

**DOVER RECREATION COMMISSION
REGULAR MEETING
THURSDAY, October 8, 2009 - 7PM**

MINUTES

PLEDGE OF ALLEGIANCE was recited by all.

Chairwoman Denise Ridner called the meeting to order at 7:15pm as follows:

CALL TO ORDER:

“In compliance with the Open Public Meeting Laws, I do hereby announce that adequate notice of this meeting has been provided by publication of the Annual Meeting Schedule in the local newspaper and copy sent to the Town Administrator.”

ROLL CALL:

Present: Vice Chairman, Tom Iwicki, Commissioner Victor Rodriguez,
Chairwoman Denise Ridner, Commissioner Peter Gori, Commissioner
Maribel Garland, Commissioner Don Fritch (7:30pm) and Recreation Secretary,
Alice Gilbert.

Absent: Commissioner Robin Foster, DPW Superintendent, Luis Acevedo

Present from the Public: Patrick Fahy

APPROVAL OF MINUTES

a. Open Meeting Minutes - September 10, 2009

MOTION: To approve the Minutes of September 10, 2009 was made by Vice Chairman Tom Iwicki.

SECONDED BY: Commissioner Victor Rodriguez.

ALL IN FAVOR MOTION CARRIED.

Chairwoman Denise Ridner reviewed the following with the Commissioners.

CORRESPONDENCE:

Received:

- 1) Letter from Dover Board of Education regarding Soccer Parade issues.
- 2) Request from Nancy Hagerich requesting letter from Recreation Commission be sent to Mr. Walsh of Spruce St. Complex for use of the Community Room and requesting a certificate of Insurance.

Sent:

- 3) Certificate of Insurance & letter from Chairwoman Ridner sent to Mr. Walsh of Spruce Street Senior Complex for use of Community room for Senior Programs.
- 4) Letter sent to Fire Chief McDougall requesting hot chocolate and donuts for Halloween Costume Contest and Tree Lighting events.
- 5) Letters to Police Chief Valentine & Fire Chief McDougall requesting 2 judges from each dept. to serve at the Halloween Costume Contest.
- 6) Memo to Dover Public Schools regarding Basketball Registrations which will be held on Wednesdays, October 14th & 21st and Thursdays, October 15th & 22nd, and Friday October 16th.

PUBLIC PORTION

- a) Meeting opened to Public for comment on business of the Board.- Patrick Fahy was asked if he would like to speak during the public portion, however he declined.

CHAIRWOMAN' S REPORT - Denise Ridner gave a short report on progress of meetings with Sport Supervisors. Victor Rodriguez has coordinated with Little League and Peter Gori will be meeting at the end of the month with Walt Woodhull from Football. Don Fritch will be coordinating a meeting for Basketball.

Chairwoman Ridner asked Alice to put an ad in the paper for a Wrestling Supervisor.

COMMITTEE REPORTS

- a. Senior Citizen Committee - Nancy Hagerich was absent, however her newsletter was distributed to the Commissioners.
- b. Sport Committees -
 - Football -Peter Gori read a letter which he had written to Sean Bullock, DHS Athletic Director, along with Sean's response regarding the betterment of Dover Football Programs on both High School and Recreation levels.
 - Soccer - Victor Rodriguez and Denise Ridner discussed issues with the Soccer Parade and problems within the program due to lack of communication between the Soccer President, and coaches as well as the Recreation Commission.
 - Victor Rodriguez also discussed incident at Crescent Field whereby a coach allegedly instructed players to jump the fence and whereby a player was injured by doing so.
 - Discussion of sign in and sign out sheet for keys to Crescent Field was discussed, whereby coaches would have to go to the Police Department and sign the keys in and out for access to the field.
- c. Discover Dover Day 2010 - Chairwoman Ridner reviewed progress to date with the Discover Dover Day event and said a meeting will be held on Monday, Oct. 19, 2009 at 7pm at Community Children's Museum for all committee members. Meeting for Committee Chairpersons will be held at Dover Recreation office on Tuesday, October 27, 2009 at 5:30pm.
- d. Monthly Maintenance Report/DPW- no report due to Luis Acevedo was absent. Concerns by Commissioners were as follows:
 - 1) The port a john at King Field can be removed.
 - 2) The gate at Crescent field near parking lot needs repair.
 - 3) Corner flags are needed.
 - 4) There is a divot at the penalty line on the new turf field that needs repair.
 - 5) New nets are needed and lock on Second Street Side is needed, gate is left unlocked.
 - 6) Mark Jaeger is missing 3 First Aid Kits and 12 soccer balls, they were put in the Park Heights shed.
 - 7) Mark Jaeger would like to know when and where the Soccer shed can be installed.
- e. Summer Program Committee - set up dates to work on Handbook for Summer Employees - tabled to be worked on at the beginning of 2010..

APPLICATIONS/FIELD USE - Chairwoman Ridner reviewed the following:

Use of Facility Applications - Town Property - no applications were submitted.

Use of Facility Application - Board of Education Property - approved by Board of Education

- 1) Scott Mack of Dover Youth Recreation Basketball has applied for use of Academy St. School Gym on Mondays, Tuesdays, Wednesdays & Thursdays from 6:00pm to 9:00pm from 11/17/09 to 3/11/10 - (see attached list of dates)
- 2) Scott Mack of Dover Youth Recreation Basketball has applied for use of North Dover School gym on Mondays, Tuesdays, Wednesdays and Thursdays from 6:00pm to 9:00pm from 11/17/09 to 3/11/10 (see attached list of dates)

3) Scott Mack of Dover Youth Recreation Basketball has applied for use of East Dover School Gym on Tuesdays, Wednesdays and Thursdays from 6:00pm to 9:00pm from 11/17/09 to 3/11/10 (see attached list of dates) and Saturdays from 1/9/10 to 3/13/10 from 8:30am to 1:00pm (see attached list).

4) Scott Mack of Dover Youth Recreation Basketball has applied for use of Hamilton Field (with Walt Woodhull's permission) to set up a table for registrations for Dover Youth Basketball Sign-ups on October 14, 15 & 16th from 6:00pm to 8:00pm and October 21, 22, & 23rd from 6:00pm to 8:00pm.

SPECIAL EVENTS & PROGRAMS

Chairwoman Ridner reviewed the following upcoming events:

Halloween Costume Contest will be held on Thursday, October 29, 2009 at 6:00pm at JFK Commons Park with Rain Date of Friday, October 30, 2009. If it rains on Rain Date arrangements are being made to hold the event at the DHS Cafeteria. Anyone attending please be at the park by 5:30pm to help set up.

Holiday Tree Lighting Ceremony will be held on Thursday Dec 3, 2009 at JFK Park Rain/snow date Monday 12/7th

Santa Letter Writing Contest: November 26, 2009 thru December 9, 2009 delivery of gifts to contest winners on Thursday, December 17th with rain/snow date of December 18th.

Bus trip to Radio City Music Hall for the Christmas Show on Friday, December 4, 2009 - Bus leaves Prospect St. Parking lot at 9:30am and returns at 7:30pm. The show is at 4:00pm. Tickets are \$70.00 per person (bus transportation & show).

BILLS/VOUCHER LIST:

<u>P.O. #</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
09-02281	Dover Board of Education	Hamilton Field - Fireworks - Custodian Fees	\$784.70
09-02178	Dover Board of Education	Summer Concert Series - Rain Use - Aug 2, 2009	\$150.00
09-02039	Lou Gatto	DJ for Senior Picnic	\$250.00
09-02170	Alice Gilbert	Reimbursement - Items for Senior Picnic	\$133.15
09-02065	Ben Park	Reimbursement - Mileage for Summer Program	\$73.70
		Reimbursement - child withdrawn from summer program	\$150.00
09-02063	Alba Angel		
09-02250	Luis Acevedo	Cakes for Senior Picnic	\$71.96
09-02223	NJRPA	Trip for Teens to Great Adventure/Municipal Alliance	\$667.00
09-02184	NJRPA	Consignment Discount Tickets	\$5,346.00
09-02215	Municipal Toy	Halloween Pez Candy	\$477.00
09-02205	Oriental Trading	Halloween Supplies	\$388.63
09-02121	Sea Land	Sr. Picnic - cups, trays	\$271.65
09-02183	Wilson Cortez	Reimbursement for trips	\$132.00
			\$8,895.79

MOTION: To approve the above listed vouchers was made by Vice Chairman Tom Iwicki.

SECONDED BY: Commissioner Don Fritch

ALL IN FAVOR MOTION CARRIED.

Motion to Adjourn to Executive Session to discuss personnel issues was made by Vice Chairman Iwicki
 Seconded by Commissioner Peter Gori
 All in Favor. Motion Carried

Meeting returned from Executive Session and no one from the public was present.

Respectfully submitted.

Alice Gilbert

Dover Recreation Commission Secretary