

REORGANIZATION MEETING
OF THE
BOARD OF ADJUSTMENT

January 11, 2006

The Reorganization meeting of the Board of Adjustment was held in Town Hall, 37 North Sussex Street, Dover, New Jersey, in the Council Chambers.

CALL TO ORDER

Clerk/Secretary Regina Nee called the meeting to order at 7:16 P.M.

ROLL CALL

PRESENT: Commissioners Scarneo, Franco, Bowles, Cook, Kline, Donaghy, Frister

ABSENT: Commissioners Corsetto, Wagoner

ALSO PRESENT: Town Engineer and Planner, Michael Hantson

PLEDGE OF ALLEGIANCE TO THE FLAG was recited.

ADEQUATE NOTICE was read by Clerk/Secretary Nee.

Madame Secretary advised that all members would be voting this evening.

ELECTION OF CHAIRMAN

Clerk/Secretary Nee asked for a nomination for Chairman.

Commissioner Cook nominated Commissioner Scarneo as Chairman of the Board of Adjustment.

A motion to close the nominations was made by Commissioner Franco and seconded by Commissioner Bowles.

Secretary Nee cast the unanimous vote for Chairman Scarneo

Secretary Nee turned the meeting over to Chairman Scarneo.

ELECTION OF VICE-CHAIRMAN

Commissioner Kline nominated Commissioner Franco for Vice-Chairman.

Commissioner Bowles moved to close the nominations seconded by Commissioner Frister.

Roll Call: Ayes: Commissioner Franco, Bowles, Cook, Kline, Donaghy, Frister,
Chairman Scarneo

Nays: None

APPOINTMENT OF ATTORNEY

Commissioner Cook nominated Kurt Senesky as Attorney for the Board of Adjustment seconded by Vice-Chairman Franco.

Vice-Chairman Franco moved to close seconded by Commissioner Kline.

Commissioner Kline requested a copy of Mr. Senesky's resume.

Commissioner Scarneo read the Resolution of Appointment for the record and corrections were noted.

Roll Call: Ayes: Commissioners Bowles, Cook, Kline, Donaghy, Frister, Vice-Chairman Franco, Chairman Scarneo
Nays: None

APPOINTMENT OF PLANNER/ENGINEER

Commissioner Kline nominated Michael Hantson as Planner/Engineer for the Board of Adjustment seconded by Commissioner Franco. There were no other nominations. Chairman Scarneo read the Resolution of appointment with corrections noted.

Commissioner Cook moved the Resolution, seconded by Commissioner Bowles

Roll Call: Ayes: Commissioner Bowles, Cook, Kline, Donaghy, Frister, Vice-Chairman Franco, Chairman Scarneo
Nays: None

APPOINTMENT OF CLERK/SECRETARY

Commissioner Kline nominated Regina Nee as Clerk/Secretary for the Board of Adjustment seconded by Commissioner Franco. No other nominations were made.

Chairman Scarneo read the Resolution of appointment.

Commissioner Bowles moved the Resolution, seconded by Commissioner Kline.

Roll Call: Ayes: Commissioner Bowles, Cook, Kline, Donaghy, Frister, Vice-Chairman Franco, Chairman Scarneo
Nays: None

OFFICIAL NEWSPAPER

Any newspaper can be chosen, but the most important consideration should be that by law, it must be local, and the amount of publication (daily). Timing issues are also a definite consideration. The newspaper should be readily available in the town.

Commissioner Cook made a motion to designate *The Daily Record* as the official newspaper for the Board of Adjustment.

The motion was seconded by Vice-Chairman Franco and passed with a Roll Call Vote.

Roll Call: Ayes: Commissioner Bowles, Cook, Kline, Donaghy, Frister, Vice-

Chairman Franco, Chairman Scarneo
Nays: None

SELECTION OF MEETING DATES THROUGH JANUARY 2006

Vice-Chairman Franco made a motion to hold the Board of Adjustment meetings on the second Wednesday of every month commencing at 7:30PM. The motion was seconded by Commissioner Bowles and passed with a Roll Call Vote.

Roll Call: Ayes: Commissioner Bowles, Cook, Kline, Donaghy, Frister, Vice-Chairman Franco, Chairman Scarneo
Nays: None

January 11, 2006	July 12, 2006	January 10, 2007
February 8, 2006	August 9, 2006	
March 8, 2006	September 13, 2006	
April 12, 2006	October 11, 2006	
May 10, 2006	November 8, 2006	
June 14, 2006	December 13, 2006	

SET FEES FOR MAILING AGENDAS & COPIES OF DOCUMENTS

Clerk/Secretary reviewed the fees for mailing of the agendas and copies of documents that would be the same as last year. Commissioner Kline was advised that the Board has not received information on training fees for Board members.

A motion to accept the fees adopted by Ordinance was made by Commissioner Frister and seconded by Commissioner Donaghy.

ROLL CALL: Ayes: Commissioner Bowles, Frister, Chairman Scarneo
Nays: Commissioner Cook, Kline, Donaghy, Vice-Chairman Franco

The effect of the vote results in no fees. Members requested more information regarding the fees and possible increases. Mr. Hantson advised that some decision must be made. Attorney Senesky offered to get some comparison fees and speak with the Municipal Attorney in terms of getting a copy of the Resolution. Fees could be adopted for a period of sixty days to be reviewed at a later date.

A motion to adopt the fees for sixty days was made by Vice-Chairman Franco, seconded by Commissioner Cook and followed with a Roll Call vote.

ROLL CALL: Ayes: Commissioner Bowles, Cook, Kline, Donaghy, Frister, Vice-Chairman Franco, Chairman Scarneo
Nays: None

**JOIN NEW JERSEY FEDERATION OF PLANNING OFFICIALS AND
SUBSCRIPTION TO ZONING BULLETIN**

Chairman Scarneo advised that this Board joins, with the Planning Board, for a membership in the Federation. The Clerk/Secretary stated that the total annual fee is \$330.00 and that each Board pays half; \$165.00.

A motion to join the Federation was made by Commissioner Kline and seconded by Chairman Scarneo.

Roll Call: Ayes: Commissioner Bowles, Cook, Kline, Donaghy, Frister, Vice-Franco, Chairman Scarneo
Nays: None

OLD BUSINESS: Discuss the Budget

NEW BUSINESS: Draft of Rules and By-Laws

ADJOURNMENT

Vice-Chairman Franco made a motion to adjourn the Reorganization meeting at 7:45PM, seconded by Commissioner Kline with all present in agreement.

Respectfully Submitted,



Regina Nee
Clerk/Secretary