

Town of Dover
Board of Health, November 9, 2015
6:30 pm

The regular monthly meeting of the Dover Board of Health was held at Water Works Park, 100 Princeton Avenue, Dover.

President Marie Hoffman called the meeting to order at 6:30 pm and announced that the meeting complies with the requirements of the Open Public Meetings Act and has been duly advertised and posted.

President Marie Hoffman called roll.

ROLL CALL

PRESENT: Marie Hoffman, Darlene Kasko, Sandra Scarneo,
Judy Rugg

ABSENT: Irene Hansen, Christopher Chapman

ALSO PRESENT: Trevor Weigle, Health Officer
Susan Downer, REHS
Aracelis Vanderstarre, Deputy Registrar
Donald Costanzo, Aide

President Marie Hoffman entertained a motion to accept the minutes from the September 14, 2015, Regular Meeting of the Board of Health.

A motion to accept the minutes from the September, 2015, Regular Meeting of the Board of Health was made by Darlene Kasko and duly seconded by Sandra Scarneo.

ALL YEAS; NO NAYS.

CORRESPONDENCE:

1. Letter from Saint Clare's Health System to the Dover Health Department dated 9/30/2015; re: Prime Healthcare Services to become the new owner of Saint Clare's Health System.

2. Letter from Saint Clare's Health System to the Dover Health Department dated 10/12/2015; re: Prime Healthcare Services acquisition of Saint Clare's update.

President Marie Hoffman asked if there was significant correspondence. Trevor Weigle, HO, stated the acquisition of Saint Clare's Hospital by Prime Healthcare was of particular importance to the Board and distributed copies of the correspondence to the membership for their reference.

OLD BUSINESS:

Trevor Weigle, HO, presented the board copies of the monthly report for September – October, 2015, for review.

The Health Officer, provided the board the following updates:

- Flu Shots for Dover seniors was conducted on October 8th in the court room at Town Hall from 4:00 pm – 6:00 pm. 83 persons were vaccinated. The attending physician was Dr. Estrada.
- A Rabies Vaccination Clinic for dogs and cats was conducted on Saturday, November 7th at the Crescent Field garage. The clinic was one of the most successful ever conducted. 200 animals were vaccinated (181 dogs; 19 cats). Dr. Katelyn Felts from the Hodes Veterinary Group was the attending veterinarian.
- Multi-departmental Task Force assembled to combat massage parlor & liquor establishments causing problems.

Susan provide a summary report of the multi-departmental task force. The task force is comprised of officials from Code Enforcement, Police, and Fire. The task force's recent massage parlor inspections resulted in 25 summons issued. Ms. Downer stated that the task force will also use the same enforcement approach to bars that are considered problem establishments.

Trevor Weigle, HO, described a similar approach to enforcement relating to massage parlors in Mt. Olive Twp. In Mt. Olive, the enforcement process involves hearings with the Board of Health and outcomes that can result in license suspensions and revocations. The subject led to a lengthy discussion.

Trevor Weigle, HO, and Susan Downer, REHS, asked the board if it was interested in adopting an enforcement process involving hearings, etc. similar to Mt. Olive. The board responded affirmatively and the Health Officer responded that he will check with the Town attorney and get back to the board.

NEW BUSINESS:

2016 Operating Budget:

The Health Officer distributed 2016 operating budget worksheets to the board for discussion and deliberation.

Following discussion, the board proposed the following 2016 operating budget:

ACCOUNT	TITLE	2015 Budget	2016 Approved
021	ADVERTISING	\$ 200	\$ 200
023	OFFICE SUPPLIES	\$ 2,500	\$ 3,000
025	MAIN. OF VEHICLES	\$ 500	\$ 1,000
026	MAIN. OF EQUIP.	\$ 1,000	\$ 2,000
028	ANIMAL CONTROL CONTRACT	\$ 45,000	\$ 45,000
029	VETERINARY SERVICES	\$ 6,000	\$ 6,000
033	PUBLICATIONS	\$ 100	\$ 100
042	PROF. TRAINING - STAFF DEV.	\$ 500	\$ 1,000
044	DUES	\$ 200	\$ 200
045	PROGRAM EXPENSES		
	programs	\$ 1,000	\$ 1,000
	influenza program:	\$ 3,500	\$ 3,500
	miscellaneous - contingencies	\$ 2,000	\$ 1,000
	SUB-TOTAL:	\$ 6,500	\$ 5,500
056	MEDICAL SUPPLIES	\$ 750	\$ 750
080	PUBLIC HEALTH NURSING	\$ 41,328	processing
090	SANITATION EXPENSES	\$ 1,000	\$ 1,500
102	CONFERENCE REGISTRATION	\$ 55	\$ 55
103	TRAVEL REIMBURSEMENTS	\$ 500	\$ 500
OE TOTAL:		\$ 106,133	

Regarding public health nursing account 080 noted above, an agreement for nursing services will be presented at a later date after it is determined whether the position will become part-time employment, versus the current private vendor arrangement.

Trever Weigle, HO, stated the primary need was for additional nursing hours, and discussed the many options for how the additional time can be filled. One option was the hiring of another part-time nurse for a few hours a week. However, the board agreed this option was undesirable as it broke the continuity of existing nursing. The board preferred that the current nurse's hours be adjusted instead.

A motion to approve the 2016 operating budget was made by Darlene Kasko and duly seconded by Sandra Scarneo.

ROLL CALL VOTE
ALL YEAS; NO NAYS.

**THE MEETING WAS OPENED TO MEMBERS OF THE BOARD WHO
WISHED TO DISCUSS ANY PARTICULAR ISSUE.**

Judy Rugg mentioned that she recently attended an art exhibit at the Zufall Health Center where an invitation was extended to the Board of Health to have a meeting there and a tour of the facility. The board will set a schedule of meetings at its upcoming reorganization in January when this can be considered.

Sandra Scarneo asked if there was any specific areas or sections of town that Zory, the Sanitation Inspector, found to be problematic regarding garbage related issues. Ary Vanderstarre responded that she did not have that information, but will ask Zory and report back to the board.

**THE MEETING WAS OPENED TO MEMBERS OF THE GENERAL PUBLIC
WHO WISHED TO DISCUSS A PARTICULAR ISSUE.**

No members of the general public were present.

Upon completion of the public portion of the meeting, Marie Hoffman, President, entertained a motion to adjourn the meeting. **A motion to adjourn the meeting** was made by Sandra Scarneo and seconded by Darlene Kasko.

ALL YEAS; NO NAYS.

**MEETING ADJOURNED
7:55 pm**