

**Town of Dover**  
**Board of Health, September, 2010**

The regular monthly meeting of the Dover Board of Health was held in Town Hall, 37 N. Sussex Street, Dover.

Board President Marie Hoffman called the meeting to order at 7:00 pm and announced that the meeting complies with the requirements of the Open Public Meetings Act and has been duly advertised and posted.

Secretary Donna Cook called the roll.

**ROLL CALL**

**PRESENT:** Darlene Kasko, Marie Hoffman, Donna Cook, Judith Rugg

**ABSENT:** Sandra Scarneo, Christopher Chapman, Irene Hansen,  
Connie Foster

**ALSO PRESENT:** Jack Delaney, Alderman  
Donald Costanzo, Health Officer

**A motion to accept the minutes from the June 2010 regular meeting of the Board of Health** was made by Donna Cook, and duly seconded by Darlene Kasko.

**ALL AYES; NO NAYS**

**CORRESPONDENCE:**

1. Letter from the US Dept. of Health & Human Services to the HO dated 6/12/10; re: National Health & Nutrition Survey (NHANES).
2. Letter from the NJDHSS to the HO dated 6/21/10; re: appointment of Donald Costanzo as Registrar of Vital Statistics.
3. Letter from the NJDHSS to the HO dated 6/21/10; re: appointment of Aracelis Orama as Deputy Registrar of Vital Statistics.
4. Letter from the NJDHSS to the HO dated 7/9/10; re: lead case management.

5. Letter from the NJDHSS to the HO dated 8/31/10; re: PHPF grant; funding approval.
6. Letter from the NJDHSS to the HO dated 8/31/10; re: H1N1 grant; approval of final expenditure report.

President Marie Hoffman asked if there was any significant correspondence. The HO explained the significance of the letters from the NJDHSS regarding the final grant statements for PHPF and H1N1.

### **OLD BUSINESS:**

Copies of the monthly report for June through August 2010 were distributed to the board for review.

The monthly report is mainly comprised of animal control activities; particularly cat related activities. As mentioned previously, animal control activities increase during the outdoor season.

The most significant animal control and communicable disease control event occurred on August 6<sup>th</sup>, when a Dover resident was bitten by an injured feral cat. The cat was taken into custody and died several days later. A laboratory test for rabies was conducted and was positive.

Cat advisories in English and Spanish were distributed to residents in the area and cat trapping activities were initiated. A cat advisory was also posted on Dover's web site. Two other cats were tested for rabies from the area. Both were negative.

### Activities - Updates:

- 6/25: Laughing Lion disposal of old food.
- 8/27: 1<sup>st</sup> Furlough Day; 1 day per month.
- 9/3: Senior Picnic; exercise & health presentation.
- 9/8: Skin Cancer Screening Program; 21 patients; 13 female; 8 male; 8 out of 21 required biopsies (38%).
- 9/1: Ben Falco, REHS, out for knee replacement surgery.

### **NEW BUSINESS:**

#### Upcoming programs:

- 9/12: MOVE TODAY exercise classes; 12 weeks; 215 E. Blackwell St.
- 9/19: Saint Clare's Walk for Breast Cancer Awareness; Hilton Garden Inn.
- 9/23: Stroke Screening, St. Clare's Community Health Center.
- 10/2: Head Start Health Fair; 18 Thompson Ave.; lead screening.
- 10/21: Female Cancer Screening Program, St. Clare's Community Health Center

The HO informed the board that he has started to receive partial shipments of flu vaccine, and expressed concern that the completed order may be delayed. This would make it difficult to set a date for the fall senior flu clinic.

The HO announced that he will be retiring effective December 1, 2010, and thanked the Board for the opportunity to work for the Town of Dover.

**THE MEETING WAS OPENED TO MEMBERS OF THE BOARD WHO WISHED TO DISCUSS ANY PARTICULAR ISSUE.**

No matters were raised.

**THE MEETING WAS OPENED TO MEMBERS OF THE GENERAL PUBLIC WHO WISHED TO DISCUSS A PARTICULAR ISSUE.**

Irene Kroeper, a student at Saint Elizabeth's College, introduced herself to the Board. Ms. Kroeper stated that she was attending the Board of Health meeting as part of community health curriculum assignment.

Upon completion of the public portion of the meeting, President Marie Hoffman entertained a motion to adjourn the meeting. **A motion to adjourn the meeting** was made by Darlene Kasko and seconded by Donna Cook.

**ALL AYES; NO NAYS**

**MEETING ADJOURNED**