

**DOVER RECREATION COMMISSION
REGULAR MEETING
THURSDAY
OCTOBER 11, 2012**

**** MINUTES ****

CALL TO ORDER: Chairman Victor Rodriguez called the meeting to order at 7:03pm

“In compliance with the Open Public Meeting Laws, I do hereby announce that adequate notice of this meeting has been provided by publication of the Annual Meeting Schedule in the local newspaper and copy sent to the Town Administrator.”

PLEDGE OF ALLEGIANCE was recited by all

MOMENT OF SILENCE – in memory of Commissioner Mark Jaeger.

ROLL CALL

Present: Chairman Victor Rodriguez, Commissioners Don Fritch, Joan Bocchino, and Junior Carmona.

Absent: Vice Chairwoman Garland, Commissioner Peter Gori.

Also Present: Alderwoman Carolyn Blackman

PUBLIC PORTION

Present from Public: Joan Hoyt, Dover Strikers Soccer

MOTION: Made by Chairman Rodriguez to open Public Portion and suspend regular order of meeting.

SECONDED BY: Commissioner Joan Bocchino.

ALL IN FAVOR MOTION CARRIED.

Joan Hoyt

Dover Strikers Soccer

Mrs. Hoyt presented Chairman Rodriguez with permit applications for both Recreation and Traveling Soccer programs to use Crescent Multipurpose turf field. She explained she had been contacted by Mayor Dodd and was told to bring the applications to the meeting for approval. She explained that seeing the dates applied for by Scott Mack, she realized that there was a conflict with a few of the dates, so they would be excluded.

Mrs. Hoyt also said that Water Works Park field needs to be relined for this weekend. Chairman Rodriguez said he would text Luis Acevedo to make sure it was done.

Chairman Rodriguez also said that soccer received approval from the Board of Education to use the field at the high school on Saturday at 9am for two games.

MOTION: Made by Chairman Rodriguez to close the Public Portion and suspend regular order of meeting.

SECONDED BY: Commissioner Joan Bocchino.

ALL IN FAVOR MOTION CARRIED.

APPROVAL OF MINUTES August 30, 2012 Recreation Meeting – No September meeting – Tabled to next meeting – only one Commissioner was present at last meeting.

APPROVAL OF BILLS VOUCHER LIST

P.O. #	Vendor Name	Description	Amount
12-0176	NJ Bar & Grill	Senior Picnic Food	\$3300.00
12-01677	Jennifer Coronel	Refund Mt Creek Bus trip	\$ 35.00
12-01607	Sarah Hernandez	Refund Mt Creek Bus trip	\$ 105.00
12-01966	NJRPA	Consignment Tickets	\$ 3328.00
12-01733	Alice Gilbert	Reimbursement for Summer Program Refreshments – Municipal Alliance	\$ 36.51
12-01754	S&S Worldwide	Supplies, Crafts & Games for Summer Program from Municipal Alliance	\$ 652.29
		Total	\$7456.80

MOTION: To approve Bills/Voucher List was made by Commissioner Fritch.

SECONDED BY: Commissioner Carmona.

Roll Call Vote was taken. All voted yes.

MOTION CARRIED.

Reports

- a. Senior Citizen Committee – Nancy Hagerich still waiting for file cabinet to be delivered to Spruce Street building by Luis Acevedo.
- b. Sport Committees - Chairman Rodriguez reported for Commissioner Gori that football is going well.
- c. Monthly Maintenance Report/DPW - Chairman Rodriguez reported that Crescent Field will be ready by end of day tomorrow. The recreation football program will play 6 games and use portable lights. Chairman Rodriguez said a dedication ceremony with plaque in memory of Mark Jaeger will take place on Sunday, October 21, 2012. He was not sure what time of day.

Commissioner Carmona asked about the safety issues regarding location of the fence. Chairman Rodriguez said it met safety requirements. Attorney Downs stated the Town Engineer had to sign a Certificate validating field size and requirements.

SPECIAL EVENTS:

Senior Picnic - went well. Alderwoman Blackman said the food was okay but not great and she has addressed this with the vendor. She suggested putting guards on the railroad tracks to watch for seniors sneaking in without coming through the main entrance. Commissioner Bocchino discussed issues with parking and cars taking spaces in front of Engineering building. She suggested someone be assigned as parking attendant next year.

Halloween Costume Contest & Trunk or Treat will be held at Crescent Field Parking Lot on **Saturday, October 27, 2012 at 3:00pm**. Line up of cars begins at 2:30pm. Costume contest begins at 4:00pm. Parents can register their cars at Recreation office or at Administration office at Town Hall. See flyer in folder for more details. Commissioners needed to help out - meet at Crescent Field Parking Lot at 2:00pm. Chairman Rodriguez stated the police would hand out Glow Sticks and the Fire Department will serve as judges, as well as handing out hot chocolate and donuts.

Radio City Christmas Show Bus trip will take place on Monday, December 3, 2012. Tickets are for the first two rows of the third mezzanine. Cost is \$55.00 per ticket. Alice Gilbert reported only a few tickets are left.

Holiday Tree Lighting will be held on **Tuesday, December 4, 2012** with rain date of Thursday, December 6, 2012.

Santa Letter Writing Contest – Chairman Rodriguez announced the Santa Letter Writing Contest will be held on Thursday, December 20, 2012 with snow date of Friday, December 21, 2012. He said 6 winners would be chosen. Alice to follow up with fire department to make sure they will be available for the dates.

Facility Application – Town Property

Scott Mack of Dover Youth Football has applied for use of Crescent Multi-purpose field for football practice and games on Friday, October 12, 2012 from 5:30pm to 7:30pm and Saturday, October 13, 2012 from 11:00am to 10:00pm and Friday, November 9, 2012 from 5:30pm and Saturday, November 10, 2012 from 11:00am to 10:00pm.

MOTION: To approve with additional dates of November 11, 2012 and October 26, 2012 was made
Commissioner Carmona.

SECONDED BY: Commissioner Bocchino.

ALL IN FAVOR MOTION CARRIED.

Jeff Hoyt of Dover Strikers Recreation Soccer has applied for use of Multi-purpose turf field from 10/15/12 to 12/1/12 on Saturdays from 9am to dark. Mondays, Wednesdays and Fridays from 5pm to dark. No use allowed on October 12th, October 13th, October 26, Nov 9, 10 & 11.

Jeff Hoyt of Dover Travel Soccer has applied for use of Multi-purpose turf field from 10/14/12 to 12/2/12 on Sundays (12 noon to dark) and Tuesdays and Thursdays from 5pm to dark. No use permitted on November 11th. Chairman Rodriguez said fees would be waived due to the field being under construction for major part of the season.

MOTION: To approve permit for Dover Strikers Recreation Soccer from October 15 to December 1, 2012 was made by Commissioner Carmona.

SECONDED BY: Commissioner Bocchino

Roll Call Vote was taken. **ALL IN FAVOR**

MOTION CARRIED.

MOTION: To approve permit for Dover Strikers Traveling Soccer from October 14 to December 2, 2012 with waiver of fees was made by Commissioner Carmona.

SECONDED BY: Commissioner Bocchino

Roll Call Vote was taken. **ALL IN FAVOR**

MOTION CARRIED.

Dover Youth Recreation Basketball applications for use of Board of Education property were submitted by Don Fritch at meeting. Chairman Rodriguez discussed that Mr. Fritch would have to recuse himself and there would not be a quorum for the vote. Attorney Downs said a special meeting could be held to vote on the applications. The meeting announcement must be posted on the town website. Chairman Rodriguez told Alice to schedule the meeting for next Wednesday, December 17, 2012 at 7:00pm in the caucus room. He asked her to email the commissioners that it is mandatory for them to attend.

Correspondence

1) Chairman Rodriguez handed out letter to Board of Education which was marked private.

ADJOURNMENT

MOTION: To adjourn was made by Commissioner Carmona.

SECONDED BY: Commissioner Bocchino.

ALL IN FAVOR MOTION CARRIED.

Respectfully submitted,

Alice Gilbert

Dover Recreation Commission Secretary