

**DOVER RECREATION COMMISSION
REGULAR MEETING
THURSDAY
November 14, 2013
MINUTES**

CALL TO ORDER: Chairman Victor Rodriguez called the meeting to order as follows:

“In compliance with the Open Public Meeting Laws, I do hereby announce that adequate notice of this meeting has been provided by publication of the Annual Meeting Schedule in the local newspaper and copy sent to the Town Administrator.”

PLEDGE OF ALLEGIANCE was recited by all.

ROLL CALL

PRESENT: Chairman Rodriguez, Vice Chairwoman Garland, Commissioners Gori, Fitch, and MacDonald.

ABSENT: Commissioners Bocchino and Carmona.

Also Present: Alderwoman Blackman, Attorney Nicholas Finc for Town Attorney Downs.

PUBLIC PORTION

MOTION: To suspend the Regular Order of the Meeting and Open the Public Portion was made by: Chairman Rodriguez.

SECONDED BY: Vice Chairwoman Garland

ALL IN FAVOR MOTION CARRIED.

No one was Present from the Public

MOTION: To return to the Regular Order of the Meeting and close the Public Portion was made by: Chairman Rodriguez.

SECONDED BY: Vice Chairwoman Garland

ALL IN FAVOR MOTION CARRIED.

APPROVAL OF MINUTES October 10, 2013 Regular Meeting Minutes

Chairman Rodriguez reviewed the Minutes of October 10, 2013 with the Commissioners, asking if anyone had any changes, or questions.

MOTION: To approve the Minutes of October 10, 2013, as written was made by Chairman Rodriguez.

SECONDED BY: Vice Chairwoman Garland

Roll Call Vote was taken. All voted yes.

ALL IN FAVOR MOTION CARRIED

APPROVAL OF BILLS VOUCHER LIST

Chairman Rodriguez reviewed the Bills/Voucher List with the Commissioners as follows:

P.O. Number	Vendor	Description	Amount
13-02198	High Grade Beverage	Volunteer Picnic beverages	\$127.50
13-02118	NJRPA	Consignment tickets - summer discount for parks	\$4623.00
13-02365	TJ Sportwide Trophy Inc.	Trophies & Medals for Halloween events	<u>\$404.80</u>
			\$5155.30

MOTION: To approve the Bills/Voucher List was made by Chairman Rodriguez.

SECONDED BY: Commissioner Don Fritch.

Roll Call Vote was taken. All voted yes.

ALL IN FAVOR MOTION CARRIED

Use of Facility Applications

1) Dario Luna submitted an application for use of Basketball Courts at Crescent field for "I Can Boot Camp" to be held from October 12, 2013 to October 12, 2014 at Crescent Field Basketball Court from 6:00am to 9:00am on Mondays, Wednesdays, Fridays and Saturdays from 8am to 9am. Sent to Mr. Close to be sent to Town Attorney for review. TABLED to next meeting.

Wrestling Proposal to restore **the Dover Recreation Wrestling Program** submitted by Sean Bullock and Carl Boitz. They requested insurance coverage through the Town of Dover and a \$500.00 equipment budget line to assist with purchase of singlets. The Commission discussed the proposal, budget request and insurance. Chairman Rodriguez said approval for the insurance must be given by the Town Administrator.

MOTION: To approve the Wrestling Proposal with budget of \$500.00 budget line pending approval of the insurance by Mr. Close, Town Administrator was made by Chairman Rodriguez.

SECONDED BY: Commissioner Gori

Roll Call Vote was taken. All voted yes.

ALL IN FAVOR MOTION CARRIED.

Reports

- a. Senior Citizen Committee - no report
- b. Sport Committees - no reports
- c. Monthly Maintenance Report/DPW - no report

SPECIAL EVENTS: Chairman Rodriguez reviewed the following Special Events with the Commissioners:

Halloween Fun Run Wednesday, October 30, 2013 with rain date of Friday, November 1, 2013 at 4:00pm was a successful event. Mr. Valentine submitted list of winners, which are on the website and sent to Neighbor News.

Holiday Tree Lighting Ceremony - Monday, December 2, 2013 with rain/snow date of Tuesday, December 3, 2013. Alice notified Ms. Janet Gaynor-Matonti, the new supervisor of fine and

performing arts for the Dover School District that the Commission would like singers for maximum of 30 minutes performance. Alderwoman Blackman suggested Santa arrive at 6:45pm to give the choir time to perform.

Radio City Music Hall - Christmas Show bus trip for adults and seniors on Monday, December 9, 2013. Show starts at 2:00pm. Bus leaves at 8:30am and returns at 8:00pm. Allows time for sightseeing and shopping before and after the show.

Santa Letter Writing Contest - December 16th with rain date of December 17th. Need to contact Fire Department and send flyers to the schools. Vice Chairwoman Garland and Commissioner Gori asked that information for the contest be sent to them to work on the contest.'

Next Meeting will be held on **Thursday, December 5, 2013** at 7:00pm.

ADJOURNMENT

MOTION: To adjourn was made by Chairman Rodriguez.

SECONDED BY: Vice Chairwoman Garland

ALL IN FAVOR MOTION CARRIED

Respectfully submitted,

Alice Gilbert

Dover Recreation Commission Secretary