



TOWN OF DOVER
MAYOR AND BOARD OF ALDERMEN
CAUCUS MEETING MINUTES
January 27, 2015 7:00 PM

The Caucus Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

Mayor Dodd called the meeting to order at 7:00 pm

All joined in the Pledge of Allegiance to the Flag.

ROLL CALL:

Present: Aldermen Visioli, Picciallo, Romaine, Blackman, Rutan, Noriega, MacDonald and Mayor Dodd

Also present were Municipal Clerk Margaret Verga, Administrator Donald Travisano and Attorney Downs

Clerk Verga stated adequate notice was given to the official newspaper

SUNSHINE LAW STATEMENT

In accordance with the provisions set forth in the Open Public Meeting Law, notification of this meeting has been sent to all officially designated Town newspapers and notice is posted in the Town Hall.

MUNICIPAL CORRESPONDENCE:

1. Ordinance from the Township of Randolph re: Re-adopting Section 15-52, Lot Grading Permits, of the Land Development Ordinance of the Township of Randolph
2. Ordinance from the Borough of Rockaway re: Amend Chapter 172, Zoning
3. Public Hearing Notice – Application by Dover Realty Partners, LLC for premises designated as Tax Block 1326, Lot 3 (55-57 North Sussex Street) – Public Hearing scheduled for January 28, 2015
4. Public Hearing Notice – Application by Alfonso Porfido for premises designated as Tax Block 1202, Lot 3 (32 W. Clinton Street) – Public Hearing scheduled for 32 West Clinton Street

CONSENT AGENDA

1. Resolution Approving Pet Shop License for Dover Pet Shop
2. Resolution Authorizing Postponement of Mortgage – 11 Brook Drive
3. Resolution Approving Raffle License – Schedule A
4. Approving One-Day Special Permit for Casa Puerto Rico, Inc. to be held on February 21, 2015
5. Approving One-Day Special Permit for Casa Puerto Rico, Inc. to be held on April 18, 2015

AGENDA ITEMS:

RESOLUTIONS

1. Resolution Approving Bills List
2. Resolution Approving Limos – Schedule A
3. Resolution Approving Mayor and Board of Aldermen Meeting Minutes for November 25, 2014
4. Resolution Awarding a Contract for Professional Services to the Community Advocates for the investigation of the establishment of a business improvement district

Mayor Dodd explained resolution #4.

Alderman Visioli will vote “no” on #2, resolution approving limos.

REGULAR MEETING MINUTES
January 27, 2015

The Regular Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

The meeting was called to order by Mayor Dodd at 7:07 pm

ROLL CALL

Present: Aldermen Visioli, Picciallo, Romaine, Blackman, Rutan, Noriega, MacDonald and Mayor Dodd

Also present were Municipal Clerk Margaret Verga, Administrator Donald Travisano and Attorney Downs

Municipal Clerk Verga stated adequate notice was given to the official newspaper.

Mayor Dodd thanked the members in the public for attending the meeting especially during bad weather.

Mayor Dodd opened the meeting to the public on any agenda items.

Seeing no hands and hearing no voices Mayor Dodd closed the meeting to the public.

MAYOR'S REPORT: Mayor Dodd reserved his report until the next meeting.

ATTORNEY REPORT: Mr. Downs reserved his report until the next meeting.

CONSENT AGENDA

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
APPROVING PET SHOP LICENSE FOR DOVER PET SHOP

WHEREAS, Section 113-8 of the Code of the Town of Dover requires any person who keeps or operated a pet shop to apply to the Clerk of the Town of Dover for a license to operate; and

WHEREAS, Dover Pet Shop, located at 112 E. Blackwell Street, Dover, New Jersey, has applied for renewal of a pet shop license; and,

WHEREAS, the Town of Dover Health Department inspected the premises and found the results of the inspection to be "satisfactory;" and

WHEREAS, the applicant has submitted the appropriate fee and completed the application as needed;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the application for Dover Pet Shop for a license to operate a pet shop at 112 East Blackwell Street, Dover, New Jersey is hereby approved.

Alderwoman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Rutan, Noriega, MacDonald and Mayor Dodd
Nays: None Absent: None Abstained: None

CONSENT TO POSTPONEMENT OF MORTGAGE- 11 BROOK DRIVE
WILLIAM L. AND JULIE B. GENOVESE

WHEREAS, the Town of Dover Rehabilitation Program (the "Program") provides financial assistance for the rehabilitation of owner-occupied one-family houses to assist residents in the removal of unsafe conditions in their dwellings, interior improvements and premise repairs; and

WHEREAS, William L. and Julie B. Genovese, residing at 11 Brook Drive, Dover, New Jersey obtained funding from the Program on October 13, 2011; and

WHEREAS, William L. and Julie B. Genovese , is seeking to refinance her home with a private lender, requiring a Postponement of Mortgage allowing the Program loans to be subject, subordinate, and inferior to the new mortgage; and

WHEREAS, William L. and Julie B. Genovese has requested that the Mayor and Board of Aldermen consent to such Postponement of Mortgage; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, the following:

The Mayor and Board of Aldermen acknowledge and consent to the Postponement of Mortgages, and hereby authorize Donald Travisano, Administrator of the Program, to execute the documents necessary to effectuate the requested Postponement of Mortgage.

Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Rutan, Noriega, MacDonald and Mayor Dodd
Nays: None Absent: None Abstained: None

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
APPROVING OF RAFFLE LICENSES

WHEREAS, the below listed organizations have applied for a Raffle/Bingo License; and

WHEREAS, such licenses have been reviewed by the appropriate departments and found to meet with all of the requirements and conditions of the municipality;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey as follows:

The below listed raffles for the date set forth following their names are hereby approved:

Schedule A

COLLEGE CLUB OF NEW JERSEY
To be held May 5, 2015
(OFF PREMISE MERCHANDISE RAFFLE)

Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Rutan, Noriega, MacDonald and Mayor Dodd
Nays: None Absent: None Abstained: None

RESOLUTION

WHEREAS, Casa Puerto Rico, Inc., filed an application for their **first** Special Permit for a Social Affair to be held at the 50 W. Blackwell Street; and

WHEREAS, Casa Puerto Rico, Inc., a non-profit organization is permitted to have twenty-five events per year; and

WHEREAS, the Police Chief will determine what special conditions if any are needed.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the following applications for Alcoholic Beverage Social Affair Permit(s) be approved:

1. Casa Puerto Rico is approved for an event to be held on Saturday, February 21, 2015 (**#1**) from 8:00 pm through 2:00 am.

2. This approval is conditioned upon security satisfactory to the Town of Dover Chief of Police being in place for this event.

Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Rutan, Noriega, MacDonald and Mayor Dodd
Nays: None Absent: None Abstained: None**

RESOLUTION

WHEREAS, Casa Puerto Rico, Inc., filed an application for their **second** Special Permit for a Social Affair to be held at the 50 W. Blackwell Street; and

WHEREAS, Casa Puerto Rico, Inc., a non-profit organization is permitted to have twenty-five events per year; and

WHEREAS, the Police Chief will determine what special conditions if any are needed.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the following applications for Alcoholic Beverage Social Affair Permit(s) be approved:

1. Casa Puerto Rico is approved for an event to be held on Saturday, April 18, 2015 (#2) from 8:00 pm through 2:00 am.
2. This approval is conditioned upon security satisfactory to the Town of Dover Chief of Police being in place for this event.

Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Rutan, Noriega, MacDonald and Mayor Dodd
Nays: None Absent: None Abstained: None**

RESOLUTIONS

BILL LIST RESOLUTION

WHEREAS, the Mayor and Board of Aldermen of the Town of Dover have examined all bills presented for payment; and

WHEREAS, the Chief Financial Officer has certified that there are sufficient funds in the account(s) to which respective bills have been charged.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Dover do hereby approve the bills as listed; and

BE IT FURTHER RESOLVED that the proper officials are hereby authorized to sign the checks for payment of same.

RESERVE ACCT claims in the amount of:	\$140,375.85
CURRENT ACCT claims in the amount of:	\$1,357,479.72
GENERAL CAPITAL ACCT claims in the amount of:	\$85,647.03
WATER UTILITY ACCT claims in the amount of:	\$20,680.39
WATER UTILITY RESERVE ACCT claims in the amount of:	\$34,381.39
WATER CAPITAL ACCT claims in the amount of:	\$0.00
PARKING UTILITY ACCT claims in the amount of:	\$163.20
PARKING UTILITY RESERVE ACCT claims in the amount of:	\$178.12
PARKING CAPITAL ACCT claims in the amount of:	\$0.00
ANIMAL CONTROL TRUST ACCT claims in the amount of:	\$0.00
EVIDENCE TRUST ACCT claims in the amount of:	\$0.00
RECYCLING TRUST ACCT claims in the amount of:	\$313.75
COUNTY FORFEITED ASSETS TRUST ACCT claims in the amount of:	\$0.00

FEDERAL FORFEITED ASSETS ACCT claims in the amount of:	\$0.00
TRUST/OTHER ACCT claims in the amount of:	\$21,383.38
COAH TRUST Acct claims in the amount of:	\$0.00
TOTAL CLAIMS TO BE PAID	\$1,660,602.83

BE IT FURTHER RESOLVED that the following claims have been paid prior to the Bill List Resolution in the following amounts:

CURRENT ACCT claims in the amount of:	\$314,316.20
WATER UTILITY ACCT claims in the amount of:	\$20,293.46
PARKING UTILITY ACCT claims in the amount of:	\$3,206.37
PAYROLL AGENCY ACCT claims in the amount of:	\$78,179.71
UNEMPLOYMENT TRUST ACCT claims in the amount of:	\$316.19
TOTAL CLAIMS PAID	\$416,311.93

TOTAL BILL LIST RESOLUTION **\$2,076,914.76**

Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderwoman Romaine and passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Rutan, Noriega and MacDonald
Nays: None Absent: None Abstained: Mayor Dodd

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
APPROVING TAXIS/LIMOS TO BE LICENSED IN THE TOWN OF DOVER

WHEREAS, the following companies, have applied for a license to operate the vehicle(s) listed below on Schedule A hereto and made a part hereof as taxicab(s)/limo(s) in the Town of Dover; and

WHEREAS, the appropriate municipal departments have reviewed the application(s) as required and have no objections to same being licensed as taxicabs/limos;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the taxicab(s)/limo(s) listed below are hereby approved for taxi/limo license(s) in the Town of Dover.

Schedule A

ELITE LIMO AND TAXI SERVICE LLC

2003 Lincoln	1LNHM81W03Y610376	OL4007J	New
2004 Lincoln	1LNHM81W74Y601319	OL1592J	Renewal
2006 Dodge	1D4GP25R86B670411	OL1619J	Renewal

FIRST CLASS OF DOVER, LLC

2002 Dodge	1C4GJ253X2B736106	OL3552J	Transfer
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Alderwoman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

Ayes: Aldermen Picciallo, Romaine, Blackman, Rutan, Noriega, MacDonald and Mayor Dodd
Nays: Alderman Visioli Absent: None Abstained: None

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
FOR APPROVAL OF MINUTES

WHEREAS, In accordance with the provisions set forth in the Open Public Meeting Law, annual notice has been provided for all Mayor and Board of Aldermen meetings; and

WHEREAS, The Mayor and Board of Aldermen of the Town of Dover held their Public Meetings, and minutes of those meetings were transcribed.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey for approval the minutes for the following meetings:

November 25, 2014 – Caucus & Regular

Alderman Rutan has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

**Ayes: Aldermen Visioli, Picciallo, Romaine, Rutan, Noriega, MacDonald and Mayor Dodd
Nays: None Absent: None Abstained: Alderwoman Blackman**

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR THE INVESTIGATION OF THE USE, METHOD AND MEANS OF THE ESTABLISHMENT OF A BUSINESS IMPROVEMENT DISTRICT

WHEREAS, the Town of Dover has a need to acquire services for the investigation of the use, method and means of the establishment of a business improvement district; and

WHEREAS, the services required are specialized and require special expertise in the establishment of a business improvement district and require a proven reputation in such field rendering this as an extraordinary unspecifiable service; and

WHEREAS, the Administrator has determined and certified in writing that the value of the acquisition will not exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, Community Advocates has submitted a proposal indicating they will provide the services for an amount not to exceed the \$15,000.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Dover authorizes the Administrator to enter into a contract with Community Advocates.

Alderwoman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Rutan, Noriega, MacDonald and Mayor Dodd
Nays: None Absent: None Abstained: None**

PUBLIC COMMENTS

Mayor Dodd opened the meeting to the public, seeing no hands or hearing no voices, he closed the meeting to the public.

**Motion to adjourn made by Alderman Rutan at 7:10 pm,
and duly seconded by Mayor Dodd passed by the following voice vote.**

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Rutan, Noriega, MacDonald and Mayor Dodd
Nays: None Absent: None Abstained: None**

Respectfully submitted,

Margaret J. Verga, Municipal Clerk