

**Town of Dover  
Board of Health  
Reorganization Meeting, January 14, 2013  
6:30 pm**

The Reorganization Meeting of the Dover Board of Health was held in Town Hall, 37 N. Sussex Street, Dover.

Until the new President of the Board of Health is elected, Frank Wilpert called the Reorganization Meeting to order at 6:30 pm and announced that the meeting complies with the requirements of the Open Public Meetings Act and was duly advertised and posted.

**ROLL CALL**

**PRESENT:** Darlene Kasko, Irene Hansen, Marie Hoffman,  
Donna Cook, Sandra Scarneo, Christopher Chapman

**ABSENT:** Judith Rugg

**ALSO PRESENT:** Christine Noriega, Alderman/Liaison  
Frank Wilpert, Health Officer  
Susan Downer, R.E.H.S.  
Aracelis Vanderstarre, Deputy Registrar  
Donald Costanzo, Department Representative

An information sheet for members to complete requesting telephone numbers and email address updates was distributed to the Board.

**PRESIDENT:**

Frank Wilpert, Health Officer, entertained nominations for President. Irene Hansen made **a motion to nominate Marie Hoffman for President of the Board of Health.** The motion was seconded by Darlene Kasko.

No other nominations for President were made by the Board.

**A motion to close nominations for President** was made by Donna Cook and duly seconded by Darlene Kasko.

**ALL AYES; NO NAYS**

**SECRETARY:**

Newly elected President Marie Hoffman entertained nominations for Secretary of the Board of Health.

Darlene Kasko made **a motion to nominate Irene Hansen for Secretary of the Board of Health**. The motion was seconded by Donna Cook.

No other nominations for Secretary were made by the Board.

**A motion to close nominations for Secretary** was made by Donna Cook and duly seconded by Irene Hansen.

**ALL AYES; NO NAYS**

**SCHEDULE OF MEETINGS:**

President Hoffman proceeded with reorganization business by raising the subject of the schedule of regular meetings for Year 2013 and the Reorganization meeting in January 2014.

After completion of discussion, **a motion to approve the following schedule of meeting dates for Year 2013 and the Reorganization Meeting in January 2014**, was made by Donna Cook and duly seconded by Marie Hoffman.

**ALL AYES; NO NAYS**

**APPROVED SCHEDULE OF MEETINGS**

The following Board of Health meeting dates were approved for the year 2013 and the reorganization meeting in 2014. The Regularly Scheduled Meetings and Reorganization Meeting begin at 6:30 pm. All meetings will be held at Water Works Park, 100 Princeton Avenue, Dover, NJ. The meeting dates are as follows:

<b>March 11</b>	<b>(2nd Monday)</b>
<b>May 13</b>	<b>(2nd Monday)</b>
<b>September 9</b>	<b>(2nd Monday)</b>
<b>November 18</b>	<b>(3rd Monday)</b>
<b>January 13, 2014</b>	<b>(2nd Monday) Reorganization &amp; Regular Meeting</b>

Upon completion of reorganization business, **a motion to adjourn the Reorganization Meeting** was made by Marie Hoffman and duly seconded by Christopher Chapman.

**ALL AYES; NO NAYS.**

**MEETING ADJOURNED**  
**6:45 pm**

***THE REGULAR MEETING FOLLOWED THE REORGANIZATION MEETING AT***  
***7:00 pm***