

**DOVER RECREATION COMMISSION
REGULAR MEETING
THURSDAY
MAY 13, 2010
MINUTES**

PLEDGE OF ALLEGIANCE was recited by all.

CALL TO ORDER

Chairman Rodriguez called the meeting to order at 7:00pm.

ROLL CALL

Present: Maribel Garland, Peter Gori, Don Fritch (7:12), Victor Rodriguez, Joan Bocchino, Mark Jaeger, Junior Carmona.

Also Present: Alderwoman Carolyn Blackman, DPW Superintendent Luis Acevedo, and Recreation Commission Secretary Alice Gilbert.

Present from the Public: Nancy Hagerich, Senior Committee
Sandra Scarneo, 66 First St, Dover, NJ 07801.

MOTION: To suspend the Regular Order of the meeting and open the meeting to the Public was made by Commissioner Junior Carmona.

SECONDED BY: Vice Chairwoman Maribel Garland.

ALL IN FAVOR MOTION CARRIED

PUBLIC PORTION

a) Meeting opened to Public for comment on business of the Board.

1) Nancy Hagerich gave her Senior Citizen Committee Report, and reviewed the problem she is having with getting tables set up prior to the meeting. She will look into whether Mr. Walsh will allow the setup to take place the evening before the meeting so commissioners may be able to assist her. She discussed reversing the order of her program to have the refreshments first and the speaker last, so the tables could be put away earlier. Sandra Scarneo suggested going to the high school and asking some of the service groups, like the Key Club for help.

2) Sandra Scarneo of 66 First Street, Dover spoke on behalf of her son Joseph, who is away at college. She expressed her concern that her son would not be able to come in for an interview due to being away at college.

MOTION: To return to the regular order of the meeting and close the public portion was made by Vice Chairwoman Garland.

SECONDED BY: Commissioner Joan Bocchino

ALL IN FAVOR MOTION CARRIED.

APPROVAL OF MINUTES

A) Open Meeting Minutes April 8, 2010 Regular Meeting

MOTION: To approve the Minutes of April 8, 2010 as written was made by Commissioner Junior Carmona.

SECONDED BY: Vice Chairwoman Maribel Garland,

ALL IN FAVOR MOTION CARRIED.

APPROVAL OF BILLS/VOUCHER LIST - see attached

MOTION: To approve the Bills/Voucher list was made by Commissioner Junior Carmona.

SECONDED BY: Commissioner Mark Jaeger
ALL IN FAVOR MOTION CARRIED.

CORRESPONDENCE: Correspondence in folder for Commissioners to review.

1) Letter from Dover Board of Education regarding Summer Program at North Dover Playground.

Commissioners discussed a different location for North Dover. Alice suggested contacting Head Start to see if they would allow us to use the gym on rainy days. Victor asked Alice to get him the contact information for Head Start and he will call them to see if it is possible.

COMMITTEE REPORTS

- a. Senior Citizen Committee - given in Public Portion by Nancy Hagerich.
- b. Sport Committees
 - Basketball - Commissioner Don Fritch discussed the possibility of Scott Mack resigning from the Basketball Program.
 - Bowling - Vice Chairwoman Maribel Garland reviewed the spring bowling program at Rockaway Lanes.
 - Little League Baseball - Chairman Victor Rodriguez reported the season is going well. There will be a tournament on June 15th,
 - Football - Commissioner Peter Gori expressed his concerns over the fate of the Dover Youth Football program and discussed Scott Mack's frustrations with the program.
 - Soccer - Commissioner Mark Jaeger reported the season is going well and the fence has been repaired at Crescent Field.

Chairman Victor Rodriguez reminded everyone that rosters need to be turned in to the Recreation office from all the programs.

- c. Monthly Maintenance Report/DPW - Luis Acevedo, DPW Superintendent reported on the spring maintenance of parks and fields including cutting grass and mulching. Commissioner Fritch discussed the minor's field second base area.
Vice Chairwoman Maribel Garland discussed the bad shape that Water Works Park is in, especially the rest rooms. Luis said they would be working to get it cleaned up for the summer. He also discussed removal of the merry-go-round due to insurance reasons. Commissioner Mark Jaeger was concerned about the concrete which covers the electric conduits. Luis Acevedo said he would make sure they are covered with dirt.

APPLICATIONS/FIELD USE - Chairman Rodriguez reviewed the following applications with the Commissioners:

Town Property

- 1) Assunta (Sue) Panetta of 100 Thompson Ave, Dover, NJ has requested use of Water Works Park for a picnic with friends and family who have retired from Picatinny Arsenal on Thursday, June 10, 2010 from 12:00 noon to 4:00pm with rain date of Friday, June 11, 2010. They will have beer and have provided an insurance certificate. They have applied for a fire permit with the fire official. No sound system will be required.

MOTION: To approve this application was made by Vice Chairwoman Maribel Garland.
SECONDED BY: Commissioner Junior Carmona
ALL IN FAVOR MOTION CARRIED.

- 2) Mark Jaeger of Dover Strikers Recreation Soccer has applied for use of Water Works Park on Saturday, June 19, 2010 from 11:00am to 4:00pm for a family Picnic for team Members and their families. 100-150 approximate # attending. No alcohol, however sound system will be used. If cooking with grills or sterno, a fire permit must be obtained from the fire official. \$100.00 fee for use of facility.

MOTION: To approve the application for Dover Strikers to use Water Works Park on Saturday, June 19, 2010 was made by Vice Chairwoman Maribel Garland.

SECONDED BY: Commissioner Junior Carmona
ALL IN FAVOR MOTION CARRIED.

- 3) Mark Jaeger of Dover Strikers Recreation Soccer has requested use of Crescent Field (Large turf field) from June 28, 2010 thru July 2, 2010 for a Soccer Camp from 9:00am to 9:00pm- approximate number attending is 100. - Fee is \$200.00 per hour. - Application tabled to next meeting.
- 4) Jeff Hoyt, Physical Education Teacher at Academy Street School has requested use of Crescent Field on Thursday, June 3, 2010 with rain date of Friday, June 11, 2010 from 9:00am to 2:00pm for 5th Grade Field Day. In the past the Board of Recreation has waived the fee for use of the field.

MOTION: To approve the application for use of Crescent Field on Friday, June 11th from 9am to 2:00pm and waive the fee was made by Vice Chairwoman Maribel Garland.

SECONDED BY: Commissioner Peter Gori.
Roll Call Vote to waive the fee- Noes: Commissioner Junior Carmona
Abstain: Chairman Rodriguez
Remainder of Commissioners all voted yes.

- 5) Andrea Sacks, 5th Grade Teacher at the Marie Duffy School in Wharton has requested use of Water Works Park picnic area and ball field on Wednesday, June 23, 2010 from 9:00am to 12:00noon for a class picnic. A letter is attached requesting waiver of the fee, as has been done in the past. Insurance certificate has been provided. No cooking will be done, no fire permit is required. No sound system will be used.

Roll Call Vote to waive the fee and approve the application:

YES: Commissioner Don Fritch, Vice Chairwoman Maribel Garland, Commissioner Mark Jaeger, Commissioner Peter Gori, Chairman Victor Rodriguez.

NO: Commissioner Junior Carmona

RECUSED: Joan Bocchino recused herself because she knows the applicant.

RESULT: Fee waived by vote of 5 to 1.

- 6) William Woodhull of Dover Area Senior Citizens Association, Dover has requested use of Water Works Park on Monday, June 21, 2010 from 11:00am to 2:00pm with a rain date of June 22, 2010 from 11:00am to 2:00pm for an annual group picnic. No cooking will take place. Insurance certificate has been provided. Letter attached requesting waiver of the fee for Dover Senior Group.

Roll Call Vote to waive the fee and approve the application:

YES: Commissioners Junior Carmona, Joan Bocchino, Peter Gori, Don Fritch, Mark Jaeger and Vice Chairwoman Maribel Garland.

NOES: Chairman Rodriguez

RESULT: Fee waived by vote of 6 to 1.

- 7) Sharon Yawger of Dover Cub Scouts, 51 Davis Ave., Dover, NJ has requested use of Water Works Park for picnic on Saturday, June 26, 2010. She will need a fire permit and has requested fee be waived for use of the park.

Roll Call Vote to waive the Fee:

YES: Don Fritch, Peter Gori, Joan Bocchino

NOES: Mark Jaeger, Victor Rodriguez, Junior Carmona and Maribel Garland.

RESULT: Fee will not be waived by vote of 4-3 not to waive the fee.

Board of Education Property - pending

- 1) Victor Rodriguez of Dover Area Little League has applied for use of DHS JV Baseball field for the dates Monday-Saturday April 16 thru June 19th (see list) from 6:00pm to dusk for Junior Division Practice and Games.

Board of Education Property-

1) Scott Mack of Dover Youth Recreation Football and Cheerleading has applied for use of Hamilton Field, near Field house (no custodian required) for registrations on Thursday, June 10 & Friday, June 11, 2010 and Thursday June 17th and Friday, June 18th from 6:00pm to 8:00pm.

2) Application for use of Entire Hamilton Field Complex, including Snack Bar, Field House & rest rooms for Fireworks Celebration on Saturday July 3, 2010 with rain date of Friday, July 9, 2010 from 11:00am to 11:00pm for Annual Fireworks Display and Celebration.

3) Scott Mack of Dover Youth Recreation Football has applied for use of the Hamilton Field Complex, Snack Bar, Rest Rooms and Field House/Equipment room from August 2, 2010 thru November 21, 2010 for Football and Cheerleading practice and games.

MOTION: To approve the above-listed applications for Scott Mack with stipulation that he should have a full board/committee for the football program prior to the next meeting on June 10th was made by Commissioner Peter Gori.

SECONDED BY: Commissioner Mark Jaeger

ALL IN FAVOR MOTION CARRIED.

Special Events:

- 1) **Adult/Senior Bus trip to Point Pleasant Beach** and Aquarium on Friday, June 18, 2010 with rain date of Friday, June 25, 2010. Cost is \$15.00 per person, includes admission to aquarium and beach and slice of pizza and soda or lemonade. - sold out.

- 2) **Summer Program - Proposed** beginning date is **Monday, June 28th** ending on Thursday, August 12th with last day for counselors to clean up and put away supplies on Friday, August 13th.

Revision of Policies and Procedures for Summer Employees - creation of employee handbook - meeting to discuss and revise policies and procedures needs to be scheduled.

Sign up dates for Summer Program, **Saturday June 12, 2010 from 9:00am to 12:00 noon** at Recreation Office and **Tuesday, June 15, 2010 from 4:30pm to 7:30pm** at Dover Recreation Office. Volunteers are needed to help with sign ups.

- 2) **Fireworks Celebration scheduled for Saturday, July 3, 2010** with rain date of Friday, July 9, 2010. Gates open at 6:00pm. Music by the Kootz Band. Discussion took place of raising the fee.
MOTION: To charge \$3.00 for everyone over the age of 5 with no advance ticket sales was made by Vice Chairwoman Maribel Garland.
SECONDED BY: Commissioner Don Fritch
ALL IN FAVOR MOTION CARRIED.
- 3) **Senior Picnic** is scheduled for Thursday, September 2, 2010 with rain date of Friday, September 3 2010, at Water Works Park. Chairman Rodriguez to discuss the picnic with the Town Administrator and see if there are any changes to the budget.
- 4) **Tree Lighting Ceremony:** Wednesday, December 1st, with rain/snow date of Thursday, December 2, 2010 in coordination with Dover Board of Education & Jeanine Hilfiger, Music Supervisor.
- 5) **Radio City Music Hall Christmas Spectacular Bus Trip to Rockefeller Center** on Monday, December 6, 2010, 2:00pm show. Bus leaves Prospect Street at 8:30am and leaves NYC at 7:00pm from Rockefeller Center. Returns to Dover approximately 8:30pm. Tickets cost \$60.00 each. (First three rows of third mezzanine).

MOTION: To reopen the meeting to the Public was made by Vice-Chairwoman Maribel Garland.

SECONDED BY: Commissioner Don Fritch.

ALL IN FAVOR MOTION CARRIED.

Present from the public:

Rob Mains

N. Elk Ave, Dover

Mr. Mains expressed his concern about parents smoking at King Field and would like to see no smoking signs posted at King Field. He also questioned why the agenda and minutes are not posted prior to the meeting. Alice explained the minutes cannot be posted until they are approved by the Commission. The agenda must be approved by the Town Administrator prior to the meeting. Mr. Mains said he would speak to the Town Administrator.

Sandra Scarneo

66 First St., Dover

Mrs. Scarneo spoke about moving North Dover Park to Crescent Field with Head Start as the rain location expressing her concern about traffic and the detour with the bridge being closed.

Adjournment to Executive Session

MOTION: To adjourn to Executive Session to discuss the Summer Program was made by Commissioner Peter Gori

SECONDED BY: Commissioner Don Fritch

ALL IN FAVOR MOTION CARRIED.

RETURN FROM EXECUTIVE SESSION

MOTION: To reopen the meeting was made by Commissioner Peter Gori.

SECONDED BY: Commissioner Junior Carmona
ALL IN FAVOR **MOTION CARRIED.**

Summer Program Fee Structure:

\$500.00 per child including trips \$350.00 without trips. \$20.00/day visitor fee
Second child \$325.00 Third child or more \$300/child

MOTION: to approve the above listed Summer Program Fee Structure was made by Commissioner Junior Carmona.

SECONDED BY: Commissioner Peter Gori.
ALL IN FAVOR **MOTION CARRIED**

Next Meeting: Meeting is proposed for scheduling on Thursday, June 10, 2010 at 7:00pm.

ADJOURNMENT

MOTION: To adjourn was made by Commissioner Peter Gori.

SECONDED BY: Vice Chairwoman Maribel Garland.
ALL IN FAVOR **MOTION CARRIED.**

Respectfully submitted,
Alice Gilbert
Dover Recreation Commission Secretary