

RESOLUTION NO. 73-2020 BILL LIST RESOLUTION

WHEREAS, the Mayor and Board of Aldermen of the Town of Dover have examined all bills presented for payment; and

WHEREAS, the Chief Financial Officer has certified that there are sufficient funds in the account(s) to which respective bills have been charged.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Dover do hereby approve the bills as listed; and

BE IT FURTHER RESOLVED that the proper officials are hereby authorized to sign the checks for payment of same.

| The approximation of the control of | |
|---|--------------|
| CURRENT APPROPRIATIONS RESERVE ACCT claims in the amount of: | \$166,732.89 |
| CURRENT APPROPRIATIONS ACCT claims in the amount of: | \$533,817.33 |
| GENERAL CAPITAL ACCT claims in the amount of: | \$80,284.86 |
| WATER UTILITY RESERVE ACCT claims in the amount of: | \$32,636.09 |
| WATER UTILITY ACCT claims in the amount of: | \$54,857.56 |
| WATER CAPITAL ACCT claims in the amount of: | \$0.00 |
| PARKING UTILITY RESERVE ACCT claims in the amount of: | \$7,519.01 |
| PARKING UTILITY ACCT claims in the amount of: | \$1,965.94 |
| PARKING CAPITAL ACCT claims in the amount of: | \$0.00 |
| ANIMAL CONTROL TRUST ACCT claims in the amount of: | \$8,526.00 |
| EVIDENCE TRUST ACCT claims in the amount of: | \$0.00 |
| RECYCLING TRUST ACCT claims in the amount of: | \$0.00 |
| COUNTY FORFEITED ASSETS TRUST ACCT claims in the amount of: | \$0.00 |
| FEDERAL FORFEITED ASSETS ACCT claims in the amount of: | \$0.00 |
| TRUST/OTHER ACCT claims in the amount of: | \$0.00 |
| COAH TRUST ACCT claims in the amount of: | \$0.00 |
| TOTAL CLAIMS TO BE PAID | \$886,339.68 |

BE IT FURTHER RESOLVED that the following claims have been paid prior to the Bill List Resolution in the following amounts:

| TRUST/OTHER ACCT claims in the amount of: | \$0.00 |
|--|------------|
| CURRENT APPROPRIATIONS ACCT claims in the amount of: | \$1,567.50 |
| GENERAL CAPITAL ACCT claims in the amount of: | \$0.00 |
| WATER UTILITY OPERATING claims in the amount of: | \$0.00 |
| TOTAL CLAIMS PAID | \$1,567.50 |

TOTAL BILL LIST RESOLUTION

\$887,907.18

John P. Schmidt, Acting Municipal Clerk

Carolyn Blackman, Mayor

RESOLUTION NO. 74-2020 SELF-EXAMINATION OF BUDGET RESOLUTION

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Town of Dover, County of Morris has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2020 budget year.

NOW THEREFORE BE IT RESOLVED by the governing body of the Town of Dover, County of Morris that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

- 1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes.
- 2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).
- 3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
 - 4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate and correctly stated,
 - b. Items of appropriation are properly set forth
 - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.

- 5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
- 6. That all other applicable statutory requirements have been fulfilled.

 BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

ATTEST:

John P. Schmidt, Acting Municipal Clerk

TOWN OF DOVER, COUNTY OF MORRIS

Carolyn Blackman, Mayor

RESOLUTION NO. 75-2020 TRANSFER RESOLUTION

WHEREAS, there appears to be insufficient funds in the following accounts (excepting the Appropriation of Contingent Expenses or Deferred Charges) to meet the demands thereon for the balance of the year, viz: 2019

Administration OE

Finance OE

Recreation OE

Zoning/Board of Adjustment OE

DDOM A

Legal OE

Solid Waste & Recycling OE Utilities OE

WHEREAS, there appears to be a surplus in the following accounts (excepting the Appropriation for Contingent Expenses, Down Payments and Capital Improvement Fund) over and above the demand necessary for the balance of the year, viz: 2019

Police S & W

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover (not less than two thirds of all members thereof affirmatively concurring) that in accordance with the provision of R.S. 40A:4-58, part of the surplus in the accounts heretofore mentioned be and the same are hereby transferred to the account (excepting the Appropriation for Contingent Expenses or Deferred Charges) mentioned as being sufficient to meet the current demands; and

BE IT FURTHER RESOLVED that the Treasurer be and she is hereby authorized to make the following transfers as of February 19, 2020:

| | FROM | 10 | |
|--------------|-----------|-------------------------------|-----------|
| Police S & W | 28,250.00 | Administration OE | 2,000.00 |
| | | Finance OE | 800.00 |
| | | Recreation OE | 500.00 |
| | | Zoning/Board of Adjustment OE | 600.00 |
| | | Court OE | 850.00 |
| | | Legal OE | 4,300.00 |
| | | Solid Waste & Recycling OE | 6,000.00 |
| | | Utilities OE | 13,200.00 |
| Total | 28,250.00 | Total | 28,250.00 |

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

TO

John P. Schmidt, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: 2-25-20

RESOLUTION NO. 76-2020

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER APPROVING OF RAFFLE LICENSES

WHEREAS, the below listed organization has applied for a Raffle License; and

WHEREAS, such licenses have been reviewed by the appropriate departments and found to meet with all of the requirements and conditions of the municipality;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey as follows:

The below listed raffles for the date set forth following their names are hereby approved:

Schedule A

Dover American Legion Post 27 WM Hedges To be held February 29, 2020 (50/50 On Site, RL-1091)

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

John P. Schmidt, Acting Municipal Clerk

Carolyn Blackman, Mayor

RESOLUTION NO. 77-2020

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, AUTHORIZING THE AWARD OF A FAIR AND OPEN PROFESSIONAL SERVICES CONTRACT FOR GRANT WRITING TO MILLENNIUM STRATEGIES

WHEREAS, the Town of Dover has a need to contract for professional services for Grant Writing Services pursuant to the provisions of N.J.S.A. 19:44A-20.5, et seq to perform grant writing; and

WHEREAS, the Personnel Committee recommends that Millennium Strategies is qualified to perform this work on behalf of the Town of Dover; and

WHEREAS, the Personnel Committee recommends the award of a contract to Millennium Strategies, 60 Columbia Road, Morristown, New Jersey 07960, under a fair and open process, for the year 2020, expiring December 31, 2020 at a cost not to exceed \$36,000.00 unless further authorized by the governing body; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Aldermen of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with Millennium Strategies for the work described above, for the year 2020, expiring December 31,2020, at a cost not to exceed \$36,000.00; and

BE IT FURTHER RESOLVED that notice of the award of this contract and resolution shall be advertised by Municipal Clerk as required by law within ten (10) days from the date adoption; and

BE IT FURTHER RESOLVED, that the Professional(s) listed above is/are directed to prepare a written contract to be executed with the Town and that a copy of copy of this Resolution, the Business Entity Disclosure Certification and Contract shall be placed on file with the Municipal Clerk.

ATTEST

John P. Schmidt, Acting Municipal Clerk

TOWN OF DOVER, COUNTY OF MORRIS

Carolyn Blackman, Mayor

RESOLUTION NO. 78-2020

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, AUTHORIZING THE APPOINTMENT OF LISA THOMPSON, ESQ. AS MUNICIPAL PROSECUTOR OF THE SHARED MUNICIPAL COURT OF THE TOWN OF DOVER AND BROOUGH OF VICTORY GARDENS

WHEREAS, the Town of Dover is required to appoint a Municipal Prosecutor each year; and

WHEREAS, the Personnel Committee has reviewed responses to the RFQ for Municipal Prosecutor and recommends that Lisa Thompson, Esq. be appointed as Prosecutor; and

BE IT FURTHER RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey, that pursuant to N.J.S.A. 40A:2B-1, et. seq, is hereby appointed as Municipal Prosecutor of the Shared Municipal Court of the Town of Dover and Borough of Victory Gardens for a term ending December 31.

ATTEST:

John P. Schmidt, Acting Municipal Clerk

TOWN OF DOVER, COUNTY OF MORRIS

Carolyn Blackman, Mayor

RESOLUTION NO. 79-2020

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, AUTHORIZING THE APPOINTMENT OF GERALD KELLY, ESQ. AS MUNICIPAL PUBLIC DEFENDER OF THE SHARED MUNICIPAL COURT OF THE TOWN OF DOVER AND BROOUGH OF VICTORY GARDENS

WHEREAS, the Town of Dover is required to appoint a Municipal Public Defender each year; and

WHEREAS, the Personnel Committee has reviewed responses to the RFQ for Municipal Public Defender and recommends that Gerald Kelly, Esq. be appointed as Public Defender; and

BE IT FURTHER RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey, that pursuant to N.J.S.A. 40A:2B-1, et. seq, is hereby appointed as Municipal Public Defender of the Shared Municipal Court of the Town of Dover and Borough of Victory Gardens for a term ending December 31.

ATTEST:

John P. Schmidt, Acting Municipal Clerk

TOWN OF DOVER, COUNTY OF MORRIS

Carolyn Blackman, Mayor

RESOLUTION NO. 80-2020

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, APPOINTING TIMOTHY P. DOWNS, ESQ. OF MASON, THOMPSON, LLC AS THE MUNICIPAL ATTORNEY THROUGH A FAIR AND OPEN PROCESS

WHEREAS, the Town of Dover ("Town") has a need to contract for professional services for Legal Services pursuant to the provisions of N.J.S.A. 19:44A-20.5, et seq to perform legal services; and

WHEREAS, the appointment of the Municipal Attorney is authorized for a one year term by nomination and approval of the Board of Aldermen; and

WHEREAS, the Personnel Committee and Mayor after reviewing submissions recommends the appointment of Timothy P. Downs, Esq., to be appointed as Municipal Attorney and that Brian W. Mason and Lisa Chadwick Thompson will be attorneys who perform duties on behalf of the Town of Dover.

WHEREAS, a Retainer shall be paid to Mason, Thompson, LLC for said position in the amount of \$55,008.00, to be paid in monthly installments of \$4,848.00 for General Legal Services in accordance with the proposal; and

WHEREAS, in addition to the Retainer and for additional proceedings, litigation or other duties as outlined in the Cost Proposal, the firm shall be paid at an hourly rate of \$165/hr.;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Aldermen of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with Mason, Thompson, LLC for the work described above, for the year 2020, expiring December 31, 2020, at a monthly retainer of \$4,848.00 and \$165.00/hr. for duties which fall outside of General Legal Services; and

BE IT FURTHER RESOLVED that notice of the award of this contract and resolution shall be advertised by Municipal Clerk as required by law within ten (10) days from the date adoption; and

BE IT FURTHER RESOLVED, that the Professional(s) listed above is/are directed to prepare a written contract to be executed with the Town and that a copy of copy of this Resolution, the Business Entity Disclosure Certification and Contract shall be placed on file with the Municipal Clerk.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

John P. Schmidt, Acting Municipal Clerk Ca

Carolyn Blackman, Mayor

RESOLUTION NO. 81-2020

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, AUTHORIZING THE AWARD OF A FAIR AND OPEN PROFESSIONAL SERVICES CONTRACT FOR BOND COUNSEL TO THE FIRM OF MCMANIMON, SCOTLAND & BAUMANN, LLC

WHEREAS, the Town of Dover ("Town") has a need to contract for professional services for Legal Services – Bond Counsel pursuant to the provisions of N.J.S.A. 19:44A-20.5, et seq. to perform Bond Counsel Serves; and

WHEREAS, the Personnel Committee and Mayor after reviewing submissions recommends the appointment of McManimon, Scotland & Baumann, LLC as Bond Counsel; and

WHEREAS, Bond Counsel shall be paid based on the costs submitted in the RFQ response for any bond work approved by the Town of Dover; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Aldermen of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with McManimon, Scotland & Baumann, LLC as Bond Counsel for the year 2020, expiring December 31, 2020.

BE IT FURTHER RESOLVED that notice of the award of this contract and resolution shall be advertised by Municipal Clerk as required by law within ten (10) days from the date adoption; and

BE IT FURTHER RESOLVED, that the Professional(s) listed above is/are directed to prepare a written contract to be executed with the Town and that a copy of copy of this Resolution, the Business Entity Disclosure Certification and Contract shall be placed on file with the Municipal Clerk.

ATTEST:

John P. Schmidt Acting Municipal Clerk

TOWN OF DOVER, COUNTY OF MORRIS

Carolyn Blackman, Mayor

RESOLUTION NO. 82-2020

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, AUTHORIZING THE AWARD OF A FAIR AND OPEN PROFESSIONAL SERVICES CONTRACT FOR LABOR COUNSEL TO THE FIRM OF JARDIM, MEISNER & SUSSER, P.C.

WHEREAS, the Town of Dover ("Town") has a need to contract for professional services for Legal Services – Labor Counsel pursuant to the provisions of N.J.S.A. 19:44A-20.5, et seq. to perform Labor Counsel Serves; and

WHEREAS, the Personnel Committee and Mayor after reviewing submissions recommends the appointment of Jardim, Meisner & Susser, PC, as Labor Counsel; and

WHEREAS, Labor Counsel shall be paid \$165.00/hr. for attorneys and \$90.00/hr for paralegals/support staff based on the costs submitted in the RFQ response; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Aldermen of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with Jardim, Meisner & Susser, P.C. for the year 2020, expiring December 31, 2020.

BE IT FURTHER RESOLVED that notice of the award of this contract and resolution shall be advertised by Municipal Clerk as required by law within ten (10) days from the date adoption; and

BE IT FURTHER RESOLVED, that the Professional(s) listed above is/are directed to prepare a written contract to be executed with the Town and that a copy of copy of this Resolution, the Business Entity Disclosure Certification and Contract shall be placed on file with the Municipal Clerk.

ATTEST:

John P. Schmidt, Acting Municipal Clerk

TOWN OF DOVER, COUNTY OF MORRIS

Carolyn Blackman, Mayor

RESOLUTION NO. 83-2020

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, AUTHORIZING THE AWARD OF A FAIR AND OPEN PROFESSIONAL SERVICES CONTRACT FOR LABOR COUNSEL TO THE FIRM OF RAINONE COUGHLIN MINCHELLO

WHEREAS, the Town of Dover ("Town") has a need to contract for professional services for Legal Services – Labor Counsel pursuant to the provisions of N.J.S.A. 19:44A-20.5, et seq. to perform Labor Counsel Serves; and

WHEREAS, the Personnel Committee and Mayor after reviewing submissions recommends the appointment of Rainone Coughlin Minchello, as Labor Counsel; and

WHEREAS, Labor Counsel shall be paid \$165.00/hr. for attorneys and reimbursable expenses based on the costs submitted in the RFQ response;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Aldermen of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with Rainone Coughlin Minchello, for the year 2020, expiring December 31, 2020.

BE IT FURTHER RESOLVED that notice of the award of this contract and resolution shall be advertised by Municipal Clerk as required by law within ten (10) days from the date adoption; and

BE IT FURTHER RESOLVED, that the Professional(s) listed above is/are directed to prepare a written contract to be executed with the Town and that a copy of copy of this Resolution, the Business Entity Disclosure Certification and Contract shall be placed on file with the Municipal Clerk.

ATTEST:

John P. Schmidt, Acting Municipal Clerk

TOWN OF DOVER, COUNTY OF MORRIS

Carolyn Blackman, Mayor

ADOPTED: 2-W-ZO

RESOLUTION NO. 84-2020

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, AUTHORIZING THE AWARD OF A FAIR AND OPEN PROFESSIONAL SERVICES CONTRACT FOR FORENSIC AUDITOR AND BUDGET CONSULTATING SERVICES TO O'CONNOR DAVIES

WHEREAS, the Town of Dover ("Town") has a need to contract for professional services for Forensic Auditing and Budget Consulting Services pursuant to the provisions of N.J.S.A. 19:44A-20.5, et seq. to perform Forensic Auditing and Budget Consulting Services; and

WHEREAS, the Personnel Committee and Mayor after reviewing submissions recommends the appointment of O'Connor Davies, as Forensic Auditor and Budget Consulting Services; and

WHEREAS, O'Connor Davies shall be paid as follows: \$250/hr for Partner, \$175/hr for Manager, \$140/hr for Supervisor, \$125/hr for Senior Staff and \$110/hr for Staff Assistants based on the costs submitted in the RFQ response;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Aldermen of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with O'Connor Davies, for the year 2020, expiring December 31, 2020.

BE IT FURTHER RESOLVED that notice of the award of this contract and resolution shall be advertised by Municipal Clerk as required by law within ten (10) days from the date adoption; and

BE IT FURTHER RESOLVED, that the Professional(s) listed above is/are directed to prepare a written contract to be executed with the Town and that a copy of copy of this Resolution, the Business Entity Disclosure Certification and Contract shall be placed on file with the Municipal Clerk.

ATTEST:

John P. Schmidt, Acting Municipal Clerk

TOWN OF DOVER, COUNTY OF MORRIS

Carolyn Blackman, Mayor

RESOLUTION NO. 85-2020

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, AUTHORIZING THE AWARD OF A FAIR AND OPEN PROFESSIONAL SERVICES CONTRACT FOR MUNICIPAL AUDITOR TO DONOHUE, GIRONDA, DORIA & TOMKINS, LLC

WHEREAS, the Town of Dover ("Town") has a need to contract for professional services for Municipal Auditing Services pursuant to the provisions of N.J.S.A. 19:44A-20.5, et seq. to perform Municipal Auditing Services; and

WHEREAS, the Personnel Committee and Mayor after reviewing submissions recommends the appointment of Donohue, Gironda, Doria & Tomkins, LLC, as Municipal Auditor; and

WHEREAS, Donohue, Gironda, Doria & Tomkins, LLC shall be paid as follows: \$175/hr for Partner on Specialized Project, \$150/hr for Partner on Audit Engagement, \$140/hr for Manager II,, \$125/hr for Manager I, \$115/hr. for Senior III, \$110/hr for Senior II, \$90/hr for Senior I, \$85/hr. for Staff II and \$75/hr for Staff I based on the costs submitted in the RFQ response;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Aldermen of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with Donohue, Gironda, Doria & Tomkins, LLC, for the year 2020, expiring December 31, 2020.

BE IT FURTHER RESOLVED that notice of the award of this contract and resolution shall be advertised by Municipal Clerk as required by law within ten (10) days from the date adoption; and

BE IT FURTHER RESOLVED, that the Professional(s) listed above is/are directed to prepare a written contract to be executed with the Town and that a copy of copy of this Resolution, the Business Entity Disclosure Certification and Contract shall be placed on file with the Municipal Clerk.

ATTEST:

John P. Schmidt, Acting Municipal Clerk

TOWN OF DOVER, COUNTY OF MORRIS

Carolyn Blackman, Mayor

ADOPTED: 2-W->C

RESOLUTION NO. 86-2020

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, AUTHORIZING THE AWARD OF A FAIR AND OPEN PROFESSIONAL SERVICES CONTRACT FOR REDEVELOPMENT COUNSEL TO THE FIRM OF DECOTIS, FITZPATRICK, COLE AND GIBLIN, LLP

WHEREAS, the Town of Dover ("Town") has a need to contract for professional services for Legal Services – Redevelopment Counsel pursuant to the provisions of N.J.S.A. 19:44A-20.5, et seq. to perform Redevelopment Counsel Serves; and

WHEREAS, the Personnel Committee and Mayor after reviewing submissions recommends the appointment of DeCotiis, Fitzpatrick, Cole and Giblin, LLP, as Redevelopment Counsel; and

WHEREAS, Redevelopment Counsel shall be paid \$175.00/hr. for attorneys plus expenses based on the costs submitted in the RFQ response;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Aldermen of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with DeCotiis, Fitzpatrick, Cole and Giblin, LLP, for the year 2020, expiring December 31, 2020.

BE IT FURTHER RESOLVED that notice of the award of this contract and resolution shall be advertised by Municipal Clerk as required by law within ten (10) days from the date adoption; and

BE IT FURTHER RESOLVED, that the Professional(s) listed above is/are directed to prepare a written contract to be executed with the Town and that a copy of copy of this Resolution, the Business Entity Disclosure Certification and Contract shall be placed on file with the Municipal Clerk.

ATTEST

John P. Schmidt, Acting Municipal Clerk

TOWN OF DOVER, COUNTY OF MORRIS

Carolyn Blackman, Mayor

RESOLUTION NO. 87-2020

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, AUTHORIZING THE AWARD OF A FAIR AND OPEN PROFESSIONAL SERVICES CONTRACT FOR SPECIAL OPRA ATTORNEY TO WALTER M. LUERS AND THE FIRM OF LAW OFFICES OF WALTER M. LUERS, LLC

WHEREAS, the Town of Dover ("Town") has a need to contract for professional services for Legal Services – Special OPRA Attorney pursuant to the provisions of N.J.S.A. 19:44A-20.5, et seq. to perform Special OPRA Attorney Services; and

WHEREAS, the Personnel Committee and Mayor after reviewing submissions recommends the appointment of Law Offices of Walter M. Luers, LLC as Special OPRA Attorney; and

WHEREAS, the Special OPRA Attorney shall be paid \$165.00/hr. for attorneys and \$65.00 for paralegals and reimbursable expenses based on the costs submitted in the RFQ response;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Aldermen of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with the Law Offices of Walter M. Luers, LLC, for the year 2020, expiring December 31, 2020.

BE IT FURTHER RESOLVED that notice of the award of this contract and resolution shall be advertised by Municipal Clerk as required by law within ten (10) days from the date adoption; and

BE IT FURTHER RESOLVED, that the Professional(s) listed above is/are directed to prepare a written contract to be executed with the Town and that a copy of copy of this Resolution, the Business Entity Disclosure Certification and Contract shall be placed on file with the Municipal Clerk.

ATTEST:

John P. Schmidt, Acting Municipal Clerk

TOWN OF DOVER, COUNTY OF MORRIS

Carolyn Blackman, Mayor

RESOLUTION NO. 88-2020

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, AUTHORIZING THE AWARD OF A FAIR AND OPEN PROFESSIONAL SERVICES CONTRACT FOR WATER COMMISSION ATTORNEY TO PETER J. KING, ESQ OF KING, MOENCH, HIRNIAK & MEHTA, LLP

WHEREAS, the Town of Dover ("Town") has a need to contract for professional services for Legal Services – Water Commission Attorney pursuant to the provisions of N.J.S.A. 19:44A-20.5, et seq. to perform Water Commission Attorney Services; and

WHEREAS, the Personnel Committee and Mayor after reviewing submissions recommends the appointment of King, Moench, Hirniak & Mehta, LLP as Water Commission Attorney; and

WHEREAS, the Water Commission Attorney shall be paid an annual retainer of \$12,000 for general legal services including meeting attendance and daily activities and \$150.00/hr. for litigation based on the costs submitted in the RFQ response;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Aldermen of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with the King, Moench, Hirniak & Mehta, LLP, for the year 2020, expiring December 31, 2020.

BE IT FURTHER RESOLVED that notice of the award of this contract and resolution shall be advertised by Municipal Clerk as required by law within ten (10) days from the date adoption; and

BE IT FURTHER RESOLVED, that the Professional(s) listed above is/are directed to prepare a written contract to be executed with the Town and that a copy of copy of this Resolution, the Business Entity Disclosure Certification and Contract shall be placed on file with the Municipal Clerk.

ATTEST:

John P. Schmidt, Acting Municipal Clerk

TOWN OF DOVER, COUNTY OF MORRIS

arolyn Blackman

Carolyn Blackman, Mayor

RESOLUTION NO. 89-2020

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, AUTHORIZING THE AWARD OF A FAIR AND OPEN PROFESSIONAL SERVICES CONTRACT FOR HISTORIC PRESERVATION ATTORNEY TO PETER J. KING, ESQ OF KING, MOENCH, HIRNIAK & MEHTA, LLP

WHEREAS, the Town of Dover ("Town") has a need to contract for professional services for Legal Services – HISTORIC PRESERVATION Attorney pursuant to the provisions of N.J.S.A. 19:44A-20.5, et seq. to perform HISTORIC PRESERVATION Attorney Services; and

WHEREAS, the Personnel Committee and Mayor after reviewing submissions recommends the appointment of King, Moench, Hirniak & Mehta, LLP as HISTORIC PRESERVATION Attorney; and

WHEREAS, the HISTORIC PRESERVATION Attorney shall be paid an annual retainer of \$12,000 for general legal services including meeting attendance and daily activities and \$150.00/hr. for litigation based on the costs submitted in the RFQ response;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Aldermen of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with the King, Moench, Hirniak & Mehta, LLP, for the year 2020, expiring December 31, 2020.

BE IT FURTHER RESOLVED that notice of the award of this contract and resolution shall be advertised by Municipal Clerk as required by law within ten (10) days from the date adoption; and

BE IT FURTHER RESOLVED, that the Professional(s) listed above is/are directed to prepare a written contract to be executed with the Town and that a copy of copy of this Resolution, the Business Entity Disclosure Certification and Contract shall be placed on file with the Municipal Clerk.

ATTEST

John P. Schmidt, Acting Municipal Clerk

TOWN OF DOVER, COUNTY OF MORRIS

Carolyn Blackman, Mayor

ADOPTED: 2-25-20

RESOLUTION NO. 90-2020

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, AUTHORIZING THE AWARD OF A FAIR AND OPEN PROFESSIONAL SERVICES CONTRACT FOR IT CYBERSECURITY SERVICES TO O'CONNOR DAVIES

WHEREAS, the Town of Dover ("Town") has a need to contract for professional services for IT Cybersecurity Services pursuant to the provisions of N.J.S.A. 19:44A-20.5, et seq. to perform IT Cybersecurity Consulting Services; and

WHEREAS, the Personnel Committee and Mayor after reviewing submissions recommends the appointment of O'Connor Davies, as IT Cybersecurity Consultants; and

WHEREAS, O'Connor Davies shall be paid as follows: \$9,500 for Cybersecurity Assessment and following the assessment services \$250/hr for Partner, \$200/hr for Manager, \$175/hr for Senior, based on the costs submitted in the RFQ response;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Aldermen of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with O'Connor Davies, for the year 2020, expiring December 31, 2020.

BE IT FURTHER RESOLVED that notice of the award of this contract and resolution shall be advertised by Municipal Clerk as required by law within ten (10) days from the date adoption; and

BE IT FURTHER RESOLVED, that the Professional(s) listed above is/are directed to prepare a written contract to be executed with the Town and that a copy of copy of this Resolution, the Business Entity Disclosure Certification and Contract shall be placed on file with the Municipal Clerk.

ATTEST:

John P. Schmidt, Acting Municipal Clerk

TOWN OF DOVER, COUNTY OF MORRIS

Carolyn Blackman, Mayor

RESOLUTION NO. 91-2020

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, AUTHORIZING THE AWARD OF A FAIR AND OPEN PROFESSIONAL SERVICES CONTRACT FOR OMBUDSMAN TO JOHN O'REILLY, ESQ. OF MCELROY, DEUTSCH, MULVANEY & CARPENTER, LLP

WHEREAS, the Town of Dover ("Town") has a need to contract for professional services for Ombudsman pursuant to the provisions of N.J.S.A. 19:44A-20.5, et seq. to perform the position of Ombudsman; and

WHEREAS, the Personnel Committee and Mayor after reviewing submissions recommends the appointment of John O'Reilly of McElroy, Deutsch, Mulvaney & Carptenter, LLP; and

WHEREAS, McElroy, Deutsch, Mulvaney & Carpenter, LLP shall be paid as follows: \$250/hr for attorneys and \$150.00 for investigator based on the costs submitted in the RFQ response;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Aldermen of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with McElroy, Deutsch, Mulvaney & Carpenter, LLP, for the year 2020, expiring December 31, 2020.

BE IT FURTHER RESOLVED that notice of the award of this contract and resolution shall be advertised by Municipal Clerk as required by law within ten (10) days from the date adoption; and

BE IT FURTHER RESOLVED, that the Professional(s) listed above is/are directed to prepare a written contract to be executed with the Town and that a copy of copy of this Resolution, the Business Entity Disclosure Certification and Contract shall be placed on file with the Municipal Clerk.

ATTEST:

John P. Schmidt, Acting Municipal Clerk

TOWN OF DOVER, COUNTY OF MORRIS

Carolyn Blackman, Mayor

RESOLUTION NO. 92-2020

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, AUTHORIZING THE AWARD OF A FAIR AND OPEN PROFESSIONAL SERVICES CONTRACT FOR CONFLICT COUNSEL TO JOHN O'REILLY, ESQ. OF MCELROY, DEUTSCH, MULVANEY & CARPENTER, LLP

WHEREAS, the Town of Dover ("Town") has a need to contract for professional services Conflict Counsel pursuant to the provisions of N.J.S.A. 19:44A-20.5, et seq. to perform Conflict Counsel services; and

WHEREAS, the Personnel Committee and Mayor after reviewing submissions recommends the appointment of John O'Reilly of McElroy, Deutsch, Mulvaney & Carptenter, LLP; and

WHEREAS, McElroy, Deutsch, Mulvaney & Carpenter, LLP shall be paid as follows: \$250/hr for attorneys based on the costs submitted in the RFQ response;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Aldermen of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with McElroy, Deutsch, Mulvaney & Carpenter, LLP, for the year 2020, expiring December 31, 2020.

BE IT FURTHER RESOLVED that notice of the award of this contract and resolution shall be advertised by Municipal Clerk as required by law within ten (10) days from the date adoption; and

BE IT FURTHER RESOLVED, that the Professional(s) listed above is/are directed to prepare a written contract to be executed with the Town and that a copy of copy of this Resolution, the Business Entity Disclosure Certification and Contract shall be placed on file with the Municipal Clerk.

ATTEST:

John P. Schmidt, Acting Municipal Clerk

TOWN OF DOVER, COUNTY OF MORRIS

Carolyn Blackman, Mayor

RESOLUTION NO. 93-2020

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, AUTHORIZING THE AWARD OF A FAIR AND OPEN PROFESSIONAL SERVICES CONTRACT FOR CONFLICTS COUNSEL TO THE FIRM OF RAINONE COUGHLIN MINCHELLO

WHEREAS, the Town of Dover ("Town") has a need to contract for professional services for Legal Services – Conflicts Counsel pursuant to the provisions of N.J.S.A. 19:44A-20.5, et seq. to perform Conflicts Counsel Serves; and

WHEREAS, the Personnel Committee and Mayor after reviewing submissions recommends the appointment of Rainone Coughlin Minchello, as Conflicts Counsel; and

WHEREAS, Conflicts Counsel shall be paid \$165.00/hr. for attorneys and reimbursable expenses based on the costs submitted in the RFQ response;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Aldermen of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with Rainone Coughlin Minchello, for the year 2020, expiring December 31, 2020.

BE IT FURTHER RESOLVED that notice of the award of this contract and resolution shall be advertised by Municipal Clerk as required by law within ten (10) days from the date adoption; and

BE IT FURTHER RESOLVED, that the Professional(s) listed above is/are directed to prepare a written contract to be executed with the Town and that a copy of copy of this Resolution, the Business Entity Disclosure Certification and Contract shall be placed on file with the Municipal Clerk.

ATTEST:

John P. Schmidt, Acting Municipal Clerk

TOWN OF DOVER, COUNTY OF MORRIS

Carolyn Blackman, Mayor

RESOLUTION NO. 94-2020

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, AUTHORIZING THE AWARD OF A FAIR AND OPEN PROFESSIONAL SERVICES CONTRACT FOR CONFLICTS COUNSEL TO THE FIRM OF WEINER LAW GROUP LLP

WHEREAS, the Town of Dover ("Town") has a need to contract for professional services for Legal Services – Conflicts Counsel pursuant to the provisions of N.J.S.A. 19:44A-20.5, et seq. to perform Conflicts Counsel Serves; and

WHEREAS, the Personnel Committee and Mayor after reviewing submissions recommends the appointment of Weiner Law Group LLP, as Conflicts Counsel; and

WHEREAS, Conflicts Counsel shall be paid \$175.00/hr. for attorneys based on the costs submitted in the RFQ response;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Aldermen of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with Weiner Law Group LLP, for the year 2020, expiring December 31, 2020.

BE IT FURTHER RESOLVED that notice of the award of this contract and resolution shall be advertised by Municipal Clerk as required by law within ten (10) days from the date adoption; and

BE IT FURTHER RESOLVED, that the Professional(s) listed above is/are directed to prepare a written contract to be executed with the Town and that a copy of copy of this Resolution, the Business Entity Disclosure Certification and Contract shall be placed on file with the Municipal Clerk.

ATTEST

TOWN OF DOVER, COUNTY OF MORRIS

John P. Schmidt, Acting Municipal Clerk

Carolyn Blackman, Mayor

RESOLUTION NO. 95-2020

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, AUTHORIZING THE AWARD OF A FAIR AND OPEN PROFESSIONAL SERVICES CONTRACT FOR CONFLICTS COUNSEL TO THE FIRM OF DECOTIIS, FITZPATRICK, COLE & GIBLIN LLP

WHEREAS, the Town of Dover ("Town") has a need to contract for professional services for Legal Services – Conflicts Counsel pursuant to the provisions of N.J.S.A. 19:44A-20.5, et seq. to perform Conflicts Counsel Serves; and

WHEREAS, the Personnel Committee and Mayor after reviewing submissions recommends the appointment of DeCotiis, Fitzpatrick, Cole & Glblin LLP LLP, as Conflicts Counsel; and

WHEREAS, Conflicts Counsel shall be paid \$175.00/hr. for attorneys, \$125.00/hr for clerks, \$75.00/hr for paralegals and legal assistants and reimbursable expenses based on the costs submitted in the RFQ response;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Aldermen of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with DeCotiis, Fitzpatrick, Cole & GIblin LLP LLP, for the year 2020, expiring December 31, 2020.

BE IT FURTHER RESOLVED that notice of the award of this contract and resolution shall be advertised by Municipal Clerk as required by law within ten (10) days from the date adoption; and

BE IT FURTHER RESOLVED, that the Professional(s) listed above is/are directed to prepare a written contract to be executed with the Town and that a copy of copy of this Resolution, the Business Entity Disclosure Certification and Contract shall be placed on file with the Municipal Clerk.

ATTEST:

John P. Schmidt, Acting Municipal Clerk

TOWN OF DOVER, COUNTY OF MORRIS

Carolyn Blackman, Mayor

ADOPTED: 2-25-20



RESOLUTION NO. 96-2020

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, AUTHORIZING THE AWARD OF A FAIR AND OPEN PROFESSIONAL SERVICES CONTRACT FOR HEALTH INSURANCE BROKERAGE/CONSULTING SERVIES TO RD PARISI ASSOCIATES

WHEREAS, the Town of Dover has a need to contract for professional services for Health Insurance Brokerage/Consulting Services pursuant to the provisions of N.J.S.A. 19:44A-20.5, et seq to perform Health Insurance Brokerage/Consulting Services; and

WHEREAS, the Personnel Committee recommends that RD Parisi Associates is qualified to perform this work on behalf of the Town of Dover; and

WHEREAS, the Personnel Committee recommends the award of a contract to RD Parisi Associates, under a fair and open process, for the year 2020, expiring December 31, 2020 at a cost for services in accordance with the normal brokerage commissions that are included in premium payments made by the Town of Dover; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Aldermen of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with RD Parisi Associates for the work described above, for the year 2020, expiring December 31,2020; and

BE IT FURTHER RESOLVED that notice of the award of this contract and resolution shall be advertised by Municipal Clerk as required by law within ten (10) days from the date adoption; and

BE IT FURTHER RESOLVED, that the Professional(s) listed above is/are directed to prepare a written contract to be executed with the Town and that a copy of copy of this Resolution, the Business Entity Disclosure Certification and Contract shall be placed on file with the Municipal Clerk.

ATTEST:

John P. Schmidt, Acting Municipal Clerk

TOWN OF DOVER, COUNTY OF MORRIS

Carolyn Blackman, Mayor



RESOLUTION NO. 97-2020

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, AUTHORIZING THE AWARD OF A FAIR AND OPEN PROFESSIONAL SERVICES CONTRACT FOR RICK MANAGEMENT CONSULTANT TO RD PARISI ASSOCIATES

WHEREAS, the Town of Dover has a need to contract for professional services for Risk Management Consultant pursuant to the provisions of N.J.S.A. 19:44A-20.5, et seq to perform Risk Management Consulting Services; and

WHEREAS, the Personnel Committee recommends that RD Parisi Associates is qualified to perform this work on behalf of the Town of Dover; and

WHEREAS, the Personnel Committee recommends the award of a contract to RD Parisi Associates, under a fair and open process, for the year 2020, expiring December 31, 2020; and

WHEREAS, the Governing Body of the Town of Dover is a member of the Morris County Municipal Joint Insurance Fund, a self-insurance pooling fund; and

WHEREAS, the Bylaws indicate a fee not to exceed six (6) percent of the municipality's assessment for the current year; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Aldermen of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with RD Parisi Associates for the work described above, for the year 2020, expiring December 31,2020; and

BE IT FURTHER RESOLVED that notice of the award of this contract and resolution shall be advertised by Municipal Clerk as required by law within ten (10) days from the date adoption; and

BE IT FURTHER RESOLVED, that the Professional(s) listed above is/are directed to prepare a written contract to be executed with the Town and that a copy of copy of this Resolution, the Business Entity Disclosure Certification and Contract shall be placed on file with the Municipal Clerk.

ATTEST

TOWN OF DOVER, COUNTY OF MORRIS

Carolyn Blackman, Mayor

ADOPTED: 2-25-20



RESOLUTION NO. 98-2020

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, AUTHORIZING THE AWARD OF A FAIR AND OPEN PROFESSIONAL SERVICES CONTRACT FOR MUNICIPAL PLANNER SERVIES TO CME ASSOCIATES

WHEREAS, the Town of Dover has a need to contract for professional services for Municipal Planner Services pursuant to the provisions of N.J.S.A. 19:44A-20.5, et seq to perform Municipal Planner Services; and

WHEREAS, the Personnel Committee recommends that CME Associates is qualified to perform this work on behalf of the Town of Dover; and

WHEREAS, the Personnel Committee recommends the award of a contract to CME Associates, under a fair and open process, for the year 2020, expiring December 31, 2020 at the below rate schedule; and

| Senior Project ManagerProject Manager | |
|--|---------------------|
| Project Leader | |
| Professional Engineer | . \$170.00 Per Hour |
| Senior Project Engineer | |
| Project Engineer | |
| Senior Design Engineer | . \$161.00 Per Hour |
| Design Engineer | . \$156.00 Per Hour |
| Senior Engineering Technician | . \$137.00 Per Hour |
| Engineering Technician/Management Information Systems Technician | . \$130.00 Per Hour |
| Professional Land Surveyor | . \$171.00 Per Hour |
| Land Surveyor | . \$150.00 Per Hour |
| Robotic Total Station | .\$ 72.00 Per Hour |
| Party Chief | . \$130.00 Per Hour |
| Survey Technician | \$118.00 Per Hour |
| Resident Engineer | |
| Chief Construction Engineer | . \$143.00 Per Hour |
| Senior Construction Engineer | |
| Construction Engineer | \$132.00 Per Hour |
| Chief Construction Technician | |
| Senior Construction Technician | |
| Construction Technician | |
| Technical Assistant | \$ 92.00 Per Hour |
| Senior CAD Technician | |
| Licensed Landscape Architect | . \$170.00 Per Hour |
| Senior Landscape Designer | |
| Certified Tree Expert | |
| Landscape Designer | . \$123.00 Per Hour |
| Director of Planning | \$175.00 Per Hour |
| Professional Planner | |
| Project Planner | \$166.00 Per Hour |
| Planning Technician | . \$155.00 Per Hour |
| Principal | |
| | |

| Partner | \$185.00 Per Hour |
|---|-------------------|
| Managing Partner/Administrative Partner | \$204.00 Per Hour |

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Aldermen of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with CME Associates for the work described above, for the year 2020, expiring December 31,2020; and

BE IT FURTHER RESOLVED that notice of the award of this contract and resolution shall be advertised by Municipal Clerk as required by law within ten (10) days from the date adoption; and

BE IT FURTHER RESOLVED, that the Professional(s) listed above is/are directed to prepare a written contract to be executed with the Town and that a copy of copy of this Resolution, the Business Entity Disclosure Certification and Contract shall be placed on file with the Municipal Clerk.

ohn P. Schmidt, Acting Municipal Clerk

TOWN OF DOVER, COUNTY OF MORRIS

Carolyn Blackman, Mayor

ADOPTED: 2-25-26

RESOLUTION NO. 99-2020

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER APPOINTING ASSESSMENT SEARCHER

WHEREAS, Resolution 64-2020 appointed Ashley Wilson TAX SEARCHER and ASSESSMENT SEARCHER; and

WHEREAS, the position of Assessment Searcher is required to be held by the Municipal Engineer or Municipal Clerk;

NOW THERFORE BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, NJ that Ashley Wilson be and hereby continues to serve as Tax Searcher and that John P. Schmidt is appointed as Assessment Searcher for the Town of Dover for balance of the year 2020.

ATTEST:

John P. Schmidt, Acting Municipal Clerk

TOWN OF DOVER, COUNTY OF MORRIS

Carolyn Blackman, Mayor

RESOLUTION NO. 100-2020

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AMENDING RESOLUTION 01-2020

WHEREAS, Resolution 01-2020 provided for the appointment and terms thereof of the appointment of an Acting Municipal Clerk of the Town of Dover in accordance with N.J.S.A. 40A:9-133; and

WHEREAS, the Mayor and Board of Aldermen upon the recommendation of the Personnel Committee wishes to amend Item Number 3 in Resolution 01-2020; and

NOW, THEREFORE, BE IT RESOLVED by the Town Mayor and Alderman of the Town of Dover Item Number 3 is amended as follows:

3. That John P. Schmidt shall be compensated at a starting salary of \$76,666.66 per year prorated on a part time basis of \$38,333.33 per year (which is equivalent to \$737.18 weekly).

BE IT FURTHER RESOLVED by the Town Mayor and Alderman of the Town of Dover Item that the Resolution is effective this week, upon passage:

ATTEST:

John P. Schmidt, Acting Municipal Clerk

TOWN OF DOVER, COUNTY OF MORRIS

Carolyn Blackman, Mayor



RESOLUTION NO. 101-2020

AUTHORIZING EXECUTIVE SESSION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Mayor and Board of Aldermen of the Town of Dover to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend, and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception shall be written.

| "(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: and the |
|---|
| nature of the matter, described as specifically as possible without undermining the need for confidentiality is |
| ; |
| "(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is |
| "(3) Any material the disclosure of which constitutes an unwarranted invasion of |
| individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public |
| body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to |

| | ntiality is |
|--|---|
| | ; |
| are pro negotia employ | by collective bargaining agreement, or the terms and conditions of we posed for inclusion in any collective bargaining agreement, including tion of terms and conditions with employees or representatives of tees of the public body. The collective bargaining contract(s) discussed the Board and |
| | ; |
| public could a disclos | y matter involving the purchase lease or acquisition of real property funds, the setting of bank rates or investment of public funds where dversely affect the public interest if discussion of such matters were ed." The nature of the matter, described as specifically as possible with |
| public could a disclos | funds, the setting of bank rates or investment of public funds where dversely affect the public interest if discussion of such matters were |
| public could a disclos | funds, the setting of bank rates or investment of public funds where dversely affect the public interest if discussion of such matters were ed." The nature of the matter, described as specifically as possible with |
| public could a disclos underm "(6) Ar the pul investigmatter, | funds, the setting of bank rates or investment of public funds where dversely affect the public interest if discussion of such matters were ed." The nature of the matter, described as specifically as possible with |
| public could a disclos underm "(6) Ar the pul investigmatter, | funds, the setting of bank rates or investment of public funds where dversely affect the public interest if discussion of such matters were ed." The nature of the matter, described as specifically as possible without ining the need for confidentiality is; y tactics and techniques utilized in protecting the safety and proper plic provided that their disclosure could impair such protection. Any gations of violations or possible violations of the law." The nature of described as specifically as possible without undermining the need for |

without undermining the need for confidentiality is Discussion of the first three cases will be about current case status, strategy, settlement and to receive legal guidance from Attorney(s) and discussion about the Jersey City MUA v. Town of Dover et. al case is to receive a legal update and guidance from Attorney(s); "(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting." Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing Co. v. New Jersey Expressway Authority, 124 N.J. 478, the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality "(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is

No. MRS-L-2448-19; Sgt. Charles Peterson v. Town of Dover, Docket No. CSR-10851-19; Scott Dickerson v. Dover Town Docket Nos. 005403-2010, 004187-2011 and 008887-20212; AND Jersey City MUA v. Town of Dover, et. al., Docket No. MRS-L-1313-10 and nature of the discussion, described as specifically as possible

WHEREAS, the length of the Executive Session is estimated to be <u>60</u> minutes after which the public meeting of the Mayor and Board of Aldermen shall reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Dover will go into Executive Session for **only** the above stated reasons;

BE IT FURTHER RESOLVED that the Mayor and Board of Aldermen hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure. For each of the above items, the estimated date by which such disclosure can be made and/or the occurrence that needs to take place before disclosure can be made are listed below (attach separate sheet if necessary)

| Subject of Discussion | Estimated Date | Necessary Occurrence |
|-----------------------|----------------|------------------------------|
| MRS-L-1313-10 | 12/31/2020 | When litigation is concluded |
| Dickerson Tax Cases | 6/30/2020 | When litigation is concluded |
| MRS-L-2448-19 | 6/30/2020 | When litigation is concluded |
| CSR-10851-19 | 6/30/2020 | When litigation is concluded |

BE IT FURTHER RESOLVED that the Clerk at the present public meeting, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Clerk, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

Carolyn Blackman, Mayor

I HEREBY CERTIFY THAT THIS IS ATRUE COPY OF THE RESOLUTION APPROVED BY THE MAYOR AND BOARD OF ALDERMEN AT ITS PUBLIC MEETING HELD ON Feb. 2070.

John P. Schmidt, Acting Municipal Clerk

RESOLUTION NO. 102-2020

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN APPROVING NISIVOCCIA CONULTING, LLC AS IT CNSULTANTS WITH A TEMPORARY CONTRACT NOT TO EXCEED \$17,500.00

WHEREAS, the Town of Dover annually appoints professionals which is awarded under the Fair and Open Process, by using an RFQ process, and

WHEREAS, the Town of Dover did not properly solicit for professional services in 2019 for professional services in 2020 and performed a proper RFQ process; and

WHEREAS, responses were due on February 18, 2020 for numerous professional services; and

WHEREAS, additional time is required to properly view all submissions; and

WHEREAS, Nisivoccia Consulting has been providing IT Services for the Town of Dover;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover that Nisivoccia Consulting is appointed to the previous mentioned professional services with a contract not to exceed \$17,500.00 effective January 1, 2020;

BE IT FURTHER RESOLVED, that the Professional(s) listed above is/are directed to prepare a written contract to be executed with the Town and that a copy of copy of this Resolution, the Business Entity Disclosure Certification and Contract shall be placed on file with the Municipal Clerk.

ATTEST:

John P. Schmidt, Acting Municipal Clerk

TOWN OF DOVER, COUNTY OF MORRIS

Carolyn Blackman, Mayor

ADOPTED: 2-25-20

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RESOLUTION NO. 103-2020

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN APPROVING DAVID PENNELLA OF DAVID C. PENNELLA, ESQ. AS SPECIAL COUNSEL WITH A TEMPORARY CONTRACT NOT TO EXCEED \$17,500.00

WHEREAS, the Town of Dover annually appoints professionals which is awarded under the Fair and Open Process, by using an RFQ process, and

WHEREAS, the Town of Dover did not properly solicit for professional services in 2019 and performed a proper RFQ process for the year 2020; and

WHEREAS, responses were due on February 18, 2020 for numerous professional services; and

WHEREAS, there is still a need to perform a RFQ for Special Counsel; and

WHEREAS, a need exists to have a Special Counsel

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover that David C. Pennella, Esq. is appointed to the previous mentioned professional services with a contract not to exceed \$17,500.00,

BE IT FURTHER RESOLVED, that the Professional(s) listed above is/are directed to prepare a written contract to be executed with the Town and that a copy of copy of this Resolution, the Business Entity Disclosure Certification and Contract shall be placed on file with the Municipal Clerk.

ATTEST:

John P. Schmidt, Acting Municipal Clerk

TOWN OF DOVER, COUNTY OF MORRIS

N Blockman

Carolyn Blackman, Mayor

RESOLUTION NO. 104-2020

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY RESCINDING AND REPEALING RESOLUTION NO. 223-2019 AUTHORIZING THE AWARD OF CONTRACT FOR THE NEW MUNICIPAL BUILDING: RENOVATION & RESTORATION PROJECT

WHEREAS, on August 7, 2019, the Town of Dover opened two (2) sealed bids for the New Municipal Building: Renovation & Restoration Project; and

WHEREAS, on October 22, 2019, the Mayor and Board of Alderman of the Town of Dover adopted Resolution No. 223-2019 authorizing the award of contract by sealed bids to Intercontinental Construction Contracting Inc. ("ICCI") for the New Municipal Building: Renovation & Restoration Project in the amount of Nine Million, Three Hundred Eighty-Six Thousand, One Hundred Dollars (\$9,386,100.00); and

WHEREAS, prior to the execution of a contract, the lowest numerical bidder, A.B. Designs Contracting Corp. instituted litigation against the Town of Dover seeking to vacate the Town of Dover's award of contract to ICCI for the New Municipal Building: Renovation & Restoration Project; and

WHEREAS, the Mayor and Board of Alderman have reviewed the circumstances and the proposed New Municipal Building: Renovation & Restoration Project and has determined that it is in the best interest of the Town of Dover to rescind and repeal Resolution No. 223-2019, reject all bids received and to abandon the New Municipal Building: Renovation & Restoration Project at this time, pursuant to *N.J.S.A.* 40A:11-13.2, now, therefore, be it

RESOLVED that the Town of Dover hereby rescinds and repeals Resolution No. 223-2019 in its entirety; and be it further

RESOLVED that pursuant to *N.J.S.A.* 40A:11-13.2, the Town of Dover hereby rejects the bids received for the New Municipal Building: Renovation & Restoration Project; and be it further

RESOLVED that the Town of Dover authorizes Town Officials and/or employees to take all necessary actions to effectuate the within Resolution including but not limited to the return of the bid bonds to the bidders.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

John P. Schmidt, Acting Municipal Clerk

Carolyn Blackman, Mayor



ORDINANCE NO. 08-2020

AN ORDINANCE AMENDING CHAPTER 49 (OFFICERS AND EMPLOYEES) OF THE CODE OF THE TOWN OF DOVER TO ADD A NEW SECTION ENTITLED "CONSTITUENT AFFAIRS COORDINATOR"

WHEREAS, the governing body of a municipality may make, amend, repeal, and enforce ordinances to adopt policies and procedures for the protection of public health safety and welfare; and

WHEREAS, the Mayor and Board of Aldermen desire to increase effective communication with residents and business owners regarding issues and concerns and create pathways to enhance the quality of life in the Town of Dover; and

WHEREAS, the Town desires to amend the Code of the Town of Dover to include new provisions to create and define the position of Constituent Affairs Coordinator; and

NOW, THEREFORE, BE IT ORDAINED by the Mayor and the Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey, that a new Section shall be established and the same is hereby included in Chapter 49, Officers and Employees, of the Town Code entitled, "Constituent Affairs Coordinator" to read in its entirety as follows:

SECTION 1.

§49-____. Establishment of Constituent Affairs Coordinator; General Duties of Constituent Affairs Coordinator

- A. Within the Town of Dover there shall be established a Constituent Affairs Coordinator which shall report to the Deputy Administrator, and shall:
 - a. Assist with community relations activities;
 - b. Respond to resident and community issues and/or complaints;
 - c. Address quality of life concerns for senior citizens;
 - d. Interface with local business owners;
 - e. Administer, operate and formulate programs for the community to improve the quality of life for residents; and
 - f. Assist the Deputy Town Administrator with economic development initiatives.
- B. The Constituent Affairs Coordinator shall report to the Deputy Town Administrator.
- C. The duties of the Constituent Affairs Coordinator shall include the following:

- a. Communicate directly with residents, business owners, managers, and staff to research, and respond to concerns related to Town programs, policies, practices or actions;
- b. Act as liaison between elected officials, residents, and Town departments/staff, as permitted by law; and
- c. Provide information and consultation to Town residents regarding Town services, programs and procedures; and
- d. Provide direct contact with individual residential and commercial customers and citizen groups through in-person visits, email and telephone calls. Manage the receipt and handling of resident inquiries and complaints regarding Town services and programs; and
- e. Interact and coordinate with other departments as necessary, to accomplish timely and consistent communications to the public; and
- f. Assure the proper operation of data tracking and management system to ensure all inquiries are responded to in a timely manner; and
- g. Interact and communicate with local, County and State non-profit and faith base organizations in an effort to support and build partnership opportunities for new initiatives, programs and / or activities that supports and improves communities; and
- h. Research, explore and attract new community initiatives that will result and / or assist with improving the quality of life of residents and business community; and Maintain records of all communications/responses; and
- i. Assist the Deputy Town Administrator with economic and community development activities and functions; and.
- j. Perform any other such responsibilities the Mayor or Deputy Town Administrator shall see fit to request.
- D. The qualifications for the position of Constituent Affairs Coordinator shall include:
 - a. Knowledge of municipal organization and functions, practices and services; and
 - b. Ability to establish and maintain relationships with local government agencies, businesses and the public; and
 - c. Knowledge of the Town of Dover and the demographics and cultural diversity of its residents; and
 - d. Knowledge of effective promotional and public relations activities; and
 - e. Ability to exercise considerable independent judgment and concisely communicate responses to complex inquiries in accordance with ordinances, rules, departmental policies and procedures, and other regulations; and
 - f. Ability to communicate effectively, both orally and in writing, in English and Spanish; and
 - g. Ability to interpret and explain policies, procedures, and services to the general public.
- E. The Constituent Affairs Coordinator shall be appointed by the Mayor and shall serve during the term of office of the Mayor appointing him/her, and until the appointment and qualification of the successor. The Constituent Affairs Coordinator shall serve at the pleasure of the Mayor and may be removed by the Mayor at his/her discretion. The Constituent Affairs Coordinator shall be an unclassified position and not subject to the

qualification of the successor. The Constituent Affairs Coordinator shall serve at the pleasure of the Mayor and may be removed by the Mayor at his/her discretion.

SECTION 2. If any Chapter, Article, Section or Subsection, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid by any court of competent jurisdiction such decisions shall not effect the remaining portions of this Ordinance.

SECTION 3: All ordinances or rules or regulations of the Town of Dover, which are inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency.

SECTION 4: This ordinance shall take effect upon passage and publication according to law.

Carolyn Blackman, Mayor

Attest:

John P. Schmidt, Acting Municipal Clerk

INTRODUCED: 1-28-2020

LEGAL NOTICE OF PENDING ORDINANCE

Notice is hereby given that the Ordinance published herewith was introduced and passed upon first reading at a meeting of the Mayor and Board of Aldermen of the Town of Dover, in the County of Morris, New Jersey, held an the 28th day of 2020. It will be further considered for final passage after public hearing thereon, at a meeting of said Mayor and Board of Aldermen to be held in the Municipal Building, 37 North Sussex Street Dover, New Jersey 07801, in said Town, on 12th 2020 at 2020 at 2020 p.m., and during the week prior and up to and including the date of such meeting, copies of said Ordinance will be made available at the Clerk's office in said Municipal Building to members of the general public who shall request the same.

John P. Schmidt, Acting Municipal Clerk

ORDINANCE NO. 09-2020

AN ORDINANCE OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS AND THE STATE OF NEW JERSEY REPEALING AND REPLACING CHAPTER 25 OF THE CODE OF THE TOWN OF DOVER

WHEREAS, the Mayor and Board of Aldermen of the Town of Dover (the "Town"), pursuant to N.J.S.A. 26:3-1 et. seq., have determined it is in the best public interest to have a local Board of Health; and

WHEREAS, the Code of Town of Dover establishing membership of the Board of Health is not in compliance with N.J.S.A. 26:3-3; and

WHEREAS, the Town desires to amend the Code of the Town of Dover to repeal and replace the current ordinance to ensure that the municipality has a Board of Health which is constituted appropriately by the authorizing statute;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and the Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey, that Chapter 25-2 of the Town Code entitled, "Membership; appointment; terms; vacancies" is hereby repealed and replaced to read as follows:

SECTION 1.

Chapter 25, Section 2 (Membership; appointment; terms; vacancies)

- A. Said Board of Health shall consist of five members and two alternate members to be appointed by the Mayor and Board of Aldermen of the Town of Dover pursuant to N.J.S.A. 26:3-3. At the time of appointment, the alternate members shall be designated as "Alternate No. 1" and "Alternate No. 2".
- **B.** All members of the Board of Health shall hold said office for the term of three years, except that of the five members first appointed by the governing body two shall be appointed for a term of one year, two shall be appointed for a term of two years and one shall be appointed for a term of three years. The terms shall be so arranged to insure that the terms of not more than two members shall expire in any one year. Members appointed to fill a vacancy caused otherwise by the expiration of the term of office shall fill the vacancy for the unexpired term only.
- C. The alternate members of the Board of Health shall hold said office for a period of two years, except that the terms of the alternate members first appointed shall be two years for Alternate No. 1 and for one year for Alternate No. 2, so that the term of not more than one alternate member shall expire in any one year. A vacancy occurring otherwise than by expiration of term shall be filled by the appointing authority for the unexpired terms.

D. The alternate members of the Board of Health may participate in discussions of the proceedings of the Board of Health but may not vote except in the absence or disqualification of a regular member. A vote shall not be delayed in order that a regular member may vote instead of an alternate member. In the event that a choice must be made as to which alternate member is to vote, Alternate No. 1 shall vote first.

SECTION 2.

§25-1, §25-3 through §25-5 shall remain unchanged.

SECTION 3. If any Chapter, Article, Section or Subsection, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid by any court of competent jurisdiction such decisions shall not affect the remaining portions of this Ordinance.

SECTION 4: All ordinances or rules or regulations of the Town of Dover, which are inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency.

SECTION 5: This ordinance shall take effect upon passage and publication according to law.

ATTEST:

John P. Schmidt, Acting Municipal Clerk

INTRODUCED: 2-11-2020ADOPTED: 2-25-2020

LEGAL NOTICE OF PENDING ORDINANCE

| Notice is hereby given that the Ordinance published herewith was introduced and passed upon first |
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| reading at a meeting of the Mayor and Board of Aldermen of the Town of Dover, in the County of |
| Morris, New Jersey, held on the day of _Feb 2020. It will be further |
| considered for final passage after public hearing thereon, at a meeting of said Mayor and Board of |
| Aldermen to be held in the Municipal Building, 37 North Sussex Street |
| Dover, New Jersey 07801, in said Town, on Feb. 25th, 2020 at 7:00 p.m., and |
| during the week prior and up to and including the date of such meeting, copies of said Ordinance |
| will be made available at the Clerk's office in said Municipal Building to members of the general |
| public who shall request the same. |

John P. Schmidt, Acting Municipal Clerk