

**DOVER RECREATION COMMISSION
REGULAR MEETING
THURSDAY – June 5, 2008 – 7PM**

****MINUTES ****

CALL TO ORDER:

Chairman Thomas J. Iwicki called the meeting to order as follows:

“In compliance with the Open Public Meeting Laws, I do hereby announce that adequate notice of this meeting has been provided by publication of the Annual Meeting Schedule in the local newspaper and copy sent to the Town Administrator.”

ROLL CALL:

Present: Tom Iwicki, Denise Ridner, Jessica Reymundo (7:20pm), Robin Foster, Carolyn Blackman.

Absent: Victor Rodriguez, Peter Gori, Luis Acevedo

Also Present: Nancy Hagerich, Senior Citizens Committee
Alderwoman Cindy Romaine

Chairman Iwicki asked for a motion to suspend regular order of the meeting and open the meeting to the Public.

MOTION: To suspend the regular order of the meeting and open it to the public made by: Robin Foster

SECONDED BY: Carolyn Blackman

ALL IN FAVOR **MOTION CARRIED**

Senior Citizen Report Nancy Hagerich gave a report for the month of May for the Senior Committee. The shoe boxes were a huge success for veterans at Lyons VA Hospital. The Point Pleasant Beach trip on June 26th is sold out.

MOTION: To close the public portion and return to the regular order of the meeting was made by Denise Ridner.

SECONDED BY: Robin Foster

ALL IN FAVOR **MOTION CARRIED**

Use of Facility Applications:

Chairman Iwicki reviewed the following applications with the Commissioners:

- 1) Andrea Saks of the Marie V. Duffy School in Wharton has requested use of Water Works Park Ball field & Picnic Area on Tuesday, June 17, 2008 from 9:00am to 12:00noon for an end of year class picnic and have requested we waive the \$175.00 fee as we have done in the past. No fire permit is required.
- 2) Gisela Aviles of 16 Harvard Street has requested use of Water Works Park for a child’s birthday party to be held on Saturday, June 28, 2008 from 12noon to 7:00pm. No alcohol will be served. She has applied for a fire permit for cooking on grills. She would like permission to have a Bounce House and kiddie pool, which would require a one day certificate of insurance naming the town as additionally insured.
- 3) Diann Evans of Dover Cub Scout Pack 187 would like permission to use King Field on Sunday July 20th (Rain date July 27th) from 12:30 to 2:30pm for a family kickball game. They will provide certificate of insurance and security fee. Rick Roggenkamp said he would keep the All-Star Schedule clear for these dates.

- 4) Cathy McCall of Dover Traveling Basketball requests use of the East Dover Gym on Mondays & Fridays from 6:30pm to 9:00pm from September 1, 2008 through March 31, 2009 for basketball practice & games. Needs your approval prior to submitting application to Board of Education.

Commissioners discussed the above listed applications and agreed that on application #2, the kiddie pool and Bounce House would not be allowed. They suggested substituting sprinklers or slip and slide with insurance certificate for one day event.

MOTION: To approve the applications with change to #2 to allow sprinkler or slip and slide, no pool with insurance was made by Jessica Reymundo.

SECONDED BY: Denise Ridner.

ALL IN FAVOR MOTION CARRIED

Chairman Iwicki reviewed the following:

Applications approved by the Board of Education:

1) Walt Woodhull, President of Midget Football has applied for use of Hamilton Field Complex, Snack Bar, Rest Rooms, and Field House/Equipment Room for the following:

Date of use: **Thursdays, May 29th, June 5th, June 12th** (Field House/Equipment Room & Restrooms) Time: From 6:30pm to 8:00pm for registration/sign ups.

Saturday, July 26, 2008 from 9:00am to 12:00 noon for equipment handout.(Field House/Equipment Room & Restrooms

Friday, August 1, 2008 thru November 28, 2008 (Hamilton Field Complex, Snack Bar, Restrooms, etc) (Mondays thru Fridays) from **5:30pm thru 8:30pm** for practice & games.

Saturdays from August 2, 2008 thru November 30, 2008 from 9:00am to 10:00pm for practice & games (maximum of 5 night games) – (Hamilton Field Complex, Snack Bar, Restrooms, etc.)

Sundays from August 3, 2008 thru November 30, 2008 from 10:00am to 5:30pm for practice & games (Hamilton Field Complex, Snack Bar, Restrooms, etc.)

Description of proposed use: Registrations, equipment handout, football practice & games

Approval was only granted for the Football Signups only - to be held on Thursdays, May 28, June 5th and June 12th. **Approval was also granted for Equipment Distribution on Saturday, July 26, 2008.** The rest of the application cannot be approved until the School Board approves the school calendar.

Cathy McCall has applied for use of Dover High School Gym and Restrooms for open Basketball gym for grades 3 thru 8th on Tuesdays, Wednesdays, & Thursdays, August 5, 6, & 7 and Aug 12, 13 & 14 from 6:00pm to 8:30pm. Application was approved

Cathy McCall has applied for use of Dover High School Gym and restrooms for open Basketball gym for grades 5 & up on Tuesdays, Wednesdays & Thursdays, July 15, 16 & 17 and July 22, 23, & 24 from 7:00pm to 9:00pm – application was approved with notation of \$250.00 fee for custodian.

Applications were also approved for the following Summer Program bus trips”

July 15, 2008 trip to Giggles Playstation in Rockaway for use of School bus and driver, pick up and return to North Dover School.

July 30, 2008 trip to Rockaway AMC Movie Theater for use of School bus and driver, pick up at each park and return to park.

Old Business

- 1) Meeting w/ Athletic Director and sports survey – Chairman Iwicki reported that another meeting will be needed to implement the sports camps. We will need to contact Mr. Bullock and see when he is available.

Committee Reports:

Luis Acevedo, DPW Superintendent (not present) -
Normal Maintenance has been done for all parks.

Hooley Park - Playground equipment has been delivered. Installation scheduled for week of June 23, 2008.

Grant for safety matting - Howmet offered to pay for installation only of the flooring which was \$2,386.80 (the balance was \$9180.00.) Waiting to hear if they will give us this funding for wood carpet instead.

Skate Park – Luis went to Randolph and will report on cost at next meeting and will have pictures.

Special Events:

Upcoming Events:

July 3, 2008 with rain date of July 5th, need volunteers to work at the gate. Please let Alice know if you can attend and help out. Setup begins at 5:30pm, the gates open at 6:00pm. Need to schedule a safety meeting (2 weeks prior – week of June 16th) with police, fire, DPW as we do every year – Chairman Iwicki & Denise Ridner will attend meeting – schedule for Thursday, June 19th at 4:00pm in Mayor's Office. Need to stress to the police that the Board of Education does not want vendors selling wares on Board of Education property. Chairman Iwicki asked Alice to order a plaque to present to Jerry Hoffman for 27 years of service, to be given to him in front of the crowd at the Fireworks.

Summer Program - Ben Park, Victor Roque, Evan Ridner and Alice went to three schools (Academy, E. Dover and North Dover and gave a short power point presentation to get kids interested. Denise Ridner attended the program at E. Dover.

The first sign-up was held last Saturday, May 31, 2008 at the DPW Building from 9:00am to 12:00 noon and went slowly, only about 20 registrations were taken. Next sign up is Saturday, June 14, 2008 from 9:00am to 12:00noon here at Town Hall.

Summer Food Program - Alice did attend a mandatory training session for the Summer Food Program at Sacred Heart in Newark on Wednesday, May 28, 2008 from 9:00am to 12:00noon. Dover DPW will pick up the food from Totowa, as per the Town Administrator.

Sr. Citizen Picnic – will be held on Friday, September 5, 2008. Alice wrote a letter to Sacred Heart asking for use of the Parish Hall/Gym in case of rain. Approval was granted and the rain location will be at Sacred Heart on September 5th.

Discover Dover Day – Denise Ridner, Carolyn Blackman and Robin Foster met at 6:00pm prior to this meeting. Discussion took place of Rediscover Dover Day and Alderwoman Romaine suggested contacting Jodi Marcus to see if the grant she is applying for will apply to this event.

Adult Bus Trip to Mystic Seaport, Cape Cod & Provincetown: Sept. 29, Oct 1, Oct 2 & Oct 3 (3 nights w/ 3 breakfasts, 3 dinners, guided tours, boat ride to either Nantucket or Martha's Vineyard, stop at Foxwoods on the way home **\$490.00 each - double/ (Two in a room)**
\$635.00 each - Single (one in a room)
\$475.00 each -Triple (three in a room)

Sport Programs

Bowling – Dover Lanes has closed. Rockaway Lanes would like to offer a Bowling Program to Dover Residents. They have asked for approval for the flyer (each Commissioner received a copy in their folder). Commissioners reviewed the flyer and all agreed it was acceptable as written.

Little League Baseball - Victor Rodriguez not present – no report.

Dover Youth Recreation Basketball -Victor Rodriguez - no report.

Commissioner Foster suggested any commissioner who cannot attend a meeting, please email your report to Alice and it can be read into the record at the meeting.

MINUTES –

Approval of May 1, 2008 minutes – Chairman Iwicki asked if there were any deletions, additions, or corrections? There were none.

MOTION: To approve the Minutes of May 1st as written was made by Denise Ridner.

SECONDED BY: Robin Foster

ALL IN FAVOR MOTION CARRIED

Correspondence:

Sent

- 1) Letter to Fire Department requesting use of the fireman’s hall on Saturday June 21, 2008 for Summer Counselor Training from 9:00am to 12:00noon and on July 18, 2008 for the Teen Drug Awareness Program from 9:00am to 2:00pm.
- 2) Letter to Father Brendan Murray of Sacred Heart Church requesting use of the Parish Hall/Gym for Friday, September 5, 2008 Senior Picnic rain location and for Wednesday, October 29, 2008 for Halloween Costume contest rain location.

Received

- 1) **Memo from Town Attorney Dave Pennella regarding the Open Public Meetings Act.**
- 2) **Resolution from Attorney Dave Pennella to go into executive session.**
- 3) Letter from Paul McDougall, Dover Fire Dept. Secretary granting permission to use the Fireman’s parlor for Recreation training & Teen Drug Program, with stipulation that the area be cleaned, food emptied from refrigerator and garbage containers emptied when the events are completed.
- 4) Letter of complaint from Carmen Rueda regarding her son Luis, she was upset with coach Chris Jaeger and felt discriminated against. She wanted to make the Commission aware of the situation so it does not happen again.
- 5) Letter from Anna Bocchino regarding Luis Rueda, she has moved him to a new team, she spoke with the mother 4 times, and she is very happy with the son’s new coach and will have her son play in the fall season.

Voucher List

Vendor	Description of Items	P.O #	Amount
Progressive Tours	Bus trip to Point Pleasant	080-01029	\$700.00
Sunset Tours	Deposit for Mystic CT & Cape Cod Bus trip Sept 30-Oct 1	08-01159	\$500.00
CMF Business Supplies	Canary Yellow paper for summer brochures 8 ½ x14”	08-00708	\$80.99
Linda Grace	Entertainment for Fireworks	08-01086	\$1000.00

MOTION: To approve the voucher list made by Robin Foster,

SECONDED BY: Carolyn Blackman

ALL IN FAVOR MOTION CARRIED.

Next meeting is scheduled for Thursday, July 10, 2008.

RESOLUTION TO GO INTO EXECUTIVE SESSION

Read into the record by Chairman Iwicki

MOTION: To adjourn to go into executive session made by: Carolyn Blackman

SECONDED BY: Jessica Reymundo

ALL IN FAVOR MOTION CARRIED.

ROLL CALL – Read by Alice Gilbert upon returning from Executive Session.

Present: Tom Iwicki, Denise Ridner, Jessica Reymundo, Robin Foster, Carolyn Blackman.

Absent: Victor Rodriguez & Luis Acevedo.

Adjournment: Motion to adjourn the meeting was made by Carolyn Blackman.

Seconded by Jessica Reymundo

All were in favor, meeting adjourned.

Respectfully submitted,

Alice Gilbert

Dover Recreation Office