

**DOVER RECREATION COMMISSION  
REGULAR MEETING  
THURSDAY  
MAY 9, 2013  
(Rescheduled to May 16, 2013)**

**\*\* MINUTES \*\***

**CALL TO ORDER:** Chairman Victor Rodriguez called the meeting to order at 7:00pm as follows:

“In compliance with the Open Public Meeting Laws, I do hereby announce that adequate notice of this meeting has been provided by publication of the Annual Meeting Schedule in the local newspaper and copy sent to the Town Administrator.”

**PLEDGE OF ALLEGIANCE** was recited by all.

**ROLL CALL**

**Present:** Chairman Victor Rodriguez, Vice Chairwoman Maribel Garland, Commissioners Bocchino, Carmona and MacDonald.

**Absent:** Commissioners Fritch and Gori.

**Also Present:** Alderwoman Carolyn Blackman  
Attorney Ulysses Isa, Law office of Timothy P. Downs

**PUBLIC PORTION**

**MOTION:** To open public portion and suspend regular order of meeting was made by Chairman Rodriguez.

**SECONDED BY:** Vice Chairwoman Garland

**ALL IN FAVOR** **MOTION CARRIED.**

Chairman Rodriguez asked if anyone from the public wished to be heard. There was no response.

**MOTION:** To close public portion and return to regular order of the meeting was made by Chairman Rodriguez.

**SECONDED BY:** Commissioner Carmona.

**ALL IN FAVOR** **MOTION CARRIED.**

**APPROVAL OF MINUTES** April 11, 2013 Regular Meeting Minutes

**MOTION:** To approve minutes as written was made by Commissioner Bocchino.

**SECONDED BY:** Commissioner Carmona.

Roll call vote was taken. All voted yes.

**ALL IN FAVOR** **MOTION CARRIED**

**APPROVAL OF BILLS VOUCHER LIST**

<b>P.O. Number</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
13-00907	Gregg Heinzmann	Summer Program Training June 15	\$500.00
13-00899	Wild West City	Summer Program Bus Trip	\$771.00
13-00901	TJ Sportwide	Name Plate for Commissioner	\$ 30.00
13-00747	Glenn Kootz	Deposit for Fireworks entertainment	\$450.00
13-00709	Dover Board of Ed	Basketball Practice and Games	\$561.98
13-00707	CDW-G	Parts for printer	\$193.75

13-01007	Jenkinson's Group Sales	Point Pleasant Beach Trip	\$875.00
13-00926	Riddell All American	Football helmets and equipment 2012	\$1554.94
13-00900	CDW-G	Belt for printer	\$112.00
13-00782	Nancy Hagerich	Jan-March 2013 Senior Expenses	\$ 78.32
13-00746	Cedar Fair/Dorney Park	Summer Program Trip	<u>\$2500.00</u>
		<b>Total</b>	<b>\$5048.67</b>

**MOTION:** To approve the Bills/Voucher list was made by Chairman Rodriguez.

**SECONDED BY:** Vice Chairwoman Garland

**ALL IN FAVOR** **MOTION CARRIED**

### **Use of Facility Applications**

**Town Property – Approved at February meeting,** pending fees and insurance before submitting to Town Administrator. Letter was sent with fee schedule advising them of the changes for 2013.

- 1) Beatriz Villada of Club Colombia has applied for use of Crescent Field Softball field, Small Soccer Field and Basketball Court on Saturday, July 20, 2013 from 8:00am to dusk for the annual Colombian Independence Festival. Will provide insurance and fees forthcoming. Letter sent to them advising of update of fees. No response as of yet.

### **Board of Education Property – Approved**

- 1) Dover Recreation Commission request for Hamilton Field Complex for Fireworks Celebration on Wednesday, July 3, 2013 with Rain date of Friday, July 5, 2013 for Fireworks display and concert. - approved

#### **Town Property**

- 1) Joan Bocchino of Dover Renaissance has applied for use of JFK Park for the Summer Concert Series 14<sup>th</sup> Annual Music under the Stars on Sundays July 14, July 21, August 4<sup>th</sup> and August 11, 2013 from 5pm to 9pm for free concerts. Insurance certificate attached and check for security deposit.
- 2) Carla Armstrong, 5<sup>th</sup> grade teacher at Duffy Elementary School has requested use of Waterworks Park Picnic Area and Ball field for School field trip/picnic on Monday, June 17, 2013 with rain date of Tuesday, June 18, 2013 from 8:00am to 3:00pm. Insurance certificate provided. Fee to be provided upon approval.
- 3) Bruce George, Director of Dover Free Public Library has applied for use of JFK Commons Park on Thursday, June 27, 2013 from 2:00pm to 4:30pm for a petting zoo.
- 4) Michele Vega of Dover Strikers Recreation Soccer has requested use of Water Works Park Picnic area and Ball field on Saturday June 15, 2013 from 8am to dusk for end of season picnic.
- 5) Marcus Ippolito (coach of Angels Baseball Team), In the Zone Baseball has requested use of King I on Sunday, May 26, 2013 from 10am to 12:00 noon for baseball game. Fee for two hours is \$70.00. Insurance Certificate is attached.

**MOTION:** To approve applications 1-5 above was made by Chairman Rodriguez.

**SECONDED BY:** Commissioner MacDonald.

Roll call vote was taken. All voted yes.

**ALL IN FAVOR** **MOTION CARRIED.**

### **Reports**

- a. Senior Citizen Committee – No report.
- b. Sport Committees

**Baseball** – Chairman Rodriguez reported the Majors are having a good season (9 wins 1 loss). Planning a trip to Somerset Patriots at no cost to kids.

**Track** – Chairman Rodriguez said the beginning of track program was on May 5<sup>th</sup> against Montville. There was a nice turn out and high school kids were there helping out. Mr. Sean Bullock supplied the equipment.

- c. Monthly Maintenance Report/DPW – no report
- d.

**Mayor's Fishing Derby** Chairman Rodriguez said the Fishing Derby will take place on Saturday morning.

**Movie Nights** – Chairman Rodriguez reported there will be a Movie Night the last Friday of every month, beginning on May 31, 2013 at JFK Commons Park.

Youth Empowerment Program – Chairman Rodriguez said there will be a Youth Empowerment Program – Dover music jam at the Baker Theater beginning on May 24, 2013. Ages 13-18 – open mike.

### **SPECIAL EVENTS:**

**SUMMER RECREATION PROGRAM** Alice is working on brochure and materials needed to hold registration. Summer Program Registrations to be held at Recreation Office on Saturday, May 18, 2013 from 10am to 12:00noon and Wednesday, May 22, 2013 from 4pm to 6pm at the Recreation Office. Article for Summer Employment sent to newspaper. Program Begins Monday, JUNE 24, 2013 ends on Friday, AUGUST 9, 2013.

Rich Cloughley does not teach first aid anymore. Gregg Heintzmann gave Alice the name of a contact person who teaches first aid. Waiting to hear from her to see if she is available to teach our counselors. Chairman Rodriguez also to get Alice name of outfit in Rockaway that he uses for first aid training.

### **FIREWORKS/CONCERT: Wednesday, July 3, 2013 with Rain date on Friday July 5<sup>th</sup>**

The Kootz Band to perform at the fireworks. Alice contacted the Kootz to see if they could provide a song list for music to be played during the break, rather than hire a dee jay. They suggested the Dover Recreation Commission provide the Kootz with a list of songs they would like to hear during intermission, and they will play them.

**SENIOR CITIZENS DAY PICNIC: Thursday, September 5th with rain date of Friday, September 6, 2013** Patriotic theme with **DJ Rocking Rod**. Chairman Rodriguez was to provide a quote from Picnics Unlimited at this meeting. Decision needs to be made as to which caterer to hire. Recap of last meeting: NJ Bar & Grill has offered same price as last year. Nick is unavailable on Friday. Chairman Rodriguez to bring additional quotes to next meeting.

### **Correspondence**

- 1) Copy of letter from Mr. Close, Town Administrator to The American Society of Composers, Authors & Publishers advising them the Town of Dover no longer wishes to renew its annual contract with ASCAP.

**Portable Lights** – Chairman Rodriguez went over schedule for use of lights.

Football – Practice with lights until 8 pm

Baseball – No lights for practice, only for games.

Soccer – Lights only to be used for Fall Soccer. Lights out at 8pm.

No lights for Spring Soccer.

Commissioner Bocchino commented that when the lights are on there is a real community atmosphere. People come out of their homes to the park and walk.

MOTION: To open meeting to the public was made by Chairman Rodriguez.

SECONDED BY: Commissioner Carmona

ALL IN FAVOR      MOTION CARRIED.

Alex Giraldo of Dover Strikers Travel Soccer  
62 E. Dickerson St

Mr. Giraldo said that the Travel Soccer Program paid \$800.00 to use the field. He was surprised to learn that it does not include lining of the field.

Chairman Rodriguez said the Town provides the lime and the machine. They do it the first time, after that the program must maintain the lines.

**MOTION:** To close the Public Portion was made by Commissioner Carmona.

**SECONDED BY:** Vice Chairwoman Garland.

**ALL IN FAVOR      MOTION CARRIED.**

Next Meeting will be held on **Thursday, June 13, 2013 at 7:00pm.**

**ADJOURNMENT**

**MOTION:** To adjourn was made by Commissioner Carmona.

**SECONDED BY:** Vice Chairwoman Garland.

**ALL IN FAVOR      MOTION CARRIED.**

Respectfully submitted,  
*Alice Gilbert*, Secretary  
Dover Recreation Commission