

**DOVER RECREATION COMMISSION  
REGULAR MEETING  
THURSDAY  
May 13, 2010  
AGENDA - Revised**

**PLEDGE OF ALLEGIANCE**

**CALL TO ORDER**

**ROLL CALL**

**PUBLIC PORTION**

- a) Meeting opened to Public for comment on business of the Board.

**APPROVAL OF MINUTES**

- A) Open Meeting Minutes April 8, 2010 Regular Meeting

**APPROVAL OF BILLS/VOUCHER LIST - see attached**

**CORRESPONDENCE:** Correspondence in folder for Commissioners to review.

- 1) Letter from Dover Board of Education regarding Summer Program at North Dover Playground.

**COMMITTEE REPORTS**

- a. Senior Citizen Committee
- b. Sport Committees
- c. Monthly Maintenance Report/DPW

**APPLICATIONS/FIELD USE**

**Town Property**

- 1) Assunta (Sue) Panetta of 100 Thompson Ave, Dover, NJ has requested use of Water Works Park for a picnic with friends and family who have retired from Picatinny Arsenal on Thursday, June 10, 2010 from 12:00 noon to 4:00pm with rain date of Friday, June 11, 2010. They will have beer and have provided an insurance certificate. They have applied for a fire permit with the fire official. No sound system will be required.
- 2) Mark Jaeger of Dover Strikers Recreation Soccer has applied for use of Water Works Park on Saturday, June 19, 2010 from 11:00am to 4:00pm for a family Picnic for team Members and their families. 100-150 approximate # attending. No alcohol, however sound system will be used. If cooking with grills or sterno, a fire permit must be obtained from the fire official.
- 3) Mark Jaeger of Dover Strikers Recreation Soccer has requested use of Crescent Field (Large turf field) from June 28, 2010 thru July 2, 2010 for a Soccer Camp from 9:00am to 9:00pm- approximate number attending is 100.
- 4) Jeff Hoyt, Physical Education Teacher at Academy Street School has requested use of Crescent Field on Thursday, June 3, 2010 with rain date of Friday, June 11, 2010 from 9:00am to 2:00pm for 5th Grade Field Day. In the past the Board of Recreation has waived the fee for use of the field.
- 5) Andrea Sacks, 5th Grade Teacher at the Marie Duffy School in Wharton has requested use of Water Works Park picnic area and ball field on Wednesday, June 23, 2010 from 9:00am to 12:00noon for a class picnic. A letter is attached requesting waiver of the fee, as has been done in

the past. Insurance certificate has been provided. No cooking will be done, no fire permit is required. No sound system will be used.

- 6) William Woodhull of Dover Area Senior Citizens Association, Dover has requested use of Water Works Park on Monday, June 21, 2010 from 11:00am to 2:00pm with a rain date of June 22, 2010 from 11:00am to 2:00pm for an annual group picnic. No cooking will take place. Insurance certificate has been provided. Letter attached requesting waiver of the fee for Dover Senior Group.

### **Board of Education Property - pending**

- 1) Victor Rodriguez of Dover Area Little League has applied for use of DHS JV Baseball field for the dates Monday-Saturday April 16 thru June 19th (see list) from 6:00pm to dusk for Junior Division Practice and Games.

### **Board of Education Property-**

1) Scott Mack of Dover Youth Recreation Football and Cheerleading has applied for use of Hamilton Field, near Field house (no custodian required) for registrations on Thursday, June 10 & Friday, June 11, 2010 and Thursday June 17th and Friday, June 18th from 6:00pm to 8:00pm.

2) Application for use of Entire Hamilton Field Complex, including Snack Bar, Field House & rest rooms for Fireworks Celebration on Saturday July 3, 2010 with rain date of Friday, July 9, 2010 from 11:00am to 11:00pm for Annual Fireworks Display and Celebration.

3) Scott Mack of Dover Youth Recreation Football has applied for use of the Hamilton Field Complex, Snack Bar, Rest Rooms and Field House/Equipment room from August 2, 2010 thru November 21, 2010 for Football and Cheerleading practice and games.

### **Special Events:**

- 1) **Adult/Senior Bus trip to Point Pleasant Beach** and Aquarium on Friday, June 18, 2010 with rain date of Friday, June 25, 2010. Cost is \$15.00 per person, includes admission to aquarium and beach and slice of pizza and soda or lemonade. - sold out.
- 2) **Summer Program** - Proposed beginning date is **Monday, June 28th** ending on Thursday, August 12th with last day for counselors to clean up and put away supplies on Friday, August 13th. Discuss hiring procedures and interviewing process.  
**Revision of Policies and Procedures for Summer Employees** - creation of employee handbook - meeting to discuss and revise policies and procedures needs to be scheduled.  
Sign up dates for Summer Program, **Saturday June 12, 2010 from 9:00am to 12:00 noon** at Recreation Office and **Tuesday, June 15, 2010 from 4:30pm to 7:30pm** at Dover Recreation Office. Volunteers needed to help with sign ups.
- 2) **Fireworks Celebration scheduled for Saturday, July 3, 2010** with rain date of Friday, July 9, 2010. Gates open at 6:00pm. Music by the Kootz Band. Discuss whether or not to raise the fee for entrance. Need to publish in summer brochure.
- 3) **Senior Picnic** is scheduled for Thursday, September 2, 2010 with rain date of Friday, September 3 2010, at Water Works Park.

- 4) **Tree Lighting Ceremony:** Wednesday, December 1st, with rain/snow date of Thursday, December 2, 2010 in coordination with Dover Board of Education & Jeanine Hilfiger, Music Supervisor.
- 5) **Radio City Music Hall Christmas Spectacular Bus Trip to Rockefeller Center** on Monday, December 6, 2010, 2:00pm show. Bus leaves Prospect Street at 8:30am and leaves NYC at 7:00pm from Rockefeller Center. Returns to Dover approximately 8:30pm. Tickets cost \$60.00 each. (first three rows of third mezzanine).

**Next Meeting:** Meeting is proposed for scheduling on Thursday, May 13, 2010 at 7:00pm.

**Executive Session**

**Adjournment**