00069	Trump Taj Mahal	NJRPA Conference lodging	\$ 170.00
		Total	\$ 170.00

MOTION: To approve the Bills/Voucher list was made by Vice-Chairwoman Garland.

SECONDED BY: Commissioner Don Fritch

ALL IN FAVOR MOTION CARRIED

COMMITTEE REPORTS

- a. Senior Citizen Committee - Nancy Hagerich not present. Copy of Senior Class in each folder. Alderwoman Blackman discussed meeting with Mayor Dodd, Nancy Hagerich and members of the Senior group.
- b. Sport Committees - no reports
- c. Monthly Maintenance Report/DPW - Luis Acevedo not present. Alderwoman Blackman asked that Luis set up date for Commissioners to visit and evaluate Water Works Park for cleanup and repairs.

APPLICATIONS/FIELD USE

Town Property

- 1) Beatriz Villada President of Club Colombia has applied for use of **Crescent Field** Softball field, small soccer field, and basketball court on Saturday, July 16, 2011 from 8:00am to dusk for the annual Colombian festival. 2000+ people to attend, stipulations as previous years, see attached.
- 2) Scott Mack of Dover Youth Recreation Football & Cheerleading has applied for use of King Field **Meeting Room** on Wednesday, March 16, 2011 from 6:00pm to 8:00pm for coaches meeting.
- 3) Kelli Goucher of At the Hop, Women's Softball team has applied for use of **King III and King IV** from June 1, 2011 thru August 31, 2011 from 6:00pm to 8:30pm for women's softball games (16 total).
- 4) Lianna Lewis of Dover Recreation Spring Track has applied for use of **King Field Meeting Room** on Thursday, March 17, 2011 from 6pm to 8pm for Spring Track sign ups.

MOTION: To approve above applications 1-4 was made by Vice Chairwoman Maribel Garland.

SECONDED BY: Commissioner Mark Jaeger

ROLL CALL VOTE - ALL IN FAVOR MOTION CARRIED.

Town Property - Pending Approval from Mr. Close

- 1) Sean Bullock, Athletic Director at DHS has applied for use of **Crescent Field, Softball field and King Field II, III & IV** for School baseball/softball events from March 4, 2011 thru June 4, 2011 Mondays thru Fridays from 2:30pm to 6:00pm and Saturdays from 8:00am to 12:00noon. Schedule of games to be submitted at later date. - with understanding not available on Saturdays with exception of King II.
- 2) Junior Carmona of Back to Basics Baseball Camp has applied for use of King Field for Baseball camp from 6/27/11 to 7/1/11 and 7/4/11 to 7/8/11 and 7/11 to 7/15 from 9:00am to 2:00pm for Baseball Camp. Fee: \$1860.00 for use of the fields, as per last year. \$50.00 discount to Dover Little Leaguers. - pending.

Board of Education Property - Pending approval from Board of Ed from February Meeting

- 1) Lianna Lewis of Dover Recreation Spring Track has applied for use of Hamilton Field Track from March 15, 2011 to May 26, 2011 from 6pm to 8pm, (attached dates & times) for practice only. No meets will be held.

Board of Education Property - Pending approval from Board of Ed from December 2010 meeting

- 1) Victor Rodriguez of Dover Area Little League has requested use of **East Dover School Gym** from February 28, 2011 through March 31, 2011(Mondays through Fridays) from 6:30pm to 9:00pm for indoor practice.
- 2) Victor Rodriguez of Dover Area Little League has requested use of **Academy St. School Gym** from February 28, 2011 through March 31, 2011(Mondays through Fridays) from 6:30pm to 9:00pm for indoor practice.
- 3) Victor Rodriguez of Dover Area Little League has requested use of **North Dover. School Gym** from February 28, 2011 through March 31, 2011(Mondays through Fridays) from 6:30pm to 9:00pm for indoor practice.
- 4) Victor Rodriguez of Dover Area Little League has requested use of **Dover High School Baseball field** from March 14, 2011 through June 18, 2011 from 6:30pm to 8:00pm Mondays through Fridays and Saturdays from 9:00am to 6:00pm for junior division practice and games.

Chairman Rodriguez discussed use of school property and permits obtained from Board of Education should go through Recreation Commission. He will send an email to Alice with notice to Pat Fahy regarding permits for use of schools. Keys for use of King Field Conference room will be picked up at Police Department.

Special Events:

- 1) **Summer Recreation Program** - Fees are same as last year. *(\$350.00 first child, \$325.00 second child, \$300.00/third child; \$20.00 per day visitor fee). Registrations will be held in Recreation Office (211 N. Sussex St.) on Friday March 18, 2011 from 5pm to 8pm and Saturday March 19, 2011 from 10:00am to 1:00pm, anyone registering **before March 31st** will be eligible for a **\$50.00 discount**.

Volunteers needed to help out with registrations.

Chairman Rodriguez announced that **all age groups**, including those children normally at North Dover, will be located at **Water Works Park** this summer, keeping everything in one location.

Alderwomen Romaine and Blackman discussed other options for the Summer Program should a quota of 100 applications not be met. Some suggestions included a program of trips only and shared services with other towns such as Wharton. Alderwoman Romaine suggested hiring less employees and reducing the hours.

Chairman Rodriguez asked Alice to send flyers to Canfield Ave. School in Mine Hill.

Alderwoman Blackman asked everyone to write down ideas and send them to Victor.

Chairman Rodriguez said he would draft a letter to be sent to summer employees advising them that there may not be a summer program.

- 2) **Rutgers S.A.F.E.T.Y. class** - was rescheduled for March 23, 2011 from 6pm to 9:00pm at King Field Meeting room for Little League and Spring Soccer coaches. Victor Rodriguez to conduct the class.

- 3) **EASTER EGG HUNT AT JFK PARK** **Saturday, April 16, 2011 @ 2:00pm**

Rain Date Sunday, April 17, 2011 @ 2:00pm

The Dover Lions Club has contacted Alice and would like to help sponsor the hunt. They will be contributing donations of baskets and prizes. Victor Rodriguez said he would drop of 24 prizes to Recreation Office by March 23, 2011.

- 4) **FIREWORKS/CONCERT:** **Friday, July 1, 2011 with Rain date Friday July 8, 2011**

Chairman Rodriguez discussed getting donations from businesses. He will meet with Mr. Close and discuss sending out a letter requesting donations. Commissioners discussed hiring a dj instead of a band to cut some of the cost of entertainment. They also discussed getting a flat bed truck from Tony's Towing, in lieu of the Show mobile stage from the county.

Chairman Rodriguez suggested Recreation run a booth at the fireworks to raise some money. Commissioner Peter Gori suggested a letter be published in the Mayor's Newsletter to advertise for donations from businesses for the fireworks.

Chairman Rodriguez reviewed the correspondence with the Commissioners as follows:

Correspondence

Sent

- 1) Notices to schools & newspapers regarding Summer Recreation Program Registration dates.

Received

- 1) Notification from D&M Fireworks, contract updated to indicate date of Friday, July 1, 2011.
- 2) Email from Charles Rappa of Bay Fireworks advising Bay can accommodate us for date of Friday, July 1, 2011.

Any other items for Discussion:

- 1) Background checks for all sports. - Discussion took place of having Instant Verification come to the June meeting to give presentation on background checks and have sport supervisors attend the meeting.
- 2) Executive Board member contact list and yearly financial reports from all sports. - Chairman Rodriguez asked Alice to send out notice to all sport supervisors advising them of paperwork that needs to be turned in by April 14th meeting or permits may not be issued.

Next Meeting: Meeting is proposed for scheduling on Thursday,
April 14, 2011 at 7:00pm

Adjournment

MOTION: To adjourn was made by Vice Chairwoman Maribel Garland

SECONDED BY: Commissioner Peter Gori.

ALL IN FAVOR MOTION CARRIED

Respectfully submitted,

Alice Gilbert

Secretary,

Dover Recreation Commission