

**Town of Dover
Board of Health
Reorganization Meeting, January 9, 2012
6:30 pm**

The Reorganization Meeting of the Dover Board of Health was held in Town Hall, 37 N. Sussex Street, Dover.

Until the new President of the Board of Health is elected, Donald Costanzo called the Reorganization Meeting to order at 6:30 pm and announced that the meeting complies with the requirements of the Open Public Meetings Act and was duly advertised and posted.

ROLL CALL

PRESENT: Irene Hansen, Darlene Kasko, Marie Hoffman,
Sandra Scarneo, Donna Cook, Christopher Chapman,
Judith Rugg

ABSENT:

ALSO PRESENT: Carolyn Blackman, Alderman
Frank Wilpert, Health Officer
Christopher Demko, R.E.H.S.
Aracelis Vanderstarre, Deputy Registrar
Zoraida Ryerson, Sanitation Inspector
Donald Costanzo, Department Representative

An information sheet for members to complete requesting telephone numbers and email address updates was distributed to the Board.

PRESIDENT:

Donald Costanzo entertained nominations for President. Donna Cook made **a motion to nominate Marie Hoffman for President of the Board of Health.** The motion was seconded by Darlene Kasko.

No other nominations for President were made by the Board.

A motion to close nominations for President was made by Donna Cook and duly seconded by Christopher Chapman.

ALL AYES; NO NAYS

SECRETARY:

Newly elected President Marie Hoffman entertained nominations for Secretary of the Board of Health.

Donna Cook made **a motion to nominate Irene Hansen for Secretary of the Board of Health.** The motion was seconded by Darlene Kasko.

No other nominations for Secretary were made by the Board.

A motion to close nominations for Secretary was made by Christopher Chapman and duly seconded by Irene Hansen.

ALL AYES; NO NAYS

SCHEDULE OF MEETINGS:

President Marie Hoffman proceeded with reorganization business by raising the subject of the schedule of regular meetings for Year 2012 and the Reorganization meeting in January 2013.

Sandra Scarneo expressed the need for more frequent Board of Health meetings and greater board participation citing multiple events during the past year that required emergency responses such as a hurricane, flooding and power outages.

Darlene Kasko stated that based on the current level of department activities, quarterly meetings seemed sufficient.

William Close, Town Administrator, briefly stepped into the meeting and entered into a lengthy discussion with Ms. Scarneo regarding past critical events and the Town's response to those emergencies.

After the completion of discussion, **a motion to approve the following schedule of meeting dates for Year 2012 and the Reorganization Meeting in January 2013**, was made by Darlene Kasko and duly seconded by Marie Hoffman.

ALL AYES; NO NAYS

APPROVED SCHEDULE OF MEETINGS

The following Board of Health meeting dates were approved for the year 2012 and the reorganization meeting in 2013. The regular meetings begin at 7:00 pm (reorganization meeting @ 6:30 pm). The May 14th meeting will be held at Water Works Park, 100 Princeton Avenue, Dover, NJ. All other meeting will be held in Town Hall, 37 N. Sussex Street, Dover, NJ.

March 12	(7:00 pm)
May 14	(7:00 pm) [Water Works Park, 100 Princeton Ave.]
Sep 10	(7:00 pm)
Nov 19	(7:00 pm)
January 14, 2013	(6:30 pm Reorganization Meeting)

Upon completion of reorganization business, **a motion to adjourn the Reorganization Meeting** was made by Marie Hoffman and duly seconded by Irene Hansen.

ALL AYES; NO NAYS.

**MEETING ADJOURNED
7:20 pm**

THE REGULAR MEETING FOLLOWED THE REORGANIZATION MEETING