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TOWN OF DOVER

Housing Rehabilitation Program Checklist

**ALL OF THE FOLLOWING APPLICABLE DOCUMENTS MUST BE SUBMITTED WITH YOUR APPLICATION
 FOR ALL HOUSEHOLD MEMBERS.**

Any item not applicable must be marked "N/A", sign and return with application.

	Copies of last year's Federal AND State Income Tax Returns for ALL household members. INCLUDE ALL W-2s, 1099s, schedules and attachments . BE SURE TO SIGN THE COPIES OF TAX RETURNS.
	Copies of three (3) recent pay stubs showing gross year-to-date amounts. If not available, please obtain a letter from your place of employment stating your gross year-to-date and total gross annual income.
	Copies of the annual Social Security and Supplemental Security Statements. If this is not available, please obtain a letter from the Social Security office stating your annual income.
	Copies of Disability statements. This must state the beginning and ending dates, as well as the amount received.
	Copies of Welfare statements. This must state the beginning and ending dates, as well as the amount received. If not available, please obtain a letter from the Welfare Office.
	Copies of Unemployment statements. This must state the beginning and ending dates, as well as the amount received. If not available, please obtain a letter from the Unemployment Office.
	Copies of Alimony and Child Support checks. Also required is a copy of the Separation/Divorce agreement stating the amount received/to be received.
	Three (3) current consecutive months bank statements , all pages for all accounts, (checking, savings, money market etc.) and Interest and Dividend statements. ALL PAGES with or without info on page.
	Copies of Pension and Annuity statements.
	Copies of ALL income received from child care, cleaning homes, etc. (Non-taxable AND Taxable)
	All other public assistance, non-taxable AND taxable received by ALL household members.
	Copies of all other payments/assistance received from scholarships, stipends, parsonage, etc.
	Proof of paid property tax. (Can be obtained at the Township Tax Office.)
	Copy of the declaration page of current homeowner's insurance policy.
	Copy of the recorded property deed. Copy MUST have the County stamp showing the recorded date, book and page numbers.
	Copy(s) of current mortgage and/or equity loan(s) showing balance owed.

If you have any questions or concerns regarding the application, required materials and documentation or about the housing rehabilitation program, please contact the Supervising Planner, Alex Dougherty, AICP, PP; at adougherty@dover.nj.us

I hereby attest all items marked by N/A answered above are not applicable to me or my family as attested to by my/our signature(s) below.

Applicant's Signature *Date*

Co-applicant's signature *Date*

Print Signature

RETURN THIS SIGNED FORM WITH YOUR APPLICATION & DOCUMENTS