

**DOVER RECREATION COMMISSION  
REGULAR MEETING  
THURSDAY  
May 8, 2014**

**AGENDA - Revised**

**CALL TO ORDER: Chairman Victor Rodriguez calls the meeting to order as follows:**

“In compliance with the Open Public Meeting Laws, I do hereby announce that adequate notice of this meeting has been provided by publication of the Annual Meeting Schedule in the local newspaper and copy sent to the Town Administrator.”

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**PUBLIC PORTION**

**MOTION:** To suspend the Regular Order of the Meeting and Open the Public Portion was made by:

**SECONDED BY:**

**ALL IN FAVOR MOTION CARRIED.**

**Present from Public:**

**MOTION:** To return to the Regular Order of the Meeting and close the Public Portion

**SECONDED BY:**

**ALL IN FAVOR MOTION CARRIED.**

**APPROVAL OF MINUTES Minutes of March meeting**

**APPROVAL OF BILLS VOUCHER LIST**

Chairman Rodriguez to review the Bills/Voucher List with the Commissioners as follows:

<b>P.O. Number</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
14-00590	Vanderhoof Transportation	Wild West City Summer Rec trip	\$ 565.00
14-00554	Swank Motion Pictures Inc	Movies for Movie Night - DVD usage 4 movies	\$ 1,471.00
14-00709	Instant Printing	Easter Egg Hunt Flyers	\$ 95.00
14-00675	Instant Printing	Holiday Tree Lighting Flyers	\$ 150.00
14-00750	Alice Gilbert	Easter Reimbursement	\$ 32.92
14-00835	Instant Printing - done by Administration	Youth Empowerment Basketball Tournament Flyers	\$ 295.00
14-00993	Alice Gilbert	Request for fireworks startup cash	\$2000.00
<b>14-00895</b>	Oriental Trading	Summer Program - restock items - prizes, candy, crafts	\$ 302.45
		Total Expenses	<b>\$4,911.37</b>

## **Use of Facility Applications      Town Property**

- 1) Carla Armstrong, a fifth grade teacher at Duffy Elementary School, 137 E. Central Avenue, Wharton, NJ has requested permission to use Water Works Park Picnic Area, Bellfield, and Volleyball Court on Friday, June 20, 2014 with rain date of June 23, 2014 from 8:00am to 2:30pm for end of the year picnic. Insurance certificate is attached. \$225.00 use fee for out of town nonprofit group.
- 2) Laurie Stachowicz, Director of Dover Child Care Center , 50 N. Morris Street, Dover has requested use of JFK Commons Park year round from Monday thru Friday from 10:00am to 11:30am for toddler/preschool age children (approximately 25) to play outdoors. They request fee be waived and have provided insurance certificate which expires July 15th, they will provide a new one by July 1st.
- 3) Pastor Darcy Quiles and Event Organizer Yeishinette Rivera of First Pentecostal Church at 32 Union Street, Dover has requested use of Water Works Park Picnic Area and Ball Field on Saturday, July 29, 2014 from 9:00am to Dusk for a church picnic. They will have approximately 150 people attending and are getting 2 inflatable bounce houses. They have provided insurance certificate and have submitted one from the Bounce House company Party Perfect Rentals, as well.
- 4) Alex Lugo has requested use of Water Works Park on Saturday, July 19, 2014 from 1:00pm to 8:00pm for a Friends and Family Picnic. Approximately 150 attending. Will have a bounce house and will provide insurance certificate from bounce house company. Fire permit needed from fire official. Insurance certificate and checks for fees are attached.
- 5) Eduardo Lopez of the Educational Center at 2 East Blackwell St., Suite 21 Dover, has requested use of Water Works Park Picnic Area, Ball Field and Volleyball Court for ESCUCHA! Dover /Victory Gardens Municipal Alliance Program on Saturday, June 7, 2014 for Substance Abuse Prevention Health and Fitness Activity. They have requested fees be waived for this program because it is town sponsored through Municipal Alliance. See attached letter from Ed Lopez. Insurance Certificate and security deposit are attached.

## **Reports**

- a. Senior Citizen Committee
- b. Sport Committees
- c. Monthly Maintenance Report/DPW

## **Special Events**

- 1) **EASTER EGG HUNT AT JFK PARK** - review - any changes for next year?
- 2) **Movie Nights** -
  - May 30, 2014 park opens at 6:30pm at JFK Park - "Despicable Me 2" by Universal PG
  - June 27, 2014 park opens at 7:00pm at JFK Park - "FROZEN" a Disney Movie PG
  - July 25, 2014 park opens at 7:00pm at JFK Park - " Iron Man 3" a Disney Movie PG-13
  - August 29, 2014 - Teen Night - park opens at 6:00pm "Hunger Games Catching Fire" PG-13
- 3) **Summer Program** - Trips booked - Wild West City, Bronx Zoo, Liberty Science Center, Mountain Creek and Dorney Park. Advertised in Neighbor News and sent to Citizen, Our Town, Daily Record. Summer Program Begins June 30th and ends August 15th. Need to hire staff.
- 4) **Fireworks** - Received two \$15,000.00 contracts. Luis Acevedo and Mayor Dodd met with Kimmel Schaefer of Schaefer Pyrotechnics at the site. Need to discuss which company to hire and need to discuss if pricing at gate will remain the same. Tropical Storm - band we had a few years ago is willing to play for \$900.00 - Jimmy Buffet, summertime music. They will be playing tomorrow night at the Warehouse Grille on Lake Hopatcong if anyone is interested in seeing them. Need to let them know asap - due to holiday.

- 5) **Point Pleasant Trip for Seniors/Adults only** - tentatively scheduled for Thursday August 7th with rain date of August 8, 2014. Waiting for confirmation from Jenkinson's Aquarium.
- 6) **Senior Picnic** - The Senior Picnic is scheduled for Thursday, September 4th with rain date of September 5, 2014. Need to choose a theme - Country Western, Patriotic, Tiki Party or Hawaiian, Rock n Roll, etc. Alice is contacting catering places for price quotes. DJ Rockin Rod has graciously offered to donate his dj services again this year.

Next Meeting will be held on **Thursday, June 12, 2014** at 7:00pm.

**Adjournment**