



TOWN OF DOVER
MAYOR AND BOARD OF ALDERMEN
CAUCUS MEETING MINUTES
March 24, 2015 7:00 PM

The Caucus Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

Mayor Dodd called the meeting to order at 7:00 pm

All joined in the Pledge of Allegiance to the Flag.

ROLL CALL:

Present: Aldermen Visioli, Picciallo, Romaine, Blackman, Rutan, Noriega, MacDonald, Toth and Mayor Dodd

Also present were Municipal Clerk Margaret Verga, Administrator Donald Travisano and Attorney Downs

Clerk Verga stated adequate notice was given to the official newspaper

SUNSHINE LAW STATEMENT

In accordance with the provisions set forth in the Open Public Meeting Law, notification of this meeting has been sent to all officially designated Town newspapers and notice is posted in the Town Hall.

PROCLAMATION:

Mayor James P. Dodd presented the proclamation recognizing April 2015 as NATIONAL AUTISM AWARENESS MONTH in the Town of Dover. The proclamation was presented to Mrs. Antoinette Dominicci-Fifoot and her son, Peter.

Mayor Dodd also presented and recognized NORWESCAP's contribution to serving the low income community in Northwest New Jersey for the last 50 years. The proclamation was presented to Thomas Pepe, Board of Trustees (Morris County) of Norwescap.

MUNICIPAL CORRESPONDENCE:

1. Ordinance from the Township of Randolph Re: Re-Adopting Section 15-51, Lot Grading Permits, of the Land Development Ordinance of the Township of Randolph, Morris County, New Jersey
2. Ordinance from the Borough of Rockaway Re: Amend Chapter 169, Land Use Administration and Procedures
3. February 2015 Legislative Bulletin from New Jersey League of Municipalities

CONSENT AGENDA

1. Resolution Approving Raffle License - Schedule A
2. Resolution Approving Bingo License for Dover Area Senior Citizens Association – Special Bingo License
3. Resolution Authorizing Credit of Certain Sewer Fees for 287 W. Clinton Street

AGENDA ITEMS:

RESOLUTIONS

1. Resolution Approving Bills List
2. Resolution Approving Limos
3. Resolution Awarding a Contract for Artificial Turf Material at Second Street Soccer Field to FieldTurf, USA
4. Resolution Awarding Bid for the Visual Message Boards to EM Electrical Contracting

Mayor Dodd thanked and commended Michael Hantson, Engineer and his staff for their assistance with the purchasing of the turf field. The town of Dover was able to save approximately \$12,000 by purchasing the materials directly from the manufacture through the co-op program.

He noted the locations of the visual message boards which are town hall and JFK Park. The completion date is anticipated for the beginning of June.

Alderman Visioli expressed that he will be voting “no” on the resolution approving limos.
Alderman Picciallo will abstain from item # 14-02681 on the bills list.

REGULAR MEETING MINUTES
March 24, 2015

The Regular Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

The meeting was called to order by Mayor Dodd at 7:09 pm

ROLL CALL

Present: Aldermen Visioli, Picciallo, Romaine, Blackman, Rutan, Noriega, MacDonald, Toth and Mayor Dodd

Also present were Municipal Clerk Margaret Verga, Administrator Donald Travisano and Attorney Downs

Municipal Clerk Verga stated adequate notice was given to the official newspaper.

Mayor Dodd opened the meeting to the public on any agenda items. Seeing no hands and hearing no voices, Mayor Dodd closed the meeting to the public.

MAYOR'S REPORT: The following remarks were made:

- Dover Flea Market will return to Crescent Field parking lot (lot b) starting May 3, 2015. Mayor Dodd feels it's best to keep the flea market in lot b instead of Blackwell Street due to upcoming projects in the area.
- Blackwell Street (county road) will be paved in approximately 2-3 weeks after the handicapped ramps are completed.
- The Easter Egg Hunt will be held on Saturday (March 28th) at the JFK Park. The event is sponsored by the Recreation Commission. Mayor Dodd and Alderwoman Blackman commended Lisa Newkirk on her hard work with the recreation department.
- A meeting is scheduled for next week to review the 2015 municipal budget

ATTORNEY REPORT: Mr. Downs reserved his report.

CONSENT AGENDA

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN
OF THE TOWN OF DOVER APPROVING OF RAFFLE LICENSES**

WHEREAS, the below listed organizations have applied for a Raffle/Bingo License; and

WHEREAS, such licenses have been reviewed by the appropriate departments and found to meet with all of the requirements and conditions of the municipality;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey as follows:

The below listed raffles for the date set forth following their names are hereby approved:

Schedule A

EL PRIMER PASO

To be held June 19, 2015
(Off premise merchandise)

Alderwoman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Rutan, Noriega, MacDonald, Toth and Mayor Dodd
Nays: None Absent: None Abstained: None

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN
OF DOVER APPROVING OF BINGO LICENSE**

WHEREAS, the below listed organization has applied for a Special Bingo License for Senior Citizens Associations or Clubs; and

WHEREAS, such licenses are issued for a 2 year period; and

WHEREAS, the conditions for conducting such games are:

1. That the games are solely for the amusement and recreation of the members;
2. That no player or other person furnishes anything of value for the opportunity to participate;
3. That the prizes awarded be nominal;
4. That no person other than a bona-fide active member of the organization participates in the conduct of the games;
5. That no person is paid for conducting or assisting in the conduct of the game or games.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that a Special Bingo License be issued to the Dover Area Senior Citizens Association located at 2 Spruce Street for a 2 year period commencing March 1, 2015 through April 30, 2017:

Alderwoman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Rutan, Noriega, MacDonald, Toth and Mayor Dodd
Nays: None Absent: None Abstained: None**

RESOLUTION AUTHORIZING CREDIT OF CERTAIN SEWER FEES

WHEREAS, the owner of 287 W. Clinton Street has contacted Dover Water Commission seeking a credit for Sewer Charges because of a water leak; and

WHEREAS, the owner has corrected the leak and it was verified that the loss of water had not entered the sewer system; and

WHEREAS, he is requesting an adjustment on the sewer portion of his utility bill; and

WHEREAS, the Dover Water Board Commissioners recommend that the owner of account 103790-0 be credited \$842.46.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Board of Aldermen of the Town of Dover that a sewer credit be issued in the amount of \$842.46.

Alderwoman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Rutan, Noriega, MacDonald, Toth and Mayor Dodd
Nays: None Absent: None Abstained: None**

RESOLUTIONS

BILL LIST RESOLUTION

WHEREAS, the Mayor and Board of Aldermen of the Town of Dover have examined all bills presented for payment; and

WHEREAS, the Chief Financial Officer has certified that there are sufficient funds in the account(s) to which respective bills have been charged.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Dover do hereby approve the bills as listed; and

BE IT FURTHER RESOLVED that the proper officials are hereby authorized to sign the checks for payment of same.

RESERVE ACCT claims in the amount of:	\$108,714.30
CURRENT ACCT claims in the amount of:	\$2,857,806.50
GENERAL CAPITAL ACCT claims in the amount of:	\$1,073.37
WATER UTILITY ACCT claims in the amount of:	\$97,659.50
WATER UTILITY RESERVE ACCT claims in the amount of:	\$190.96
WATER CAPITAL ACCT claims in the amount of:	\$0.00
PARKING UTILITY ACCT claims in the amount of:	\$11,155.50
PARKING UTILITY RESERVE ACCT claims in the amount of:	\$0.00

PARKING CAPITAL ACCT claims in the amount of:	\$0.00
ANIMAL CONTROL TRUST ACCT claims in the amount of:	\$235.20
EVIDENCE TRUST ACCT claims in the amount of:	\$0.00
RECYCLING TRUST ACCT claims in the amount of:	\$0.00
COUNTY FORFEITED ASSETS TRUST ACCT claims in the amount of:	\$0.00
FEDERAL FORFEITED ASSETS ACCT claims in the amount of:	\$0.00
TRUST/OTHER ACCT claims in the amount of:	\$24,164.16
COAH TRUST Acct claims in the amount of:	\$0.00
TOTAL CLAIMS TO BE PAID	\$3,100,999.49

BE IT FURTHER RESOLVED that the following claims have been paid prior to the Bill List Resolution in the following amounts:

CURRENT ACCT claims in the amount of:	\$326,197.58
WATER UTILITY ACCT claims in the amount of:	\$30,042.44
PARKING UTILITY ACCT claims in the amount of:	\$3,341.26
PAYROLL AGENCY ACCT claims in the amount of:	\$137,367.27
UNEMPLOYMENT TRUST ACCT claims in the amount of:	\$325.04
TOTAL CLAIMS PAID	\$497,273.59

TOTAL BILL LIST RESOLUTION **\$3,598,273.08**

Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Blackman and passed by the following roll call vote.

Alderman Picciallo will abstain from item # 14-02681 on the bills list.

Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Rutan, Noriega and Toth
Nays: None Absent: None Abstained: MacDonald & Mayor Dodd

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
APPROVING TAXIS/LIMOS TO BE LICENSED IN THE TOWN OF DOVER

WHEREAS, the following companies, have applied for a license to operate the vehicle(s) listed below on Schedule A hereto and made a part hereof as taxicab(s)/limo(s) in the Town of Dover; and

WHEREAS, the appropriate municipal departments have reviewed the application(s) as required and have no objections to same being licensed as taxicabs/limos;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the taxicab(s)/limo(s) listed below are hereby approved for taxi/limo license(s) in the Town of Dover.

Schedule A

AXELS EXPRESS LIMO AND TAXI

2001 Dodge Chrysler	1B8GP45371B152850	OL1623J	RENEWAL
2005 Lincoln Towncar	1LNHM82W35Y619560	OL1624J	RENEWAL
2005 Dodge	1D4GP25B35B8436713	OL6368J	INITIAL
2004 Lincoln	1LNHM81W44Y661641	OL6359J	INITIAL

CITY LIMO & TAXI, INC

2003 Lincoln	1LNHM82W43Y660776	OL4026J	RENEWAL
2008 Ford	2FAHP71V08X131112	OL6356J	INITIAL
2006 Dodge	1D4GP45R56B512961	OL6355J	INITIAL
2007 Ford	2FAPHP71W7X100974	OL4010J	RENEWAL
2002 Chrysler	2C8GT44L12r652036	OL6357J	REPLACEMENT

FIRST CLASS OF DOVER, LLC

2005 Chrysler	2C4GP54L45R144773	OL7185J	INITIAL
2008 Ford	2FAFP71VX8X164142	OL7184J	INITIAL

Alderman Picciallo has moved the foregoing resolution be adopted and duly seconded by Alderman Toth and passed by the following roll call vote.

Ayes: Aldermen Picciallo, Romaine, Blackman, Rutan, Noriega, MacDonald, Toth and Mayor Dodd

Nays: Alderman Visioli Absent: None Abstained: None

RESOLUTION OF THE MAYOR & BOARD OF ALDERMEN OF THE TOWN OF DOVER
AWARDING A CONTRACT FOR ARTIFICIAL TURF MATERIAL AT SECOND STREET SOCCER FIELD

WHEREAS, the Town of Dover is a member of the Keystone Purchasing Network (KPN) purchasing program, a national purchasing cooperative, and

WHEREAS, KPN Received Bids on February 28, 2012 and awarded a Contract to FieldTurf, USA for Outdoor Athletic Surfaces, which Contract has been extended and runs for the period March 22, 2012 through February 28, 2016, and

WHEREAS, P.L. 2011, c139 (the "Law" or "Chapter 139") allows local contracting units to utilize national cooperative contracts as a method of procurement, and

WHEREAS, the New Jersey Department of Community Affairs, Division of Local Government Services (DLGS) has published LFN 2012-10, a Local Finance Notice detailing guidance to contracting units desiring to purchase under the Law, and

WHEREAS, the Town Attorney, Town Administrator and Town Engineer are satisfied that the bids received by KPN and contract awarded to FieldTurf, USA in conjunction with the associated documentation submitted by both KPN and FieldTurf, USA, are in compliance with the Law and the guidance document of DLGS, and

WHEREAS, the Town of Dover published a "Notice of Intent to Award Contract under a National Cooperative Purchasing Agreement," in the Official Newspaper, and

WHEREAS, the total purchase price for the turf, installation and associated accessories is \$120,950.00, and

WHEREAS, a Cost-Savings determination in accordance with the DLGS guidance document has been performed indicating a cost savings amounting to approximately \$12,890.00 (10 percent) would be realized by the Town of Dover by purchasing the turf directly through KPN as opposed to awarding the bid to the Lowest Bidder for the Site Work.

NOW THEREFORE BE IT RESOLVED RESOLVED, by the Mayor and the Board of Aldermen of the Town of Dover, Morris County, New Jersey as follows:

1. The proposal submitted by FieldTurf, USA dated March 5, 2015 in accordance with Contract #201203-01 with KPN in the amount of \$120,950.00 is hereby accepted; and
2. The Mayor and Clerk are hereby authorized to execute a contract with FieldTurf, USA in the amount of \$120,950.00.

Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderman MacDonald and passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Rutan, Noriega, MacDonald, Toth and Mayor Dodd

Nays: None Absent: None Abstained: None

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
AWARDING BID FOR THE VISUAL MESSAGE BOARDS

WHEREAS, the Town of Dover solicited bids for the Second Street Youth Soccer Field Project; and

WHEREAS, bids were received on March 4, 2015; and

WHEREAS, the three lowest bids received were as follows:

- | | | |
|----|---------------------------|--------------------|
| A. | EM Electrical Contracting | \$ 94,150.00 |
| B. | Edge Property Maintenance | \$ 106,024.00 |
| C. | Power With Prestige, Inc. | \$ 108,884.00; and |

WHEREAS, AIA Associate recommends awarding the contract to EM Electrical Contracting, 80 Merriam Ave., Newton, NJ 07860 in the amount of \$ 94,150.00; and

WHEREAS, the project will be funded from Capitol Accounts C-04-55-924-003, C-04-55-927-003, C-04-55-929-003 and C-04-55-924-005; and

NOW THEREFORE, it is hereby **RESOLVED** by the Mayor and the Board of Aldermen of the Town of Dover, Morris County, New Jersey as follows:

1. The bid of in the amount of \$ 94,150.00 from EM Electrical Contracting. is hereby accepted; and
2. The Mayor and Clerk are hereby authorized to execute a contract with EM Electrical Contracting, 80 Merriam Ave., Newton, NJ 07860 in the amount of \$ 94,150.00.

Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Rutan, Noriega, MacDonald, Toth and Mayor Dodd
Nays: None Absent: None Abstained: None

PUBLIC COMMENTS

Maria Tambini – 6- 16 East Blackwell Street – She asked if there were any updates on the Prospect Street Bridge. Mayor Dodd noted that State of New Jersey has put the project out to bid and it’s expected to be completed by the end of the year. It was confirmed that the flea market is scheduled to open the first week in May.

**Motion to adjourn made by Alderman Romaine at 7:21 pm,
and duly seconded by Alderman Rutan passed by the following voice vote.**

Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, Rutan, Noriega, MacDonald, Toth and Mayor Dodd
Nays: None Absent: None Abstained: None

Respectfully submitted,

Margaret J. Verga, Municipal Clerk