

**DOVER RECREATION COMMISSION  
REGULAR MEETING  
THURSDAY  
OCTOBER 10, 2013  
\*\* MINUTES\*\***

**CALL TO ORDER:** Chairman Victor Rodriguez called the meeting to order at 7:03pm as follows:  
“In compliance with the Open Public Meeting Laws, I do hereby announce that adequate notice of this meeting has been provided by publication of the Annual Meeting Schedule in the local newspaper and copy sent to the Town Administrator.”

**PLEDGE OF ALLEGIANCE** was recited by all.

**ROLL CALL**

**Present:** Chairman Rodriguez, Vice Chairwoman Garland, Commissioners Gori, Fritch, Bocchino and Carmona.

**Absent:** Commissioner MacDonald

**Also Present:** Alderwoman Blackman, Attorney Finc

**PUBLIC PORTION**

**MOTION:** To open the Public Portion and suspend regular order of meeting was made by Chairman Rodriguez.

**SECONDED BY:** Vice Chairwoman Maribel Garland.

**ALL IN FAVOR      MOTION CARRIED.**

Chairman Rodriguez asked if anyone wished to speak. No one responded.

**MOTION:** To close Public Portion and return to Regular Order of Meeting was made by Chairman Rodriguez.

**SECONDED BY:** Vice Chairwoman Garland.

**ALL IN FAVOR      MOTION CARRIED.**

**APPROVAL OF MINUTES    SEPTEMBER 12, 2013    Regular Meeting Minutes**

**MOTION:** To approve the Minutes of September 12, 2013, as written,  
Was made by Chairman Rodriguez.

**SECONDED BY:** Vice Chairwoman Garland.

Roll call vote was taken - all voted yes.

**ALL IN FAVOR      MOTION CARRIED**

**APPROVAL OF BILLS VOUCHER LIST**

<b>P.O. Number</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
13-02161	Miselly Paper Products	Volunteer Picnic Trays, cups, takeout containers, etc	\$551.95
13-02149	Rutgers Youth Sports Research	20 sets of Coaches Training Materials	\$610.00
13-02097	Oriental Trading Co., Inc	Halloween Items	\$290.08
13-02101	Pocono Progressive	Radio City Music Hall trip	\$675.00

13-02121	Miselly Paper Products	Senior Picnic Trays	\$115.00
13-02103	Alice Gilbert	Senior Picnic Items	\$174.73
13-02117	Nancy Hagerich	Senior Expenses July & Aug	\$102.59
13-02157	Dover Sports Center	Volley Ball net	\$ 48.00
13-01855	Instant Printing	Receipt Books	\$195.00
13-01713	Pro Sealer Asphalt	Princeton Ave Basketball	<u>\$725.00</u>
		<b>Total</b>	<b>\$3487.35</b>

**The following were added prior to approval:**

Purchase Order# 13-02179 for Ridell - for sleds - \$3267.11

Purchase Order # 13-02000 for NJ Bar and Grill - Senior Picnic \$3447.00

Purchase Order # 13-02150 for NJ Bar and Grill - Volunteer Picnic \$2248.00

Chairman Rodriguez reviewed the above listed expenditures with the Commission.

**MOTION:** To approve the Voucher list  
was made by Chairman Rodriguez.

**SECONDED BY:** Vice Chairwoman Garland.

Roll call vote was taken - all voted yes.

**ALL IN FAVOR MOTION CARRIED**

**Use of Facility Applications**

1) Dario Luna submitted an application for use of Basketball Courts at Crescent field for "I Can Boot Camp" to be held from October 12, 2013 to October 12, 2014 at Crescent Field Basketball Court from 6:00am to 9:00am on Mondays, Wednesdays, Fridays and Saturdays from 8am to 9am.

Chairman Rodriguez said the application needs to be reviewed by the Town Attorney. He tabled the vote to the next meeting for approval. A fee will have to be established for use of the basketball courts as there is no fee on the current fee schedule. Chairman Rodriguez asked Attorney Finc if he could take the application for review. He suggested it go to the Town Administrator and then be submitted by him to the attorney's office. Chairman Rodriguez asked Alice to send the application to Mr. Close and ask him to send it to Attorney Downs Office for review so it can be heard at the next meeting.

**Reports**

- a. Senior Citizen Committee - no report
- b. Sport Committees -Don Fritch discussed having basketball signups on October 21 and 22nd from 6-8pm. He has not received permits as of yet, from the Board of Education.
- c. Monthly Maintenance Report/DPW - Luis Acevedo was absent. Chairman Rodriguez discussed progress at King Field. Grading and piping is being done for the Sprinkler System.  
Hurd Park Gazebo - Joan Bocchino attended town meeting and she heard it was being repaired before spring.  
Chairman Rodriguez announced a grant is being applied for through U.S. Soccer for the small side of Crescent Field.

## **SPECIAL EVENTS:**

**HALLOWEEN COSTUME CONTEST & TRUNK OR TREAT** at Crescent Field Parking Lot: Parade to start at 12:30pm from 73 Bassett Hwy to Warren Street to Crescent Field Parking lot with Trunk or Treat and Costume Contest to follow. **SATURDAY, OCTOBER 26, 2013**, Rain date Sunday, October 27, 2013. Crescent Field Halloween Costume Line up between 1-2 pm. Judging begins at 2pm. Need judges for the contest. Chairman Rodriguez said he would let Alice know who she can contact to request judges.

**Halloween Fun Run** Wednesday, October 30, 2013 with rain date of Friday, November 1, 2013 at 4:00pm

**Holiday Tree Lighting Ceremony** - Monday, December 2, 2013 with rain/snow date of Tuesday, December 3, 2013. Alice notified Ms. Janet Gaynor-Matonti, the new supervisor of fine and performing arts for the Dover School District that the Commission would like singers for maximum of 30 minutes performance. Commissioner Bocchino has contacted Pattie Genovese to see if she would dress up as Mrs. Claus. She said she would and her husband has an elf costume and will dress up and assist in giving out bags of candy.

**Radio City Music Hall - Christmas Show** bus trip for adults and seniors on Monday, December 9, 2013. Show starts at 2:00pm. Bus leaves at 8:30am and returns at 8:00pm. Allows time for sightseeing and shopping before and after the show. Cost is \$57.00 each

**Santa Letter Writing Contest** - Commissioners discussed holding the contest from November 8th thru December 3, 2013 and collecting the letters on the 3rd for the meeting on December 5th, when judging will take place. The letters will be delivered on Monday, December 16th with rain date of December 17th.

Next Meeting will be held on **Thursday, December 5, 2013** at 7:00pm.

**New Business**

**Adjournment**