



TOWN OF DOVER
MAYOR AND BOARD OF ALDERMEN
CAUCUS MEETING MINUTES
August 9, 2016 7:00 PM

The Caucus Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

Mayor Dodd called the meeting to order at 7:00 pm

All joined in the Pledge of Allegiance to the Flag.

Mayor Dodd asked for a moment of silence for Donald Voigtman, our municipal clerk's father who passed away.

ROLL CALL:

Present: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd

Also present were Deputy Municipal Clerk Maria Coppinger, Administrator Donald Travisano and Attorney Brian Mason

Deputy Municipal Clerk Maria Coppinger stated adequate notice was given to the official newspaper

SUNSHINE LAW STATEMENT

In accordance with the provisions set forth in the Open Public Meeting Law, notification of this meeting has been sent to all officially designated Town newspapers and notice is posted in the Town Hall.

MUNICIPAL CORRESPONDENCE:

1. Notice of Public Hearing – Jersey Central Power and Light – In the Matter of the proposed Transfer of Transmission Assets and Lease of real property Assets to Mid-Atlantic Interstate Transmission – Public Hearing August 22, 2016

ORDINANCE FOR INTRODUCTION / FIRST READING

1. Ord. No. 19-2016 – Amending Chapter 254-2 Entitled Noise; Enumeration of Prohibited Acts and Noises

Mayor Dodd noted that the amendments to Ord. 19-2016 will permit residents to perform construction work on weekends.

AGENDA ITEMS:

RESOLUTIONS

1. Resolution Approving Bills List
2. Resolution Designating an Area of the Town of Dover, as “An Area of Redevelopment” Block 2018 Lot 1 & Block 2019 Lot 1
3. Resolution Authorizing Extension of Grace period for Third Quarter 2016 Tax Payments
4. Resolution Approving Limos
5. Resolution Awarding a Contract to Downtown Decorations, Inc.

REGULAR MEETING MINUTES

August 9, 2016

The Regular Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

The meeting was called to order by Mayor Dodd at 7:07 pm

ROLL CALL:

Present: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd

Also present were Deputy Municipal Clerk Maria Coppinger, Administrator Donald Travisano and Attorney Brian Mason

Deputy Municipal Clerk Maria Coppinger stated adequate notice was given to the official newspaper

Mayor Dodd opened the meeting to the public on any agenda items.

Seeing no hands and hearing no voices, Mayor Dodd closed the meeting to the public.

MAYOR'S REPORT: Reserved

ATTORNEY REPORT: Reserved

ORDINANCE FOR INTRODUCTION/FIRST READING

ORDINANCE NO. 19-2016

OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AMENDING CHAPTER 254-2 OF THE CODE OF THE TOWN OF DOVER ENTITLED "NOISE; ENUMERATION OF PROHIBITED ACTS AND NOISES."

BE IT ORDAINED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey, that Chapter 254-2 of the Code of the town of Dover is hereby amended to read as follows:

SECTION 1. Chapter 254 Noise 254-2 Enumeration of prohibited acts and noises.

- F. Construction, repair or alteration of buildings. The erection (including excavation), demolition, alteration or repair of any building other than between the hours of 7:00 a.m. and 6:00 p.m. on weekdays and 8:00 am and 6:00 pm on weekends (Saturday and Sunday).

In cases of emergency and/or urgent necessity or in the interest of the public health, safety and welfare, as determined by the Town Administrator or Construction Official, as applicable, work may be conducted outside of the above-stated hours provided that all other applicable laws are adhered to.

SECTION 2.

All ordinances or parts of ordinances inconsistent with this within ordinance are hereby repealed to the extent of such inconsistencies.

SECTION 3.

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

SECTION 4.

The Ordinance shall take effect in accordance with law.

Alderman MacDonald has moved the ordinance be adopted and duly seconded by Alderman Picciallo and passed for first reading by the following roll call vote.

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd
Nays: None Absent: None Abstained: None**

AGENDA ITEMS:

BILL LIST RESOLUTION

WHEREAS, the Mayor and Board of Aldermen of the Town of Dover have examined all bills presented for payment; and

WHEREAS, the Chief Financial Officer has certified that there are sufficient funds in the account(s) to which respective bills have been charged.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Dover do hereby approve the bills as listed; and

BE IT FURTHER RESOLVED that the proper officials are hereby authorized to sign the checks for payment of same.

RESERVE ACCT claims in the amount of:	\$0.00
CURRENT ACCT claims in the amount of:	\$795,134.43
GENERAL CAPITAL ACCT claims in the amount of:	\$80,875.43
WATER UTILITY ACCT claims in the amount of:	\$103,157.38
WATER UTILITY RESERVE ACCT claims in the amount of:	\$0.00
WATER CAPITAL ACCT claims in the amount of:	\$17,027.34
PARKING UTILITY ACCT claims in the amount of:	\$13,072.58
PARKING UTILITY RESERVE ACCT claims in the amount of:	\$0.00
PARKING CAPITAL ACCT claims in the amount of:	\$2,950.00
ANIMAL CONTROL TRUST ACCT claims in the amount of:	\$37.80
EVIDENCE TRUST ACCT claims in the amount of:	\$0.00
RECYCLING TRUST ACCT claims in the amount of:	\$1,000.00
COUNTY FORFEITED ASSETS TRUST ACCT claims in the amount of:	\$0.00
FEDERAL FORFEITED ASSETS ACCT claims in the amount of:	\$0.00
TRUST/OTHER ACCT claims in the amount of:	\$24,730.97
COAH TRUST ACCT claims in the amount of:	\$0.00
TOTAL CLAIMS TO BE PAID	\$1,037,985.93

BE IT FURTHER RESOLVED that the following claims have been paid prior to the Bill List Resolution in the following amounts:

CURRENT ACCT claims in the amount of:	\$20,710.66
TRUST/OTHER ACCT claims in the amount of:	\$10,816.80
STATE & FEDERAL GRANT FUND claims in the amount of:	\$0.00
WATER UTILITY ACCT claims in the amount of:	\$593.73
TOTAL CLAIMS PAID	\$32,121.19
TOTAL BILL LIST RESOLUTION	\$1,070,107.12

Alderwoman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman O'Connor and passed by the following roll call vote.

Ayes: Aldermen Visioli, Romaine, Blackman, MacDonald, Toth, and O'Connor
Nays: None Absent: None Abstained: Aldermen Picciallo, Camacho and Mayor Dodd

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
DESIGNATING AN AREA OF THE TOWN OF DOVER, AS MORE PARTICULARLY
DESCRIBED HEREIN, AS "AN AREA IN NEED OF REDEVELOPMENT",
PURSUANT TO THE LOCAL REDEVELOPMENT AND HOUSING LAW

WHEREAS, on May 10, 2016, the Mayor and Board of Alderman adopted Resolution # 2016-115, requesting and authorizing the Planning Board to undertake a preliminary investigation to determine whether the properties identified as:

Block 2018, Lot 1;
Block 2019, Lot 1;

as identified on the Official Tax Map of the Town of Dover (the “Study Area”) to determine if such properties qualify as a “non-condemnation” area in need of redevelopment pursuant to the Local Redevelopment and Housing Law, *N.J.S.A. 40A:12A-1*, et seq. (the “Redevelopment Law”); and

WHEREAS, the Planning Board retained the services of Maser Consulting, P.A., a professional engineering, planning and design firm (“Maser”) to assist in conducting the necessary investigations and analysis to determine whether the Study Area does or does not qualify as an area in need of redevelopment under the criteria set forth in the Redevelopment Law; and

WHEREAS, Maser conducted such investigations and prepared a report of its investigations entitled “*Redevelopment Study Area Determination of Need, Guenther Mill Site : Block 2018, Lot 1; Block 2019, Lot 1*” dated July 6, 2016 (the “Redevelopment Investigation Report”); and

WHEREAS, the Redevelopment Investigation Report concludes that the Study Area and the properties therein exhibit conditions which conform with various redevelopment criteria, including criteria a, b, d, and e under Section 5 of the Redevelopment Law, *N.J.S.A. 40A:12A-5*, as more specifically set forth in the Redevelopment Investigation Report; and

WHEREAS, on July 27, 2016, the Planning Board conducted a duly-noticed public hearing, pursuant to *N.J.S.A. 40A:12A-6*, at which time it heard a presentation of the Redevelopment Investigation Report by David G. Roberts, AICP/PP, LLA, RLA, the primary author of the Redevelopment Investigation Report, as well as comments from Michael Hantson, PE, PP, CME, the Town Engineer and Planner and members of the public in attendance; and

WHEREAS, Mr. Roberts and Mr. Hantson responded to questions from the Planning Board members and members of the public; and

WHEREAS, based upon the Redevelopment Investigation Report, Mr. Roberts’ testimony concerning the Redevelopment Investigation Report and the comments from the public, the Planning Board accepted the findings of the Redevelopment Investigation Report and concluded that the Study Area meets the criteria for designation as a “non-condemnation” area in need of redevelopment under the Redevelopment Law as detailed in the Redevelopment Investigation Report and recommending that the Mayor and Board of Alderman designate the Study Area as an area in need of redevelopment, pursuant to the Redevelopment Law; and

WHEREAS, the Mayor and Board of Alderman accept the conclusions of the Redevelopment Investigation Report and the Planning Board’s recommendation and wish to designate the Study Area as a “non-condemnation” area in need of redevelopment.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Alderman of the Town of Dover that the Study Area described herein be and hereby is designated as a Non-Condensation Redevelopment Area, pursuant to *N.J.S.A. 40A:12A-5* and *N.J.S.A. 40A:12A-6*.

BE IT FURTHER RESOLVED, that the Dover Planning Board prepare a Redevelopment Plan for said properties in accordance with *N.J.S.A. 40A:12A-7*.

Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O’Connor, Camacho and Mayor Dodd
Nays: None Absent: None Abstained: None**

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
AUTHORIZING EXTENSION OF GRACE PERIOD FOR THIRD QUARTER 2016 TAX PAYMENTS**

WHEREAS, the budget of the Town of Dover could not be fixed due to delays in the State of New Jersey providing information and approving of same; and

WHEREAS, this has caused an issue with the cycle of tax bills as they could not be printed and distributed in a timely fashion; and,

WHEREAS, the tax bills for the second half of 2016 and the first half of 2017 will be delivered to the Town of Thursday, July 22 and;

WHEREAS, additional grace time must be granted to taxpayers to pay their tax bills as taxes are due on the first day of August, 2016; and

WHEREAS, the new recommended grace period for third quarter taxes is August 18, 2016;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey as follows:

1. There is hereby approved an extension of the grace period to August 18, 2016, during which time period payments received will not be considered delinquent.
2. The tax collector is hereby authorized to receive tax payments through August 18, 2016 without the imposition of a penalty, but all payments received after August 18, 2016 will receive the penalty for interest charges from August 1, 2016 to the date of payment.

Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd
Nays: None Absent: None Abstained: None**

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
APPROVING TAXIS/LIMOS TO BE LICENSED IN THE TOWN OF DOVER**

WHEREAS, the following companies, have applied for a license to operate the vehicle(s) listed below on Schedule A hereto and made a part hereof as taxicab(s)/limo(s) in the Town of Dover; and

WHEREAS, the appropriate municipal departments have reviewed the application(s) as required and have no objections to same being licensed as taxicabs/limos;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the taxicab(s)/limo(s) listed below are hereby approved for taxi/limo license(s) in the Town of Dover.

Schedule A

AXELS EXPRESS LIMO & TAXI

2007 Chrysler	R182339	OT1183	TAXI (#36)
2003 Chrysler	R323052	OL7228J	LIMO

FIRST CLASS OF DOVER

2004 Lincoln	Y611908	OL6354J	LIMO
2006 Ford	X124678	OL5505J	LIMO
2007 Ford	X151445	OL5504J	LIMO
2003 Dodge	B247675	OL7720J	LIMO
2011 Toyota	S115876	OL6118H	LIMO

ELITE LIMO & TAXI

2014 Dodge	R104306	OL7751J	LIMO
2008 Chrysler	R818626	OL8893J	LIMO
2007 Lincoln	Y621552	OL8892J	LIMO

CITY LIMO & TAXI

2003 Ford	HA01001	OL3748J	LIMO
2005 Lincoln	Y601126	OL8805J	LIMO

Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Visioli and passed by the following roll call vote.

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd
Nays: None Absent: None Abstained: None**

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER AWARDING A CONTRACT PURSUANT TO N.J.S.A. 40A:11-5(1) (a)(ii) AND N.J.A.C. 5:34-2.1 ET SEQ., TO DOWNTOWN DECORATIONS, INC. FOR EXTRAORDINARY UNSPECIFIABLE SERVICES

WHEREAS, the Town of Dover has determined that a need exists for the provision of the design, purchase, installation, removal and storage of winter holiday decorations at JFK Commons Park, in the Town of Dover; and

WHEREAS, the Town has determined that the scope of material and services contemplated is extraordinary and unspecifiable and meets the definition of an EUS in accordance with N.J.S.A. 40A:11-5(1) (a)(ii), known as the Local Public Contracts Law and the rules and regulations set forth by the New Jersey Department of Community Affairs, Division of Local Government Services in N.J.A.C. 5:34-2.1, et seq.; and

WHEREAS, the Town Administrator has certified that these services meet the criteria established by law and the regulations governing the award of contracts for EUS; and

WHEREAS, the Town has determined that Downtown Decorations, Inc. can provide the materials and services that the Town desires; and

WHEREAS, pursuant to the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.), as an award of a contract for “extraordinary, unspecifiable services” without competitive bids, this resolution and subsequent contract will be maintained on file in the office of the municipal clerk and available for public inspection; and

WHEREAS, the Chief Financial Officer has certified that available funds exist and the project will be funded from Capital Accounts C-04-55-928-001, C-04-55-930-003, C-04-55-932-001 and C-04-55-932-007 and said certificate of availability of funds has been prepared and is on file in the office of the municipal clerk; now, therefore, be it

RESOLVED by the Mayor and the Board of Aldermen of the Town of Dover, Morris County, New Jersey as follows:

1. The Mayor and the Board of Aldermen hereby authorize the execution of a Contract with Downtown Decorations, Inc., 672 Joy Road, East Syracuse, New York 13057 for the provision of the design, purchase, installation, removal and storage of winter holiday decorations at JFK Commons Park, in the Town of Dover, for a period of up to two years in an amount not to exceed \$215,000.00.
2. This contract is awarded without competitive bidding as an “extraordinary unspecifiable service” in accordance with N.J.S.A. 40A:11-5(1) (a)(ii), known as the Local Public Contracts Law and the rules and regulations set forth by the New Jersey Department of Community Affairs, Division of Local Government Services in N.J.A.C. 5:34-2.1, et seq.

Alderwoman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O’Connor, Camacho and Mayor Dodd
Nays: None Absent: None Abstained: None**

PUBLIC COMMENTS

Ennette Boyiatyis – 59 Spring Street – Ms. Boyiatyis requested “no parking signs” at the corner of Spring Street and Elizabeth Street. Mayor Dodd noted that they will look into the request.

Antonio Acosta – 130 Madison Avenue – Mr. Acosta asked for an update on the redevelopment project at Dickerson and North Sussex Streets. Mayor Dodd explained that there have been some issues with the project, noting an issue with the electrical design, the relocation of transformers and funding for the property. He also explained that when the redevelopment company approached the bank for funding, the bank requested additional parking spaces which require them to make changes to the plan. However, Mayor Dodd expressed that the project will continue to move forward. Mr. Acosta made a suggestion for town to participate in events, like National Night Out, to help promote the town. He asked the town to seek funding for trees to be planted. Mr. Acosta’s home was recently burglarized and requested an increase in police patrol in the area. He was lead to believe that there would be an increase in patrol however when he reviewed the security system there where only four visits to his area. Mr. Travisano noted that he has emails to show that the request was made and he’s disappointed with the number of patrols that were made.

Karen Gorski – 9 Summer Avenue – Mrs. Gorski’s neighbor left a cabinet on their front yard and then was placed at the curb without a sticker. She noted that this occurred for 6 weeks and there was no follow up with the town. She also commented that people park on their front lawns which she thought was illegal. Mayor Dodd noted that they will look into the garbage complaint and the police will stop by regarding the parking concern.

Marie Tambini – E. Blackwell Street – Ms. Tambini made the board aware that there’s a lady selling new merchandise on Blackwell Street every weekend. The board was under the impression that it was a garage sale and will make changes for weekend enforcement.

**Motion to adjourn made by Alderwoman Blackman at 7:30 pm,
and duly seconded by Alderman Camacho passed by the following voice vote.**

**Ayes: Aldermen Visioli, Picciallo, Romaine, Blackman, MacDonald, Toth, O’Connor, Camacho and Mayor Dodd
Nays: None Absent: None Abstained: None**

Respectfully submitted,

Maria Coppinger, Deputy Municipal Clerk